

BVM College of Management Education Gwalior

NOTICE

This is to inform to all the **MBA II semester students** that the **Summer Internship Program [SIP]** conducted in end of II sem. and before commence the III semester of MBA Program according to University guideline, for this summer Internship students have to complete their Summer internship up to **14 Aug 2015** and **submit the Report in two copies up to 25 Aug.2015**.

IMPORTANT INSTRUCTIONS FOR SUMMER INTERNSHIP PROGRAM

- Students are required to meet their respective faculty guides.
- Student should give their name, contact number and e-mail ID of the reporting manager to the placement cell.
- Students have to select their summer training report title and company on the basis of their specialization.
- Weekly report in the given format has to be forwarded to the supervisor.
- Student to keep in regular contact with their faculty guide.
- Students are supposed to send their Summer Training Report by e-mail only.
- In case student is not in regular contact with the faculty guide then the guide will not be responsible regarding the report after due date.
- No two students can prepare their report on the same topic while doing training in the same organization.
- Students are required to prepare two copies of the SIP Report.

Principal

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