

**Index for documents submitted for proposed house repair of Shri/Smt.**\_\_\_\_\_

\_\_\_\_\_ **of House No.**\_\_\_\_\_ **at** \_\_\_\_\_

**In Sy.no** \_\_\_\_\_ **of Village**\_\_\_\_\_ **Mormugao, Goa.**

- |  |                          |
|--|--------------------------|
| 1. Application in the prescribed format                    | <input type="checkbox"/> |
| 2. House Tax Receipt paid                                  | <input type="checkbox"/> |
| 3. Form I&XIV of the land                                  | <input type="checkbox"/> |
| 4. Cadastral Survey Plan/Survey Plan                       | <input type="checkbox"/> |
| 5. Photographs of the house to be repaired (3Copies)       | <input type="checkbox"/> |
| 6. Estimate approximately Less than Rs.1 lakh              | <input type="checkbox"/> |
| 7. Rough Sketch of plinth of the house                     | <input type="checkbox"/> |
| 8. Affidavit sworn by applicant                            | <input type="checkbox"/> |
| 9. Death Certificate of deceased Owner                     | <input type="checkbox"/> |
| 10. Any Other documents: Bills of Electricity, Water, etc. | <input type="checkbox"/> |

Files in triplicate with all relevant documents mentioned above

All Xerox copies should be self attested by the applicant

Seal

V.P. Secretary

## APPLICATION FOR PERMISSION FOR REPAIRS TO BUILDING

Village Panchayat \_\_\_\_\_

Case No. ----- M / Y

1. Name of the applicant \_\_\_\_\_
2. Name of the Ward / Locality \_\_\_\_\_  
2 (a) House No, \_\_\_\_\_  
(b) House Tax Assessed: \_\_\_\_\_  
(c) House Tax Paid: \_\_\_\_\_  
(d) No. & date of receipt: \_\_\_\_\_
3. Name of the Owner / Co-owner \_\_\_\_\_
4. Description of existing house  
(Whether storied) \_\_\_\_\_
5. Whether there is Electric supply /  
Meter, if so, since when \_\_\_\_\_
6. Where there is water supply/  
Meter, if so, since when \_\_\_\_\_
7. Specification of the material of  
existing house (Whether it is of  
mud, laterite stones, plastered) \_\_\_\_\_
8. Plinth area of the existing  
Building / house \_\_\_\_\_
9. Dimension of the existing  
Building / House (with) sketch \_\_\_\_\_
10. How old is the existing Building /  
house \_\_\_\_\_
11. Cadastral survey number \_\_\_\_\_
12. Title document \_\_\_\_\_
13. Photographs of existing house /  
building \_\_\_\_\_
14. Full particulars with dimensions  
of repairs to be undertaken  
(Whether for part of the building  
or entire building) \_\_\_\_\_
15. Specification of material to be  
used in repairs \_\_\_\_\_
16. Necessity to undertake repairs \_\_\_\_\_
17. Estimated cost of repairs \_\_\_\_\_
18. Approximate time required for.  
the repairs. \_\_\_\_\_

Name: \_\_\_\_\_

Place:

Date:

Signature of the applicant

- Three photos of home to be repaired
- All copies should be self-attested by the applicant

Photographs of proposed house to be repaired of Shri/Smt. \_\_\_\_\_  
\_\_\_\_\_ Bearing House No. \_\_\_\_\_ at \_\_\_\_\_  
in Sy No. \_\_\_\_\_ of Village \_\_\_\_\_ in Mormugao Taluka, Goa.



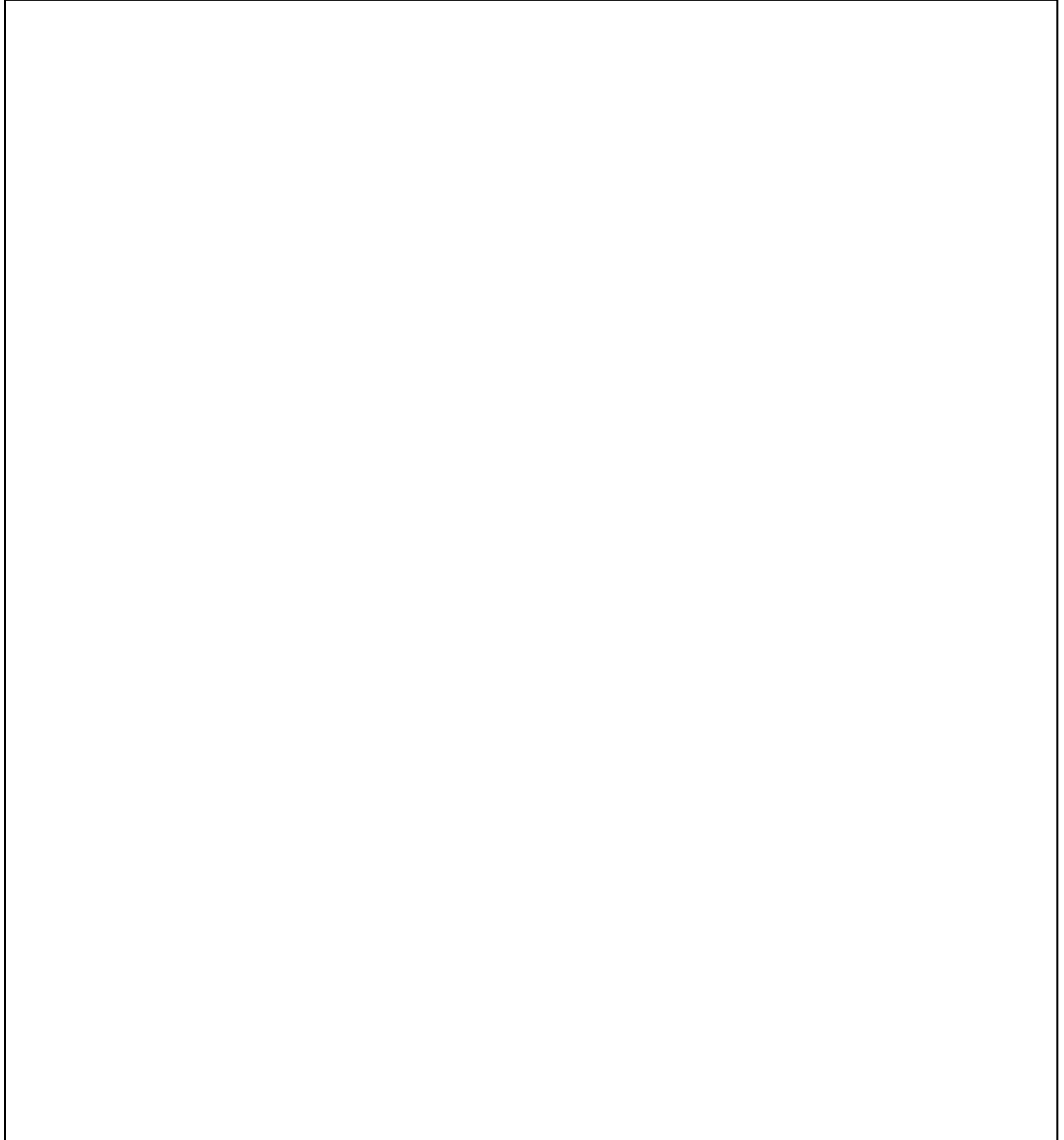
Name & Signature of Applicant

\*Each Photo should be self-attested by the applicant (Min. 3 Photos)

Estimate of proposed house to be repaired of Shri/Smt. \_\_\_\_\_

\_\_\_\_\_ Bearing House No. \_\_\_\_\_ at \_\_\_\_\_

In Sy No. \_\_\_\_\_ of Village \_\_\_\_\_ in Mormugao Taluka, Goa.

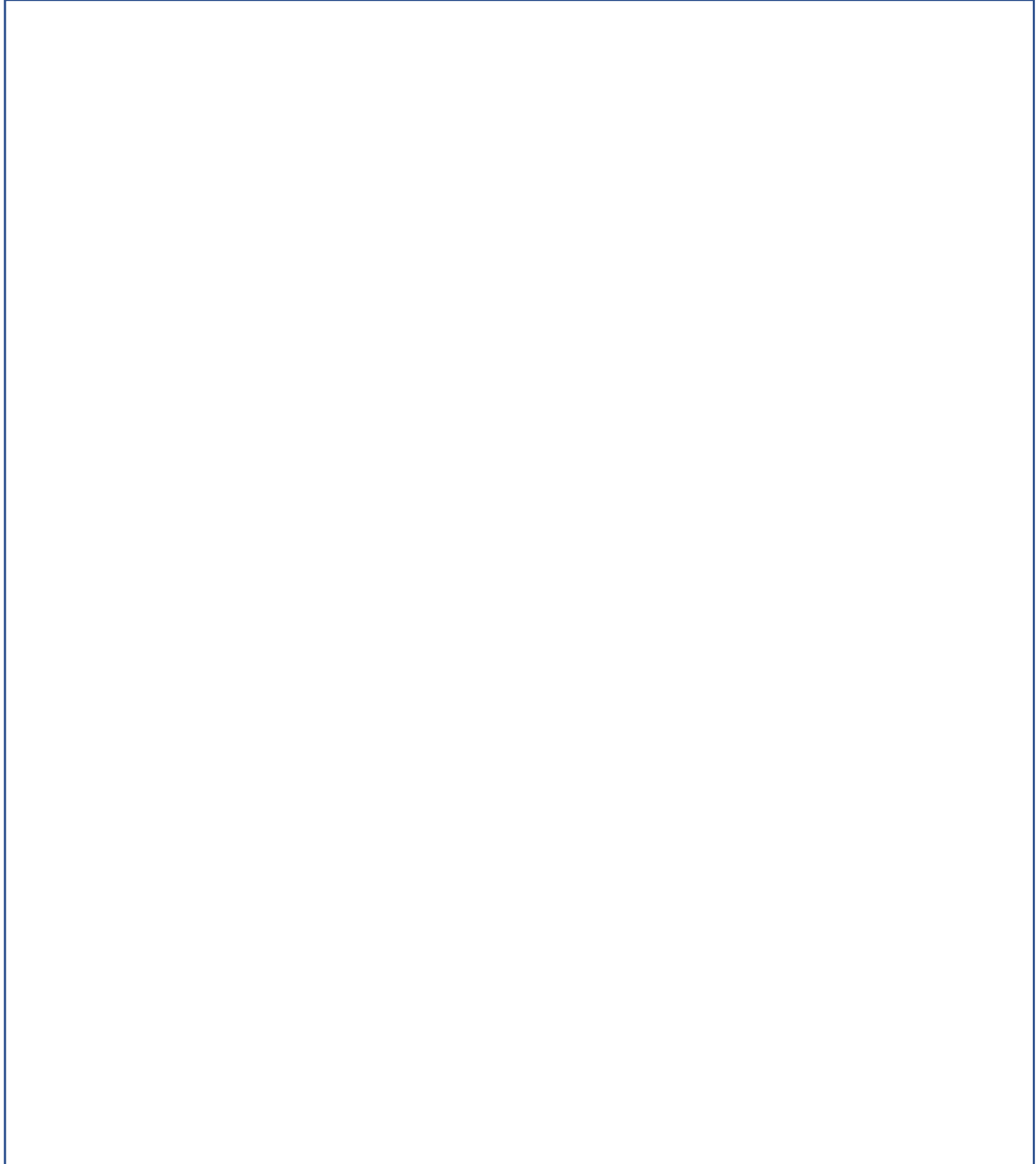


Name & Signature of Applicant

Rough Sketch of proposed house to be repaired of Shri/Smt. \_\_\_\_\_

\_\_\_\_\_ Bearing House No. \_\_\_\_\_ at \_\_\_\_\_

in Sy No. \_\_\_\_\_ of Village \_\_\_\_\_ in Mormugao Taluka, Goa.



Name & Signature of Applicant

## INSPECTION REPORT

Site of House Repair of: \_\_\_\_\_  
\_\_\_\_\_

has been inspected by the undersigned to check:

- 1) Necessity to undertake repairs: \_\_\_\_\_
- 2) The existing plinth area which is as under;  
Length: \_\_\_\_\_ Breath: \_\_\_\_\_ Height: \_\_\_\_\_
- 3) House Number: \_\_\_\_\_ Tax Paid: Rs \_\_\_\_\_ for the year \_\_\_\_\_
- 4) Cadastral Survey No: \_\_\_\_\_
- 5) Photographs have been produced for the existing Plinth area by the applicant.  
Report of the site inspection dated \_\_\_\_\_ has been placed hereunder.

The undersigned Inspected the site on \_\_\_\_\_

The approval for repair of the above construction work may be granted subject to the following:

- a) Title documents/ownership of the house and property as on, as well has house tax, light tax should be verified by Village Panchayat Secretary before Issue of permission for repair. Further, NOC of landowner should be obtained before Issue of NOC for repair.
- b) If the structure is within CRZ limit, then GCZMA Goa Coastal Zone Management Authority and other Government permission for repair should be obtained by the Village Panchayat.
- c) Repairs should be carried out as per the conditions imposed in the circular dated 6/09/2002 issued by the Director of Panchayats, Panaji-Goa.
- d) Repair permission is only for the existing Plinth area shown on the sketch drawn by Extension Officer Rural Engineer (E.O.R.E.) of the Block Development Officer.
- e) R.C.C. is not allowed in this repair Permission.

\_\_\_\_\_  
Signature and Name of  
V.P. Secretary

\_\_\_\_\_  
Signature and Name of  
E.O. (V.P)

\_\_\_\_\_  
Signature and Name of  
E.O. (R.E)

The Village Panchayat has resolved in the meeting held on \_\_\_\_\_  
to grant / reject the permission as requested for vide resolution no. \_\_\_\_\_

The applicant or completion of the repairs should intimate to the Village Panchayat in writing in the fortnight that repairs have been carried out as per the permission granted on \_\_\_\_\_

Office Seal:

Date:

Place:

\_\_\_\_\_  
SARPANCH