

Republic of the Philippines Department of Justice
LAND REGISTRATION AUTHORITY
Vehicle Summary Report

Date: JUL 08 2024

Inspected By:

	Vehicle Information
Plate Number	SKS - 302
Vehicle Condition	GOOD RUNNING CONDITION
Easy trip RFID	
Autosweep RFID	
Assigned Officer	
Assigned Driver	JAIRUS M. CAGUSI
Issued date	NONE
Acquisition date	08/04/2024
Brand	11/28/2012
Model	TOYOTA INNOVA
Transmission	2013
Wheel Drive	AUTO Matic
Color	PEARL
Fuel Type	THERMALYTE
Conduction Sticker Number	DIESEL
Insurance Type	NOT AVAILABLE
Insurance Renewal date	COMPREHENSIVE + TPL
LTO Registration date	MARCH 1, 2025
LTO Due date of Renewal	02/02/2024
Damage Costs	02/22/2025 - 02/28/2025

LAST CHANGE OIL

6/14/2024

KM READING: 105,034

NEXT CHANGE OIL =>

PLUS 5,000 KMS OR 6 MONTHS



9/2/2021

GENERAL SERVICES DIVISION
MOTORPOOL UNIT
DAILY PREVENTIVE MAINTENANCE CHECKLIST

CAR MAKE: TOYOTA INNOVA
YEAR MODEL: 2013
PLATE NO.: SKS-302
COLOR: THERMALITE
ENGINE NO.: 2KD182531
CHASIS NO.: KUN405090002

July 8, 2024

DATE OF CHECK-UP

July 15, 2024

DATE OF NEXT CHECK-UP

Put a check (✓) if OK; cross (X) if not OK. Write necessary remarks below.

- | | |
|-----------------------|-------------------------|
| (✓) Brake System | (✓) Back up rear lights |
| AT (X) Clutch System | (✓) Tires |
| (✓) Engine | (✓) Battery |
| (✓) Air-conditioning | (✓) Radiator |
| (✓) Horn | (✓) Ignition Switch |
| (✓) Stereo & Speakers | (✓) Alternator |
| (✓) Wiper/s | (✓) Power Steering Oil |
| (✓) Gas Gauge | (✓) Brake Fluid |
| (✓) Head lights | (✓) Ash tray |
| (✓) Parking lights | (✓) Wiper knob |
| (✓) Dim lights | (✓) Trunk compartment |

Put a check (✓) if still existing / present; cross (X) if not present / missing.

- | | |
|-----------------------|-----------------------------------|
| (✓) Gas Tank Cap | (✓) Rear view mirror |
| (✓) Cigarette lighter | (✓) Antennae |
| (✓) Hub caps | (✓) Windshield glass front & rear |
| (✓) Floor mats | (✓) Door handles front & rear |
| (✓) Sun visors | (✓) Upholstery |
| (✓) Radiator Cap | (✓) Mud Guards |
| (✓) Emblem | (✓) Head rest |

9/20/24

- () Spare tire & rim
- () Name plate
- () Side mirrors
- (X) Wipe arm & blade

- () Tools
- () Name plate light
- () Engine hood
- () Door Glass

Remarks: REPAIRS TO BE DONE:

- For replace wiper blades (1 set)

Checked by:

Jaymark H Benito
Name

JO-AS
Designation

Validate by:

ADRIANO GILLARUEVA
Acting Chief, Motorpool Unit
Officer in Charge, Motorpool Unit

Noted by:

GLORIETA P. LACAMBRA
Actg. Chief, General Services Div.
Acting Chief, Administrative Office
General Services Division