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Security Baseline

Company Name

Company CAGE

Address 1

Address 2

City, State, ZIP

Warning: The Security Baseline is designed for unclassified information only. DO NOT enter classified information in this Security Baseline. Unauthorized release of classified information is a violation.

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FORWARD

(ENTER FACILITY NAME) has entered into a Security Agreement with the Department of Defense in order to have access to information that has been classified because of its importance to our nation's defense.

Some of our programs and activities are vital parts of the defense and security systems of the United States. All of us – both management and individual employees – are responsible for properly safeguarding the classified information entrusted to our care.

At a minimum, our Security Baseline conforms to the security requirements set forth in the government manual – the National Industrial Security Program Operating Manual or NISPOM. Additionally, the purpose of our Security Baseline is to provide our employees with the requirements of the NISPOM as they relate to the type of work we do. This document should also serve as an easy reference when questions about security arise. The NISPOM is available for review by contacting the Facility Security Officer.

Our company fully supports the National Industrial Security Program. All of us have an obligation to ensure that our security practices contribute to the security of our nation's information.

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SECURITY BASELINE

GENERAL

The security baseline begins the process of working toward the creation, implementation and continuous review of a Tailored Security Plan (TSP). The security baseline includes the identification of assets and security controls in place prior to the introduction of asset-specific threat data and countermeasures.

The security baseline component is purposefully industry-dependent, as industry has direct access to the subject matter experts most capable of identifying their assets and the security professionals that implement the measures and controls to protect those assets. In short, the security baseline is a cataloging of current assets, and the identification of the activities currently in place to protect those assets.

The major components of the security baseline:

- 1.) Asset identification
- 2.) Security control/protection measure identification

SCOPE

This security baseline identifies critical assets that affect the company's ability to perform on contracts for the United States; assets whose loss, compromise, or damage could negatively affect national security.

The security controls identified in this Security Baseline are those currently implemented to protect the identified assets and are not limited to procedural compliance; they may include requirements from SCGs, SOWs, corporate policy, best practices, etc.

Information provided in this Security Baseline shall remain at the unclassified level.

ASSET IDENTIFICATION

The purpose of this asset identification is to provide a consolidated data repository of assets at the facility. An asset is defined as: anything of value the loss of, compromise, or damage to which would adversely affect national security.

Assets are identified in Appendix A.

SECURITY CONTROLS

The security controls identified in this Security Baseline are those currently implemented to protect the identified assets and are not limited to procedural compliance. A security control is defined as: any measure implemented to protect or secure an asset; many are rooted in procedural compliance, and policy, others are not. *Examples of security controls include but are not limited to those found in standards practices and procedures, technical security plans, and other company policies.*

APPENDIX A. ASSET IDENTIFICATION

Table A-1. Asset Summary

Below is a consolidated summary of all identified assets:

Asset Name	IBTL Category	PIEFAOS Category

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Table A-2. Asset Identification Form

1. GENERAL	
1.1. Asset Identifier The company-assigned unique identifier used in databases, inventory management systems, etc.	
1.2. Asset Name The common name of the asset.	
1.3. Asset Description The description may include relevant location, size, part numbers, special precautions and considerations, and characteristics thereof. What makes this asset special?	
2. CATEGORIZATION	
2.1. IBTL Categorization Categorize the asset in the context of the IBTL: www.cdse.edu/documents/cdse/CI-JobAidSeries-IBTL.pdf	Choose an item.
2.2. IBTL Sub-Categorization Categorize the asset in the context of the IBTL: www.cdse.edu/documents/cdse/CI-JobAidSeries-IBTL.pdf	
2.3. PIEFAOS Categorization Categorize the asset in the context of PIEFAOS: http://www.cdse.edu/documents/cdse/Security-in-Depth-Webinar.pdf	Choose an item.
2.4. Asset Use Is this asset for commercial or government use?	<input type="checkbox"/> Government <input type="checkbox"/> Commercial <input type="checkbox"/> Dual Use
2.5. ITAR/EAR Is this asset export controlled?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.6. Foreign Involvement Is this asset associated with any foreign sales, service, relationships or use?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.7. Critical Program Information (CPI) Has the government identified this asset as CPI? www.cdse.edu/multimedia/shorts/cpi/common/cw/.../CDSE_CPI_Student_Guide.pdf	<input type="checkbox"/> Yes <input type="checkbox"/> No
3. PROGRAM DATA	
3.1. Program Name	
3.2. Program Classification	Choose an item.
3.3. Contract Number	
3.4. Customer POC Name	
3.5. Customer POC Title	
3.6. Customer POC Phone	
3.7. Customer POC Email	

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4. Other Asset Information	
4.1. Security Controls & Protection Measures How do you protect this asset?	
4.2. Control Source Include applicable references & frameworks, as necessary that drive the security controls (<i>i.e.</i> <i>NISPOM, NIST 800-53, contractual requirements, DFAR, ITAR, EAR, Company Policy, Other</i>)	
5. Other Asset Information	
5.1. Other Information Detail other relevant information not captured above including foreign involvement. If the asset is a supplier, is there a sub-contractor (include prime contract#, sub contract# & CAGE)?	