



THE UNIVERSITY OF WESTERN AUSTRALIA

Jo Francis

CANDIDATURE OFFICER

Graduate Research and Scholarships

M358, The University of Western Australia

35 Stirling Highway, Crawley WA 6009

T +61 8 6488 2968

F +61 8 6488 1919

E joanne.francis@uwa.edu.au

www.postgraduate.uwa.edu.au

CRICOS Provider Code: 00126G

Ref: S 21644336

4 March 2015

Mr X Du
3 / 15 Stirling Highway
Crawley WA 6009

Dear Mr Du

CONFIRMATION OF ENROLMENT

I am pleased to advise that your recent enrolment at The University of Western Australia is confirmed, subject to approval of your Research Proposal by the Board of the Graduate Research School.

Candidature Details

Based on the information approved in your application, our records are as follows:

(Please make a note of due dates for your Research proposal, Annual Progress Report and Confirmation of Candidature as reminder letters will not be sent)

Student Number:	21644336
Degree:	Doctor of Philosophy
School:	School of Mechanical and Chemical Engineering
Enrolment Type:	Full-time
Commencement date:	2 March 2015
Candidature Time Limit:	1 March 2019
Unit Set:	RES-EMECE
Unit Code:	MECH8920
Scholarship End Date	AACE4000 Academic Conduct Essentials (see paragraph next page) International Postgraduate Research Scholarship - 1 March 2018 UWA Safety Net Top-up Scholarship - 1 March 2018 Australian Postgraduate Award - 1 March 2018
Research Proposal due:	29 August 2015 Please note that if your School has an Internal Review Process your Research Proposal must be completed and sent to the School in time for it to be submitted to this office by the above date.
Coordinating & Principal supervisor:	Winthrop Professor J Pan (70%)
Co-supervisor:	Doctor M Paurobally (30%)
Confirmation of Candidature due:	1 March 2016
Annual Progress Report due:	1 March each year

Research Proposal

Your Research Proposal must follow the format outlined as per guidelines and be submitted together with a completed Research Proposal coversheet <http://www.postgraduate.uwa.edu.au/forms> to this office by the due date listed below. Confirmation of Candidature designated tasks and agreed milestones should be listed in the Research Proposal (Section 3).

Confirmation of Candidature

Enrolment in a PhD is conditional for the first year of full-time candidature (or equivalent). You will need to complete a Confirmation of PhD Candidature Form by the due date (see below) where you will need to list the achieved milestones and completed designated tasks as detailed in your Research Proposal. These milestones and tasks will need to be verified by your Coordinating Supervisor, and Head of School or Graduate Research Coordinator, and approved by the Graduate Research School for your candidature to be confirmed.

It is essential to activate your University email account

All students are assigned a University email account which is used by the University for official correspondence. Please read the information at the following website and follow the steps to activate your account: www.ucs.uwa.edu.au/web/students/email.

Student Connect

Please go to this website to keep personal details in particular contact address up to date and also to check whether your milestones are up to date

http://www.studentadmin.uwa.edu.au/welcome/student_connect

Academic Conduct Essentials

As of the 1st January 2008 the University has introduced a module called Academic Conduct Essentials (ACE) with a Unit Code of AACE4000 for postgraduate students. This is a compulsory module for all students. You will be automatically enrolled in this unit. This module must be completed by the end of the first 10 weeks of your candidature. For access and more information on this module please go to <http://www.ace.uwa.edu.au/>.

PLEASE NOTE THE FOLLOWING TERMS OF CANDIDATURE:

Any changes to the terms of your candidature require approval from your Supervisor, Head of School/Graduate Research Coordinator and The Dean of the Graduate Research School.

Full-time students are not permitted to spend more than eight hours per week on lecturing, tutoring or demonstrating duties.

Annual Reports and Re-Enrolment

The University's General Regulations require that research higher degree candidates be formally enrolled each year until a thesis is submitted. Approval for re-enrolment each year will be subject to the recommendation of your supervisor and the Head of School/Graduate Research Coordinator. The University obtains this recommendation from your Annual Report. Therefore you are required to submit an Annual Report each year on the anniversary of your enrolment. The Annual Report form is available from our website at www.postgraduate.uwa.edu.au/forms. Please note that if your School has an Internal Review Process your Annual Report must be completed and sent to the School in time for it to be submitted to this office by the above date. Please be aware that the supervision details listed in your Annual Report will be entered on your supervision record as the most accurate. You should also note that any outstanding debts to the University will prevent re-enrolment of your candidature.

International Student Induction

It is strongly recommended that international research students make an appointment with the Graduate Education Officer within one month of receiving this Confirmation of Enrolment letter. This is to ensure that you receive an induction to the university and are aware of services available to you. Please contact Student Services reception on 6488 2423 and advise the receptionist that you would like to make an appointment with the Graduate Education Officer for an induction interview.

Welcome and induction function for new Graduate Research Students

You are expected to attend the welcome and induction function for new graduate research students held twice each year. The next function will be held on 2 April 2015 in The University Club. Please notify your intention to attend to Ms Nellie Au Yong nellie.auyong@uwa.edu.au.

Should you have any queries during the course of your candidature please feel free to contact the Graduate Research and Scholarships Office. On behalf of the Board of the Graduate Research School I wish you every success with your candidature.

Yours sincerely



Jo Francis
Candidature Officer
Graduate Research and Scholarships

cc Graduate Research Coordinator - SCHOOL OF MECHANICAL AND CHEMICAL
ENGINEERING
Winthrop Professor J Pan
Ms J Sam - INTERNATIONAL CENTRE
Doctor J Edmondston - GRADUATE EDUCATION OFFICER

Students please note:

- * Please activate your UWA student email account and check it regularly. <http://www.its.uwa.edu.au/student/email>
- * Please check your milestones on Student Connect http://www.studentadmin.uwa.edu.au/welcome/student_connect

Click on the "Course and Unit" link in the list on the left side of the page, and you should see your current and previous courses displayed. For the course in which you are enrolled currently, click on the "Milestones" link under the course details. You will see your list of milestones and the current status of each. There is a description of what each milestone status means. If you believe that there is an error in the list, please contact joanne.francis@uwa.edu.au. Please note that your re-enrolment each year is dependent on all your milestones being up to date.