



Dear Sir/Madam,

We would like to inform you that we have decided to actively participate in the European market by using the European direct debit (SEPA) as a payment instrument.

The European direct debit is a harmonized product that can be used all over Europe for all transactions in Euros. The European direct debit mandate will allow you to pay the invoices we send you in a more efficient way. By signing this mandate form, you will also benefit – in case of dispute – of a refund right within a period of eight weeks after the debit date. This can be done by contacting your bank.

We kindly ask you to fill in and sign the direct debit mandate form, hereby enclosed, and send us back one copy by e-mail at **info@dvdpost.be** or by regular mail at:

DVDPost Customer Service
Rue des vétérinaires 42a
1070 Anderlecht
Belgium

Please, do not hesitate to contact us if you have any questions.

Kind regards,

The DVDPost team

SEPA Direct Debit Mandate

By signing this mandate form, you authorise (A) the Creditor to send instructions to your bank to debit your account and (B) your bank to debit your account in accordance with the instructions from the Creditor.

As part of your rights, you are entitled to a refund from your bank under the terms and conditions of your agreement with your bank. A refund must be claimed within 8 weeks starting from the date on which your account was debited.

Your rights regarding this mandate are explained in a statement that you can obtain from your bank.

All fields are mandatory.

Mandate Identification (To be completed by the Creditor)

Mandate reference: (Maximum 35 characters)	
<div></div>	
In respect of the contract: _____	
Type of Payment:	<input type="checkbox"/> recurrent or <input type="checkbox"/> one-off
	(can be used more than once) (can only be used once)

Debtor Identification (To be completed by the Debtor)

Name: _____	
(maximum 70 characters)	
Address: _____	
(maximum 70 characters)	
Postcode: _____	City: _____
Country: _____	
(You can find your IBAN Number and BIC as info on the paper statements)	
Account number (IBAN): _____	
Your bank BIC: _____	
(BIC, maximum 11 characters, not mandatory in Belgium)	

Date: ____ / ____ / ____

Place: _____

Name: _____

Signature¹

¹ The debtor must send this mandate to the creditor.

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