{{ today() }}

{{ ha }}

{{ ha\_address[ha] }}

**RE: REQUEST FOR INFORMAL HEARING – {{ client.name.full() }} - {{ notice\_date }} TERMINATION OF LEASE NOTICE**

To Whom It May Concern:

I, {{ client.name.full() }}, write this letter to request an Informal Hearing related to the {{ notice\_date }} termination of lease notice{% if sender\_name != “” %} signed by {{ sender\_name }}{% if sender\_title %}, {{ sender\_title }}{% endif %}{% endif %}.

My available time for the Informal Hearing is as follows:

{{ date\_1 }}

{{ date\_2 }}

{{ date\_3 }}

Best regards,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

{{ client.name.full() }}

{{ client.address.line\_one() }}

{{ client.address.line\_two() }}

{{ client.phone }}

{{ client.email }}