# **Human Resource Management - (404)**

#### Unit I

- Q.1 Define human resource management and explain its nature.
- Q.2 Discuss the main functions, duties and responsibilities of a human resource manager in a modern industrial organization.
- Q.3 Describe the scope of HRM. Is it the responsibility of the HR department only?
- Q.4 Discuss the main objectives of Human Resource Management.
- Q.5 "A Human resource manager is a change agent in the organization.? Elucidate.

# **Unit II**

- Q.1 Write a note on evolution of the concept of HRM.
- Q.2 Explain the theories of HRM.
- Q.3 Discuss about the influence of labour movement on HRM.
- Q.4 Discuss about the influence of scientific management on HRM.
- Q.5 Explain the influence of government regulations on HRM.

# **Unit III**

- Q.1 Write a note on Recruitment Policy.
- Q.2 Explain various methods of recruitment.
- Q.3 Describe in brief the classification of interview.
- Q.4 Define selection? Explain Selection process.
- Q.5 Describe the advantages and disadvantages of internal and external sources of recruitment.

#### **Unit IV**

- Q.1 What do you understand by transfer? Describe various types of transfers.
- Q.2 Define transfer policy? Describe the essentials of good transfer policy.
- Q.3 What is promotion? Explain the basic characteristics of a sound promotion policy.
- Q.4 What are the advantages and disadvantages of seniority and merit as basis of employee promotion?
- Q.5 Explain the causes and objectives of transfers.

# Unit V

- Q.1 Write a note on demotion policy.
- Q.2 What is separation? Explain various types of separation.
- Q.3 What do you understand by career planning? Describe its objectives.
- Q.4 What do you understand by placement? Describe its significance.
- Q.5 Explain the concept of career. Why is career management important in the contemporary corporate environment?

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