

# Syllabus

## Course Location, Textbook, Instructor Contact Information

Class meetings:	11:00-11:50PM, M-W, CE209 (Section 001)
Instructor:	Theodore G. Cleveland, CE Room 203F
TA:	none
Office Hours:	TBD
Telephone:	(806)834-5101
Cell Phone:	(832)722-4185 (more reliable than office phone)
E-mail:	<a href="mailto:theodore.cleveland@ttu.edu">theodore.cleveland@ttu.edu</a>
Web:	<a href="http://54.243.252.9/ce-4200-webroot">http://54.243.252.9/ce-4200-webroot</a>
Textbook(s) :	ASCE (2019) (Class server) NCEES (2013) (Class server) Lindeburg (2017) (Class server) NCEES (2020) (Class server) Cleveland (2024) (Class server)
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## Catalog Description

**4200. Professional Engineering Practice Issues (2:2:0).** A study of engineering body of knowledge topics to prepare students for engineering practice: topics include the FE Exam, licensure, leadership, ethics, and others.

## Prerequisites

Must be within two long semesters of graduation.

## Course Objectives

This required course is to addresses selected civil engineering body of knowledge topics including preparation for the NCEES Fundamentals of Engineering (FE) Exam, the importance of licensure, leadership and management, public policy, business aspects of engineering, and others. It integrates technical, professional, and social issues and contributes to the preparation of senior BSCE students to enter professional practice.

## Knowledge, Skills, Abilities (KSA)

During this course the student will

1. Explain the purpose, scope, and current nature of the NCEES FE Exam as it relates to licensure

2. Apply resources and strategies to prepare for the FE Exam
3. Work FE Exam-like questions in selected morning and afternoon session topics using the FE Supplied Reference Handbook
4. Explain key concepts and processes associated with selected civil and environmental engineering body of knowledge topics such as leadership, business and public administration, and public policy

## ABET Program Outcomes

A subset of the ABET Program Outcomes are addressed in CE 4200, these outcomes are listed below:<sup>1</sup>

1. An ability to identify, formulate, and solve complex engineering problems by applying principles of engineering, science, and mathematics.
2. **an ability to apply engineering design to produce solutions that meet specified needs with consideration of public health, safety, and welfare, as well as global, cultural, social, environmental, and economic factors.**
3. an ability to communicate effectively with a range of audiences.
4. **an ability to recognize ethical and professional responsibilities in engineering situations and make informed judgments, which must consider the impact of engineering solutions in global, economic, environmental, and societal contexts**
5. an ability to function effectively on a team whose members together provide leadership, create a collaborative and inclusive environment, establish goals, plan tasks, and meet objectives.
6. **an ability to develop and conduct appropriate experimentation, analyze, and interpret data, and use engineering judgment to draw conclusions.**
7. **an ability to acquire and apply new knowledge as needed, using appropriate learning strategies.**

## Brief List of Topics

1. Engineering licensure requirements
2. FE Exam specifications and format

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<sup>1</sup>The boldfaced items are the primary emphasis in this course

3. Selected body of knowledge topics from the foundational, technical, and professional areas of civil engineering
4. Selected FE Exam general (Morning) session topics from mathematics, engineering probability and statistics, computational tools, ethics and professional practice, engineering economics, statics, dynamics, mechanics of materials, fluid mechanics
5. Selected FE Exam civil discipline specific (Afternoon) session topics from surveying, hydraulics and hydrologic systems, geotechnical engineering, environmental engineering, transportation engineering, structural analysis, structural design, construction, materials

## Required Syllabus Statements

<https://www.depts.ttu.edu/tlpdc/RequiredSyllabusStatements.php>

### ADA STATEMENT:

Any student who, because of a disability, may require special arrangements in order to meet the course requirements should contact the instructor as soon as possible to make any necessary arrangements. Students should present appropriate verification from Student Disability Services during the instructor's office hours. Please note: instructors are not allowed to provide classroom accommodations to a student until appropriate verification from Student Disability Services has been provided. For additional information, please contact Student Disability Services in Weeks Hall or call 806-742-2405.

### ACADEMIC INTEGRITY STATEMENT:

Academic integrity is taking responsibility for one's own class and/or course work, being individually accountable, and demonstrating intellectual honesty and ethical behavior. Academic integrity is a personal choice to abide by the standards of intellectual honesty and responsibility. Because education is a shared effort to achieve learning through the exchange of ideas, students, faculty, and staff have the collective responsibility to build mutual trust and respect. Ethical behavior and independent thought are essential for the highest level of academic achievement, which then must be measured. Academic achievement includes scholarship, teaching, and learning, all of which are shared endeavors. Grades are a device used to quantify the successful accumulation of knowledge through learning. Adhering to the standards of academic integrity ensures grades are earned honestly. Academic integrity is the foundation upon which students, faculty, and staff build their educational and professional careers. [Texas Tech University ("University") Quality Enhancement Plan, Academic Integrity Task Force, 2010].

**RELIGIOUS HOLY DAY STATEMENT:**

"Religious holy day" means a holy day observed by a religion whose places of worship are exempt from property taxation under Texas Tax Code §11.20. A student who intends to observe a religious holy day should make that intention known in writing to the instructor prior to the absence. A student who is absent from classes for the observance of a religious holy day shall be allowed to take an examination or complete an assignment scheduled for that day within a reasonable time after the absence. A student who is excused under section 2 may not be penalized for the absence; however, the instructor may respond appropriately if the student fails to complete the assignment satisfactorily.

**STATEMENT OF ACCOMMODATION FOR PREGNANT STUDENTS:**

To support the academic success of pregnant and parenting students and students with pregnancy related conditions, the University offers reasonable modifications based on the student's particular needs. Any student who is pregnant or parenting a child up to age 18 or has conditions related to pregnancy may contact Alex Faris, the Texas Tech University designated Pregnancy and Parenting Liaison, to discuss support available through the University. The Liaison can be reached by emailing [alfaris@ttu.edu](mailto:alfaris@ttu.edu). Should a student communicate with the instructor that they are pregnant or have a pregnancy related condition or may need additional resources related to pregnancy or parenting, the instructor will communicate that student's information to the Title IX Coordinator, who will work with the student and others, as needed, to ensure equal access to the University's education program or activity.

For more information regarding supportive measures, please contact pregnancy & parenting liaison Alex Faris ([alfaris@ttu.edu](mailto:alfaris@ttu.edu) : 806.834.3420) or visit <https://www.depts.ttu.edu/titleix/PregnacnyandParenting/index.php>. You can also visit <https://www.depts.ttu.edu/titleix/PregnacnyandParenting/index.php> to submit a request to Alex Faris for assistance.

**Recomended/Optional Syllabus Statements**

<https://www.depts.ttu.edu/tlpdc/RecommendedSyllabusStatements.php>

**DISCRIMINATION, HARASSMENT, AND SEXUAL VIOLENCE STATEMENT:**

Texas Tech University is committed to providing and strengthening an educational, working, and living environment where students, faculty, staff, and visitors are free from gender and/or

sex discrimination of any kind. Sexual assault, discrimination, harassment, and other Title IX violations are not tolerated by the University. Report any incidents to the Office for Student Rights & Resolution, (806)-742-SAFE (7233) or file a report online at [titleix.ttu.edu/students](https://titleix.ttu.edu/students). Faculty and staff members at TTU are committed to connecting you to resources on campus. Some of these available resources are:

- TTU Student Counseling Center, 806-742-3674, <https://www.depts.ttu.edu/scc/> (Provides confidential support on campus.)
- TTU 24-hour Crisis Helpline, 806-742-5555, (Assists students who are experiencing a mental health or interpersonal violence crisis. If you call the helpline, you will speak with a mental health counselor.)
- Voice of Hope Lubbock Rape Crisis Center, 806-763-7273, [voiceofhopelubbock.org](https://voiceofhopelubbock.org) (24-hour hotline that provides support for survivors of sexual violence.)
- The Risk, Intervention, Safety and Education (RISE) Office, 806-742-2110, <https://www.depts.ttu.edu/rise/> (Provides a range of resources and support options focused on prevention education and student wellness.)
- Texas Tech Police Department, 806-742-3931, <http://www.depts.ttu.edu/tttd/> (To report criminal activity that occurs on or near Texas Tech campus.)

## **RECOVERY SERVICES STATEMENT:**

The Center for Students in Addiction Recovery offers students in recovery a nurturing and supportive community. The Center provides students in recovery with an abstinence-based program where students can flourish in recovery as they attain educational goals, including advanced degrees. The services provided through the CSAR increases the continuum of care for students in recovery, enhancing the quality of life for students in recovery at Texas Tech University. The CSAR supports students in recovery from alcohol, drugs, and behavioral addictions. By providing recovery support through relationships with staff, academic advising, scholarships / fellowships, recovery housing, study abroad opportunities, and more, students can flourish in recovery and in life.

## **CIVILITY IN THE CLASSROOM STATEMENT:**

Texas Tech University is a community of faculty, students, and staff that enjoys an expectation of cooperation, professionalism, and civility during the conduct of all forms of university business, including the conduct of student–student and student–faculty interactions in and out of the classroom. Further, the classroom is a setting in which an exchange of ideas and creative thinking should be encouraged and where intellectual growth and development are fostered. Students who disrupt this classroom mission by rude, sarcastic, threaten-

ing, abusive or obscene language and/or behavior will be subject to appropriate sanctions according to university policy. Likewise, faculty members are expected to maintain the highest standards of professionalism in all interactions with all constituents of the university ([www.depts.ttu.edu/ethics/matadorchallenge/ethicalprinciples.php](http://www.depts.ttu.edu/ethics/matadorchallenge/ethicalprinciples.php)).

## **PLAGIARISM STATEMENT:**

Texas Tech University expects students to “understand the principles of academic integrity and abide by them in all class and/or course work at the University” (OP 34.12.5). Plagiarism is a form of academic misconduct that involves (1) the representation of words, ideas, illustrations, structure, computer code, other expression, or media of another as one’s own and/or failing to properly cite direct, paraphrased, or summarized materials; or (2) self-plagiarism, which involves the submission of the same academic work more than once without the prior permission of the instructor and/or failure to correctly cite previous work written by the same student. This video, retrieved from the University of Kansas Libraries website, provides an example of a plagiarism definition as well as examples of plagiarism and how to avoid it. Please review Section B of the TTU Student Handbook for more information related to other forms of academic misconduct, and contact your instructor if you have questions about plagiarism or other academic concerns in your courses. To learn more about the importance of academic integrity and practical tips for avoiding plagiarism, explore the resources provided by the TTU Library and the School of Law.

## **STUDENT SUPPORT STATEMENT:**

The Office of Campus Access and Engagement works across Texas Tech University to foster, affirm, celebrate, engage, and strengthen all student communities. For more information about services, opportunities for participation, and ways in which Texas Tech can support your success in college, please contact (806) 742-7025.

## **STATEMENT ABOUT FOOD INSECURITY:**

Any student who faces challenges securing their food or housing and believes this may affect their performance in the course is urged to contact the Dean of Students for support. Furthermore, please notify the professor if you are comfortable in doing so. Raider Red’s Food Pantry (located in Doak 117) supplies personal care items and a selection of nonperishable food to students. The Raider Relief Advocacy and Resource Center (RR- ARC) is a centralized hub of resources and support for students facing hardships with their basic needs. Through a comprehensive network of campus and community partnerships, we strive to alleviate the burden of financial, physical, and emotional hardships and promote the well-being and academic success of all students. Please fill out our form to get connected: <https://www.depts.ttu.edu/raiderrelief/>.

**RISK ASSOCIATED WITH THE USE OF LIVESTOCK/HORSES STATEMENT:**

Working with livestock is inherently risky. Animals are capable of injuring people, especially when they are in the fight or flight mode in response to stress or unfamiliar situations. The instructor will work to provide students with the ability to manage horses or livestock with minimal stress, thus decreasing the risk of injury to people and animals. It is imperative that students follow instructions and communicate any discomfort with assigned activities. Please see link for additional information on animal-borne diseases: [https://www.depts.ttu.edu/iacuc/Zoonoses\\_Guidelines.php](https://www.depts.ttu.edu/iacuc/Zoonoses_Guidelines.php)

**RISK ASSOCIATED WITH THE USE OF COMPANION ANIMALS STATEMENT:**

Working with companion animals can be inherently risky. Dogs and cats are capable of injuring people, especially when they are fearful or in unfamiliar situations. The instructor will work to provide students with the ability to handle dogs and cats with minimal stress, thus decreasing the risk of injury to people and animals. It is imperative that students follow instructions and communicate any discomfort with assigned activities. Please see link for additional information on animal-borne diseases: [https://www.depts.ttu.edu/iacuc/Zoonoses\\_Guidelines.php](https://www.depts.ttu.edu/iacuc/Zoonoses_Guidelines.php)

**RISK ASSOCIATED WITH THE USE OF WILDLIFE STATEMENT:**

Working with wildlife is inherently risky. Some wildlife species are capable of injuring people and/or spreading zoonotic diseases. The instructor will work to provide students with the ability to handle wildlife species with minimal stress, thus decreasing the risk of injury to people and animals. It is imperative that students follow instructions and communicate any discomfort with assigned activities. Please see link for additional information on animal-borne diseases: [https://www.depts.ttu.edu/iacuc/Zoonoses\\_Guidelines.php](https://www.depts.ttu.edu/iacuc/Zoonoses_Guidelines.php)

**AI Use Syllabus Statements:**

[https://www.depts.ttu.edu/tlpdc/AI\\_Resources/AI-Use-is-Encouraged.pdf](https://www.depts.ttu.edu/tlpdc/AI_Resources/AI-Use-is-Encouraged.pdf)

**AI Use is encouraged and allowed in your course:**

You may use generative artificial intelligence (AI) tools (such as ChatGPT) in this class, as doing so aligns with our course learning goals. Your use of AI tools must be properly

documented and cited. You are responsible for ensuring the information you submit based on an AI query does not contain misinformation, unethical content, or violate intellectual property laws. Submission of AI-generated content as your own work is a violation of academic integrity and may result in referral to the Office of Student Conduct. Please contact your instructor if you have questions regarding this course policy.<sup>2</sup>

## **ADDITIONAL COURSE SPECIFIC POLICIES:**

### **Cellphones/Pagers:**

Please set your personal communication devices to silent ring or off during class. Do not take calls in class. Disturbance during class time is not acceptable.

### **Prerequisites:**

Mastery of material from CE 3305 or equivalent is expected.

### **Attendance:**

Roll will be taken to determine attendance for class participation. Please let the instructor know in advance if you must miss a class for a legitimate reason<sup>3</sup>.

## **Evaluation Instruments and Grading**

Student performance will be evaluated using attendance (coming to class), homework, quizzes, and examinations.

### **Homework:**

Homework assignments are distributed and collected using Blackboard. Check frequently as the semester proceeds. Due dates are on Blackboard. These exercises are scored (usually) on a 100 point criteria<sup>4</sup>.

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<sup>2</sup>AI responses are often incorrect; be sure the response makes sense, is correct, and grammatically edited. AI responses must be disclosed in your work.

<sup>3</sup>Legitimate reasons include: Academically-related extracurricular activities (ASCE, AGU, etc.); Illness with documentation; Federal Family Leave Act Policies; Orders to activate (Military, Peace Officer, Public Health, etc.). Show me some kind of documentation for such absences.

<sup>4</sup>Legibility, correct method, and correct answer are components of the criteria. The grader will not diagnose sources of arithmetic or algebra errors unless the errors are obvious. Once solutions are presented in class and/or posted on the server, the maximum point allowance is substantially reduced



**Exams:**

One final examination is scheduled.

1. Examinations are open notes.
2. Examinations are comprehensive, even though the main focus will be the materials discussed prior to the examination.
3. Full credit for problems will only be given if all computations are documented.

**Grading:**

Final grades are determined based on performance during the semester. Letter grades will be assigned using University standards. The **approximate** weighting of graded material in determining the final grade is as follows<sup>5</sup>:

Item	Percent of Grade
Attendance	10%
Exercises	40%
Examination	50%

**Cheating:** Dont!

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<sup>5</sup>Graded materials with fewer than 100 points will have raw scores reported and will be normalized to 100 points for calculating the final grade.

## Schedule

Table 1: Fall 2024 Course Schedule

DATE	TOPIC	READINGS
26AUG24	Introduction	
28AUG24	ASCE BOK	
4SEP24	Future Expectations as an Engineer	
9SEP24	Attitude and Career Guidance	
11SEP24	Aspects of Professionalism	
16SEP24	ASCE Sustainability	
18SEP24	WCOE Job Fair (All Engineering)	Must attend, provide evidence
23SEP24	ASCE ENVISIONS	
25SEP24	Basics of the FE	
30SEP24	FE Review - Transportation	
20OCT24	FE Review - Geotech	Dr. Yimin Lu
7OCT24	FE Review - Structural	
9OCT24	FE Review - Mechanics of Materials	
14OCT24	ASCE Ethics Example, Sara's story	
16OCT24	FE Review - Construction	
21OCT24	FE Review - Statics	Dr. Sanwook Bae
23OCT24	FE Review - Fluids	
28OCT24	FE Review - Hydrology	
30OCT24	FE Review - Materials	Dr. Moon Won
4NOV24	FE Review - Dynamics	
6NOV24	FE Review - Q&A	
11NOV24	Qualification Based Selection	
13NOV24	Project Management	
18NOV24	Leadership	
20NOV24	Engineering Judgement	
25NOV24	Critical Thinning	
28NOV24	Thanksgiving Holiday	
2DEC24	Summary	Teams 4-8
6DEC24	<b>Final Exam</b>	13:30-16:00

## References

- ASCE (2019). Civil Engineering Body of Knowledge for the 21st Century: Preparing the Civil Engineer for the Future. Third Edition. DRAFT. American Society of Civil Engineers (ASCE), Reston, VA. ISBN (PDF): 9780784481974 [FREE download].
- NCEES (2013). FE Supplied-Reference Handbook, Edition 9.5, Version for Computer-Based Testing. National Council of Examiners for Engineering and Surveying (NCEES), Clemson, SC. Fifth Printing June 2018.
- Lindeburg, Michael R. (2017). FE Civil Review. Professional Publications, Inc., Belmont, CA. ISBN: 978-1-59126-529-0. See: <https://ppi2pass.com/>
- NCEES (2020). FE Reference Handbook, Edition 10.0.1. National Council of Examiners for Engineering and Surveying (NCEES), Clemson, SC. Third Printing July 2021. ISBN: 978-1-947801-11-0. See: <https://account.ncees.org/examprep/416> [FREE download].
- Cleveland, T. G. 2024. Instructor's Notes to accompany CE-4200, Department of Civil, Environmental, and Construction Engineering, Whitacre College of Engineering. <http://54.243.252.9/ce-4200-webroot/>