

Scarlett Duty

GRAPHIC DESIGNER

OBJECTIVE

Team leader with over three years of experience in customer service and committed to applying my creative talents to people-oriented environments. Bringing a positive attitude and passion for success to my team.

EDUCATION

University of Florida - Gainesville, Florida **Fall 2022 - Spring 2027**

Bachelor of Fine Arts, Graphic Design (GPA 3.68)

Santa Fe College - Gainesville, Florida **Fall 2020 - Spring 2022**

Dual Enrollment, General Education (GPA 4.0)

EMPLOYMENT

Moe's Southwest Grill- Gainesville, Florida **April 2022 - Current**

Shift Lead

Confidently lead a team through effective leadership, communication, and task delegation while providing quality service and products to customers.

Crew Member

Effectively work with a team in a people-oriented environment, provide quality service to customers, and properly follow health and safety regulations regarding food preparation.

Crew Member for Domino's, Alachua Florida **January 2021 - April 2022**

Efficiently collaborate with a team in a fast-paced environment through clear communication, provide quality customer service, and pay careful attention to store cleanliness and inventory.

ACADEMIC INVOLVEMENT

Vox Graphis - Member

August 2023 - Current

Take part in the graphic design club's activities, including career-building workshops, socials, and design competitions.

sdutyportfolio.wordpress.com

scarlettgduty@gmail.com

386-319-6203

www.linkedin.com/in/scarlett-duty

SKILLS

Graphic design

Web design

Illustration

Customer service

Management

TOOLS AND SOFTWARE

Adobe Illustrator

Adobe InDesign

Adobe Photoshop

Adobe Premiere Pro

Figma

Google Suite

Microsoft Suite

Clip Studio Paint