

SOLO PARENT LEAVE

NEW POLICY: SOLO PARENT LEAVE (SPL) – R.A. NO. 8972

- SPL entitles solo parents **seven (7) full paid leave days per year** to enable them to perform their parental duties.
- It is **non-cumulative** and **non-convertible to cash**, unless agreed upon previously with the company.
- SPL can be used for the following circumstances:
 - When a child gets ill;
 - For school activities [enrollment, graduation, Parent-Teacher Association (PTA) meetings, etc.]; and
 - Any other situation requiring physical presence for the performance of parental duties and responsibilities.
- Team member must present [Solo Parent Identification Card](#) to avail of the benefit.



SOLO PARENT IDENTIFICATION CARD (SAMPLE)

Republic of the Philippines Province of Batangas Municipal Social Welfare and Development Office Sto. Tomas, Batangas	
SOLO PARENTS ID	
ID No. _____	
NAME _____	
ROSELYN N. LIBUIT Municipal Social Welfare and Development Officer	

Address: _____		
Date of Birth: _____		Sex: _____
NAME	Date of Birth	Relationship
This card is non-transferable and valid for until: [] 2007 [] 2008 [] 2009		
Validated by: _____		Signature: _____