



U.S. House of Representatives

CAO

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INTERNSHIP VACANCY LISTING

Week of June 1, 2021

MEM-153-21 The Minority Staff of the Committee on Oversight and Reform, the chief investigative body of the House of Representatives, is seeking full- and part-time **interns** for the fall semester.

Interns will have the opportunity to work with the administrative, policy, and press teams, conducting research, assisting during hearings and markups, and helping with other administrative tasks as necessary.

Fall internships begin in August or September and typically run through the middle of December. Specific dates for this internship will be determined on a case-by-case basis, and preference will be afforded to those who are available at least three days a week.

Applicants must be strong writers, organized, and detail-oriented, as they will balance multiple, often disparate, projects corresponding with the broad jurisdiction of the Committee. The strongest candidates will also exhibit discretion in working on confidential matters and be enthusiastic and knowledgeable about the Committee's work. Previous experience on Capitol Hill strongly desired, but not required. The position is unpaid, but we are happy to work with an applicant so they can receive class credit.

Interested individuals should submit a cover letter and resume to oversight.committee@mail.house.gov. Please place "INTERN" in the subject line.

Applications will be reviewed on a rolling basis.

MEM-152-21 The Republican Staff of the House Oversight Committee is looking for full- and part-time law **clerks** for the fall 2021 semester. Law clerks will have the opportunity to work with the oversight and policy teams, conducting research, reviewing documents, and preparing for hearings and markups.

Applicants must be current law school students with strong writing skills who are enthusiastic and knowledgeable about the Committee's work. The strongest candidates will also be organized and detail-oriented, as they will balance multiple, often disparate, projects corresponding with the broad jurisdiction of the Committee.

Clerkships begin in August or September and usually end in the middle of December. Specific dates for clerkships will be determined on a case-by-case basis. This is an unpaid position, but we are happy to work with an applicant so they can receive class credit.

Interested individuals should submit a cover letter and resume to oversight.committee@mail.house.gov. Please place "LAW CLERK" in the subject line. Applications will be reviewed on a rolling basis.

MEM-150-21 The Democratic staff of the House Committee on the Judiciary is seeking a digital **intern** for a summer position. This digital internship program includes the production of high-quality graphics, videos, and demonstratives, as well as rapid response work, post-production editing, and livestreaming hybrid/virtual hearings and events.

Candidates must possess STRONG technical skills, advanced creativity, and a high level of attention to detail. Experience in Zoom, Webex, OBS, Adobe Photoshop, Illustrator, Premiere Pro, After Effects, Lightroom, InDesign, and Audition a plus. Experience in website management and big-data analytics a serious plus. Must be a team player and have a strong work ethic. Willingness to take initiative, generate creative ideas, and the ability to work under deadline pressure a must.

The House Committee on the Judiciary's Democratic staff internship program will be providing stipends to summer interns, with additional funds provided to interns with demonstrated financial need. The Committee strives to ensure that our internship class reflects the diversity of the country's population; candidates from minority backgrounds are strongly encouraged to apply. The Committee does not discriminate on the basis of race, color, religion, sex (including marital or parental status, sexual orientation, and gender identity), disability, age, or national origin.

Email portfolio and resume to JudPress.Intern@mail.house.gov with DIGITAL INTERN in the subject line. A digital portfolio, including design and technical work, must be included to be considered for the position.

COVID-19 update: The Committee will be reviewing COVID-19 case and vaccination rates, as well as public health guidance, to determine if the summer internship will occur in-person or remotely. No decision has been made yet, but we ask that all applicants be available to intern in-person in Washington, D.C. if a decision is made that it is safe to do so.