Groupe SEB

Sales Forecast

For Hong Kong and Taiwan

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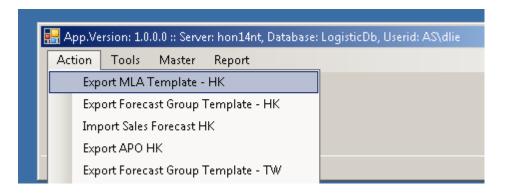
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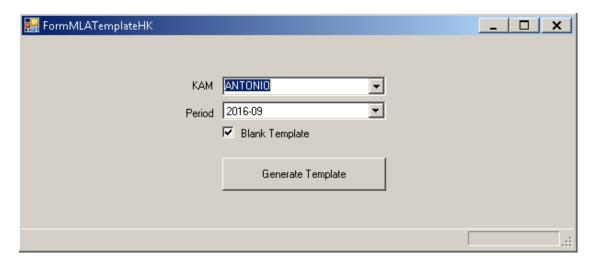
Sales Forecast User Guide

1 Preparing Excel Template for data input

1.1 HK MLA Template

Action > Export MLA Template - HK



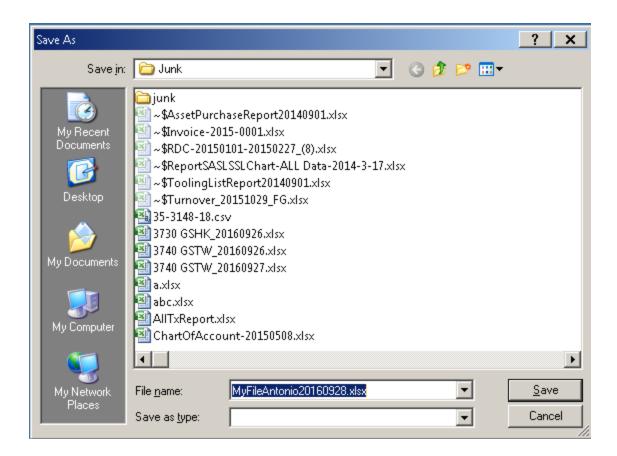


Period: is the first month shown in your template

Blank Template:

checked : no sales forecast data displayed unchecked : display data from previous import

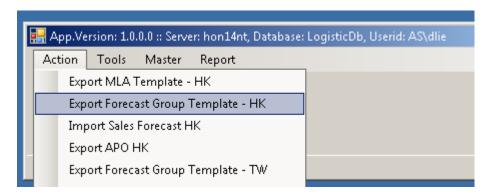
• Click Generate Template Button

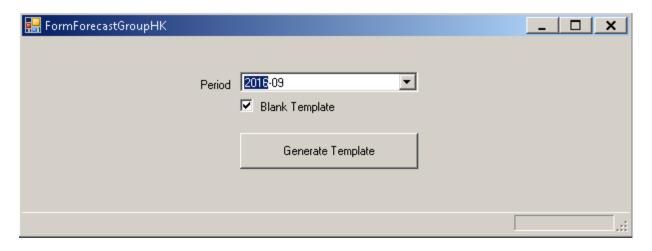


• Select the Folder Destination, click Save Button to continue.

1.2 HK Forecast Group Template

Action > Export Forecast group Template - HK





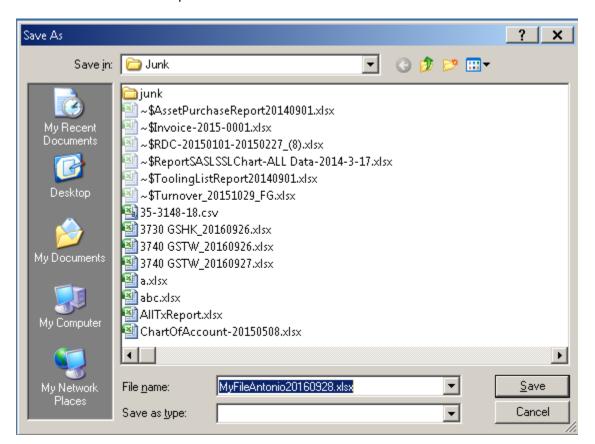
Period: is the first month shown in your template

Blank Template:

checked : no sales forecast data displayed (month 7 to 12) unchecked : display data from previous import (month 7 to 12)

For month 1 - 6, the data coming from MLA Sales Forecast.

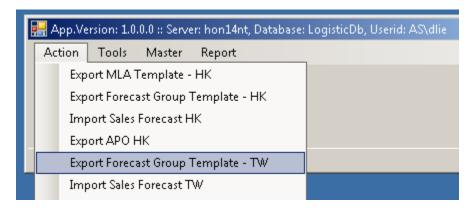
• Click Generate Template Button

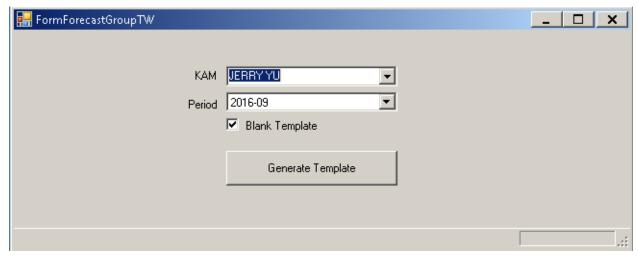


• Select the Folder Destination, click Save Button to continue.

1.3 TW Forecast Group Template

Action > Export Forecast Group Template - TW



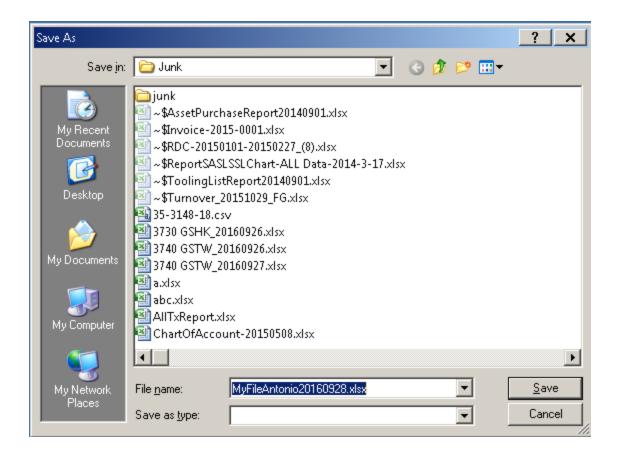


Period: is the first month shown in your template

Blank Template:

checked : no sales forecast data displayed unchecked : display data from previous import

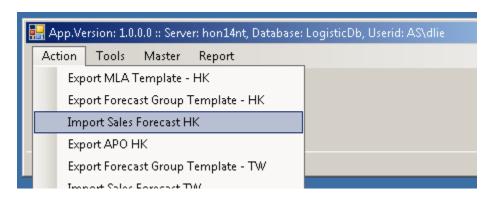
• Click Generate Template Button



• Select the Folder Destination, click Save Button to continue.

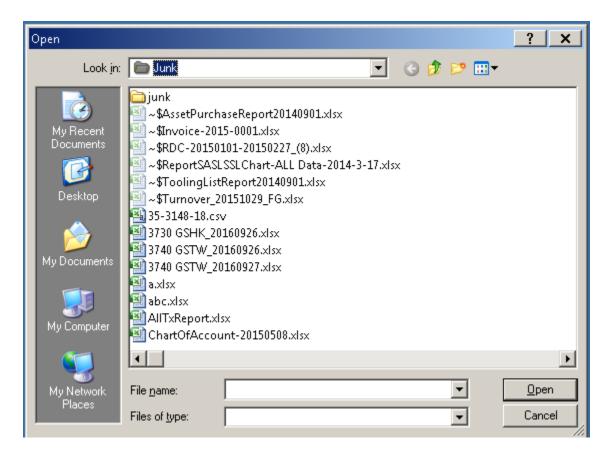
2 Import Excel Template to Database (HK/TW)

Action > Import Sales Forecast





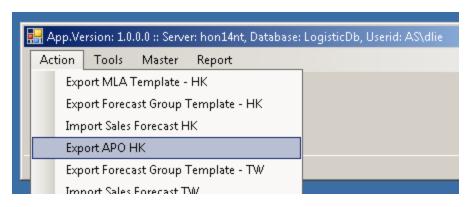
Click Import Sales Forecast Button

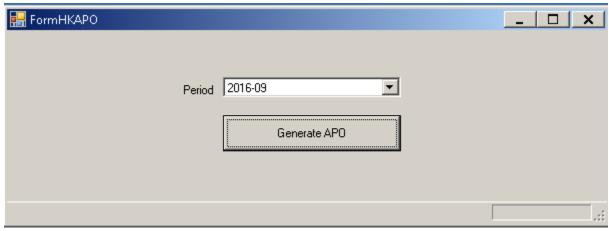


• Locate your file, Click Open button to continue.

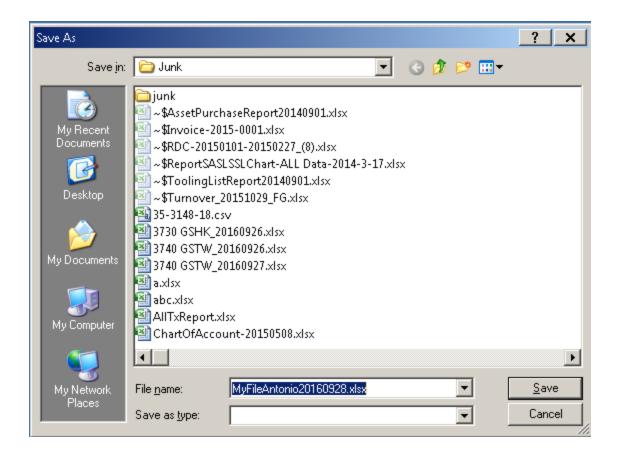
3 Export APO Excel File (HK/TW)

Action > Export APO





• Click Generate APO Button

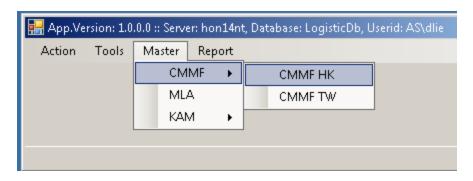


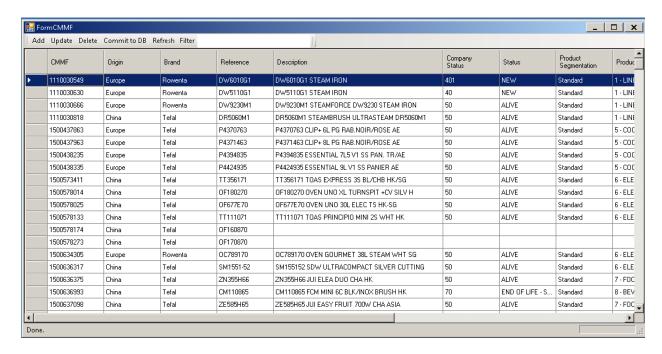
Select the Folder Destination, click Save Button to continue.

4 Master File

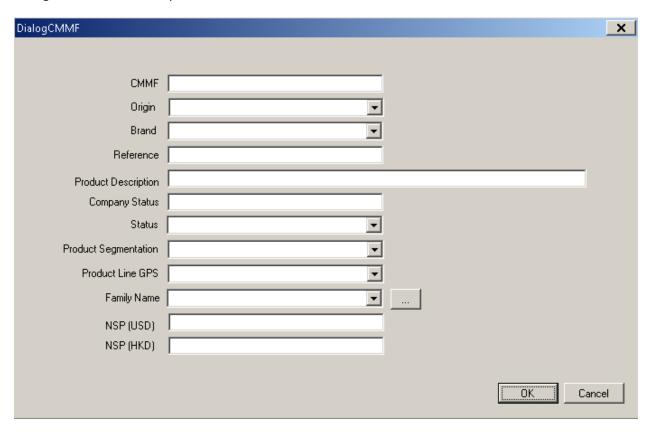
4.1 CMMF HK

Master > CMMF > CMMF HK





Dialog CMMF for Add or Update

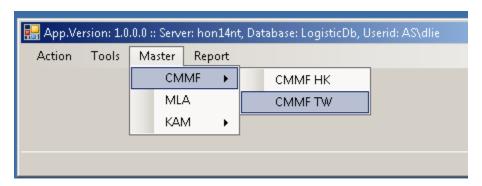


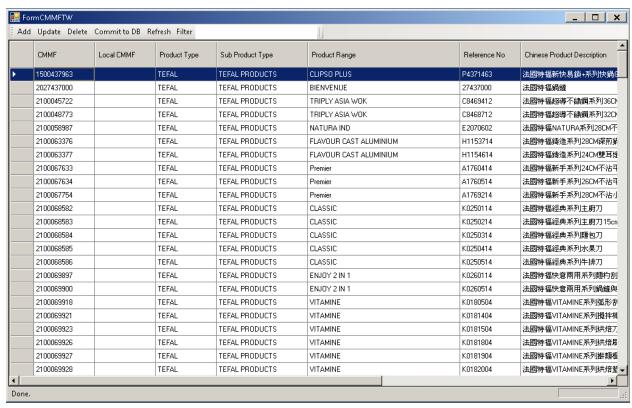
Note:

After you modified the record(s) (Add, Update, Delete), you MUST click button Commit to DB, To save your modification to Database.

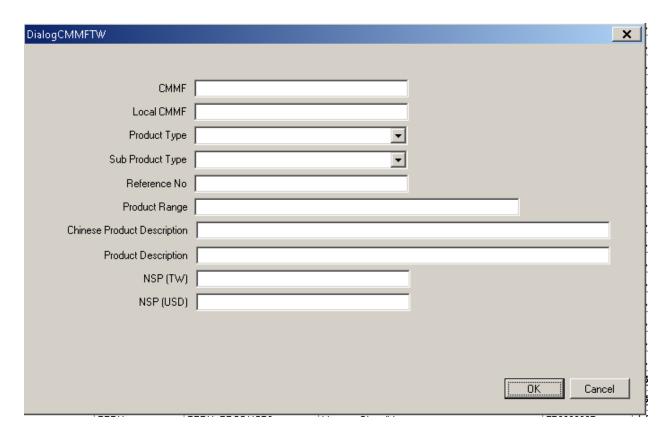
4.2 CMMF TW

Master > CMMF > CMMF TW





Dialog CMMF for Add or Update

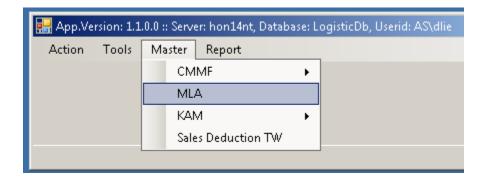


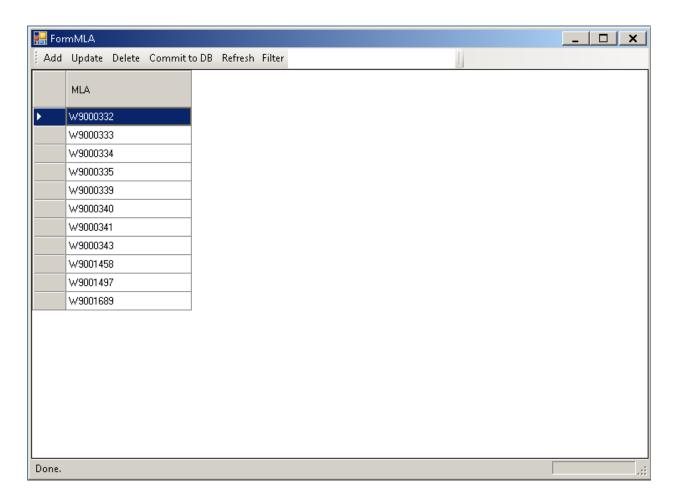
Note:

After you modified the record(s) (Add, Update, Delete), you MUST click button Commit to DB, To save your modification to Database.

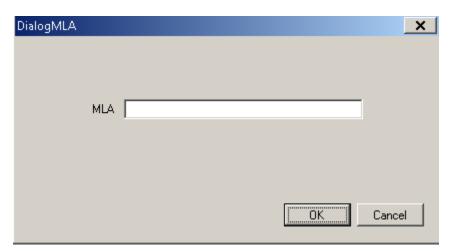
4.3 MLA

Master > MLA



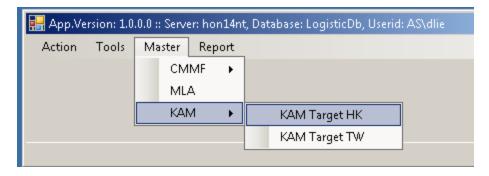


Dialog Interface Add or Update



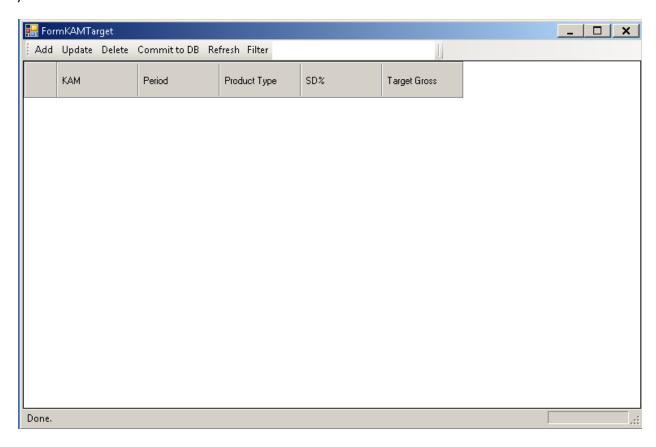
4.4 KAM Target HK

Master > KAM > KAM Target HK

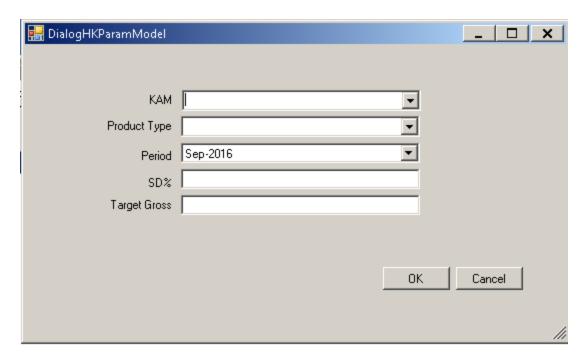


Note:

After you modified the record(s) (Add, Update, Delete), you MUST click button Commit to DB, To save your modification to Database.



Dialog Interface for Add or Update

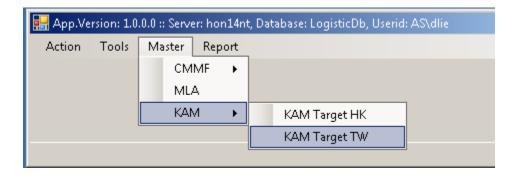


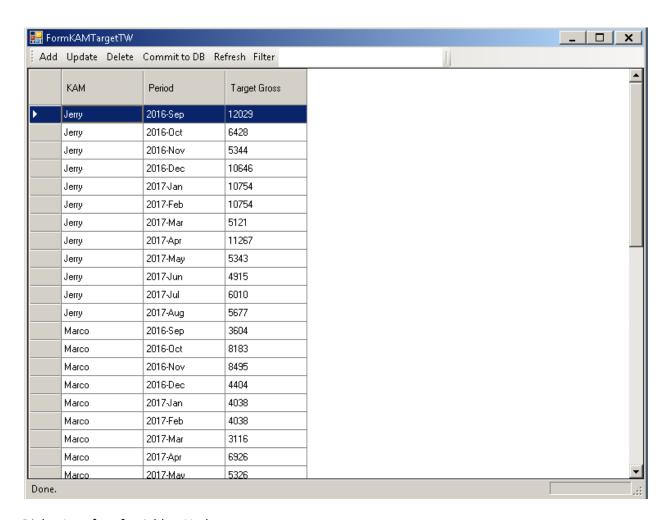
Note

After you modified the record(s) (Add, Update, Delete), you MUST click button Commit to DB, To save your modification to Database.

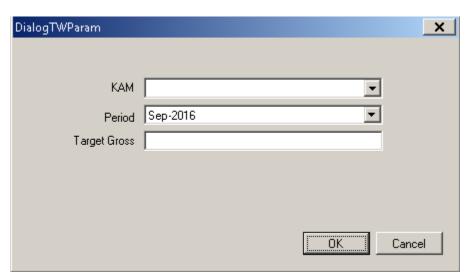
4.5 KAM Target TW

Master > KAM > KAM Target TW





Dialog Interface for Add or Update

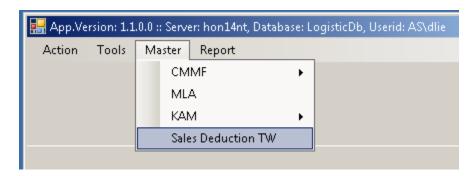


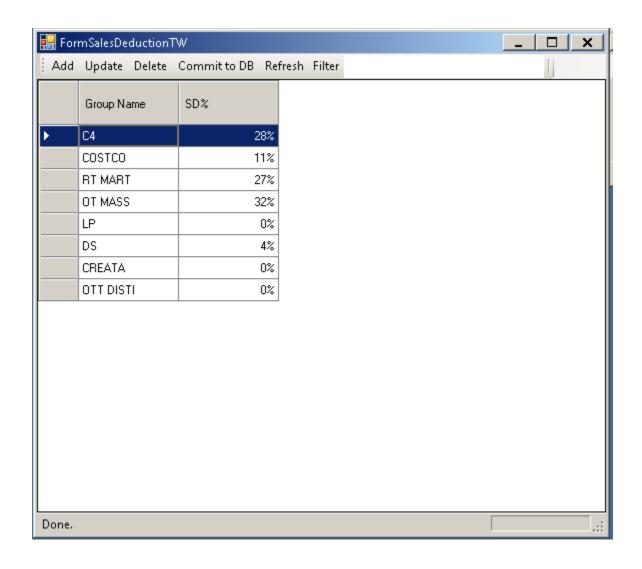
Note:

After you modified the record(s) (Add, Update, Delete), you MUST click button Commit to DB, To save your modification to Database.

4.6 Sales Deduction TW

Master > Sales Deduction TW





Finish