

# Ambre Chapman

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## **TECHNICAL SKILLS**

**Languages:** HTML, CSS, some JavaScript , jQuery UI, some ASP.NET, some PHP

**Database:** Oracle SQL, MySQL

**CMS/Frameworks:** Crownpeak, WordPress, DNN/Evoq, Bootstrap, Skeleton

**Software:** Adobe Photoshop, Adobe Illustrator, Adobe Dreamweaver, Visual Studio

**CRM Software:** Pardot, Marketo, MailChimp

## **EDUCATION**

**Gwinnett Technical College**, Lawrenceville, GA

Associate of Applied Science Web Design, December 2015, GPA: 3.61

**The University of Georgia**, Athens, GA

Bachelor of Arts History, 2010

## **RELEVANT EXPERIENCE**

**nThrive**, Alpharetta, GA

*Junior Web Developer*, October 2017 – Present

- Make front end changes to the company websites using the CMS Crownpeak
  - Edits include content, styles, formatting, image optimization, coding for accessibility, and creating forms
- Edit landing page and template HTML in Pardot
- Create HTML-based documentation on Crownpeak for internal use
  - Documentation includes tutorials and guidelines for the content management system
- Inputting and maintaining the monthly newsletter

**Atlantic American Corporation**, Atlanta, GA

*Front End Web Developer (Contractor)*, March 2016 – June 2017

- Made changes to the company websites using DNN (a content management system, coded in ASP.NET)
- Created custom responsive landing pages in Marketo using designs from Adobe Illustrator and my own designs
- Embedded Marketo form scripts into company websites
- Designed and sent email newsletters using MailChimp
- Used version control software and tested sites for browser compatibility
- Gained experience in an Agile environment

**Applied Systems, Inc.**, Atlanta, GA

*Web Development Intern*, January 2016 – March 2016

- Translated Photoshop designs into custom landing pages for Marketo
- Made edits on internal and external company web pages
- Cross-platform development

**Various Clients** Atlanta, GA

*Freelance*, January 2015 – present

- Develop websites using WordPress for Creative Juice clients using Sketch and Photoshop mock-ups
  - [www.bwhi.org](http://www.bwhi.org), [www.georgiatradeschool.com](http://www.georgiatradeschool.com)
- Create websites according to client requirements
- Complete administrative tasks for various small business clients such as creating tables and forms

**Sent Media Marketing**, Remote

*WordPress Developer Intern*, June 2015 – September 2015

- Maintained content on the Urban League of Greater Atlanta web site, as well as other sites run on WordPress

## **ADDITIONAL EXPERIENCE**

**AGCO Corporation**, Duluth, GA

*Senior Executive Assistant*, January 2012 – October 2015

- Organized international travel, calendars, and expenses for three members of the Executive Staff

- Ordered supplies and filled invoices
- Planned/prepared special events (executive trips, awards ceremonies, etc.)
- Performed light technical setup and troubleshooting (video and phone conferencing, digital projectors, SMART board, etc.)

**The King Center for Nonviolent Social Change, Atlanta, GA**

*Community Engagement & Cultural Affairs Intern, January 2011 – May 2011*

- Organized and conducted meetings with potential partner organizations and researched local and national non-profit best practices
- Helped plan and execute bi-monthly film screenings and panels, including the spring 2011 film series "Screen the Dream", as well as designed several flyers for the events and a brochure for the Center

**Midtown Alliance, Atlanta, GA**

*Administrative Assistant, July 2009 – January 2011*

- Maintained non-profit's member/donor database (eTapestry)
- Various administrative tasks such as screened calls, inventory of office and breakroom supplies, invoicing weekly, aiding in quarterly company events, bulk mailings and mail distribution, managed the company events calendar, and transcribed meetings occasionally