

PROJECT STATUS REPORT
FLEX DATA INC.
AS OF: 12/02/2024

PROJECT STATUS SUMMARY

Percent Complete: 14.0%

Scope	Schedule	Risks	Quality
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Scope:

Since we ran into issues, we were going to meet with our sponsor but he unfortunately had some other matters to attend to and canceled last minute. because of this, we haven't made much more progress but do intend on working a lot more to debug our issues this upcoming week and reschedule our sponsor meeting

Schedule:

Since we haven't made much progress we are losing time I am going to mark this as yellow. I am still not severely worried about the problems at hand because we are doing relatively well for a time but if we arent able to fix this issue and get our model deployed by the end of the semester I will be worried.

Risks:

Again some of the risks are that we don't know what is wrong and haven't had much time to figure it out. Then we are also not receiving much help from the sponsor to learn more about the structure of the repos that we don't have access to. I do think we can still figure this out so I will mark this as yellow for this week just because of the warnings but nothing too major.

Quality:

I am still marking this as green because we are working very hard and diligently to learn the systems fully and make sure we deliver a good product.

WORK PLANNED FOR LAST WEEK

1. Continue Staging and deploying the model
2. Continue working on DO for the Auth team
3. Team Meeting
 - a. reconvene and see where we are
 - b. try to fix more issues or bounce off ideas
4. Sponsor Meeting
 - a. If we have any more ongoing issues
 - i. ask for clarification while we have him
 - ii. ask more questions that we may have

WORK COMPLETED LAST WEEK

1. Debugging the model
 - a. still haven't figured it out but did work on it
2. Created a DO step-by-step document
3. Team Meeting
 - a. Updated where everyone was

WORK PLANNED FOR NEXT WEEK

1. Sponsor meeting
 - a. rescheduled
 - b. ask questions
 - c. try to debug
2. Team meeting
 - a. update everyones progress
 - b. talk about Project Plan
3. Complete Project Plan

OPEN ISSUES

1. Staging and Deploying
 - a. Status: On going
2. Project Plan
 - a. Status: On going

DELIVERABLES AND MILESTONES

Milestone	WBS	Planned	Forecasted	Actual	Status
First Draft of Project Charter	001	09/29	09/29	09/29	Completed
Final Draft of Project Charter	002	10/06	10/06	10/13	Completed
Research	003	10/20	10/20	10/20	Completed
Understand how models function	004	10/20	10/20	10/20	Completed
API and Model Research	005	10/29	10/29	11/03	Completed
Security Audit	006	10/27	11/03	11/03	Completed
Digital Ocean Research	007	11/3	11/05		On Going
Shipping Perception Model	008	11/10	12/12		On Going

Deliverable	WBS	Planned	Forecasted	Actual	Status

OPEN CHANGE REQUESTS

Change Request Name	Change Request Number	Request Date	Current Status
Add timesheets	001	11/17	Undergoing change in google sheets
Added new csv files to repo	002	11/03	Completed

KEY PERFORMANCE INDICATORS (KPI's)

Schedule - Project is **behind schedule**

Schedule Variance (SV): -5 days