

Compassionate Benefit

Granted for the death of a company team member or his/her immediate family member.

Eligibility : All team members, regardless of position
Requirement: Present Death Certificate for Admin/HRD verification.

Relationship	No. of Leave Credits	Cash Donation (Php)	Sympathy Flowers (worth Php 2,000)	Shuttle Service
Team Member	n/a	Php 10,000	✓	Company will allow one (1) shuttle trip to employees going to the bereaved family. Route: limited to nearby Batangas and Laguna areas only.
Spouse, Child, or Parent	5 days	Php 5,000	✓	
Brother/Sister	3 days	Php 3,000	✓	n/a
Grandparent	3 days	n/a	n/a	n/a
Parent-in-law	2 days	n/a	n/a	n/a

Note: Non-Regular team members are not eligible for paid leaves and shuttle service however they are entitled for half of the cash donation and flowers.

