

PROJECT STATUS REPORT

FLEX DATA INC.
As Of: 1/27/2024

PROJECT STATUS SUMMARY

Percent Complete: 25.0%

Scope	Schedule	Risks	Quality
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Scope:

Right before the break we set a goal to finish bug fixing the model, which we semi accomplished. We were able to figure out what was inhibiting the model from working at all but for some reason a prediction from the model wasn't working. We weren't able to fix this because the part of code responsible for it was not accessible. Now, this semester we want to try to finish that model or migrate to a new project as that was our projected plan. I am marking this as yellow because there are some gray areas that we haven't figured out yet and have not met with our sponsor this semester.

Schedule:

I am marking this yellow because we have finished 2 weeks of this semester already and have not been assigned a single task to complete. We have tried our best to get ready and organize ourselves before our sponsor meeting this upcoming week so there is no delay in starting our tasks.

Risks:

I am marking this yellow because our biggest risk is the lack of communication from our sponsor. We have set a meeting and I asked for something to do in the meantime which he responded to but hasn't given us anything. We may receive something simple on Monday before our meeting Thursday but I don't see it being anything crucial with such little time.

Quality:

I am still marking this as green because we are working very hard and diligently to learn the systems fully and make sure we deliver a good product.

WORK PLANNED FOR LAST WEEK

1. Sponsor meeting
 - a. try to reschedule once more
 - b. have some sort of conversation with him
2. Team meeting
 - a. update everyone's progress
 - b. give a game plan for the final week
3. Complete deployment of model

WORK COMPLETED LAST WEEK

1. Sponsor Meeting
 - a. was canceled
2. Team Meeting
 - a. discussed how we were going to finish the model
3. a couple of our team members met and worked together to debug the model
4. Did not complete the deployment of model

WORK PLANNED FOR NEXT WEEK

1. Sponsor Meeting
 - a. Get some tasks to do
 - i. divide our team into 3 small groups with their own specialty
2. TA Meeting
 - a. in person to work on tasks and get that insider help.

OPEN ISSUES

1. Staging and Deploying
 - a. Status: On going
2. Project Plan
 - a. Status: Completed

DELIVERABLES AND MILESTONES

Milestone	WBS	Planned	Forecasted	Actual	Status
First Draft of Project Charter	001	09/29	09/29	09/29	Completed
Final Draft of Project Charter	002	10/06	10/06	10/13	Completed
Research	003	10/20	10/20	10/20	Completed
Understand how models function	004	10/20	10/20	10/20	Completed
API and Model Research	005	10/29	10/29	11/03	Completed
Security Audit	006	10/27	11/03	11/03	Completed
Digital Ocean Research	007	11/3	11/05	11/05	Completed
Shipping Perception Model	008	11/10	1/30		On Going
Deliverable	WBS	Planned	Forecasted	Actual	Status

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OPEN CHANGE REQUESTS

Change Request Name	Change Request Number	Request Date	Current Status
Add new timesheets	001	1/20	Undergoing change in google sheets
Added new csv files to repo	002	11/03	Completed

KEY PERFORMANCE INDICATORS (KPI's)

Schedule - Project is **behind schedule**

Schedule Variance (SV): -7 days