

House Vacancy Announcement and Placement Service

Questions? Connect with us at ResumeService@mail.house.gov or at 202-226-0221.

Internship Openings

Week of April 14, 2025

MEM-120-25

The Office of Congressman Robert Garcia (CA-42) is hiring for a **Paid Part-Time Press Intern** position as soon as possible to work in the Washington, D.C. office. The Press Intern works closely with the communications team. Base salary is \$18/h. Tues-Thurs in person 9:00 a.m. - 2:00 p.m. and Mon & Fri remote 9:00 a.m. - 1:30 p.m. Flexible for the right candidate.

Primary educational opportunities and responsibilities will include:

- Compiling daily news clips.
- Drafting press releases and other written materials.
- Copy editing written materials.
- Maintaining press lists.
- Clipping committee remarks and cable hits.

The ideal candidate must be able to work in a fast-paced environment and have previous intern experience in communication with attention to deadlines.

All qualified applicants, including candidates of diverse backgrounds, are encouraged to apply. The office is an equal opportunity employer and does not discriminate on the basis of race, color, religion, sex, sexual orientation, gender identity and expression, national origin, disability, military status, age, marital status, or parental status. Interested applicants should send a one page resume, 1 sample press release, and 3 relevant sample tweets to sara.guerrero@mail.house.gov, emily.kassner-marks@mail.house.gov, and ethan.cesar@mail.house.gov with "INTERN APP: Full Name, Spring 2025" in the subject line.

Applications will be reviewed on a rolling basis.

MEM-110-25

The **House Committee on Oversight and Government Reform Democrats** seek two motivated and reliable students to fill two full-time **Digital Media and Traditional Press Intern** positions this Summer. The intern responsibilities include, but are not limited



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to, written content creation, graphic design, video editing, and performing other press and administrative tasks as necessary. Successful candidates will possess familiarity with programs such as Adobe Premiere Pro, Adobe Photoshop, Adobe InDesign, Canva, as well as compiling and interpreting social media analytics. Ability to work in a fast-paced, rapid response environment and willingness to learn are a must. This position is an integral part of the Communications Team and reports to the Communications Director. Candidates with diverse backgrounds and experiences are strongly encouraged to apply. To apply, please send a resume, cover letter, and portfolio to oversightpress@mail.house.gov.

MEM-109-25

Summer Intern

House Committee on Natural Resources – Democratic Staff

The House Natural Resources Committee Democrats seek full-time **Interns** for Summer 2025 (June 2 – August 1). Applicants must be organized, detail oriented, and dependable. Above all, we seek candidates who are passionate about issues within the Natural Resources Committee’s jurisdiction, demonstrate exceptional interpersonal skills, and are eager to learn about committee process. Interns will conduct legislative research, prepare for hearings, assist with administrative duties, perform outreach, and aid communications.

Primary responsibilities include:

- Assist with administrative duties
- Assist with legislative and policy projects
- Research legislation, regulations, and public law
- Assist with communications and outreach
- Respond to requests for information
- Attend briefings, meetings, and hearings on behalf of staff

Preferred qualifications: Demonstrates an awareness of and sensitivity to the needs and concerns of individuals from diverse cultures, backgrounds, and orientations.

Understands how HNRC issues intersect with racism, economic and social inequality in the U.S., and has a passion for working to dismantle these systems.

The position is based in Washington, D.C. Interns will be expected to work in-office when Congress is in session and as needed. The position comes with a monthly stipend of \$3,200 plus transit benefits.

This office is an equal opportunity employer; we do not discriminate on the basis of race, color, religion, sex, gender identity or expression, national origin, age, disability, military status, parental status, marital status, sexual orientation, or any other factor or basis prohibited by applicable federal law. Applicants with disabilities who require reasonable



accommodation to participate in the application or hiring process are encouraged to request an accommodation at any time during those processes.

The application deadline is close of business on April 14. Interested candidates should apply by visiting the House Natural Resources Committee Democrats' website at <https://democrats-naturalresources.house.gov/internships>.

