PROJECT STATUS REPORT
FLEX DATA INC.
AS OF: 4/13/2024

PROJECT STATUS SUMMARY   Percent Complete: 93.0%

Scope	Schedule	Risks	Quality

Scope:
We are finalizing all of our tasks and have nothing else to start on. Working on the Discord Bot and MBTI Model.

Schedule:
I am feeling very confident about our timeline now that we have explicitly written out what else is left to finish, it all seems very achievable thanks to my amazing team!

Risks:
No risks to report that are major or concerning.

Quality:
Quality has been very good as we are all in the places where we are most comfortable.

WORK PLANNED FOR LAST WEEK
1. Team Meeting
   a. Get updates on everyone's progress
   b. Finish Poster and submit it
2. Continued working on tasks

WORK COMPLETED LAST WEEK
1. Team Meeting
   a. Get updates on everyone's progress
   b. Finished Poster
2. Continued working on tasks
   a. Model
   b. Discord bot

WORK PLANNED FOR NEXT WEEK
1. Team Meeting
   a. Get updates on everyone's progress
2. Finish some of our tasks such as the model
3. practice speaking points
4. schedule who is going to be at the expo when

OPEN ISSUES

1. Project Plan
   a. Status: On Going
2. Adding new model data
   a. Status: Completed
3. Creating Model
   a. Status: On going

DELIVERABLES AND MILESTONES

Milestone	WBS	Planned	Forecasted	Actual	Status
First Draft of Project Charter	001	09/29	09/29	09/29	Completed
Final Draft of Project Charter	002	10/06	10/06	10/13	Completed
Research	003	10/20	10/20	10/20	Completed
Understand how models function	004	10/20	10/20	10/20	Completed
API and Model Research	005	10/29	10/29	11/03	Completed
Security Audit	006	10/27	11/03	11/03	Completed
Digital Ocean Research	007	11/3	11/05	11/05	Completed
Shipping Perception Model	008	11/10	1/30	1/30	Completed
Deliverable	WBS	Planned	Forecasted	Actual	Status

OPEN CHANGE REQUESTS

Change Request Name	Change Request Number	Request Date	Current Status
Add new timesheets	001	4/06	Undergoing change in Google Sheets
Added new csv files to repo	002	11/03	Completed

KEY PERFORMANCE INDICATORS (KPI'S)

Schedule - Project is **on schedule**
Schedule Variance (SV):   +0 days