Demonstration on Querying Data by Using Q&A

In this demonstration, you will see how to:

- Ask a question by using Q&A.
- Pin the answer to a question to an existing dashboard.
- Ask a question and specify the visual to represent the data.

Demonstration Steps:

Ask a Question by Using Q&A

1. In Power BI Desktop, on the Home ribbon, click Publish.
2. If you are prompted to save your changes, click Save.
3. In the Power BI Desktop dialog box, enter the email address for your Microsoft account, and then click Sign in.
4. In the Sign in to your account dialog box, enter the password for your Microsoft account, and then click Sign in.
5. The report will then be published to the Power BI portal. When the window displays Success, click Open 'Adventure Works Sales.pbix' in Power BI to view the report online.
6. When the browser opens, click Sign in, enter your email address and password, click Sign in, and then wait for the report to open in Internet Explorer.
7. When the report is visible, click Pin Live Page.
8. In the Pin to dashboard dialog box, click New dashboard, type Adventure Works Sales in the box, and then click Pin live. If the Introducing Featured dashboard message appears, click Got it.
9. Click Show the navigation pane, under Dashboards, click Adventure Works Sales.
10. Click in the Ask a question about your data box, and then point out the list of tables and fields that automatically appears.
11. Type sales person. Q&A returns a list of suggestions. Select sales person by city and the table is reordered.
12. In the Q&A box, type show company name and unit price as pie chart. When the chart is visible, in the top-right of the report, click Pin visual.
13. In the Pin to dashboard dialog box, leave Existing dashboard selected, and then click Pin.
14. Click unit price to highlight it, and then scroll down the list of suggestions in the Q&A box, to show how Q&A is picking up the columns from the dataset to create suggestions.
15. Click Show the navigation pane, under Dashboards, click Adventure Works Sales. Scroll down the dashboard if necessary, to display the new charts on the dashboard.
16. Close Internet Explorer.
17. In Power BI Desktop, in the Publishing to Power BI window, click Got it, and then close Power BI Desktop.