NIPPON MICROMETAL CORPORATION PHILIPPINES

CUT OFF PERIOD _____

ΕN	1P.	NAME:		PAYRO			DEPT.:				
EMP. ID:					SECTION	V :					
		ARSENICES	TARDY/			PING AD	JUSTMI			WORK	DEACON OF
D	ATE	ABSENCES (DAY)	UNDERTIME (MINS)	OVERTIME (HOURS)	MEAL (DAYS)	TRANSPO (DAYS)	OT MEAL	OT TRANSPO	DAY CODE	WORK SCHED	REASON OF ADJUSTMENT
1	16										
2	17										
3	18										
4	19										
5	20										
6	21										
7	22										
8	23										
9	24										
10	25										
11	26										
12	27										
13	28										
14	29										
15	30										
	31										
			<u>DATE; DAY</u> Iline approval	<u>CODE</u> : RWD-re	g. workin	ng day/ RD	-Rest Day	/ SH-Spec	ial Holiday	r/ LH-Lega	ıl Holiday etc.
Οī	HER	(5:									
	FAMILIONES DEDARTMENT LIEAD DAVIDOLI										

EMPLOYEE	DEPARTMENT HEAD	PAYROLL				
Signature w/ Date	Signature w/ Date	Signature w/ Date				

NIPPON MICROMETAL CORPORATION PHILIPPINES

CUT OFF PERIOD _____

50.4		14845		PAYRO	OLL C	OMPL		FORI	VI		
					DEPT.:						
EIVI	P. I	D:					SECTION	N:			
TIMEKEEPING ADJUSTMENT											
DAT	ſΈ	ABSENCES (DAY)	TARDY/ UNDERTIME (MINS)	OVERTIME (HOURS)	MEAL (DAYS)	TRANSPO (DAYS)	OT MEAL	OT TRANSPO	DAY CODE	WORK SCHED	REASON OF ADJUSTMENT
1	16										
2	17										
3	18										
4	19										
5	20										
6	21										
7	22										
8	23										
9	24										
10	25										
11	26										
12	27										
13	28										
14	29										
15	30										
	31										
			<u>DATE; DAY</u> aline approval	<u>CODE</u> : RWD-re	g. workin	g day; RD	-Rest Day;	: SH-Speci	al Holiday,	; LH-Legal	Holiday etc.
OTF	IER	S:									

EMPLOYEE	DEPARTMENT HEAD	PAYROLL
Signature w/ Date	Signature w/ Date	Signature w/ Date