

# House Vacancy Announcement and Placement Service

Questions? Connect with us at [ResumeService@mail.house.gov](mailto:ResumeService@mail.house.gov) or at 202-226-0221.

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## Internship Openings

Week of January 26, 2026

MEM-023-26

The office of Congressman Kevin Kiley is seeking **full time intern** for the Spring 2026 term. Position duties include attending Congressional hearings, scheduling/leading Capitol tours, answering phones, sorting mail, and assisting legislative staff with research. This is a paid internship role.

Applicants should possess conservative values and hold strong written and verbal communication skills. Recent graduates are welcome to apply. Interested applicants should send their resume and availability . Please use “Kevin Kiley Internship” in the subject line. Please send resumes to [Anthony.euceda@mail.house.gov](mailto:Anthony.euceda@mail.house.gov)

MEM-021-26

Congresswoman Michelle Fischbach (MN-07) is seeking motivated, detail-oriented individuals to serve as **full-time or part-time interns** in her **Moorhead, Minnesota and/or Willmar, MN district office**. This internship offers a valuable opportunity to gain hands-on experience in public service and constituent relations while learning about the day-to-day operations of a congressional office.

**Responsibilities may include:**

- Assisting staff with constituent services and casework
- Answering phones and responding to constituent inquiries
- Greeting visitors and helping manage front office operations
- Conducting research on policy and local issues
- Assisting with correspondence, data entry, and administrative tasks
- Supporting outreach efforts and special projects as assigned



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**Qualifications:**

- Strong written and verbal communication skills
- Professional demeanor and attention to detail
- Ability to work independently and as part of a team
- Interest in public service, government, or public policy
- Proficiency in Microsoft Office preferred
- Minnesota residency or connection to the 7th District is a plus

**Internship Details:**

- Paid Internship
- Open to current students, recent graduates, or other qualified individuals
- Full-time or part-time availability considered
- Internship is based in the Moorhead or Willmar district office
- Duration and start date are flexible

**How to Apply:**

Interested applicants should submit a resume and brief cover letter outlining their interest and availability to [Ava.Schroeder@mail.house.gov](mailto:Ava.Schroeder@mail.house.gov).

Congresswoman Fischbach's office is an equal opportunity employer and encourages all interested applicants to apply.

**MEM-017-26**

**Summer 2026 Committee on House Administration Internship**

The Committee on House Administration Republican Office seeks energetic and self-motivated individuals with an interest in government and public policy, to apply for its **paid, full-time internship program**.

The Committee on House Administration maintains jurisdiction of federal election policy and manages the day-to-day operations of the House of Representatives with oversight of several offices within the Capitol Complex, including the Chief Administrative Officer, Architect of the Capitol, Clerk of the House, House Inspector General, Sergeant at Arms, U.S. Capitol Police, and other legislative branch entities like the Library of Congress, Government Publishing Office, and the Smithsonian Institution. Working closely with Committee staff, interns will have the opportunity to gain first-hand knowledge of the inner-workings of a congressional committee and learn about the day-to-day administrative operations of the House of Representatives. Interns are responsible for



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assisting Committee staff with official proceedings (hearings/markups), oversight, research, assisting with phones, and providing support to all Committee staff.

### **Responsibilities:**

Interns are responsible for both administrative and legislative duties. Administrative tasks include answering phones, greeting visitors, sorting mail, entering data, and drafting correspondence. Legislative support includes performing research, drafting public statements, prepping materials for hearings, attending hearings and briefings, reaching out to agencies and other congressional offices, and a host of various special projects.

Please send a resume, cover letter, and availability to [CHAInternGOP@mail.house.gov](mailto:CHAInternGOP@mail.house.gov).

## **MEM-012-26**

### **DIGITAL INTERNSHIP**

The House Committee on Oversight and Government Reform Democratic Staff seeks a motivated and reliable **digital media intern** this spring. Interns will be responsible for content creation, graphic design, video editing, and other administrative tasks as assigned. Successful candidates will possess familiarity with programs such as Adobe Premiere Pro, Adobe Photoshop, and Canva. Proficiencies in additional programs are a plus.

Ability to work in a fast-paced, rapid response environment is a must. Candidates will be expected to work in-person in Washington, DC, with opportunities for remote work during Congressional recesses. Full-time and part-time Candidates with diverse backgrounds and experiences are strongly encouraged to apply. To apply, please send a resume, digital portfolio, and your availability this spring to [oversightpress@mail.house.gov](mailto:oversightpress@mail.house.gov).

## **MEM-010-26**

The House Committee on Oversight and Government Reform Democratic Staff seeks a motivated and reliable **Video Production Intern** for Spring 2026.

Interns will be responsible for helping with clipping streams of sessions, editing and captioning videos, helping with shoots, scripting content and other administrative tasks as assigned. Successful candidates will possess extreme familiarity with Adobe Premiere Pro. Additional experience with Adobe After Effects and Photoshop are a plus.

Ability to work in a fast-paced, rapid response environment is a must. Candidates will be expected to work in-person in Washington, DC, with opportunities for remote work during Congressional recesses. Full-time and part-time candidates with diverse backgrounds and experiences are strongly encouraged to apply. To apply, please send a resume, portfolio, and your availability this spring to [oversightpress@mail.house.gov](mailto:oversightpress@mail.house.gov) & [neeharika.simha@mail.house.gov](mailto:neeharika.simha@mail.house.gov).



## MEM-007-26

Congresswoman Dina Titus (NV-01) seeks highly motivated **Legislative Interns** in her D.C. office for Summer 2026.

Interns in our D.C. office will have the opportunity to witness the legislative process and the inner workings of Capitol Hill first-hand. Responsibilities include but are not limited to answering constituent phone calls, attending policy briefings and meetings, providing tours of the United States Capitol, and conducting legislative research to support the needs of the Congresswoman's staff. The internship will run from May through August, from 9:00am—6:00pm when Congress is in session and from 9:00am—5:00pm when Congress is not in session. This is a full-time internship.

The ideal candidate possesses excellent oral and written communication skills, prioritizes professionalism, is a dedicated team player, and has a friendly persona. Ties to Nevada's First District are a plus but not required. The office of Congresswoman Dina Titus is an equal opportunity employer and does not discriminate on the basis of race, color, religion, sex, sexual orientation, gender identity and expression, national origin, disability, military status, age, marital status, or parental status.

### **How to Apply:**

Interested applicants should use the link below to fill out the form and include a cover letter, resume, and short (1-2 page) writing sample. Applications will be accepted until **Monday, March 2, 2026**, on a rolling basis.

[Application Form](#)

