

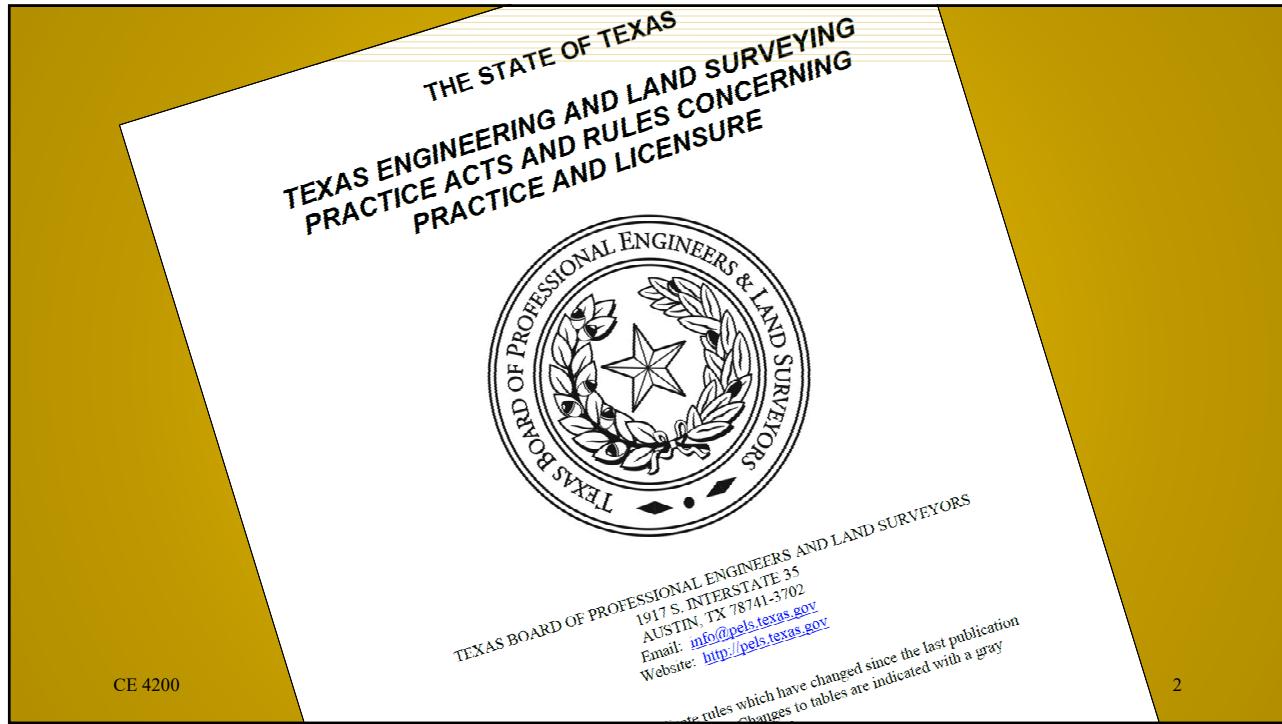
Professional Engineer Licensure Application

William D. Lawson, PE, PhD, D.GE, F.NSPE
CE 4200-001/D01
Spring 2022 Semester

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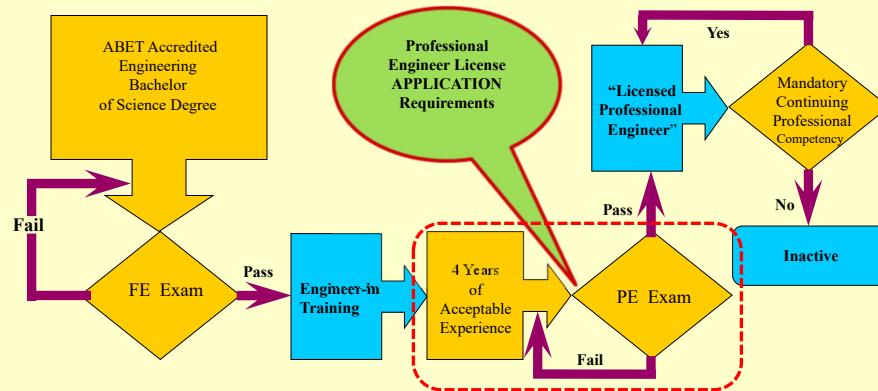


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Idealized Engineering Licensure Model



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SUBCHAPTER C: PROFESSIONAL ENGINEER LICENSE APPLICATION REQUIREMENTS

§133.21 APPLICATION FOR STANDARD LICENSE

- (a) To be eligible for licensure as a professional engineer, one must submit a completed application.
- (b) All persons must have passed the examination on the fundamentals of engineering or be eligible for a waiver from the examination on the fundamentals of engineering before submitting an application.
- (c) Applicants must speak and write the English language. Proficiency in English may be evidenced by possession of an accredited degree taught exclusively in English, or passage of the Test of English as a Foreign Language (TOEFL) with a written score of at least 550, a computer based score of at least 200 or an internet based score of at least 95 or other evidence such as significant academic or work experience in English acceptable to the executive director.
- (d) Applicants for a license shall submit:
 - (1) an application in a format prescribed by the board and shall:
 - (A) list his or her full, legal and complete name without abbreviations, nicknames, or other variations of the full legal name. If applicable, the applicant shall submit proof of a legal name change including but not limited to a marriage certificate, passport, current Driver's License issued by the State of Texas, court documents, or nationalization documents to substantiate other documentation submitted in the application; and
 - (B) list social security number, as required under the Texas Family Code, §231.302;
 - (2) current application fee as established by the board. Application fees shall be waived for qualifying military service members, military veterans, and military spouses in accordance with Texas Occupations Code Chapter 55;
 - (3) proof of educational credentials pursuant to §133.33 or §133.35 of this chapter (relating to Proof of Educational Qualifications);
 - (4) supplementary experience record as required under §133.41 of this chapter (relating to Supplementary Experience Record);
 - (5) reference statements as required under §133.51 of this chapter (relating to Reference Providers);
 - (6) documentation of passage of examination(s), which may include official verifications from the National Council of Examiners for Engineering and Surveying (NCEES) or other jurisdictions as required under §133.61(g) of this chapter (relating to Engineering Examinations), if applicable;
 - (7) verification of a current license, if applicable;
 - (8) a completed Texas Engineering Professional Conduct and Ethics Examination as required under §133.63 of this chapter (relating to Professional Conduct and Ethics Examination);
 - (9) scores of TOEFL, if applicable;
 - (10) information regarding any criminal history including any judgments, deferred judgments or pre-trial diversions for a misdemeanor or felony provided in a format prescribed by the board together with copies of any court orders or other legal documentation concerning the criminal charges and the resolution of those charges;
 - (11) documentation of submittal of fingerprints for criminal history record check as required by §1001.3035 of the Act; and
 - (12) if applicable, written requests for waivers of the examinations on the fundamentals and/or principles and practices of engineering, the TOEFL, or a commercial evaluation of non-accredited degrees and a statement supporting the request(s).

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Application Requirements

Texas Engineering Practice Act

1. Application
2. Application fee
3. Proof of educational credentials
4. Supplementary experience record
5. Reference Statements
6. Documentation of passage of examinations
7. Verification of current license
8. Texas Engineering Professional Conduct and Ethics Examination
9. TOEFL scores
10. Criminal history record
11. Fingerprints
12. Request exam waivers

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1. Application

The image shows a tilted application form titled "APPLICATION FOR LICENSURE AS A PROFESSIONAL ENGINEER". The form is from the Texas Board of Professional Engineers, located at 1917 S Interstate 35, Austin, Texas 78741-3702, with a phone number of (512) 440-7723. It features a circular seal of the Texas Board of Professional Engineers. The top right corner contains the text "Application for Original License or Re-Licensure in Texas" and "Not for applicants licensed in Australia, Canada or Mexico or for Engineering Educators." The form includes several sections of questions and checkboxes, such as "1. GENERAL INFORMATION" and "2. UNITED STATES CITIZENSHIP". There is also a section for "Full Legal Name" with fields for First, Middle, and Last names, along with suffixes like Jr., Sr., and Ms. A note states "Name changes must be supported by a copy of the legal document." At the bottom, there is a section for "Date of Birth" and a note about address changes.

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2. Application Fee

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3. Education Credentials

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4. Supplementary Experience Record

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Page ____ of ____ pages

Texas Board of Professional Engineers
SUPPLEMENTARY EXPERIENCE RECORD

(Refer to the instructions and example provided before completing this form. Only one copy of this form has been provided. Please make additional copies as required.)

Applicant's Full Name: _____
Applicant's Date of Birth: _____

Description of Engineering Performed

Engagement #: _____
From (date): _____
To (date): _____

Name of Employer and Location:
Engineering Supervisor's Name(s): _____

Describe:
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5. Reference Statements

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Texas Board of Professional Engineers
REFERENCE STATEMENT

(BEFORE COMPLETING THIS FORM, PLEASE READ THE REFERENCE STATEMENT INSTRUCTIONS.
ONLY ONE COPY OF THIS FORM HAS BEEN PROVIDED.
PLEASE MAKE ADDITIONAL COPIES OF THIS FORM AS REQUIRED.)

TO BE COMPLETED BY APPLICANT

Verification for employment engagement # _____
Firm/Company Name: _____
From (Date): _____
To (Date): _____
Applicant's Full Legal Name: _____
Applicant's Date of Birth: _____

TO BE COMPLETED BY REFERENCE PROVIDER

Note: Please refer to Sections 133.51, 133.53 and 133.55 of the rules. Reference statements are confidential and not subject to release to the applicant nor the Texas Public Information Act. You may _____ on which to provide more information.

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References, continued

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4. The Texas Engineering Practice Act states that a person seeking to obtain a license to practice professional engineering shall provide evidence of good professional character and reputation which, in the judgment of the Board, is sufficient to ensure that the individual can consistently act in the best interest of clients and the public in any practice setting. Such evidence shall establish that the person is able to distinguish right from wrong, is able to think and act rationally, is able to keep promises and honor obligations, and is accountable for his/her own behavior. How would you describe the applicant's character and reputation?

5. Do you know of anything that would negatively affect the applicant's ability to practice as an independent professional engineer? No Yes If yes, explain:

6. What have you observed that convinces you that the applicant (has/not) adequately applied engineering education, training, and experience in the practice of engineering?

7. Do you believe that the applicant's experience was sufficiently complex and diverse, and of an increasing standard of quality and responsibility, to provide sufficient professional growth for the applicant to be recommended for a license? No Yes

Please explain and add additional comments:

8. Based on your knowledge and observations, do you believe that the applicant has reached a level of competency to be placed in responsible charge of engineering work in his/her discipline? No Yes

Please explain and add additional comments:

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6. Documentation of passage of examinations



Examinee Information

Name: Al... Kumar
NCEES ID: 15-...-73
Email: ...@ncsu.edu
Primary Phone: 4328391
Alternate Phone: 3422121

Result Notification



LATEST PHOTO

Exam Information

FE Chemical - 05/20/2015
Result: Pass
Board: North Carolina

Education Information

North Carolina State University
Chemical Engineering - Bachelor's
08/2011—05/2015

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7. Verification of Current License

- Typically, none

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8. Professional Conduct and Ethics Examination

The screenshot shows the TBPE Ethics Exam login page. At the top, there is a logo for the Texas Board of Professional Engineers and the text "Texas Board of Professional Engineers". Below this, a blue bar contains links for "TBPE Home Page" and "Board Rules". The main title "Ethics Exam" is centered above a form field. The form field contains three input fields: "First Name:", "Last Name:", and "Last 4 of Social Security Number*". Below the form is a "Login" button. At the bottom of the page, there is a note for new and returning applicants, instructions for name entry, a note about case sensitivity, and a note for users without a US Social Security Number.

First Name:
Last Name:
Last 4 of Social Security Number*:

Login

NEW AND RETURNING APPLICANTS: Please enter your name and the last four digits of your Social Security Number (SSN) and click "SUBMIT". Be sure to enter the exact same name and SSN to continue a previous test session.

Note: The name fields are NOT case sensitive. ("TOM" is the same as "tom".)

* For those without a US Social Security Number, use the last four digits of your US Passport or Visa Number.

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9. TOEFL scores

The screenshot shows the official TOEFL website. At the top, there's a banner with three diverse young adults holding tablets, with the text "Be anything and study anywhere with the TOEFL® test." Below the banner, there are three main navigation tabs: "For Test Takers" (highlighted in blue), "For Institutions", and "For Teachers and Advisors". A sidebar on the left contains text about the test's advantages and a paragraph about its global acceptance. The central content area features a "TOEFL iBT® Test" menu with links like "About the Test", "Register for the Test", etc. To the right, there's a "Important Updates" box with news items and a "TOEFL® Talks" section. The bottom right corner of the page has a "15" watermark.

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10. Criminal history record

(10) information regarding any criminal history including any judgments, deferred judgments or pre-trial diversions for a misdemeanor or felony provided in a format prescribed by the board together with copies of any court orders or other legal documentation concerning the criminal charges and the resolution of those charges;

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11. Fingerprints

SEC. 1001.272. CRIMINAL HISTORY RECORD INFORMATION REQUIREMENT FOR LICENSE ISSUANCE.

- (a) This section applies only to an applicant for a license or registration as an engineer, licensed state land surveyor, or registered professional land surveyor.
- (b) The board shall require that an applicant for a license submit a complete and legible set of fingerprints, on a form prescribed by the board, to the board or to the Department of Public Safety for the purpose of obtaining criminal history record information from the Department of Public Safety and the Federal Bureau of Investigation.
- (c) The board may not issue a license to a person who does not comply with the requirement of Subsection (b).
- (d) The board shall conduct a criminal history check of each applicant for a license using information:
 - (1) provided by the individual under this section; and
 - (2) made available to the board by the Department of Public Safety, the Federal Bureau of Investigation, and any other criminal justice agency under Chapter 411, Government Code.
- (e) The board may:
 - (1) enter into an agreement with the Department of Public Safety to administer a criminal history check required under this section; and
 - (2) authorize the Department of Public Safety to collect from each applicant the costs incurred by the Department of Public Safety in conducting the criminal history check.

Added by Acts 2013, 83rd Leg., R.S., Ch. 402 (S.B. 204), Sec. 5, eff. September 1, 2013. Added by Acts 2013, 83rd Leg., R.S., Ch. 402 (S.B. 204), Sec. 5, eff. September 1, 2013. Transferred, redesignated and amended from Occupations Code, Section 1001.3035 by Acts 2019, 86th Leg., R.S., Ch. 1232 (H.B. 1523), Sec. 1.29, eff. September 1, 2019.

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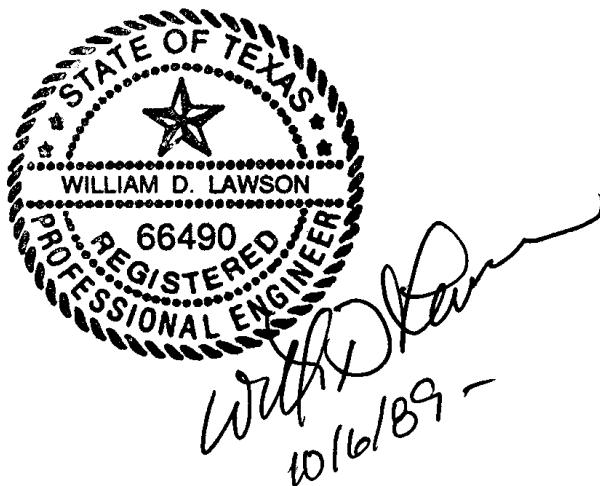
12. Request exam waivers

- Typically, none

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Questions?

William D. Lawson, P.E., Ph.D.

Department of Civil, Environmental & Construction Engineering

TEXAS TECH UNIVERSITY

Box 41023

Lubbock, Texas 79409-1023

806-834-4484

Email: William.D.Lawson@ttu.edu

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