Constitution of the Mathematics Student Union

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I   Name

The name shall be *Mathematics Student Union (MSU).*

II   Objectives

The objectives of the union are the following:

1. To seek and promote student interests within the Mathematics Department of Simon Fraser University and the Simon Fraser Student Society.

2. To democratically undertake projects and activities to benefit the members.

3. To provide a safe space for Mathematics students to gather for the purpose of study and sharing ideas.

III   Membership

Automatic membership in this union shall be extended to:

1. All declared majors, minors, and honours in the Mathematics department, Mathematical Physics, and Mathematics and Computing Science; and

2. All students currently enrolled in at least one course offered by the Mathematics department in the current semester.

Conditional membership in this union shall be extended to:

1. All declared majors, minors, and honours in the Department of Statistics and Actuarial Science and the Management and Systems Science Program;

Conditional membership is extended in the event that their respective societies/unions are inactive.

IV Organization

1. There shall be the following committees:

   (a) *Executive Committee.* The Executive Committee shall be responsible for coordinating the agenda for all general meetings; convening all general meetings; giving proper notice to the members as defined in section V.2 of this constitution. This committee shall consist of the President, Treasurer, Member Services Officer, and the Secretary.

   (b) *Ad hoc committees.* The ad hoc committees will be struck as needed at quorate general meetings. These committees shall consist of *all* interested members. The Executive Committee shall appoint a chairperson who will coordinate the behavior of the ad hoc committee. The powers and duties of the ad hoc committees shall be to plan, organize, and implement any plan or project approved by the meeting at which the ad hoc committee was created. The structure and functions of the ad hoc committees will be defined prior to their implementation.

2. There shall be the following officers:

   (a) *President.* The President shall be a liaison between the union and the Mathematics department. The President will chair all general meetings of the Mathematics Student Union and shall ensure the required number of general meetings is convened each semester. If the President is unable to perform their duties, then the Treasurer shall take on the responsibilities. The President is a signing officer of the union.

   (b) *Treasurer.* The Treasurer shall serve as a liaison between the union and all sources of funding for the union. The Treasurer shall maintain all financial records of the union, make regular reports at general meetings concerning all funds received or spent by the union, as well as maintain a budget. The Treasurer is a signing officer of the union.

   (c) *Member Services Officer.* The Member Services Officer shall be responsible for monitoring all projects funded by the union. If it becomes necessary, the Member Services Officer shall plan, organize, or chair an ad hoc committee to run union events. The Member Services Officer is a signing officer of the union.

   (d) *Secretary.* The Secretary shall maintain the minutes and any other records of the meetings of the union, and also maintain a record of all correspondence of the union. All official emails to the membership of the union shall be sent by the Secretary, unless the Secretary gives specific authorization to another person. The Secretary is a signing officer of the union.

   (e) *Councilor.* The Councilor must regularly attend all meetings of Council, and report on Councils activities during general meetings. The Councilor must seek to promote the best interests of the members of the union.

V MEETINGS

1. Frequency of meetings:

   (a) There shall be at least three (3) regular general meetings during each semester.
   (b) Special general meeting may be convened any time by the Executive Committee.
   (c) Committees shall meet as often as is necessary to carry out their responsibilities.

2. Convening Procedure for General Meetings:

   (a) Notice for all general meetings shall consist of:
      (i) An announcement throughout the university email system to all mathematics undergraduates at least six (6) days prior to the meeting.
      (ii) A minimum of ten (10) signs posted in or near the Mathematics Department, as well as in or near classrooms used by the Department, one (1) day in advance of the meeting.
   (b) Notice shall contain particulars concerning the time, place, and proposed agenda for the meeting.
   (c) The Executive committee shall be responsible for the posting of the general meeting notices.

3. Special General Meetings:

   (a) Special general meetings of the student union may be convened by giving proper notice as specified in section V.2.
   (b) If no member of the Executive Committee is able or willing to call a general meeting at the request of the membership, any member of the union may do so, providing:
      (i) Proper notice is given as specified in section V.2; and
      (ii) An Executive Committee member is presented with a petition containing signatures of the number of members required by this constitution to establish a quorum far a general meeting; and
      (iii) The Simon Fraser Student Union Organizer is informed of the particulars for the special general meeting.
   (c) Quorum
      (i) Quorum for all general meetings shall be six (6) members in the Summer semester, and eight (8) members for the Fall and Spring semesters. At every general meeting there shall be an Executive committee.
      (ii) Quorum for all special general meetings shall be at least all members that signed the convening petition.

      (iii) Quorum for all ad hoc committees shall be the majority of all members of the committee.

(d) Eligibility

All meetings of the student union, included committee meetings shall be open to all members of the union.

(e) Voting

      (i) Each member of the student union shall be entitled to one vote per motion.

     (ii) Voting shall be by show of hands, unless the general meeting determines that an alternative method is to be used.

    (iii) All decisions made in meetings of the student union shall be determined by a simple majority of the members present and voting, except where this constitution specifies otherwise.

VI   ELECTIONS

1. Terms of office for all officers, not including the Councilor, shall be for a period of three (3) semesters, until the first general meeting of the fall semester.

2. Elections shall take place at the first general meeting of each semester. Nominations are open from the notice of the first general meeting until the election is conducted.

3. Eligibility

   (a) Any member of the union is eligible to be nominated for any elected position.

   (b) No member may hold more than one of the following positions at any one time: President, Treasurer, Member Services Officer, and Secretary.

4. Vacancies

   (a) In the event that a vacancy occurs in one or more offices of the union, the position(s) may be filled by appointment of the Executive Committee. Such appointments shall hold office until the next general meeting, at which time the position(s) shall be filled by election.

   (b) Notice of by-elections shall be given as specified in section V.2.

5. Recall

   (a) Officers of the union may be removed from office by a two-thirds (2/3) majority of quorum votes in a general meeting.

   (b) Proposed recall(s) must be announced in the notice of the general meeting in which the recall motion is to be considered. Notice shall be given as specified in section V.2, and must have recall(s) as one of the agenda items.

VII   AMENDMENTS

1. Any member may introduce new amendments to this constitution.

2. The proposed new amendments must be introduced at a general meeting before being ratified at the next general meeting.

3. Notice of bother general meetings for amendments shall be given as specified in section V.2, and have constitution amendments as one of their agenda items.

4. This constitution may only be amended by a two-thirds (2/3) majority of quorum votes in a general meeting concerning new amendments.

VIII   DISSOLUTION

In the event that the members decide to dissolve the student union, or in the event that this union becomes inactive, all assets of the student union become the property of the Simon Fraser Student Society, to be held in trust for a minimum period of two years.

If, during this period, a new union is formed to represent the interests of students within the Mathematics department, or if this union becomes active, the trust shall be dissolved and all assets shall become property of the student union.

After two years, if the trust has not been dissolved, the Simon Fraser Student Society may dispose of the assets as they see fit.

For the purpose of this article, the student union shall become inactive automatically if, for three consecutive semesters, the membership does not hold the minimum number of quorate general meetings as required by this constitution.

This article shall not be altered except with the prior consent of the Simon Fraser Student Society.