



THE UNIVERSITY OF
WESTERN AUSTRALIA

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10 October 2014

Mr X Du

Room 1601, A1, Lihaiyaju, 21 Shadizhijie

Binjiangzhong Road, Haizhu District

Guangzhou

GUANGDONG

CHINA 510230

Dear Mr Du

INTERNATIONAL POSTGRADUATE RESEARCH SCHOLARSHIP (IPRS), AUSTRALIAN POSTGRADUATE AWARD (APA) AND UWA SAFETY-NET TOP-UP SCHOLARSHIPS FOR 2015

I am pleased to inform you that the Scholarships Committee of The University of Western Australia has awarded you an International Postgraduate Research Scholarship (IPRS), an Australian Postgraduate Award (APA) and PhD candidature in the School of Mechanical and Chemical Engineering commencing in 2015. The IPRS covers the International Tuition Fees and payment of the Overseas Student Health Cover (OSHC). The APA living allowance scholarship provides a tax-free stipend of \$25,849 per annum for 2015, which is indexed annually. You will also be offered a supplementary UWA 'Safety Net' Top-Up scholarship which is valued at \$3,151 for 2015. All three scholarships will be tenable for an initial period of three years commencing from the date of your enrolment in the PhD degree in 2015.

Please note that to be eligible for payment of the UWA Safety-Net Top-Up Scholarship you must not be in receipt of other top-up scholarships totalling more than \$5,000 per annum. The APA stipend will be adjusted annually in line with the Commonwealth Department of Education indexation. The value of the UWA Safety-Net Top-Up Scholarship is at the discretion of the UWA Scholarships Committee and will also be adjusted each year, reducing as the APA increases. The Safety-Net Top-Up program will be discontinued when the value of the APA reaches or exceeds \$29,000 per year.

Conditions of Offer

This offer of an International Postgraduate Research Scholarship, Australian Postgraduate Award and UWA Safety-Net Top-Up Scholarship is conditional upon the following:

- (a) The awards are for full-time research at The University of Western Australia and may not be taken up at or transferred to any other institution or deferred until a later year.
- (b) Return of the signed Conditions of Award and the Acceptance Form, including confirmation that you have not previously held an Australia Awards Scholarship within the previous two years.
- (c) Confirmation that you are able to commence your degree no later than 31 March 2015. If you will not be able to enrol in your research programme by that date and wish to apply for later commencement, please provide an approximate commencement date and the reasons for your request. Requests for delayed commencement must be endorsed by your prospective supervisor and the Head of School or Graduate Research Coordinator. The latest possible commencement date would normally be 30 June 2015.
- (d) The conditions of the APA are explicitly binding on the UWA Safety Net Top-Up Scholarship.

The offer may be withdrawn if it is subsequently ascertained that misleading or incorrect information has been supplied.

The minimum period of full-time supervised study and research required before submitting a PhD thesis for examination is normally three years from the date of commencement. (The average duration of PhD candidature is three to four years.) Your acceptance of the scholarship offer will confirm your acceptance of a place in the PhD program.

Acceptance or Refusal of Offer

The Conditions of Award governing the IPRS and APA scholarships are available on the Scholarships website at: <http://spe.publishing.uwa.edu.au/latest/scholarships/postgraduate> and copies are attached to this offer email.

Please advise this office NO LATER THAN Friday 31 October 2014, whether you wish to accept this offer by completing and signing the Acceptance Form and the signature pages for each of the IPRS and APA conditions. *Please scan and email the acceptance pages only in the first instance to jorja.cenin@uwa.edu.au, then return the complete documents when you come to enrol.*

If you do not intend to accept this offer please advise me by email, in order that the scholarships may be reallocated. Please note that if you do not respond to this offer by the due date, the offer may be withdrawn and allocated to another candidate. Should you accept this offer and subsequently alter your decision please let me know as soon as possible to enable the reallocation of the scholarships.

Visa Application Process

Once we have received your signed acceptance form with your approximate start date, I will email you an electronic Confirmation of Enrolment Form (eCOE). This form is required by the [Australian High Commission or Embassy](#) in your home country as part of the student visa application process. Please note that an IPRS does not cover visa application fees or any medical costs associated with the issue or renewal of a student visa. Information about the visa application process is available on the Department of Immigration and Border Protection website - <http://www.immi.gov.au/> **As the IPRS and APA are Australian Government scholarships, you should attach a copy of this letter to your visa application.**

Health Insurance

IPRS holders and their dependants are required to join the Overseas Student Health Cover (OSHC) scheme. The Australian Government meets the cost of a standard OSHC policy for the award holder and their dependants. Further information about the OSHC can be found at <https://www.oshcallianzassistance.com.au/>. Your OSHC will be paid for the duration of your student visa.

Schooling for Children

If you intend to bring your family and require schooling for your children and you are studying on a subclass 573 or 574 student visa towards a Master or PhD course, you will be eligible for tuition-free schooling of your children in government schools. However, there may be contributions for specific activities identified by the school that will need to be paid. **It is important to note that your child will be placed in a school that has a vacancy, not necessarily the school closest to your home and this may not be nearby the University.** Tuition fees apply if you wish to enrol your child in a private school. If you hold another visa subclass you may wish to check if you are eligible for the tuition fee waiver in government schools; for more information please refer to <http://www.international.uwa.edu.au/newstudents/family>.

Pre-Departure Information

The International Centre has prepared detailed information on studying at UWA and living in Perth, which you can find online at <http://www.international.uwa.edu.au/newstudents>. Please read this information carefully as it includes useful information about living in Perth as well as general information regarding postgraduate study at The University of Western Australia.

Please note that the IPRS and APA scholarships DO NOT cover any part of the cost to relocate yourself or any accompanying family members from outside of Australia to Perth to take up this offer.

Student Services and Amenities Fee

The UWA Student Services and Amenities Fee (SSAF) is a compulsory charge payable by students. More details can be found on the UWA website: http://www.studentadmin.uwa.edu.au/welcome/fees/student_services_and_amenities_fee. This Fee is not covered by your scholarships.

Enrolment

When you are ready to enrol and start your research, please come into the Graduate Research and Scholarships Office. Please bring a copy of this letter, the full set of your signed conditions and acceptance form, your passport, proof of your student visa and original academic transcripts and degree certificates (unless already provided with your application). Payment of your living allowance scholarships will begin from the date of your enrolment. UWA staff and students are paid on a fortnightly basis, and your first payment will be in the next possible pay-period following your enrolment.

Policies and Procedures

Rules governing Higher Degrees by Research are set out in the Postgraduate Handbook available on the UWA website at: <http://handbooks.uwa.edu.au/postgraduate>

Policies and Guidelines, including *The Code of Good Practice for Graduate Candidate Research Supervision* and *Regulations Governing the Postgraduate Research Student Conciliation Process* are available on the Graduate Research School website at: <http://www.postgraduate.uwa.edu.au/policies>

Formal Confirmation of PhD Candidature

PhD candidates will be initially enrolled as conditional candidates for the first year of full-time enrolment or equivalent and will be required to complete designated tasks and meet agreed milestones by specified deadlines in order for their ongoing candidature to be confirmed. These tasks will be set out by each School and approved by the Graduate Research School as part of the approval of the formal Research Proposal, which is due six months after commencement for full-time candidates.

Welcome and Induction Function for new Graduate Research Candidates

A welcome and induction function for new graduate research students will be held in March 2015. If you wish to attend please email Mrs Nellie Au Yong – nellie.auyong@uwa.edu.au – after you have enrolled at UWA.

Email Account

When students enrol at The University of Western Australia they are automatically assigned an email address through Information Services. This address is then used by the University for most official electronic correspondence. All students are required to activate their student email accounts. Once you have enrolled, please read the information at <http://www.is.uwa.edu.au/it-help/email/student/email> and follow the steps to activate your account as soon as possible.

Congratulations on your success and I look forward to meeting you in due course.

Yours sincerely



Ms Jorja Cenin
Graduate Scholarships Officer (International)
Graduate Research and Scholarships Office

enc.

cc Professor A Keating (Graduate Research Coordinator), School of Mechanical and Chemical Engineering

Winthrop Professor J Pan
Associate Professor M Paurobally

Student: **Mr X Du** **21644336**
School: **School of Mechanical and Chemical Engineering**

Ms Jorja Cenin
Graduate Scholarships Officer (International)
Graduate Research and Scholarships – M358
The University of Western Australia
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IPRS, APA AND UWA SAFETY NET TOP-UP SCHOLARSHIP ACCEPTANCE FORM

- ☐ I accept the offer of the IPRS, APA and UWA Safety-Net Top-Up Scholarships.
☐ I decline the offer of the IPRS, APA and UWA Safety-Net Top-Up Scholarships.

Please email a copy of this form and with the signed acceptance pages of the conditions in the first instance to jorja.cenin@uwa.edu.au, then return the completed documents when you come to enrol.

If you have indicated that you wish to accept this award please complete the following sections of this form and return together with the full sets of signed IPRS and APA Conditions:

- ☐ I declare that I have read, understand and agree to abide by the conditions contained in the Letter of Offer and the Conditions of Award.
- ☐ I have not previously held an Australia Awards Scholarship within the previous two years, prior to the commencement of the IPRS.
- ☐ I agree to obey the statutes, regulations and rules of The University of Western Australia as far as they may apply to me. I declare that to the best of my knowledge the information supplied herein is correct and complete. I acknowledge that the submission of incorrect or incomplete information may result in the cancellation of my enrolment at any stage, and that this action may be recorded on my student file.

I understand that –

- ☐ It is expected that awards will be taken up by 31 March 2015. If I will not be in a position to commence my research before this date, I will obtain written approval from my prospective supervisor and Head of School or Graduate Research Coordinator and attach a statement outlining the reasons for the late start. [Please note if you have not commenced research by 30 June 2015, these awards may be withdrawn and reallocated to another candidate.]
- ☐ When students enrol at The University of Western Australia they are automatically assigned an email address through Information Services. This address is then used by the University for official electronic correspondence. All students are required to activate their student email accounts. Once you have enrolled, please read the information at <http://www.is.uwa.edu.au/it-help/email/student/email> and follow the steps to activate your account as soon as possible.
- ☐ I may be required to sign an Intellectual Property Agreement or Deed before I commence research at The University of Western Australia if a Third Party is involved in financing and/or the outcome of the research project.

THE APPROXIMATE START DATE OF MY PHD ENROLMENT AND SCHOLARSHIPS WILL BE

...../...../.....
(DD) (MM) (YYYY)

THE COUNTRY IN WHICH I WILL APPLY FOR MY VISA IS

Name (Signature)

...../...../.....
Date



THE UNIVERSITY OF WESTERN AUSTRALIA

International Postgraduate Research Scholarships (IPRS)

Conditions of Award

International Postgraduate Research Scholarships (IPRS) are available to eligible overseas candidates for higher degrees by research at The University of Western Australia ('the University') and provide course tuition fees and standard health cover only for each semester of the course in line with the scholarship tenure and conditions described below.

The requirements, regulations and benefits contained in these conditions of award apply to commencing and continuing students. The conditions are determined by the Australian Government and are subject to change from time to time.

Definitions and acronyms

For the purpose of these conditions—

the University is The University of Western Australia;

domestic applicant or domestic student is an Australian or New Zealand citizen or an Australian permanent resident;

international student is an overseas student who is an International Postgraduate Research Scholarship (IPRS) or Scholarship for International Research Fees (SIRF) holder commencing from 1 January in the year of commencement of the scholarship;

DIBP is the Department of Immigration and Border Protection;

head of school means a person appointed or acting in that capacity or the graduate research coordinator for the school. Graduate research coordinators are designated academics who have been approved by the head of school and the Board of the Graduate Research School to act on behalf of the head of school on matters pertaining to higher degrees by research;

HDR is a higher degree by research, which is a doctorate or master's course for which at least two-thirds of the student load for the course is required as research work;

BGRS is the Board of the Graduate Research School, and may include officers, committees or other bodies to whom the stated powers have been delegated;

IPRS is an International Postgraduate Research Scholarship;

GRSO is the Graduate Research and Scholarships Office;

SIRF is a Scholarship for International Research Fees funded by the University;

UPA(IS) is a University Postgraduate Award (International Students);

UIS is a University International Stipend.

Part 1

1. Tuition fees, stipend and allowances

1.1 An IPRS covers the cost of international tuition fees and required health insurance premiums for the awardee and their dependants.

1.2 An IPRS does not cover the cost of student union or amenities fees, costs associated with overseas fieldwork, living expenses, bridging English language course or travel expenses associated with the relocation of the student to take up the award.

2. Concurrent scholarships

2.1 An IPRS may be held concurrently with another external or University award provided that the conditions of the concurrent award so permit.

3. Visa entitlements and requirements

3.1 IPRS awardees must meet the international student visa requirements as specified by the Department of Immigration and Border Protection (DIBP).

3.2 An IPRS does not cover visa application fees or any medical costs associated with the issue or renewal of a student visa. It is the responsibility of the student to ensure they hold a valid visa while in Australia.

3.3 If a visa expires, the student may be removed from Australia.

3.4 Where an IPRS holder is granted an extension to their scholarship, they may be required to renew their student visa. Further details can be obtained from the Department of Immigration and Border Protection (DIBP).

4. Health care cover

4.1 IPRS holders and their dependants are required to join the Overseas Student Health Cover (OSHC) scheme. The Australian Government meets the cost of a standard OSHC policy for the award holder and their dependants. An IPRS covers the cost of medical and hospital care in Australia, most prescription drugs and emergency ambulance transport.

4.2 IPRS holders may wish to purchase additional OSHC if they require cover for ancillary services such as dental, optical, physiotherapy, etc. An IPRS *does not* cover OSHC for ancillary benefits.

Part 2—Scholarship conditions

5. Purpose

5.1 The purpose of the scholarship is to enable graduates of the University or another recognised university to undertake a higher degree by research in an area of research concentration at the University.

6. Value and number of scholarships available

6.1 The value of the scholarship is as set out in Part 1.

6.2 The number of scholarships available each year is determined by the number awarded by the Australian Government to the University.

7. Eligibility

7.1 To be eligible to apply for an IPRS an applicant—

(a) must be eligible to enrol or be enrolled as a full-time student in a higher degree by research (HDR) at the University upon commencement of their scholarship;

(b) must not have commenced an HDR prior to the year for which the scholarship is sought unless the applicant was unable to apply for a scholarship in the last selection round due to the timing of their enrolment;

(c) must not already be in receipt of another UWA Postgraduate Research International Tuition Fee Scholarship (SIRF or IPRS) or a UWA International Living Allowance Scholarship (UIS or UPAIS);

(d) must be entitled to a maximum tenure of at least 12 months. IPRS awards are not available to students who, as a result of prior studies, would be entitled to scholarship tenure of less than 12 months;

(e) must not have previously applied for the IPRS in more than one selection round. Applicants may only apply in a maximum of two selection rounds, after which they will be ineligible for reconsideration in any future IPRS rounds at UWA;

(f) must have completed at least four years of tertiary education studies at a high level of achievement demonstrated by the award of a degree of First Class Honours standard or equivalent;

(g) must be a citizen of an overseas country, excluding New Zealand;

(h) must meet the University's English language requirements for scholarship holders;

(i) must not have completed a degree either at the same level as, or at a higher level than, the degree for which candidature is sought;

(j) must enrol in an area of research concentration and be recommended by the head of the school in which the proposed study is to be undertaken;

(k) must not be an overseas student who is currently on an Australian Government sponsored scholarship such as Australian Awards Development Scholarship seeking to apply for an IPRS immediately following the Australian Awards Development Scholarship funded study. Such candidates must meet the terms and conditions of these awards prior to applying for future funding. This applies to students under the Australian Sponsored Training Scholarships (ASTAS), the Equity and Merit Scholarship Scheme (EMSS) and the Australian Development Scholarships (ADS).

8. Selection criteria and policy

8.1 An IPRS must be awarded in a competitive application process, and applications must be submitted in the form approved by and on the date determined by the University.

9. Application procedure

9.1 Applications must be by the online application process at <http://www.scholarships.uwa.edu.au/search> by the advertised closing date.

10. Awarding body

10.1 The scholarship is awarded by the Scholarships Committee of The University of Western Australia.

11. Duration of award

11.1 The tenure of a full-time scholarship is—

- (a)** up to two years for the degree of master's by research; or
- (b)** up to three years for a doctoral degree.

11.2 No extensions are possible for a student undertaking the degree of Master.

11.3 Periods of study already undertaken towards the degree prior to the commencement of the scholarship or undertaken during suspension of the scholarship are deducted from the maximum period of tenure.

11.4 Doctoral students may apply for an extension of up to 12 months, by applying for six months only at one time, subject to satisfactory progress, provided the grounds for extension are related to their research and are beyond the control of the student.

11.5 A second six-month extension will not be approved if work has not progressed during the first extension.

11.6 Extension of tenure is conditional upon the submission of the Research Proposal and Confirmation of Candidature, and all outstanding milestone reports including Annual and Interim Reports and Travel Award Reports, if applicable.

11.7 An application for extension must include the following—

- (a)** a completion plan detailing the work to be undertaken by the student and supervisor to achieve the submission within the specified period of the scholarship and signed by the student, the supervisor and the head of school/graduate research coordinator.
- (b)** for a second extension, Ad Hoc Scholarships proposal form confirming the provision of living allowance stipend for the duration of the scholarship with school/faculty funding details including valid Business Unit and Project Grant numbers.

12. Criteria for continuation

12.1 Continuation of the scholarship from year to year is subject to the recipient—

- (a)** maintaining continuous enrolment at the University as a full-time student; and
- (b)** submitting, through their supervisor and the head of the school, a satisfactory Annual Progress Report to the Board of the Graduate Research School.

13. Administering body

13.1 The scholarship is administered by the Scholarships Office.

13.2 In administering the scholarship the University—

- (a)** must be fair and equitable in the use of its discretionary powers;
- (b)** must abide by the Commonwealth Information Privacy Principles;
- (c)** must advise students of appropriate appeal mechanisms for the resolution of any academic dispute that might arise during their candidature;
- (d)** must provide the student with all entitlements due under the award;
- (e)** must provide the scholarship holder with adequate facilities and appropriate supervision;
- (f)** does not accept any liability for injury suffered or damage caused by the scholarship holder; and
- (g)** must make provision for Student Plan Personal Accident Insurance for all students.

14. Specific student obligations

14.1 Notwithstanding the provisions of 13.2, students must inform the Scholarships Office at least two weeks in advance if they intend to suspend, terminate or change their enrolment. Failure to provide this notice may have financial implications that become the responsibility of the award holder.

14.2 Students must diligently and to the best of their ability apply themselves to the successful completion of the degree.

14.3 Students must abide by the National Health and Medical Research Council (NHMRC) codes on human and animal experimentation, guidelines established by the Australian Government's Recombinant DNA Monitoring Committee and rulings of the safety and ethics committees of the University.

14.4 Students must conform to the conditions (including disciplinary provisions) of the University.

14.5 An award holder must maintain 'international student' status for the duration of the degree or notify Student Administration, the International Centre and the Graduate Research and Scholarships Office upon being granted permanent residence status.

14.6 When at any time during or after completion of the Scholarship the award holder publishes a book, article, newsletter or other literary or scientific work which relates to research carried out under the scholarship, the publication must acknowledge that the research was carried out while the author was an IPRS scholar in Australia.

15. Commencement

15.1 An award holder must commence the degree in the School specified in the letter of offer of candidature by the date set by the University or the scholarship may be withdrawn and reallocated to another applicant.

15.2 If a scholarship holder has not commenced within six months of the date of offer of the award then the scholarship may be withdrawn.

15.3 If an award holder requires an extension to the commencement date, this must be applied for in writing to the Scholarships Office for approval.

16. Conversion between master's and doctoral awards

16.1 On the recommendation of the BGRS approval may be given for the conversion of an IPRS for the degree of master to a scholarship for doctoral studies. Similarly, a scholarship for doctoral studies can be converted to a scholarship for the degree of master. The maximum duration of a converted scholarship becomes that for the new candidature.

16.2 In approving the conversion of an IPRS from master's to doctoral study, the maximum period of a scholarship for a student progressing from master's to doctoral study is three years (or three and a half years to four years if an extension is approved) from the date the student commenced the degree of master.

17. Suspension

17.1 Where students are unable to pursue the degree they must seek approval in the first instance from their supervisor and head of school for a period of suspension. Such applications must be submitted to the Scholarships Committee for consideration.

17.2 If the proposed suspension is to commence after the first six months and is of less than 12 months' duration the Scholarships Committee may, at its discretion, approve the suspension. Failure of the award holder to resume study or to make arrangements to extend a period of suspension within the specified time will result in the scholarship being terminated.

17.3 If the proposed suspension is to commence within the first six months or the accumulated period of the suspension(s) is of more than 12 months' duration an application must be made to the Scholarships Committee to seek approval of the suspension. The application is only considered if there are exceptional circumstances beyond the control of the student.

17.4 A suspension, or accumulated periods of suspension, of more than 12 months' duration or one that commences within the first six months without the written permission of the Scholarships Committee is a breach of these guidelines and the scholarship may be terminated immediately.

17.5 A scholarship holder who suspends a scholarship must suspend candidature in the degree for the commensurate period. Periods of study undertaken during suspension of the scholarship are deducted from the maximum period of tenure on scholarship.

17.6 The University endeavours to ensure that scholarship holders are advised of their option to suspend rather than relinquish their scholarships (subject also to meeting the requirements relating to suspension of candidature), thus keeping open the option of resuming their scholarships at a later date.

17.7 In exceptional circumstances a further period of suspension of not more than 12 months, subject to the approval of the Board of the Graduate Research School, may be approved.

17.8 Suspensions must not exceed two years in total under any circumstances.

17.9 International scholarship holders must seek advice from the University's International Centre in relation to the effect that a period of suspension may have in relation to visa regulations. An IPRS holder will not be covered by Overseas Student Health Cover during a period of suspension.

18. Transfer

18.1 An award offered at the University may not be taken up at another institution.

18.2 The award may be transferred in exceptional circumstances only, such as the supervisor leaving the University and no suitable replacement being available.

18.3 As IPRS are allocated to institutions based on their research performance, any request by an award holder to transfer a scholarship requires the support of the Scholarships Committee. A request to transfer a scholarship may be refused where the Scholarships Committee ascertains that the circumstances presented do not warrant a transfer.

18.4 Transfer arrangements are agreed between institutions, subject to the award holder being offered a research degree place at the new institution.

18.5 The fact that an award has been transferred does not constitute sufficient grounds for a subsequent extension of the award.

19. Termination

19.1 The University will terminate a scholarship—

- (a)** on submission of the thesis or the death, incapacity or withdrawal of the student or at the end of the scholarship, whichever is earlier;
- (b)** if in the opinion of the Scholarships Committee, the student has committed serious misconduct including, but not limited to, the provision of false or misleading information;
- (c)** if in the opinion of the Scholarships Committee, the course of study is not being carried out with competence or in accordance with the offer of scholarship, and no suitable alternate arrangements can be made for continuation of the postgraduate degree;
- (d)** when the student ceases to be a full-time student; or
- (e)** the scholarship holder does not resume study at the conclusion of a period of suspension, or make arrangements for an extension to the period of suspension;
- (f)** upon the granting of permanent resident status to the student (other than under the Permanent Resident Class 818 provisions);
- (g)** if the cumulative period of suspension of the award exceeds 12 months and an application for an additional period of suspension of not more than 12 months due to exceptional circumstances has not been approved.

19.2 If an award is terminated, it cannot be reactivated unless the termination occurred in error.

20. Supervision

20.1 The University has established and must abide by a Code of Good Practice for Graduate Research and Supervision. It is recommended that scholarship holders read the Code of Good Practice for Graduate Research and Supervision.

21. Publications

21.1 Any thesis, dissertation or other publication, including books, articles, television, radio programs or interviews resulting from research undertaken by the recipient while in receipt of an IPRS at the University must acknowledge the support of the Australian Government, the scholarship and carry the University by-line.

22. Intellectual Property

22.1 Intellectual Property is governed by the [University Policy on: Intellectual Property](#).

Part 3—Leave entitlements and paid employment conditions

23. Leave entitlements

23.1 Approval of all paid and unpaid leave is conditional on scholarship holders having submitted the Research Proposal and any milestone reports such as Confirmation of Candidature, Annual and Interim Reports and Travel Award Reports which are due at the same time of the proposed leave.

24. Recreation leave

24.1 Students undertaking an HDR are entitled to four weeks paid recreation leave per year calculated on a pro-rata basis.

24.2 Recreation leave may be accumulated subject to 24.3.

24.3 No more than five weeks' recreation leave may be accumulated and leave must be taken during the tenure of the scholarship.

24.4 Approval to undertake periods of recreation leave must be obtained from the supervisor and head of school before the leave is taken.

24.5 Applications for paid recreation leave will not normally be approved within the first six months of the commencement of the award or prior to the submission of the Research Proposal.

25. Sick leave

25.1 Scholarship holders are provided with up to two weeks' paid sick leave each year of their scholarship which may be accrued but cannot be taken after the scholarship has expired.

25.2 Paid sick leave is not in addition to the normal duration of the scholarship.

25.3 Scholarship holders may receive up to a total of 12 weeks' paid sick leave which is additional to the normal duration of the scholarship.

25.4 Paid sick leave referred to in 25.2 is only for medically substantiated periods of illness lasting longer than two weeks (10 University working days).

25.5 Periods of sick leave longer than 12 weeks must be accessed through the suspension provisions set out in 17.

26. Maternity leave

26.1 On completion of 12 months of a scholarship a scholarship holder may access up to 12 weeks' paid maternity leave in addition to the normal tenure of the scholarship.

26.2 A student is not permitted to take paid maternity leave in the first year of the scholarship; however unpaid maternity leave may be accessed through suspension provisions.

27. Parenting leave

27.1 Scholarship holders who are partners of women giving birth and who have completed 12 months of their scholarship are entitled to a period of five days' paid parenting leave in addition to the normal tenure of the scholarship.

27.2 Paid parenting leave cannot be taken in the first year of a scholarship; however unpaid parenting leave may be accessed through the suspension provisions set out in 17.

28. Paid overseas leave

28.1 The BGRS may grant approval for paid overseas leave for scholarship holders to—

(a) take annual recreation leave;

(b) to attend conferences; and /or

(c) undertake field work and conduct research towards their HDR, outside Australia.

28.2 Applications for paid overseas leave for recreation or research will not normally be approved within the first six months of commencement of the scholarship or prior to the submission of the Research Proposal.

28.3 Approval of paid overseas leave is conditional on scholarship holders having submitted the Research Proposal, and having submitted any milestone reports such as Confirmation of Candidature, Annual and Interim Reports and Travel Award Reports, which are due at the time of the proposed leave.

28.4 Approval to undertake fieldwork or conduct research outside Australia is only granted where it can be demonstrated that the fieldwork or research is essential for completion of the course.

28.5 The BGRS approves paid overseas leave to undertake fieldwork or conduct research only where the student has confirmed in writing that the proposed destination has not been listed as an area to which the Department of Foreign Affairs and Trade have advised against all travel and there is adequate supervision at the overseas institution.

28.6 The scholarship holder must maintain contact with their supervisor and remain enrolled at this University.

28.7 Students should note that in the event of war or civil disturbance breaking out in a country to which a student has travelled for the purpose of research, the University's travel insurance policies may cease to apply.

28.8 Failure to obtain approval for paid overseas leave may result in the award being suspended or terminated.

29. Research at other organisations (within Australia)

29.1 The BGRS may approve a scholarship holder conducting fieldwork or undertaking a substantial amount of research in Australia at organisations outside the higher education system provided adequate support, supervision, training and research freedom for the student is available at the other organisation.

29.2 Applications to conduct such fieldwork or research must be approved by the Scholarships Committee and on the understanding that the University remains responsible for the student.

30. Employment

30.1 The University does not require a student to undertake employment.

30.2 A scholarship holder may undertake only a strictly limited amount of paid employment during the notional standard working hours of 9am to 5pm, Monday to Friday.

30.3 No more than eight hours' employment a week during notional standard working hours is permitted.

30.4 The head of school is responsible for ensuring that excessive part-time employment is not undertaken to the detriment of the student's studies.

30.5 Working hours must be noted on the scholarship holder's Graduate Research School Annual Progress Report.

30.6 From April 2008, International students are automatically granted permission to work when granted a student visa.

30.7 Restrictions in 30.2 and 30.3 apply to all scholarship holders, domestic and international students, enrolled full-time or part-time.

PLEASE DO NOT DETACH – SIGN AND RETURN COMPLETE COPY OF THE CONDITIONS AND RETAIN ONE COPY FOR YOUR RECORDS

DECLARATION

I have read and accept the offer of an International Postgraduate Research Scholarship under the above Conditions and provide an assurance that I will be able to devote myself to my studies during all normal working hours through the year, subject to the concession on employment described in Clause 30 above.

(Name in Block letters)

(Signature)

(Discipline/School)

(Date)

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THE UNIVERSITY OF WESTERN AUSTRALIA

Australian Postgraduate Award

Conditions of Award

Australian Postgraduate Awards (APA) and University Postgraduate Awards (UPA) are scholarships available to assist domestic and international students to enrol for a higher degree by research (HDR) at The University of Western Australia ('the University'). The conditions set out below are determined by the Australian Government and the University and are subject to change from time to time.

Definitions and acronyms

For the purpose of these conditions—

the University is The University of Western Australia;

domestic applicant or **domestic student** is an Australian or New Zealand citizen or an Australian Permanent Resident;

international student is an overseas student who is an International Postgraduate Research Scholarship (IPRS) holder commencing from 1 January in the year of commencement of the scholarship;

internal student is a person undertaking study towards a higher degree by research who, except for approved periods, will conduct research and study towards the higher degree on a campus of the University for most or all of their period of candidature;

external student is a person undertaking research towards a higher degree by research who, as a result of their location, cannot conduct research and study towards the higher degree on a campus of the University for most or all of their candidature;

head of school means a person appointed or acting in that capacity or the graduate research coordinator of the school. Graduate research coordinators are designated academics who have been approved by the head of school and the Board of the Graduate Research School to act on behalf of the head of school on matters pertaining to higher degrees by research;

HDR is a higher degree by research, which is a doctorate or master's course for which at least two-thirds of the student load for the course is required as research work;

APA is an Australian Postgraduate Award;

APA(I) is an Australian Postgraduate Award (Industry);

BGRS is the Board of the Graduate Research School, and may include officers, committees or other bodies to whom stated powers have been delegated;

IPRS is an International Postgraduate Research Scholarship;

GRSO is the Graduate Research and Scholarships Office;

RTS is the Research Training Scheme administered by the Australian Government and provides Commonwealth-funded higher degree by research candidates with exemption from the requirement to pay student contributions and tuition fees for the duration of the accredited higher degree by research;

UPA is a University Postgraduate Award.

Part 1—Tuition fees, stipend and allowances

1. Domestic applicants—RTS

1.1 Domestic scholarship holders commencing an HDR are normally granted exemption from tuition fees for the research component of the master's by research, PhD or professional doctorate course for the tenure of their scholarship.

1.2 Students enrolled in combined postgraduate courses that include a master's by coursework may be required to pay postgraduate tuition fees for the master's by coursework component of the course.

1.3 A student may not hold more than one RTS place at any one time regardless of whether a student studies on a full-time or part-time basis.

2. International applicants—IPRS

2.1 International applicants may apply for an IPRS which covers tuition fees and health insurance.

2.2 Recipients of an IPRS must ensure that they read and understand the [IPRS](#) conditions.

3. Concurrent scholarships

3.1 The scholarship may be held concurrently with another external or University award provided that the conditions of the concurrent award so permit.

3.2 The scholarship holder must not be receiving an equivalent award, scholarship (excluding an IPRS) or salary providing a benefit greater than 75 per cent of the APA stipend rate¹ to undertake the HDR. Income from sources unrelated to the course of study is not to be taken into account.

¹ The maximum supplementation for 2015 is \$19,387 per annum.

4. Stipend and allowances

4.1 Full-time scholarships

4.1.1A A full-time APA or UPA carries a stipend of \$25,849 per annum in 2015 for full-time study which is indexed annually in accordance with the *Higher Education Support Act 2003* (HESA).

4.1.2 Payments are made in fortnightly instalments.

4.1.3 It is the responsibility of scholarship recipients to check the implications for income tax liability of accepting a scholarship.²

² <http://www.ato.gov.au/>

4.2 Part-time scholarships

4.2.1 A part-time APA or UPA carries a stipend of \$12,924 per annum for part-time study in 2015 which is indexed annually in accordance with the *Higher Education Support Act 2003* (HESA).

4.2.2 Payments are made in fortnightly instalments.

4.2.3 A part-time scholarship is taxable.

4.2.4 A part-time scholarship may be offered to a student who is—

(a) a domestic student; and

(b) able to demonstrate that compelling social reasons, such as a medical condition or primary care responsibilities, prevent full-time enrolment.

4.2.5 An applicant is not granted permission to hold a scholarship on a part-time basis because they wish to undertake paid employment on a full-time or substantial part-time basis.

4.2.6 A student who holds a scholarship on a part-time basis is subject to the same employment restrictions as a full-time scholarship holder (see clause 28).

4.2.7 A student holding a part-time scholarship must be enrolled at the University as a part-time student.

4.2.8 A holder of a part-time scholarship may convert to full-time at any stage or may be required by the University to convert to full-time if compelling social reasons no longer apply.

4.3 Relocation allowance

4.3.1 Relocation allowance is applicable where the student must relocate to Perth from within Australia to take up the scholarship or an approved transfer. Proof of the student's previous address in Australia must be provided.

4.3.2 A scholarship recipient is entitled to—

(a)(i) an economy class or student airfare for themselves, a spouse and dependants for travel to Perth up to a maximum of \$530 per person, which includes airfares to Perth from within Australia, on production of receipts; or

(ii) a maximum allowance of \$530 for travel by car for which an itemised fuel receipt is submitted;³ and

(b) removal expenses of up to \$600 per adult and \$250 per child to a maximum of \$1700, on production of receipts.

³ A scholarship recipient cannot claim for accommodation or cost of meals if they choose to travel by car.

4.3.3 Relocation allowance claims must normally be submitted within six months of the commencement of the award.

4.3.4 There is no provision for reimbursement of costs for international scholarship holders or their dependants to relocate from overseas to Perth or return to their place of origin at the completion of their studies.

4.4 Thesis allowance

4.4.1 A scholarship holder is entitled to a total thesis allowance of \$420 for a master's thesis or \$840 for a PhD thesis.

4.4.2 The thesis allowance is a contribution towards the cost of production of up to six copies of a thesis and does not include costs such as editing or the purchase of computer equipment.

4.4.3 A thesis allowance may be claimed after submission of a thesis on the production of receipts.

4.4.4 Part of the thesis allowance may be used to claim costs associated with the re-submission of a thesis or the lodgement of bound copies.

4.4.5 Claims for thesis allowance must be made within two years of the termination of the award.

4.5 Other stipend matters

4.5.1 Scholarships do not cover the cost of student union or amenities fees, costs associated with tuition fees, health insurance, overseas fieldwork, bridging English language courses or travel expenses associated with the relocation of the student to take up the award, except as set out in 4.3.

Part 2—Scholarship conditions

5. Purpose

5.1 The purpose of the scholarship is to enable eligible students to pursue an HDR at the University.

6. Value and number of scholarships available

6.1 The value of the scholarship is as set out in Part 1.

6.2 The number of scholarships available each year is determined by the Scholarships Committee.

7. Eligibility requirements

7.1 To be eligible to apply for a scholarship an applicant must—

(a) be a domestic student or an international student;

(b) be eligible to enrol or be enrolled as a full-time student or, in exceptional circumstances (see 4.2.4) and with the approval of the University, as a part-time student, in an HDR at the University by the date of commencement of the scholarship;

(c) be intending to enrol or be enrolled as an internal student based on a campus of the University for most or all of their period of candidature and scholarship tenure unless approval is granted for external enrolment (see 12 and 18.2);

(d) must be entitled to a maximum tenure of at least 12 months. APA and UPA scholarships are not available to students who, as a result of prior studies, would be entitled to scholarship tenure of less than 12 months;

(e) must not have previously applied for scholarships in more than one selection round. Applicants may only apply in a maximum of two selection rounds, after which they will be ineligible for reconsideration in any future scholarship rounds at UWA.

(f) for an APA, have a bachelor's degree with first class honours (H1) or equivalent;

- (g) for a UPA, have a bachelor's degree of at least 2A honours standard or equivalent;
- (h) not have completed a degree either at the same level as, or at a higher level than, the degree for which candidature is sought;
- (i) have been accepted into the proposed HDR by the BGRS;
- (j) for APA applicants only, not have held an Australian Postgraduate Award, Australian Postgraduate Award (Industry) or an Australian Government-funded Postgraduate Research Award (excluding an IPRS) previously unless it was terminated within six months of the commencement of benefits;

8. Selection criteria

8.1 The scholarship is awarded by the Scholarships Committee to an eligible applicant on the basis of—

- (a) academic achievement as evidenced by their academic record; and
- (b) research potential based on academic referee reports, relevant research experience, and publications, if applicable.

9. Application procedure

9.1 Domestic applicants must complete and submit the online application for the Australian and University Postgraduate Awards as advertised on the GRISO website at <http://www.scholarships.uwa.edu.au/search> by the advertised closing date.

9.2 International applicants must complete and submit the online application for the IPRS scholarships as advertised on the GRISO website at <http://www.scholarships.uwa.edu.au/search> by the advertised closing date.

10. Awarding body

10.1 The scholarship is awarded by the Scholarships Committee.

11. Duration of award

11.1 The tenure of a full-time scholarship is—

- (a) up to two years for a master's degree by research; or
- (b) up to three years for a doctoral degree.

11.2 The tenure of a part-time scholarship is—

- (a) up to four years for a master's degree by research; or
- (b) up to six years for a doctoral degree.

11.3 Doctoral students may apply for an extension of tenure of up to six months' duration subject to satisfactory progress, provided the grounds for extension are related to their research and are beyond the control of the student.

11.4 Extension of tenure is conditional upon the submission of the Research Proposal and Confirmation of Candidature, and all outstanding milestone reports including Annual and Interim Reports, and Travel Award Reports, if applicable.

11.5 No extensions are possible for students undertaking a master's degree by research.

11.6 Periods of study already undertaken towards the degree prior to the commencement of the scholarship or undertaken during suspension of the scholarship are deducted from the maximum period of tenure, unless the study was undertaken as part of a Commonwealth Government financially supported IPRS or award.

11.7 Candidates enrolled in Professional Doctorate degree courses or combined master's and PhD degree courses which include a formal coursework component are only eligible for scholarship payments for years in which the research component of the course is at least two-thirds (66 per cent) of the full time student load.

11.8 Where a scholarship is converted from a scholarship for a master's degree by research to that for a doctoral degree, the maximum period of a scholarship is three years, or three-and-a-half years if an extension is approved.

12. Residency

12.1 Scholarship holders are normally expected to enrol as internal students and live close enough to the University to enable frequent and systematic use of University facilities, including use of physical resources, formal research training and frequent contact with supervisors if required.

12.2 Scholarship applicants who intend to enrol as external students must apply for external enrolment at the time of their scholarship application.

12.3 If the research program requires study away from the University for extended periods of time, the recipient must apply for external enrolment (see clause 18.2).

13. Criteria for continuation

13.1 Continuation of scholarship payments is subject to the recipient—

(a) maintaining continuous enrolment at the University as a full-time student, unless otherwise recommended by the Scholarships Committee and approved by the BGRS; and

(b) submitting the Research Proposal and Confirmation of Candidature, and all milestone reports by the due date including Annual and Interim Reports, and Travel Award Reports, if applicable.

14. Administering body

14.1 The scholarship is administered by the GRSO.

15. Commencement

15.1 A scholarship holder must enrol by the date set by the University or the scholarship may be withdrawn and reallocated to another applicant.

15.2 Applications to transfer the scholarship and enrolment to another school within the University must be approved by the Scholarships Committee.

16. Conversion between master's and doctoral scholarships

16.1 If the BGRS approves a transfer of candidature in accordance with the Doctor of Philosophy Rules, rule 22 and the Master's Degree by Research Rules for courses administered by the Board of the Graduate Research School it may permit the scholarship to be converted from a scholarship for doctoral studies to a scholarship for master's studies or vice versa.

16.2 If the BGRS approves the conversion of a scholarship in accordance with 16.1 the maximum duration of the scholarship becomes that of the new research degree minus periods of study undertaken towards the related degree prior to conversion.

16.3 A scholarship holder who, prior to completing a master's degree, intends to enrol in a doctoral degree, may use the balance of the scholarship towards the doctoral degree.

16.4 There must be no interval between completion of the master's degree and enrolment in the doctoral degree, or such an interval must be covered by the suspension of the scholarship.

16.5 A scholarship for a master's degree normally expires on submission of a thesis for examination or at the end of two years (whichever is the earlier).

16.6 The scholarship holder must ensure that the progression to a doctoral degree, or suspension of the scholarship, is arranged before the master's studies are completed or the scholarship expires.

16.7 The maximum period of a scholarship for a student progressing from a master's degree to doctoral study is three years (or three and a half years if an extension is approved) from the date the student commenced the master's degree.

17. Transfer of award

17.1 A UPA cannot be taken up at another institution.

17.2 If unforeseen and exceptional circumstances arise (such as the supervisor leaving the University and no suitable replacement being available) an APA holder who has already completed at least six months of the program may request a transfer of an APA to another institution.

17.3 Transfer arrangements are agreed between institutions, subject to the award holder being offered a research degree place at the new institution and the agreement of the new institution to support the student within its allocated funding for the APA scheme.

17.4 If a student transfers earlier than six months into the degree without the approval of the University the award will be terminated and reallocated.

17.5 The University may refuse a transfer if it is believed the circumstances presented do not warrant a transfer.

17.6 The fact that an award has been transferred does not constitute sufficient grounds for a subsequent extension of the award.

18. Changes to enrolment and suspension status

18.1 Changes to enrolment status

18.1.1 Students must inform the GRSO at least three weeks in advance if they intend to suspend or terminate their enrolment or change their enrolment to part-time which affects their scholarship eligibility.

18.1.2 Failure to notify the GRSO promptly of suspension, termination or a change to enrolment to part-time which affects their scholarship eligibility may result in a scholarship overpayment to the scholarship holder.

18.1.3 Scholarship holders are required to repay all scholarship overpayments to the University.

18.2 External enrolment

18.2.1 Approval for external enrolment for scholarship holders must be granted by the GRSO.

18.2.2 Scholarship holders must obtain approval from the GRSO if they intend to change their enrolment from internal to external enrolment. See Variation in terms of candidature in the UWA

Handbook, <http://handbooks.uwa.edu.au/postgraduate/StudentProcedures/HigherDegreeResearch#variation>.

18.3 Suspension of a scholarship

18.3.1 A student who wishes to suspend their candidature must apply in writing through their supervisor and head of school to the BGRS for a period of suspension.

18.3.2 Applications for suspension of candidature are considered by the BGRS.

18.3.3 A student who is applying for a period of suspension of candidature must apply to suspend their scholarship for the same period.

18.3.4 Subject to 18.3.10, a student may apply to suspend their scholarship even if they are not proposing to suspend their candidature.

18.3.5 Applications to suspend a scholarship are considered by the Scholarships Committee.

18.3.6 Unless it decides otherwise in recognition of exceptional circumstances, the Scholarships Committee will not approve suspension of a scholarship in the first six months of tenure of the scholarship, or if it will result in an accumulated period of suspension that is of more than twelve months' duration.

18.3.7 In exceptional circumstances, a further period of suspension of not more than twelve months, subject to the approval of the BGRS, may be approved.

18.3.8 The Scholarships Committee will under no circumstances approve suspension of a scholarship for a period or accumulated periods exceeding two years.

18.3.9 If a student whose scholarship has been suspended does not either resume study at the end of the period of suspension or apply by the due date to extend the period of suspension, their scholarship will be terminated.

18.3.10 Periods of study undertaken by the student while their scholarship is suspended are deducted from the maximum period of tenure of a scholarship.

18.4 Termination

18.4.1 The BGRS terminates a scholarship—

- (a) if the student ceases to meet the eligibility requirements outlined in the conditions;
- (b) at the end of the period for which it was granted;
- (c) upon completion of the course;
- (d) when the thesis is submitted. (A scholarship cannot then be reinstated should the thesis require revision and resubmission.);
- (e) when the student ceases to be enrolled full-time if approval has not been granted for the scholarship to be held on a part-time basis;
- (f) if the student does not maintain satisfactory academic progress;

(g) if the course of study is not carried out with competence and diligence or in accordance with the scholarship offer;

(h) if in the opinion of the BGRS, the student has committed misconduct as defined in Statute 17 (<http://calendar.publishing.uwa.edu.au/latest/partc/stat17>) including, but not limited to, the provision of false or misleading information;

(i) the scholarship recipient does not resume study at the conclusion of a period of suspension;

(j) if the student does not resume study at the end of a period of leave or formal arrangements (via the GRSO) have not been made to extend the period of leave; or

(k) if the student accepts another equivalent award or scholarship to undertake their HDR that provides a benefit more than 75 per cent of the base APA or UPA stipend rate and does not suspend their scholarship while receiving the concurrent award, scholarship or salary; or

(l) upon the resignation or withdrawal of the student from the course.

18.4.2 The University may terminate a scholarship or place the student on probation if, after due inquiry, the University forms the view that the student has not complied with the conditions set out in this document.

18.4.3 If a scholarship is terminated, it cannot be reactivated unless the termination occurred in error.

19. Publications

19.1 Any thesis, dissertation or other publication, resulting from research undertaken by the recipient while in receipt of an APA or UPA must acknowledge the support of the scholarship and carry the University by-line.

20. Intellectual property

20.1 Intellectual property is governed by the University Policy on: Intellectual Property available on the University's website at <http://governance.uwa.edu.au/policy/UP07/49>)

Part 3—Leave entitlements and paid employment conditions

21. Leave entitlements

21.1 Approval of all paid and unpaid leave is conditional on scholarship holders having submitted the Research Proposal and any milestone reports such as Confirmation of Candidature, Annual and Interim Reports, and Travel Award Reports, which are due at the same time of the proposed leave.

22. Recreation leave

22.1 Students undertaking an HDR are entitled to four weeks' paid recreation leave a year calculated on a pro-rata basis.

22.2 Recreation leave may be accumulated subject to 22.3.

22.3 No more than five weeks' recreation leave may be accumulated and leave must be taken during the tenure of the scholarship.

22.4 Approval to undertake periods of recreation leave must be obtained from the supervisor and head of school before leave is taken.

22.5 Applications for paid recreation leave will not normally be approved within the first six months of the commencement of the award or prior to the submission of the Research Proposal.

23. Sick leave

23.1 Scholarship holders are provided with up to two weeks' paid sick leave each year of their scholarship which may be accrued but cannot be taken after the scholarship has expired.

23.2 Paid sick leave is not in addition to the normal duration of the scholarship.

23.3 Scholarship holders may receive up to a total of 12 weeks' paid sick leave which is additional to the normal duration of the scholarship.

23.4 Paid sick leave referred to in 23.3 is only for medically substantiated periods of illness lasting longer than two weeks (10 University working days).

23.5 Periods of sick leave longer than 12 weeks must be accessed through the suspension provisions set out in 18.3.

24. Maternity leave

24.1 On completion of 12 months of a scholarship a scholarship holder may access up to 12 weeks' paid maternity leave in addition to the normal tenure of the scholarship.

24.2 A student is not permitted to take paid maternity leave in the first year of the scholarship; however unpaid maternity leave may be accessed through suspension provisions.

25. Parenting leave

25.1 Scholarship holders who are partners of women giving birth and who have completed 12 months of their scholarship are entitled to a period of five days' paid parenting leave in addition to the normal tenure of the scholarship.

25.2 Paid parenting leave cannot be taken in the first year of a scholarship; however unpaid parenting leave may be accessed through the suspension provisions set out in 18.3.

26. Paid overseas leave

26.1 The BGRS may grant approval for paid overseas leave for scholarship holders to—

(a) take annual recreation leave;

(b) to attend conferences; and/or

(c) undertake fieldwork and conduct research towards their HDR, outside Australia.

26.2 Applications for paid overseas leave for recreation or research will not normally be approved within the first six months of commencement of the scholarship or prior to the submission of the Research Proposal.

26.3 Approval of paid overseas leave is conditional on scholarship holders having submitted the Research Proposal, and having submitted any milestone reports such as Confirmation of Candidature, Annual and Interim Reports, and Travel Award Reports, which are due at the time of the proposed leave.

26.4 Approval to undertake fieldwork or conduct research outside Australia is only granted where it can be demonstrated that it is essential for the completion of the course.

26.5 The BGRS approves paid overseas leave to undertake fieldwork or conduct research only where the student has confirmed in writing that the proposed destination has not been listed as an area to which the Department of Foreign Affairs and Trade have advised against all travel and there is adequate supervision at the overseas institution.

26.6 The scholarship holder must maintain contact with their supervisor and remain enrolled at the University.

26.7 Students should note that in the event of war or civil disturbance breaking out in a country to which a student has travelled for the purpose of research, the University's travel insurance policies may cease to apply.

26.8 Failure to obtain approval for paid overseas leave may result in the award being suspended or terminated.

27. Research at other organisations (within Australia)

27.1 The BGRS may approve a scholarship holder conducting fieldwork or undertaking a substantial amount of research in Australia at organisations outside the higher education sector provided adequate support supervision, training and research freedom for the student is available at the other organisation.

27.2 Applications to conduct such fieldwork or research referred to in 27.1 require the approval of the Scholarships Committee and are only approved on the understanding that the student remains as an enrolled student of the University.

28. Employment

28.1 The University does not require a student to undertake employment.

28.2 A scholarship holder may undertake only a strictly limited amount of paid employment during the notional standard working hours of 9am to 5pm, Monday to Friday.

28.3 No more than eight hours' employment a week during notional standard working hours is permitted.

28.4 The head of school is responsible for ensuring that excessive part-time employment is not undertaken to the detriment of the student's studies.

28.5 Working hours must be noted on the scholarship holder's Graduate Research School Annual Progress Report.

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DECLARATION

I have read and accept the offer of an Australian Postgraduate/University Postgraduate Award under the above Conditions and provide an assurance that I will be able to devote myself to my studies during all normal working hours through the year, subject to the concession on employment described in Clause 28 above.

(Name in Block letters)

(Signature)

(Discipline/School)

(Date)