



GROUNDSOURCE

WWW.GROUNDSOURCE.NET

GROUNDSOURCE CMS

Guide to posting and updating
GroundSource Website

GROUNDSOURCE

LOCAL BY CHOICE, NOT BY CHANCE

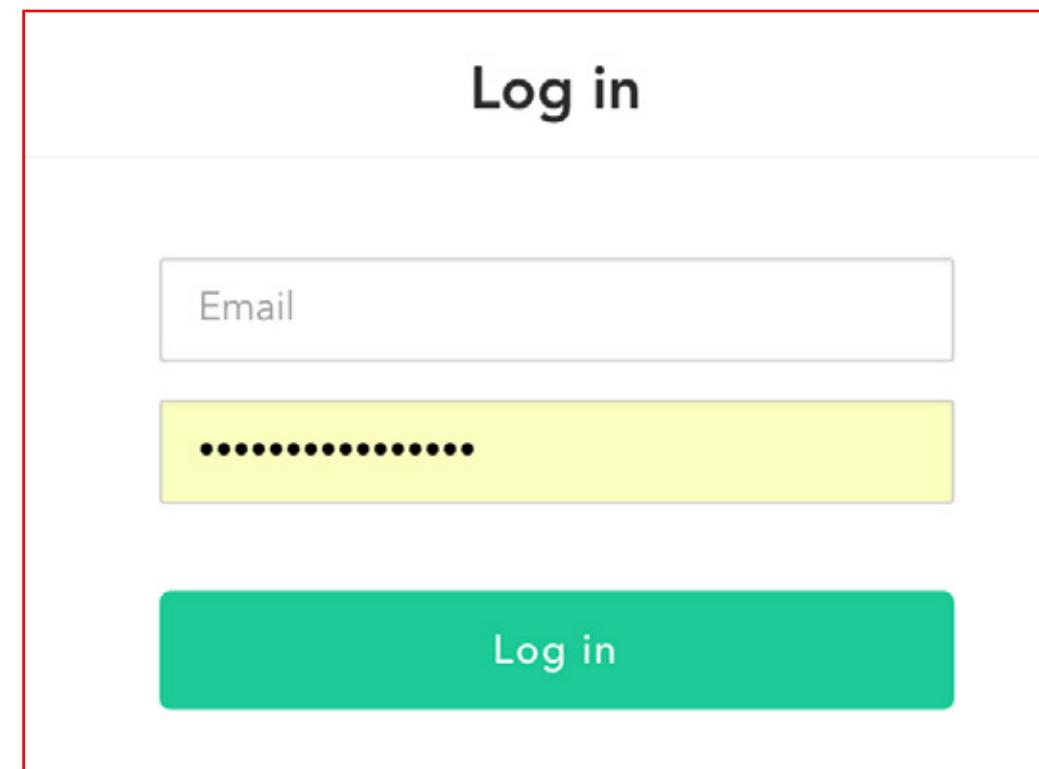
GROUNDSOURCE CMS Login

01 |

Login to Forestry: <https://app.forestry.io/login>
This is where you will access the **GroundSource Website CMS**.

Login Email and Password Ex.

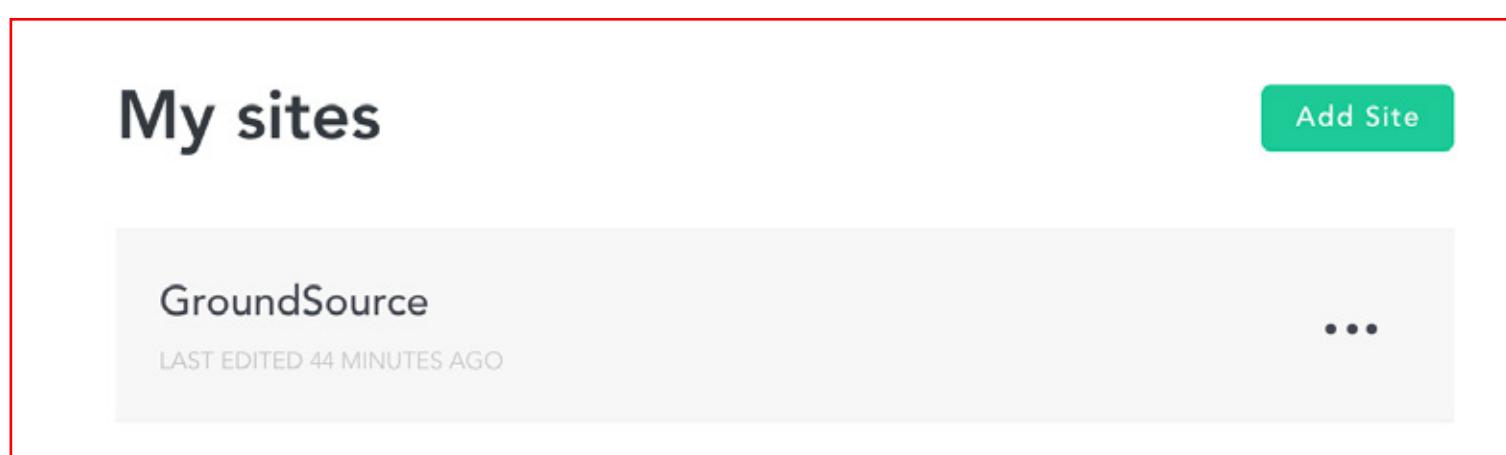
Login(Email): XXXXX@groundsource.net
Password: XXXXXXXXXX



The screenshot shows a 'Log in' form with two input fields: 'Email' and 'Password'. The 'Email' field contains 'XXXXX@groundsource.net' and the 'Password' field contains 'XXXXXXXXXX'. Below the fields is a green 'Log in' button.

02 |

Once loggedin **Click GroundSource** (under My Sites).

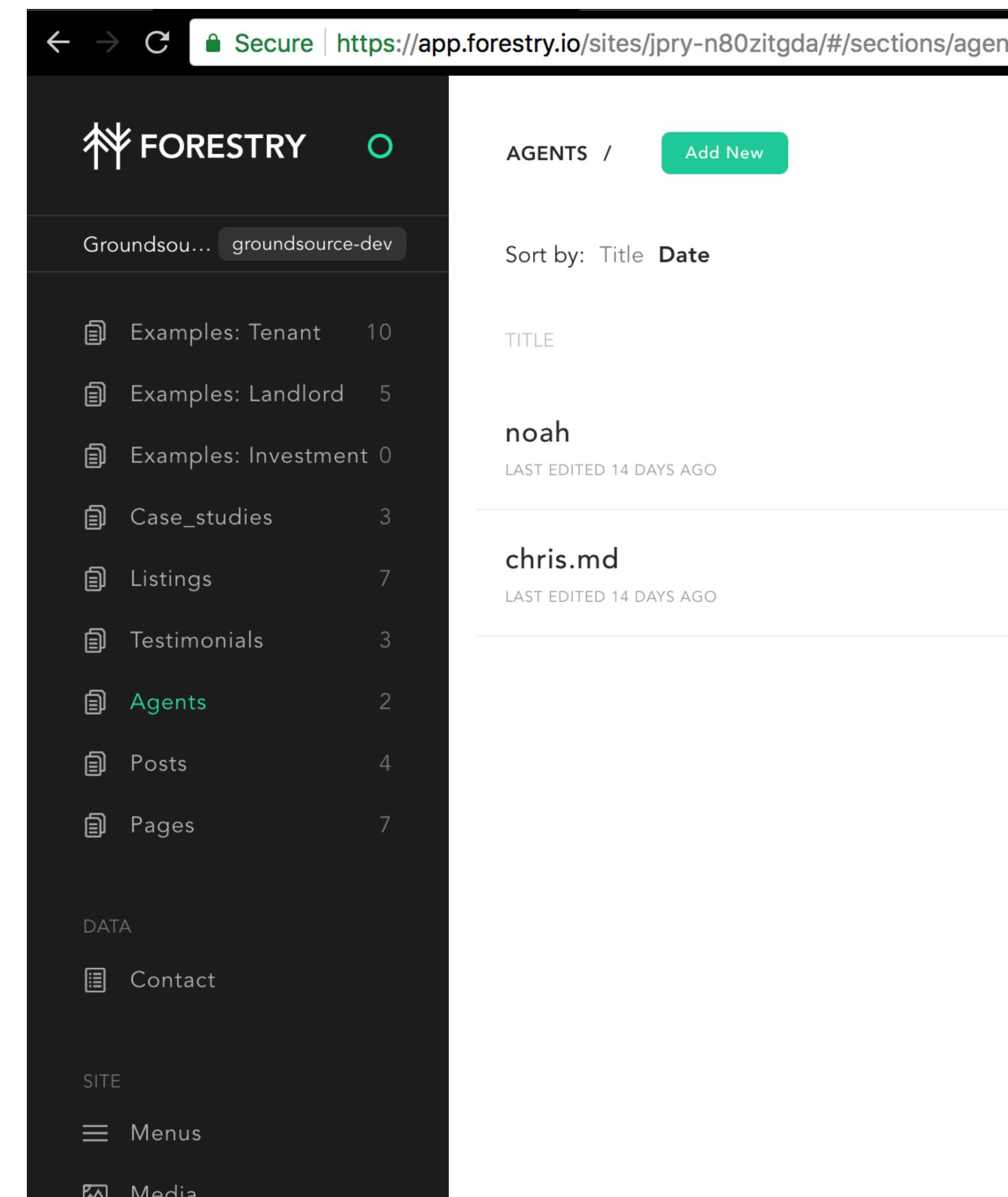


03 |

Logged-in GroundSource CMS. This is the Content Management System for the GROUNDSOURCE website. This is where you will update, change and add: listings, info and content.

Everything you see on the website is managed through this system: **Listing's, Agent bio's, Homepage Index, About, and Experience.** Through this system pages and section can be updated and changed.

*NOTE - URL whenloggedin will take you straight to the CMS:
<https://app.forestry.io/sites/jqry-n80zitgda/#/sections/listings>



The screenshot shows the Forestry CMS interface with a dark theme. The top bar includes a back arrow, forward arrow, refresh icon, and a secure connection indicator. The URL is https://app.forestry.io/sites/jqry-n80zitgda/#/sections/agent. The main area displays a list of sections with their counts: Examples: Tenant (10), Examples: Landlord (5), Examples: Investment (0), Case_studies (3), Listings (7), Testimonials (3), Agents (2), Posts (4), Pages (7). On the left, there are navigation categories: TITLE, noah (LAST EDITED 14 DAYS AGO), chris.md (LAST EDITED 14 DAYS AGO), DATA, Contact, SITE, Menus, and Media.

Site Sections Overview

The listed content categories are the sections that make up the **GROUND SOURCE** website.

Agents (Bio's), **Listings**, **Testimonials**, **Pages: Index** (Homepage, About, Services), **Examples: Tenant Representation Experience**, **Examples: Landlord Representation Experience** and **About**.

Navigating to these sections is where you can update or change any copy and/or

This screenshot shows the 'AGENTS' section of the Forestry CMS. At the top, there's a navigation bar with the 'FORESTRY' logo and a green 'O' icon. Below it, a header says 'Groundsou... groundsource-dev'. The main content area shows a list of entries: 'Examples: Tenant' (10), 'Examples: Landlord' (5), 'Examples: Investment' (0), 'Case_studies' (3), 'Listings' (7), 'Testimonials' (3), 'Agents' (2), 'Posts' (4), and 'Pages' (7). The 'Listings' entry is highlighted with a red border. On the right, there's a sidebar with 'Sort by: Title Date' and a title 'noah' with a note 'LAST EDITED 14 DAYS AGO'.

Changing / Updating Information

01 |

Select the section in the Navigation. **Ex. Pages**

This will take you to the sections / entries on a section page.

This screenshot shows the 'PAGES' section of the Forestry CMS. At the top, there's a navigation bar with the 'FORESTRY' logo and a green 'O' icon. Below it, a header says 'PAGES / Add New'. The main content area shows a list of entries: 'Listings' (4), 'Pages' (6), 'Posts' (0), and 'Testimonials' (7). The 'Pages' entry is highlighted with a red border. On the right, there's a sidebar with 'Sort by: Title Date' and a title 'chris.md' with a note 'LAST EDITED 14 DAYS AGO'.

02 |

Select the entry you want to update or change. **Ex. Index**

This screenshot shows the 'index.md' entry in the 'PAGES' section of the Forestry CMS. At the top, there's a navigation bar with the 'FORESTRY' logo and a green 'O' icon. Below it, a header says 'PAGES / Add New'. The main content area shows a list of entries: 'Agents' (2), 'Case_studies' (3), 'Listings' (4), 'Pages' (6), 'Posts' (0), and 'Testimonials' (7). The 'index.md' entry is highlighted with a red border. On the right, there's a sidebar with 'CONTENT', 'DATA', 'SITE', and 'TENANT SERVICES TEXT' sections.

03 |

This will open the text field where you can enter new and/or update copy and information.

This screenshot shows the edit screen for the 'index.md' entry. At the top, there's a navigation bar with the 'FORESTRY' logo and a green 'O' icon. Below it, a header says 'INTRO PARAGRAPH'. The main content area shows the intro paragraph: 'GROUND SOURCE is a Los Angeles based full-service commercial real estate firm that specializes in representing tenants, landlords and investors. Experience in the L.A. marketplace lets it combine extensive insider knowledge with trusted partnerships to create unparalleled value. A boutique firm, it offers clients prestigious service with an intimate, hands-on approach.' Below the intro, there's a 'TENANT SERVICES TEXT' section with the same text. On the right, there's a sidebar with 'CONTENT', 'DATA', 'SITE', and 'TENANT SERVICES TEXT' sections.

04 |

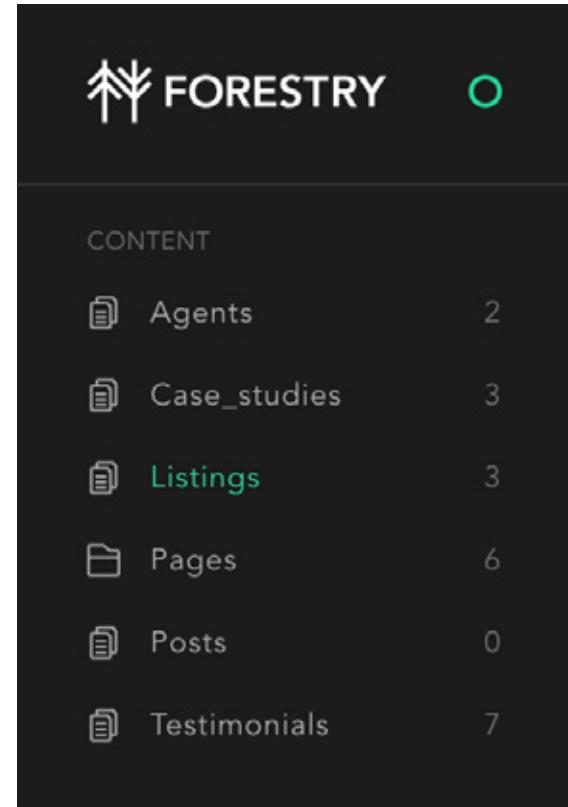
Save and Publish - After all information is filled and complete. Click **Save Draft** and it will take you back to the section page. Click **Publish**. Now your listing is complete and listed on the **Groundsource website**.

This screenshot shows the bottom right corner of the Forestry CMS interface. It features a 'Draft ON / OFF' switch, a 'Save draft' button (highlighted with a red border), and a 'PUBLISH' button (also highlighted with a red border). There's also a trash can icon.

Listings Overview 1-2

01 |

To create new listing **Click Listings** section. Click **Add New**



02 |

Create Listings

Title - Input title. Add numerical Title (Ex. 1,2,3 etc).

Template - Choose template. In the template menu choose **Listing** in drop down.

Click **Create**.

***NOTE** - Make sure to always choose "**Listing**" as the template as this will generate the specific template for creating new listings. Title listings will be next number after last entry in chronological order. Once you create the listing name you cannot change as it will break the listing link, so to avoid create a listing name that will be final.

Create Listings

TITLE
Title goes here...
Required

FRONT MATTER TEMPLATE
Listing

CREATE

New Property Listing Example

This is where you will input / upload listing information, property images as well as make changes to new and existing property listings.

FORESTRY O

LISTINGS / **Add New**

TITLE
4.md
LAST EDITED A FEW SECONDS AGO

2
LAST EDITED A MONTH AGO

1
LAST EDITED A MONTH AGO

CONTENT
Agents 2
Case_studies 3
Listings 4
Pages 6
Posts 0
Testimonials 7

LOCATION
Location goes here...

ADDRESS LINE 1
Address line 1 goes here...

ADDRESS LINE 2
Address line 2 goes here...

DATA
Contact

SITE
Menus
Media
Front matter
Settings

SHORT CAPTION
Short caption goes here...

SQ FOOTAGE
Sq footage goes here...

RATE
rate goes here...

HIGHLIGHTS
Add new item... **ADD**

AMENITIES
Add new item... **ADD**

GALLERY IMAGES
+

LATITUDE
Latitude goes here...

LONGITUDE
Longitude goes here...

INFO TITLE
Info title goes here...

03 |

With the new listing or an existing listing page open, Fill all necessary info fields and upload high quality images to complete and post property listing. *Note Specific info field details and type formatting.*

Name / Location - should be city area of property - **Ex. Ventura Blvd**

Address - For consistency and legibility fomat should be as follows:
13400 Ventura Blvd
Sherman Oaks, CA 91423

Short Caption - Short blurb about property. **Ex. Free-standing building for lease in Sherman Oaks.**

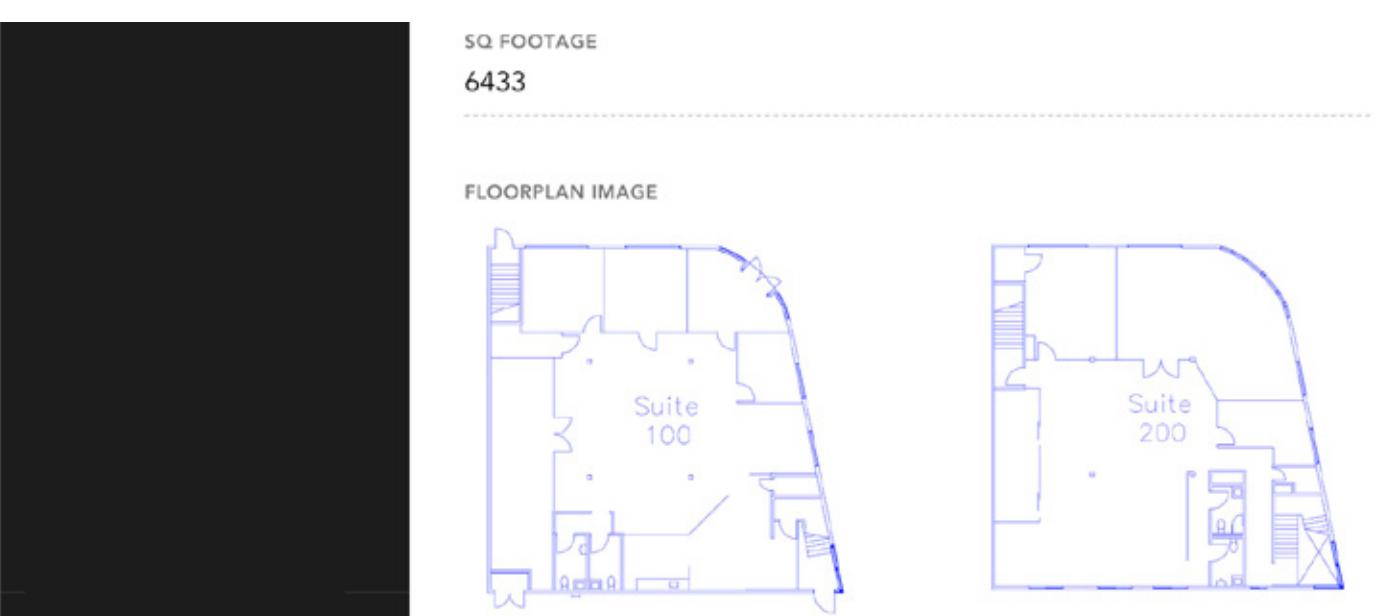
SITE	Ventura Blvd
TITLE	1
LOCATION	Ventura Blvd
ADDRESS LINE 1	13400 Ventura Blvd
ADDRESS LINE 2	Sherman Oaks, CA 91423
SHORT CAPTION	Free-standing building for lease in Sherman Oaks.

04 |

Input property **Square Footage**

Upload **Floorplan Image** -

***NOTE** - For best results upload **High Quality** images, **800px** Max width @**72dpi** resolution, and **800kb** max file size **JPEG (.jpg)** format.

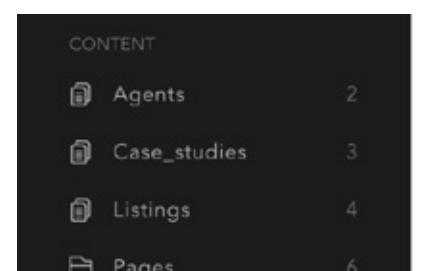


Listings Overview Cont... 2-2

05 |

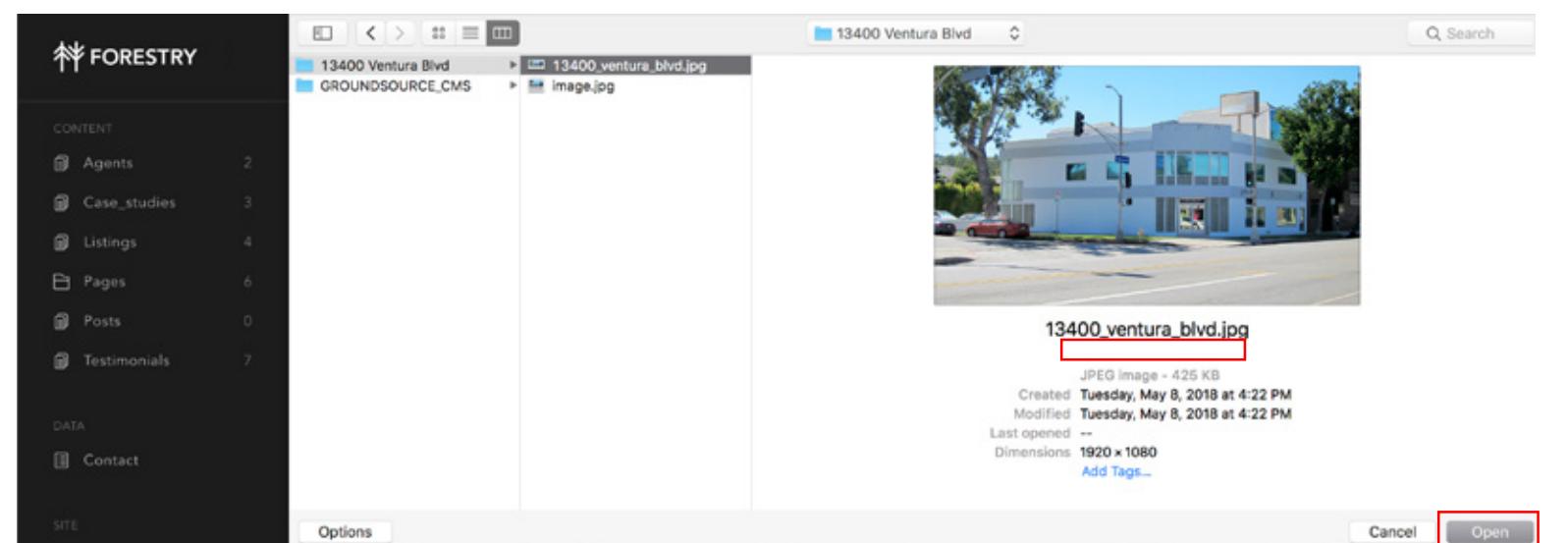
Property Image Carousel

Click the + sign to upload interior and exterior images of the listing property. This will take you to an image gallery where all uploaded site images are stored.

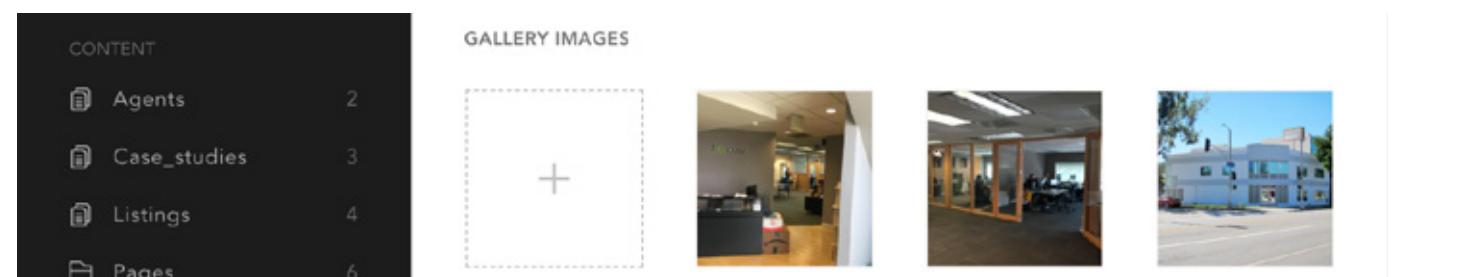


Click the + again and will open a window to navigate to the images you want to upload. Select all images and click Open.

*NOTE - For best results upload **High Quality** images, **800px** Max width @**72dpi** resolution, and **800kb** max file size **JPEG (.jpg)** format.



Once uploaded you will see the images added. From here you can move the order of images around by click and dragging from left to right depending on which order you choose.



06 |

Location - Latitude and Longitude - This will generate the property location and map preview via google maps on the listing page. **Ex. Latitude: 34.1470719 Longitude: -118.425193**

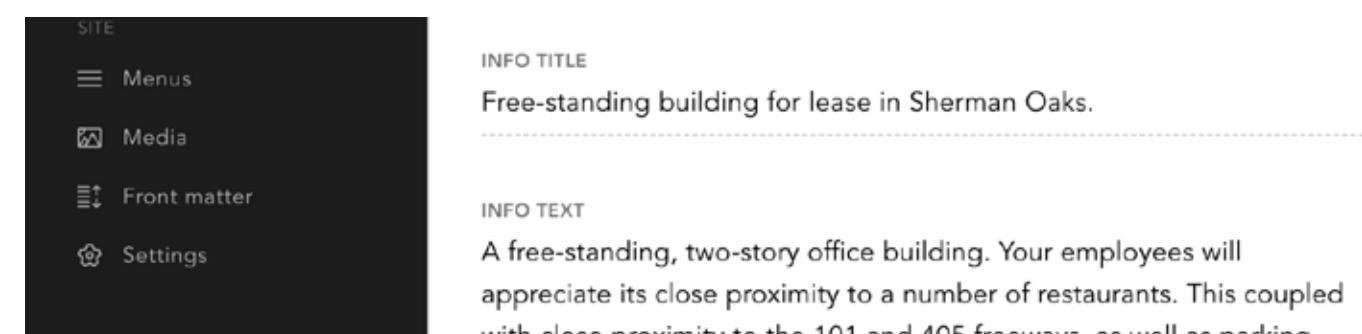
Instructions to retrieve coordinates via Google Maps will be instructed on Pg.05.



07 |

Info Title - Short info title about property. **Ex. Free-standing building for lease in Sherman Oaks.**

Info Text - In depth property description and area to list details and highlights of property. **Ex. A free-standing, two-story office building. Your employees will appreciate...**

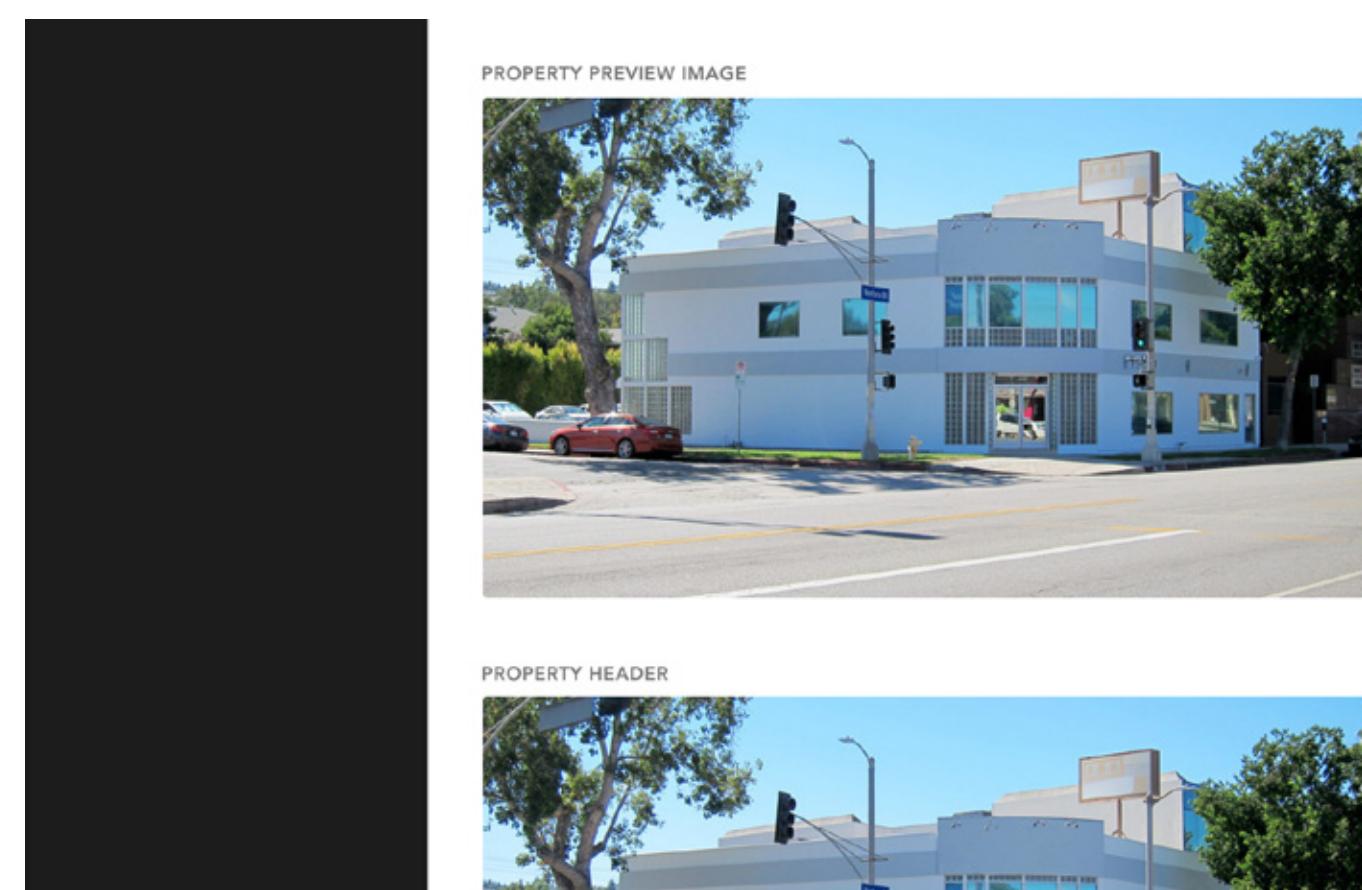


08 |

Property Preview Image - This is the thumbnail image that is shown on the listings page for the listed properties.

Property Header - This is the large top banner image that is shown when viewing the property listing.

*NOTE - For best results upload **High Quality** images, sized and cropped to **1920X1080** dimension @**72dpi** resolution, and **800kb** max file size **JPEG (.jpg)** format.



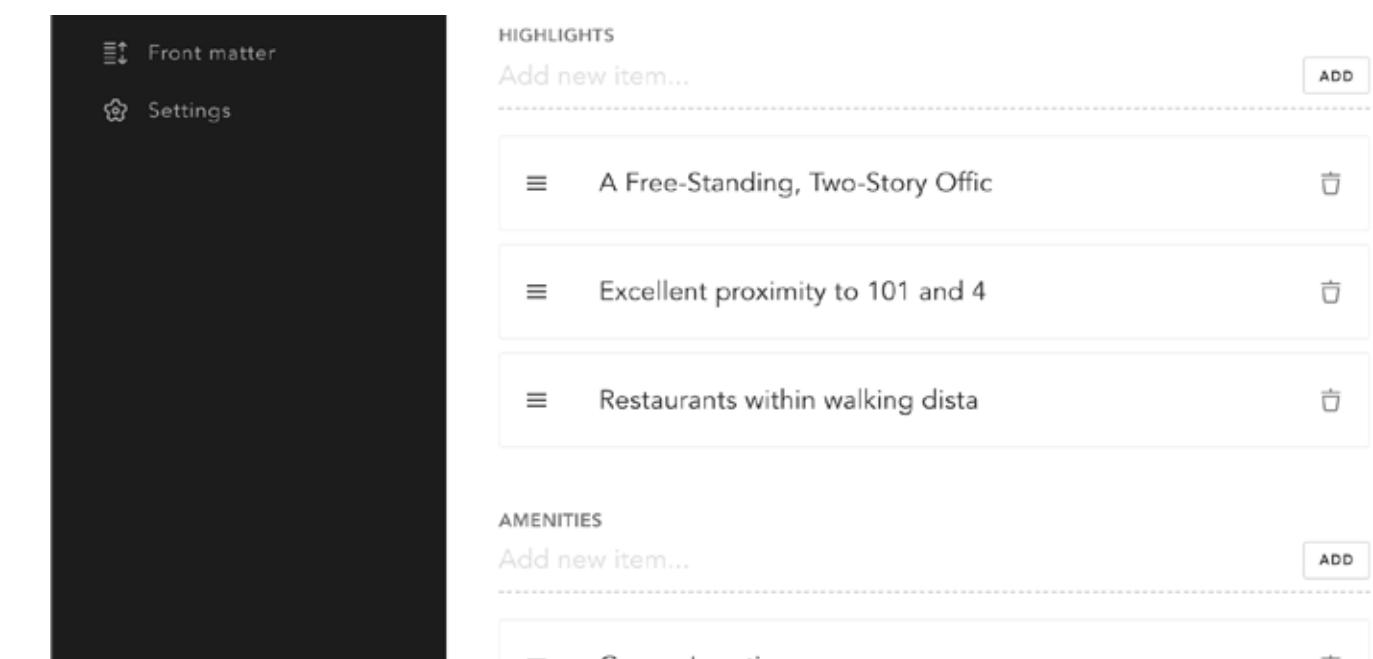
09 |

Rate - Input specific details or **Negotiable**.



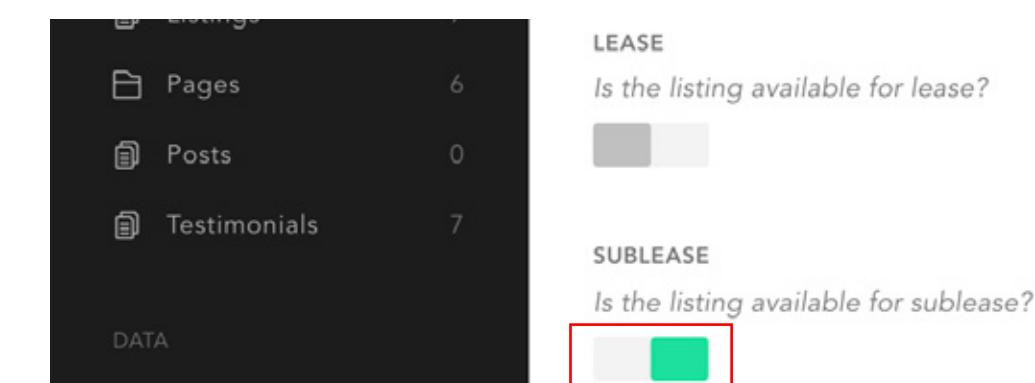
10 |

Highlights / Amenities - These are bullet / selling points that view on the property listing. Input info on each line and click **Add**. Info lines can be re-ordered by click and dragging order.



11 |

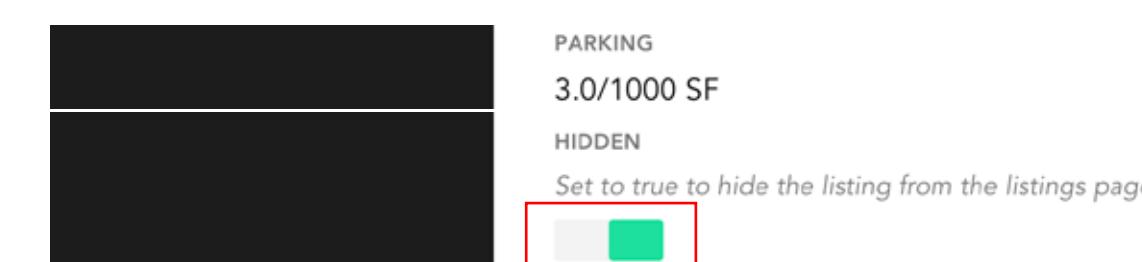
Lease or Sublease - Depending on listing choose **Lease** or **Sublease** by selecting toggle



12 |

Parking - Input parking info.

Hidden - Setting, will hide Listing from the listings page and will create a preview draft to view before publishing to listing page.



13 |

Available - Input future availability date for listing. To set to "Available Now" input a past date and the listing will post as Available Now.



14 | When complete and ready to list. **Click Save Draft > Publish**

Landlord / Tenant Representation Experience Sections

This section is for the **Landlord** and **Tenant Representation Experience** example sections on the Landing page and Experience section of the site.

To update or add to these sections navigate to: **Examples: Tenant** or **Examples: Landlord** sections in the Naviagtion.

The screenshot shows a dark-themed navigation bar. At the top left is a logo with three stylized trees and the word 'FORESTRY'. To its right is a search bar with the placeholder 'Groundsou... groundsource-dev'. Below the search bar, there's a dropdown menu with the following items: 'Examples: Tenant' (10), 'Examples: Landlord' (5, highlighted with a red box), 'Examples: Investment' (0), and 'Case_studies' (3). The 'Examples: Landlord' item is highlighted with a red box.

Adding / Updating Information

01 |

Select the section in the Navigation. **Ex. Examples: Landlord**
This will take you to the Landlord Representation section.

The screenshot shows the 'EXAMPLES: LANDLORD' section. It includes a 'Sort by: Title Date' dropdown, a 'TITLE' field containing '2220 Colorado Avenue' (LAST EDITED A DAY AGO), and another 'TITLE' field containing '11859 Wilshire' (LAST EDITED A DAY AGO).

02 |

To add a new entry **Select Add New**. And this will add and create a new Entry Example in either **Tenant** or **Landlord Representation**.

To **Edit** an existing example select the entry in the list. **Ex. 1150 N. Highland Ave.** There you can edit the info or change the property images.

The screenshot shows the 'EXAMPLES: LANDLORD' list. At the top right is a green 'Add New' button. Below it is a table with columns 'TITLE' and 'LAST EDITED A DAY AGO'. The first row contains '2220 Colorado Avenue' and 'LAST EDITED A DAY AGO'. The second row contains '11859 Wilshire' and 'LAST EDITED A DAY AGO'. The third row, '1150 N. Highland Avenue', is highlighted with a red box. The entire list table is also highlighted with a red box.

03 |

With the new Landlord Rep Ex or existing Example page open, Add all neccessary info/ highlight fields and upload high quality images to complete and post Experience example. Note Specific info details and type formatting.

Add the following:

Title - Client name or Private etc. - **Ex. Privately Held**

Address - For consistency and legibility fomat should be as follows:
13400 Ventura Blvd, Sherman Oaks

Square footage - Ex. 9,500 SF

The screenshot shows the 'Privately Held' example edit screen. It includes a 'TITLE' field with 'Privately Held' (highlighted with a red box), a 'HIGHLIGHTS' section with 'Add new item...' (highlighted with a red box), and two 'HIGHLIGHTS' items: '1150 N. Highland Avenue, Hollywo' and '9,500 SF' (both highlighted with red boxes). Below the highlights is a note: 'IMAGE 1 This will be presented on the services modal in the homepage and the left-hand side of the experience page.' At the bottom is a small image of a billboard.

03 |

Add Property Rep example images.

Click + this will open a window to navigate to the images you want two upload. Select images and click **Open**.

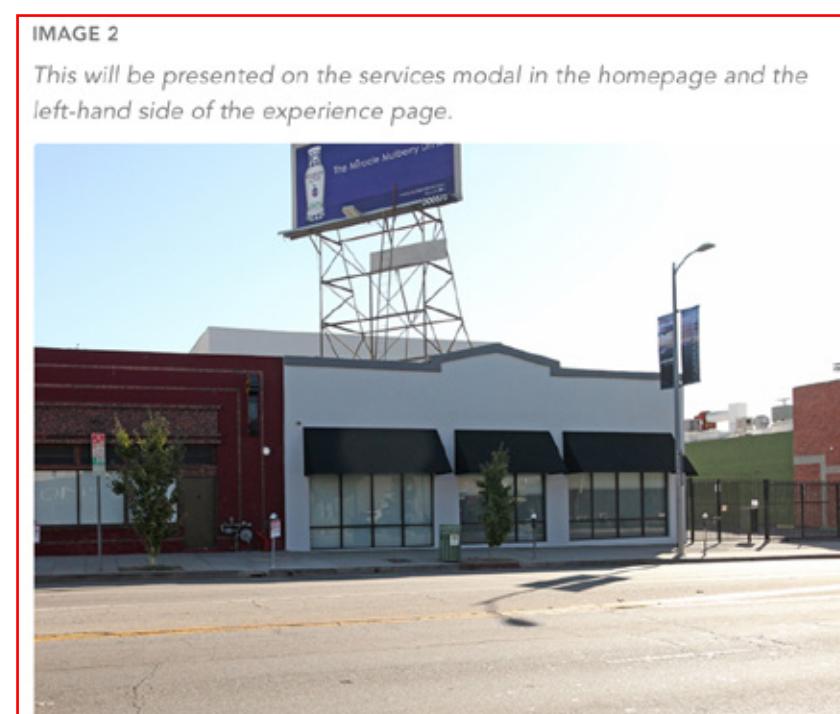
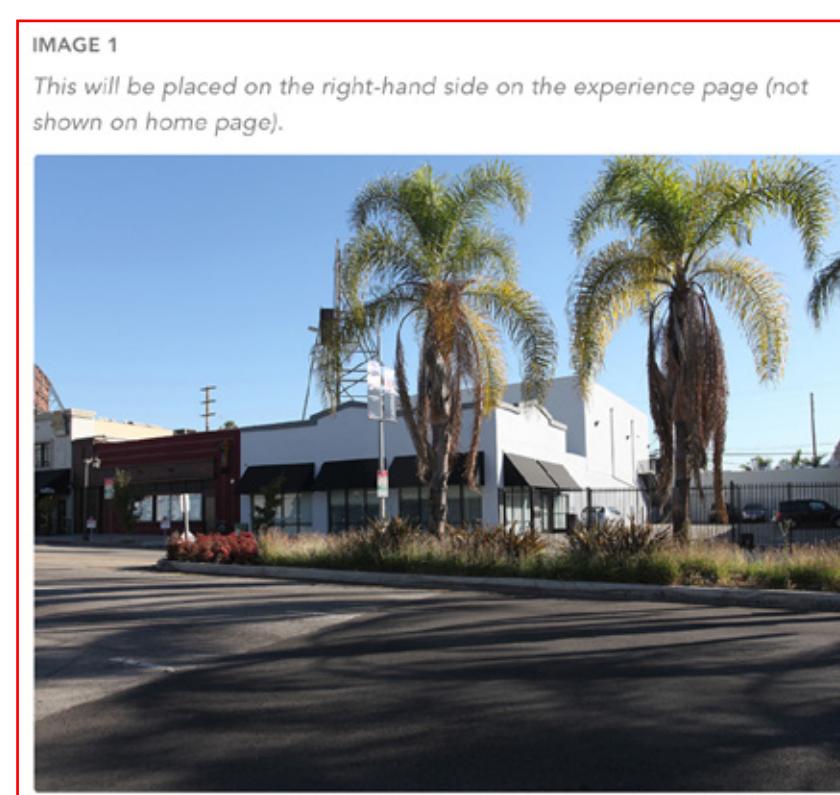
IMAGE 1 - This image will be presented on the **Ex. Tenant Rep** Experience page carousel, on the right-hand side of the carousel.

IMAGE 2 - This image will be presented on the **Ex. Tenant Rep** modal on the services section of the homepage. Image will be show on the left side of Modal and left-hand side of the Experience page carousel.

***NOTE** - For best results upload **High Quality** images, **800px Max width @72dpi** resolution, and **800kb max file size JPEG (.jpg)** format.

When all info and images are filled and uploaded proceed to Save and Publish.

The screenshot shows the 'Services' modal. On the left is a sidebar with categories: DATA (Contact), SITE (Menus, Media, Front matter, Settings), and GUESTS. The main area has a placeholder 'IMAGE 1' with the text: 'This will be placed on the right-hand side on the experience page (not shown on home page.)' Below it is a small image of a street scene with palm trees.



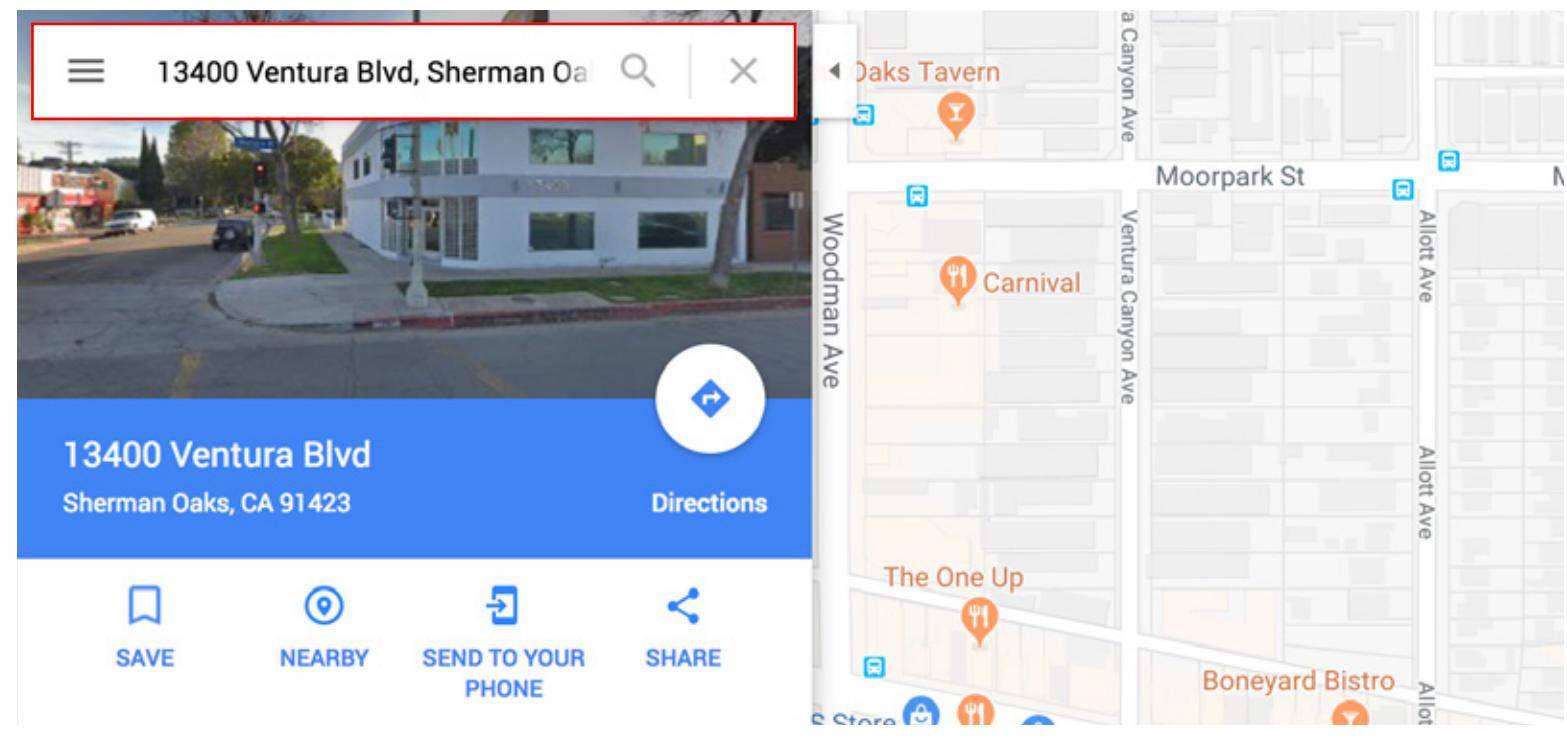
14 | When complete and ready to post. **Click Save Draft > Publish**

LATITUDE / LONGITUDE VIA GOOGLE MAPS

01 |

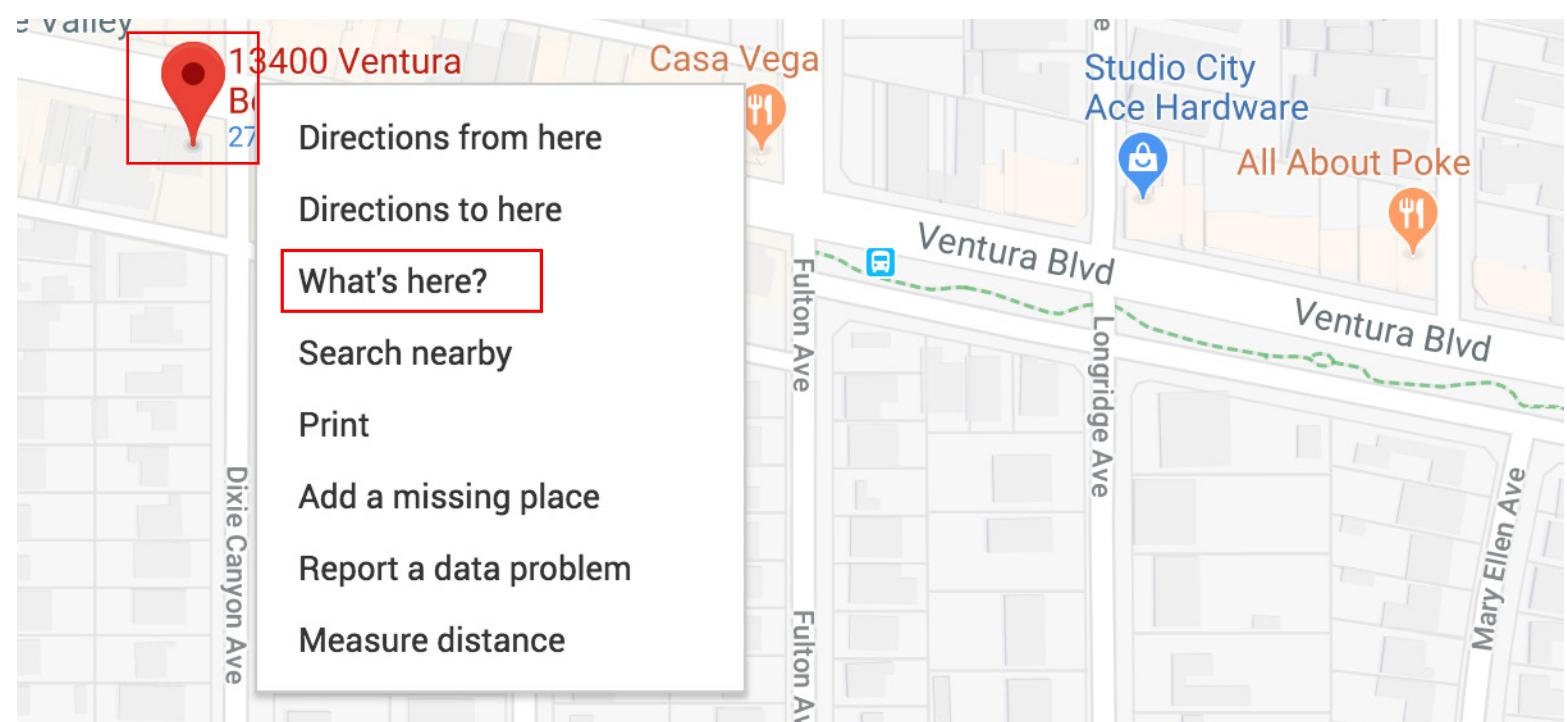
Latitude and Longitude - These coordinates generate the map / location preview on a property listing post. Coordinates can be generated via Google Maps.

Go to <https://www.google.com/maps> and enter the property address in the address field.



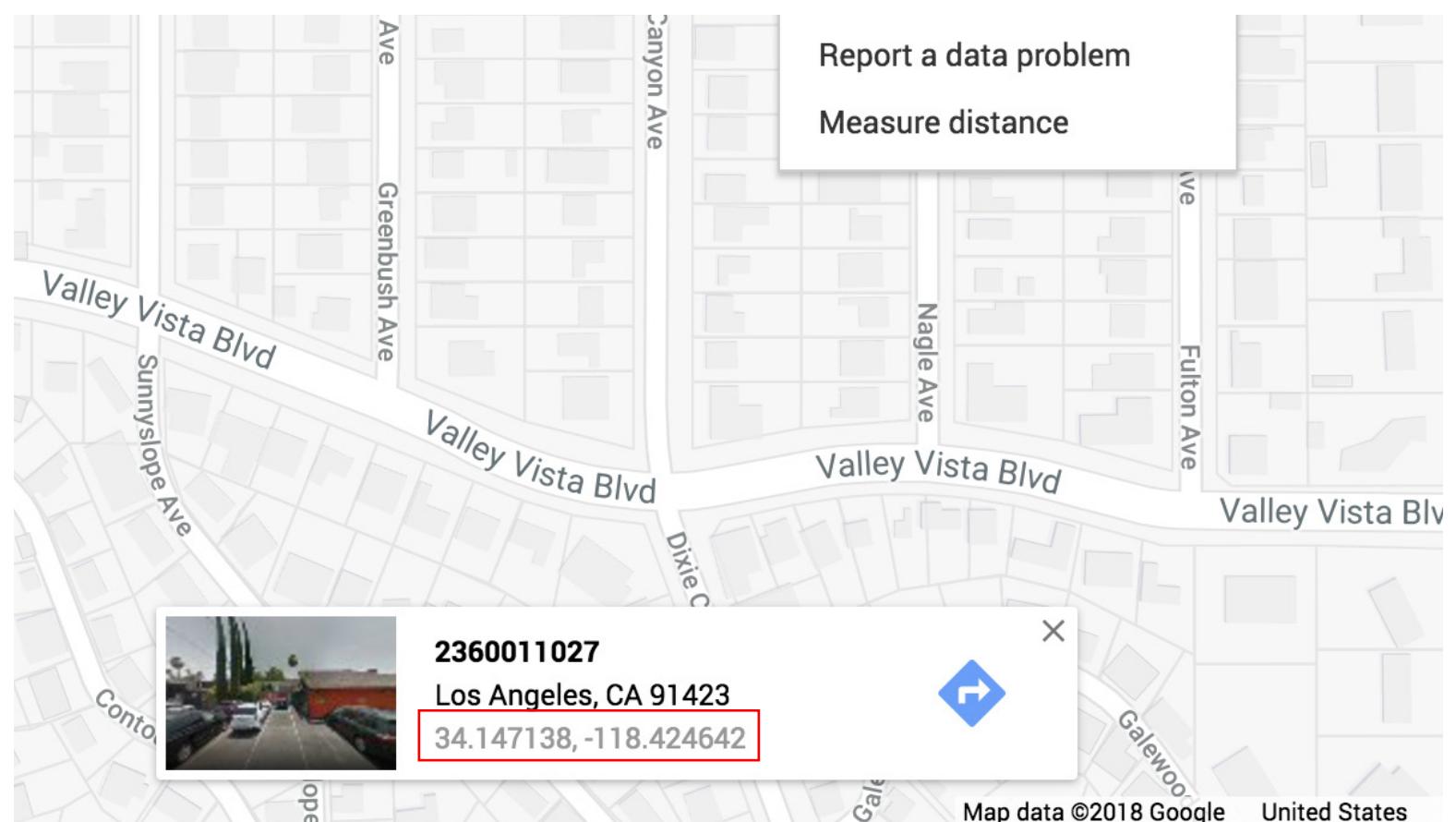
02 |

This will generate the property location. To retrieve coordinates **Right Click** on the Pin and select **What's Here**.



03 |

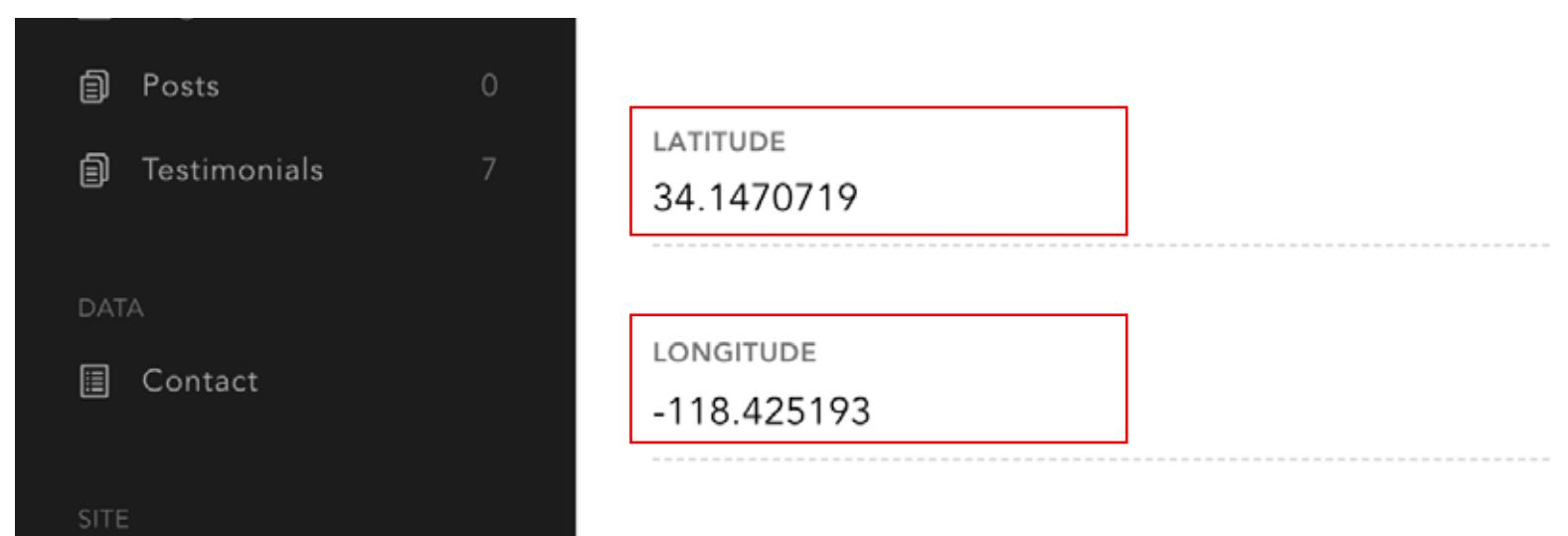
Towards the bottom of map is where the generated coordinates will view. From here you can **Copy** the coordinates for the listing location.



04 |

After you receive coordinates you can input coordinates in Latitude and Longitude fields on a listings page.

Ex. Latitude: 34.1470719 Longitude: -118.425193

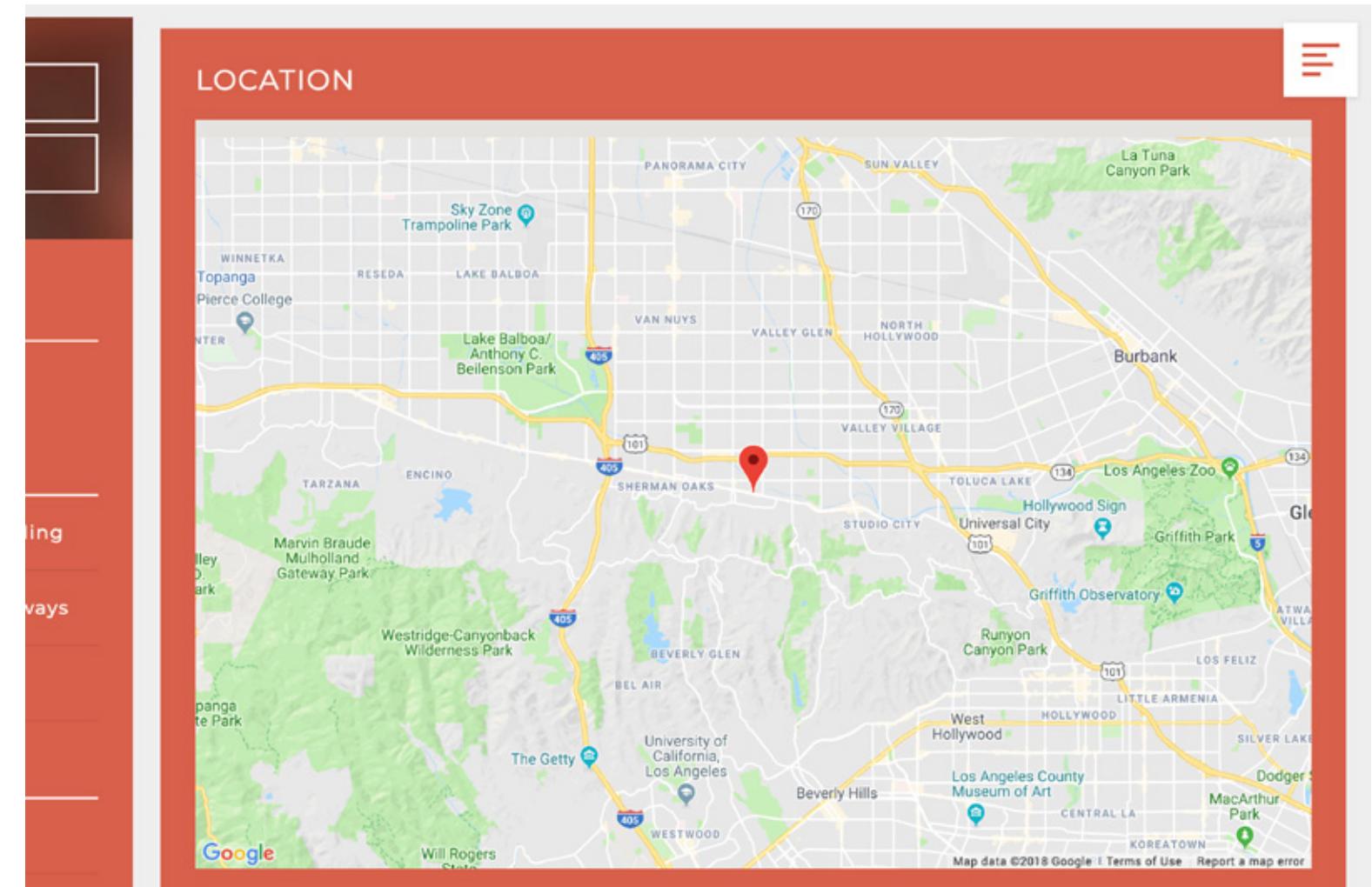


05 |

When coordinates are complete. **Click Save Draft > Publish**

This is how the map will generate for the Location Map. Without coordinates the map location will not view.

*NOTE - By clicking the pin on generated map link will take you to location via google maps.

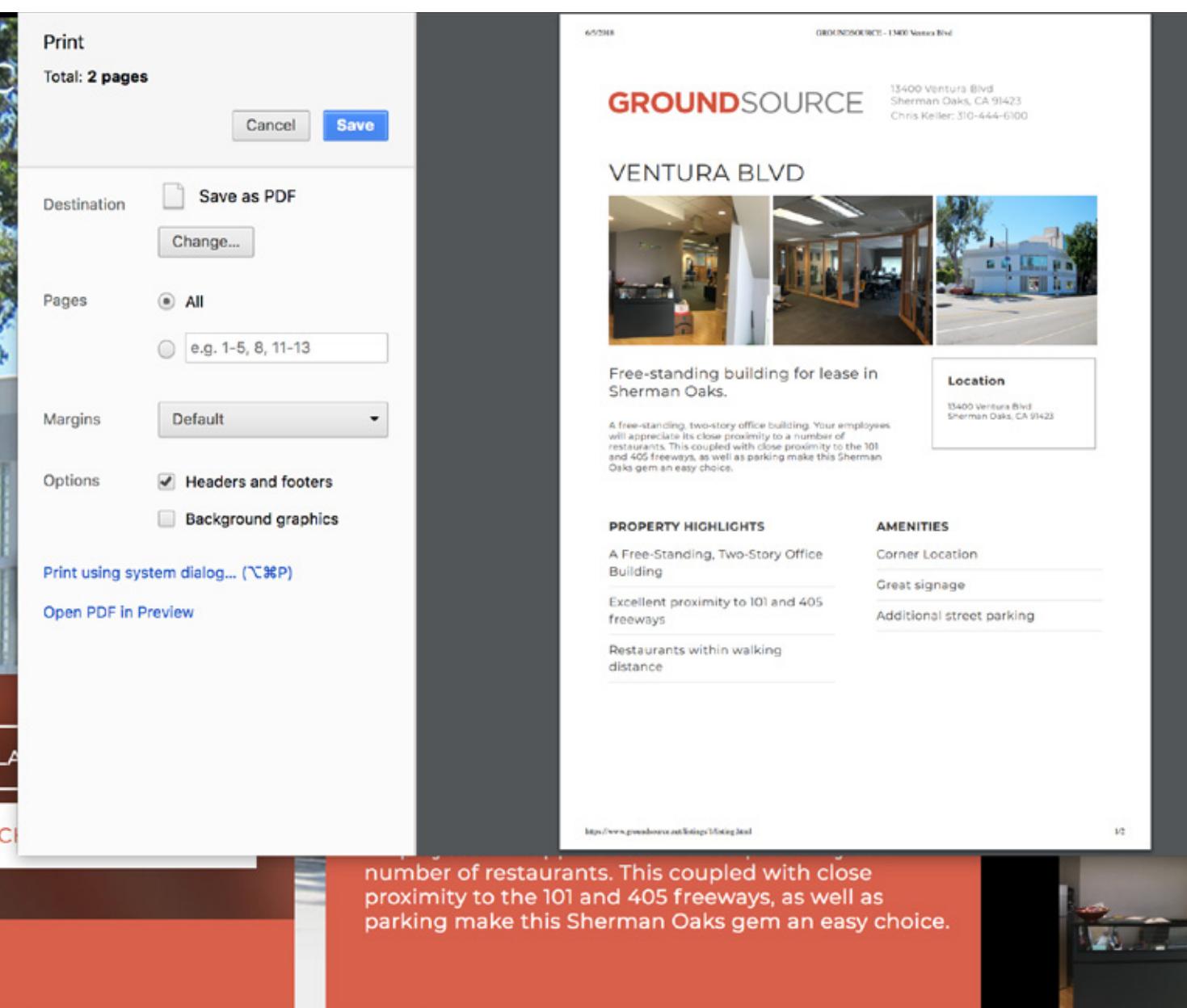
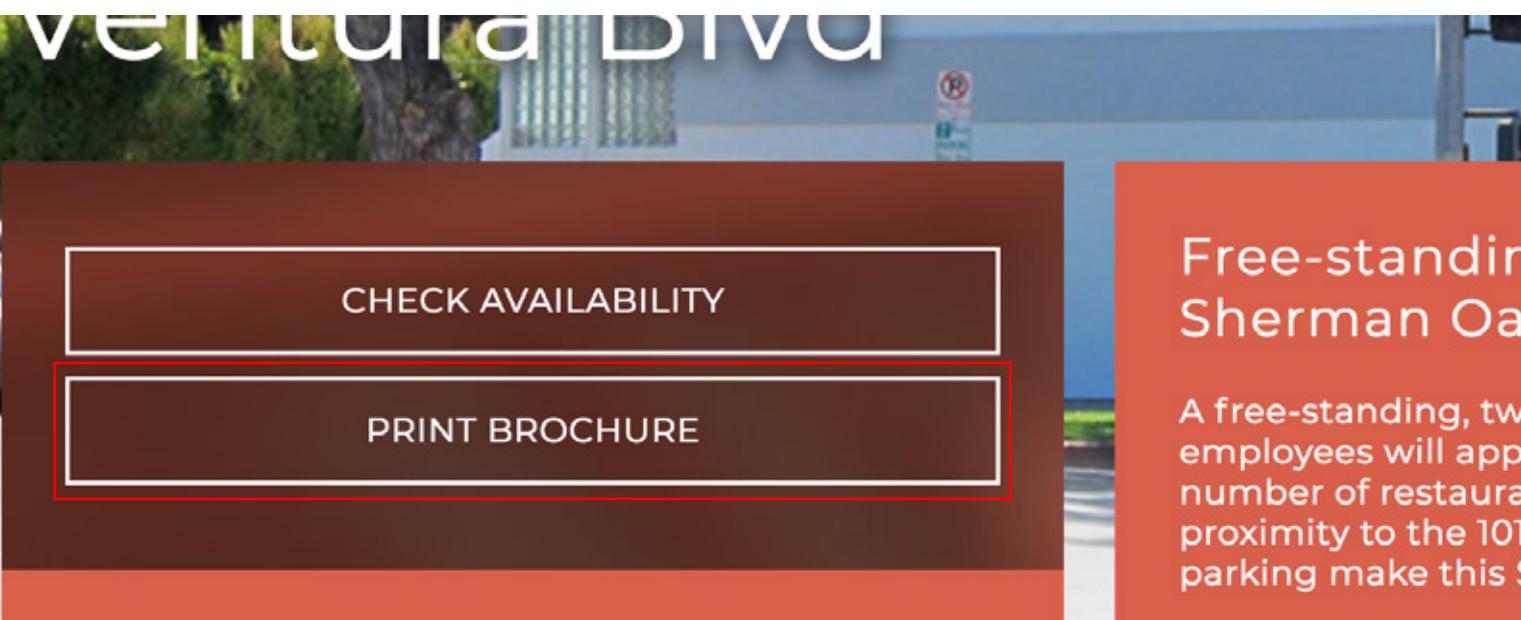


LISTING MATERIALS

Brochure and Newsletter

Brochure / Flyer

Print or Save Brochure Flyer - By clicking the **Print Brochure** button a dialogue box will open and you can either choose to save as a pdf or print the generated listing flyer by selecting print or save as pdf.

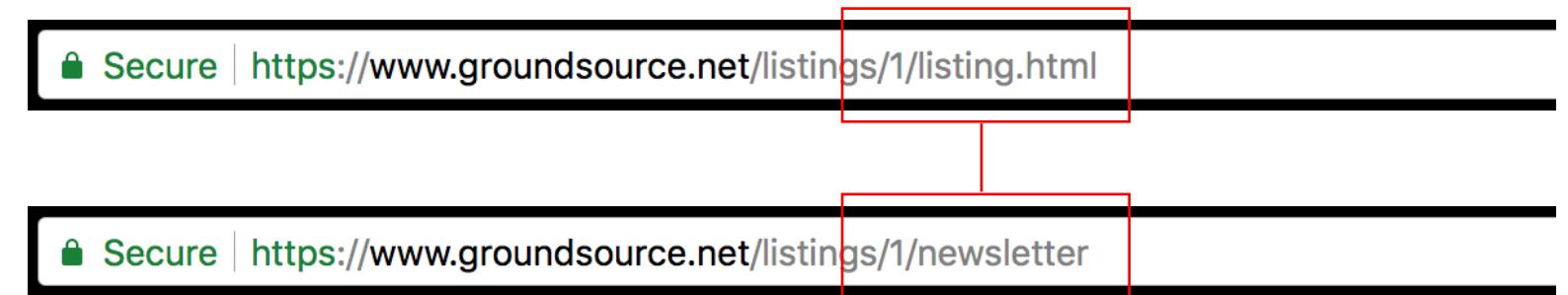


Newsletter

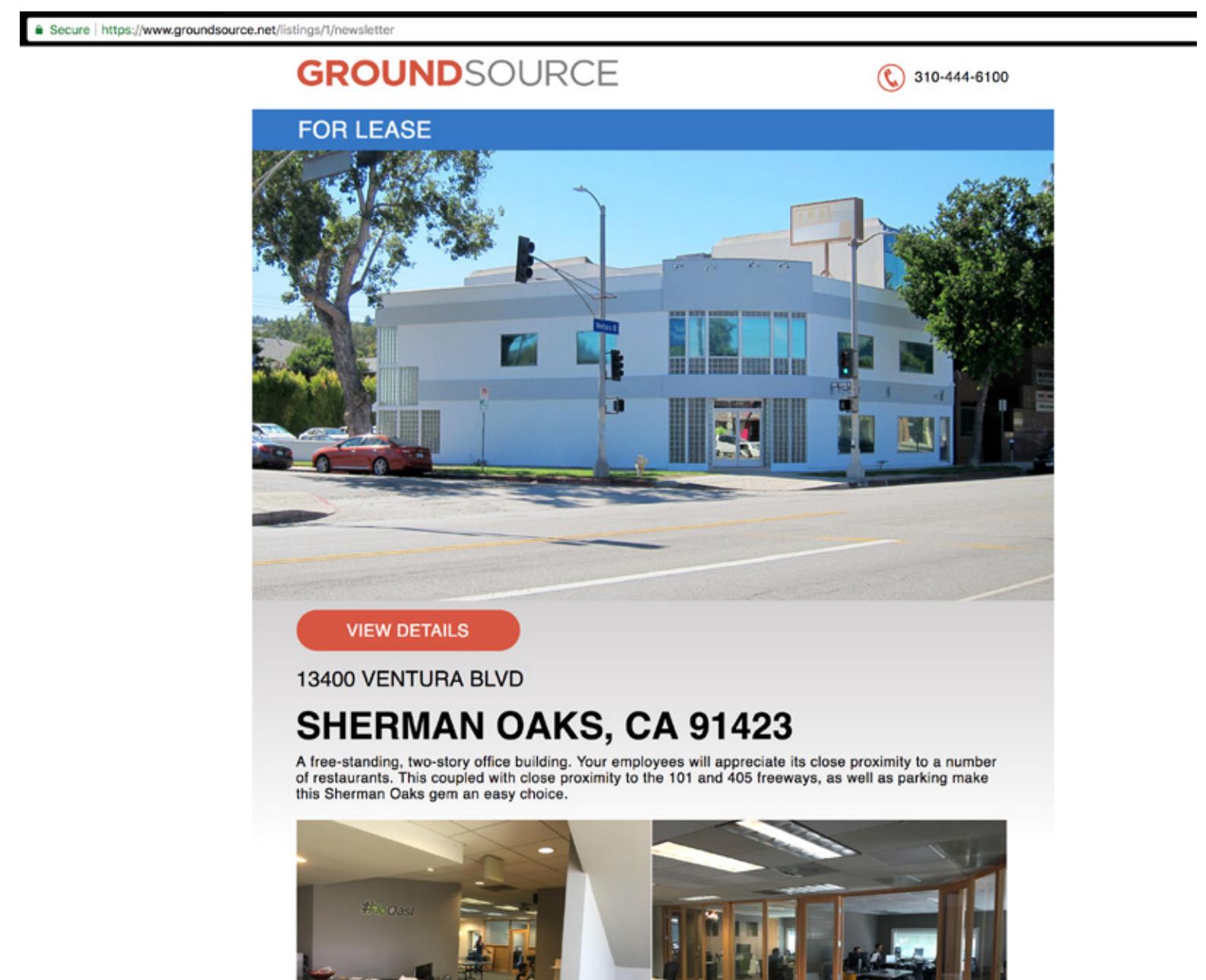
Generate Listing Newsletter / Web Flyer - Newsletter layouts auto generate when a listing is created. To generate and access change (**/listing.html**) in url to (**/newsletter**) at the end of the listing url link.

Ex. Change: <https://www.groundsource.net/listings/1/listing.html> to <https://www.groundsource.net/listings/1/newsletter> - Hit enter and the page will load to the generated newsletter flyer.

*NOTE creating a newsletter blast via ex. Mailchimp this URL can be used and the newsletter will generate as shown.



Preview of the generated Newsletter



Listings Page Search

Search properties

The Search Properties field can be used by clients and/or agents to sort through the multiple property listings on the GroundSource site by entering specific listing names, areas, territories and property types.

LISTINGS
Find our listings here...

Search properties

0 Ventura Blvd
Sherman Oaks, CA 91423
Free-standing building for lease in Sherman Oaks
For Lease \$ 3.00 - 3.25 Per RSF / NNN/month 3 Sq. ft.
\$ Negotiable/month 47,698 SF Sq. ft.
32 parking spots

11859 Wilshire Blvd,
Los Angeles, CA 90025
Class A office space for lease in Brentwood
For Lease \$ Negotiable/month 13,149 Sq. ft.
3.3 / 1,000 RSF

1875 Century Park East,
Los Angeles, CA 90067
Century City office sublease in Los Angeles
For Lease \$ Negotiable/ month 13,149 Sq. ft.
3.0 / 1,000 SI

< 1 >

Filter options

Selecting options will bring up filter options to narrow search by Locations, Size, and Price

LISTINGS
Find our listings here...

Search properties

Any Location **Min. Size** **Price**

0 Ventura Blvd
Sherman Oaks, CA 91423
Free-standing building for lease in Sherman Oaks
For Lease \$ 3.00 - 3.25 Per RSF / NNN/month 3 Sq. ft.
\$ Negotiable/month 47,698 SF Sq. ft.
32 parking spots

11859 Wilshire Blvd,
Los Angeles, CA 90025
Class A office space for lease in Brentwood
For Lease \$ Negotiable/month 13,149 Sq. ft.
3.3 / 1,000 RSF

1875 Century Park East,
Los Angeles, CA 90067
Century City office sublease in Los Angeles
For Lease \$ Negotiable/ month 13,149 Sq. ft.
3.0 / 1,000 SI

Search input

By entering specific information in the search field the Listings will sort by entered information. **Ex. (Street) Ventura**

LISTINGS
Find our listings here...

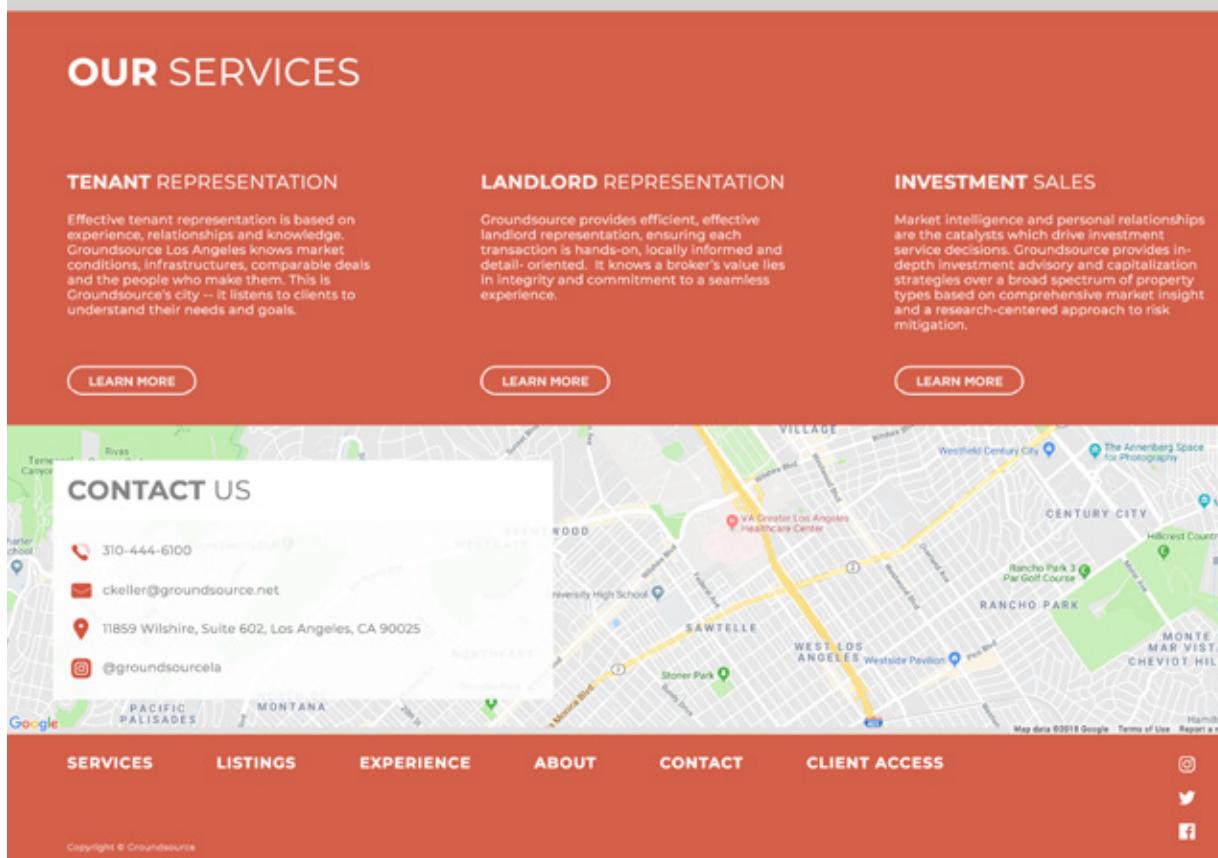
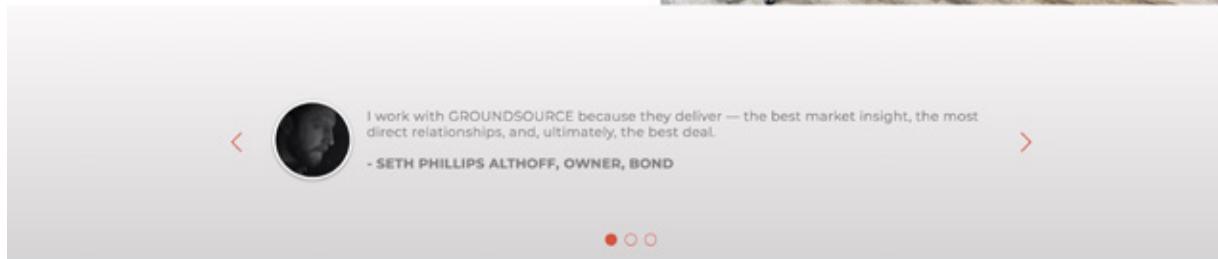
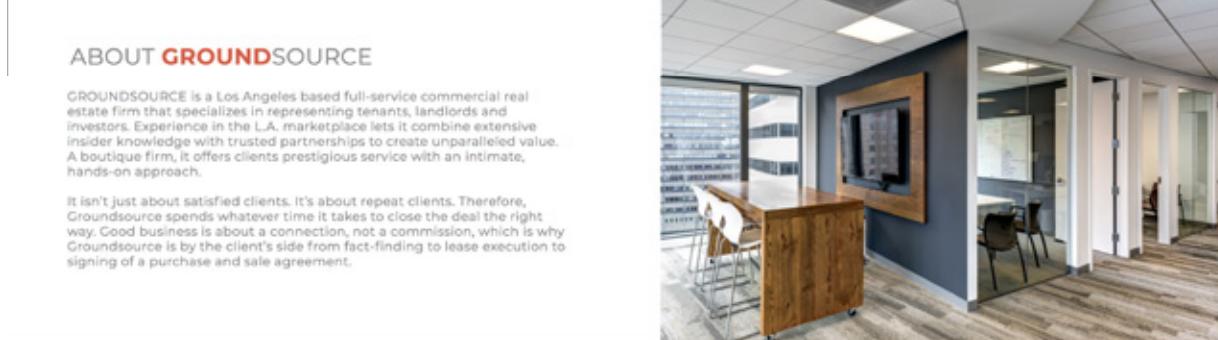
Ventura

Any Location **Min. Size** **Price**

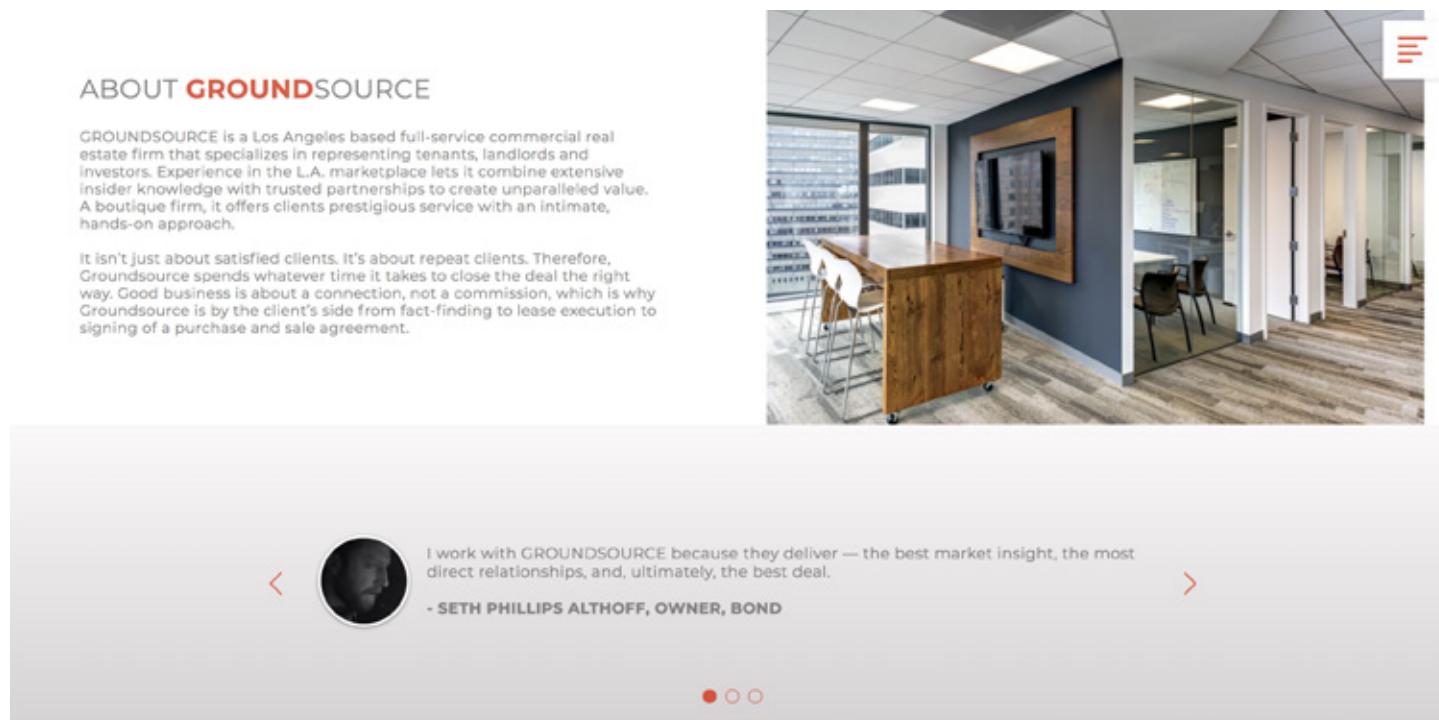
13400 Ventura Blvd
Sherman Oaks, CA 91423
Free-standing building for lease in Sherman Oaks
For Lease \$ 3.00 - 3.25 Per RSF / NNN/month 6433 Sq. ft.
\$ Negotiable/month 32 parking spots

Site Sections and Content

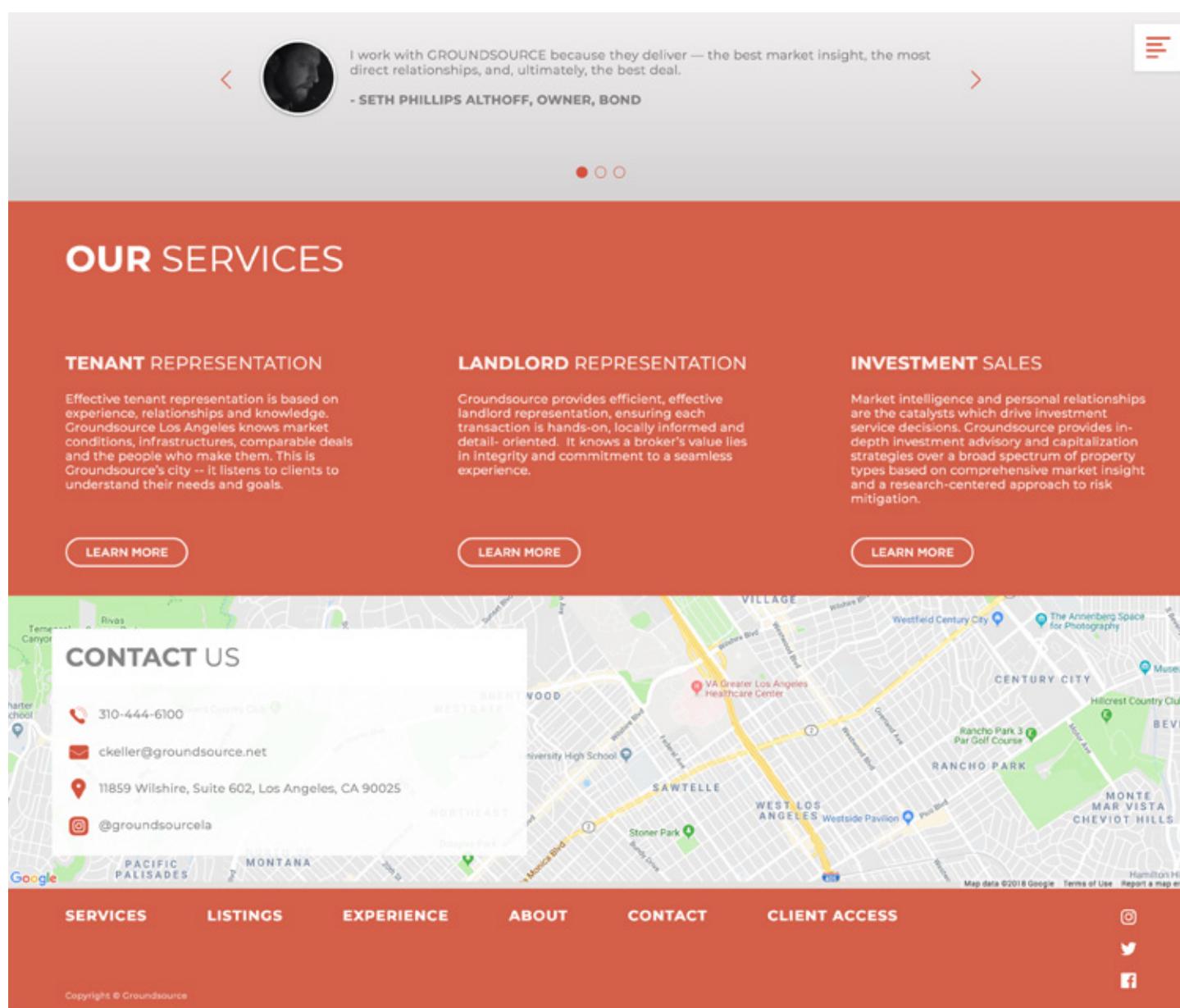
GROUND SOURCE.NET Homepage - Navigation > Services > Listings > Experience > About > Client Access > Contact



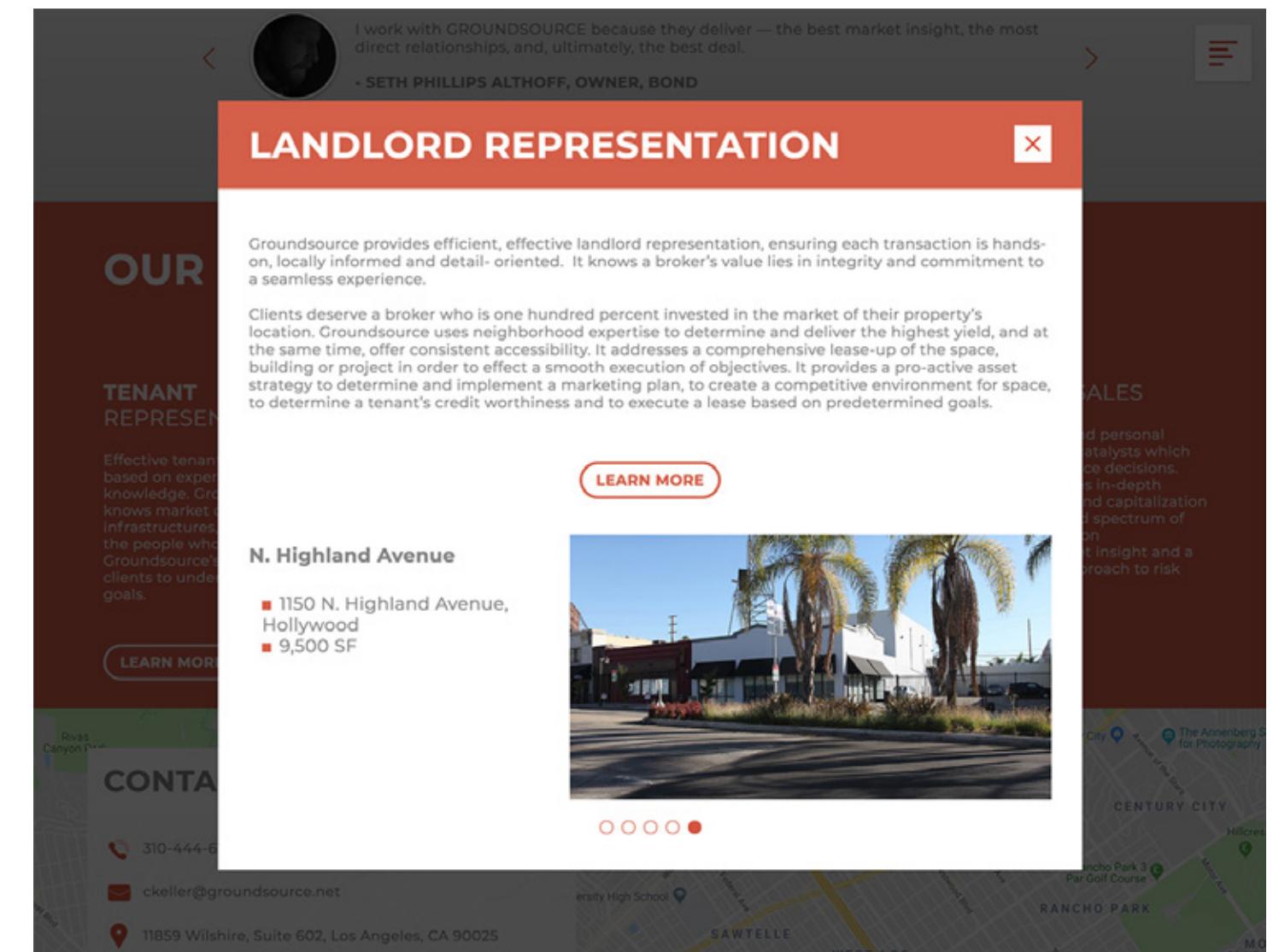
Homepage - (Index) About, Testimonials, Services, Contact



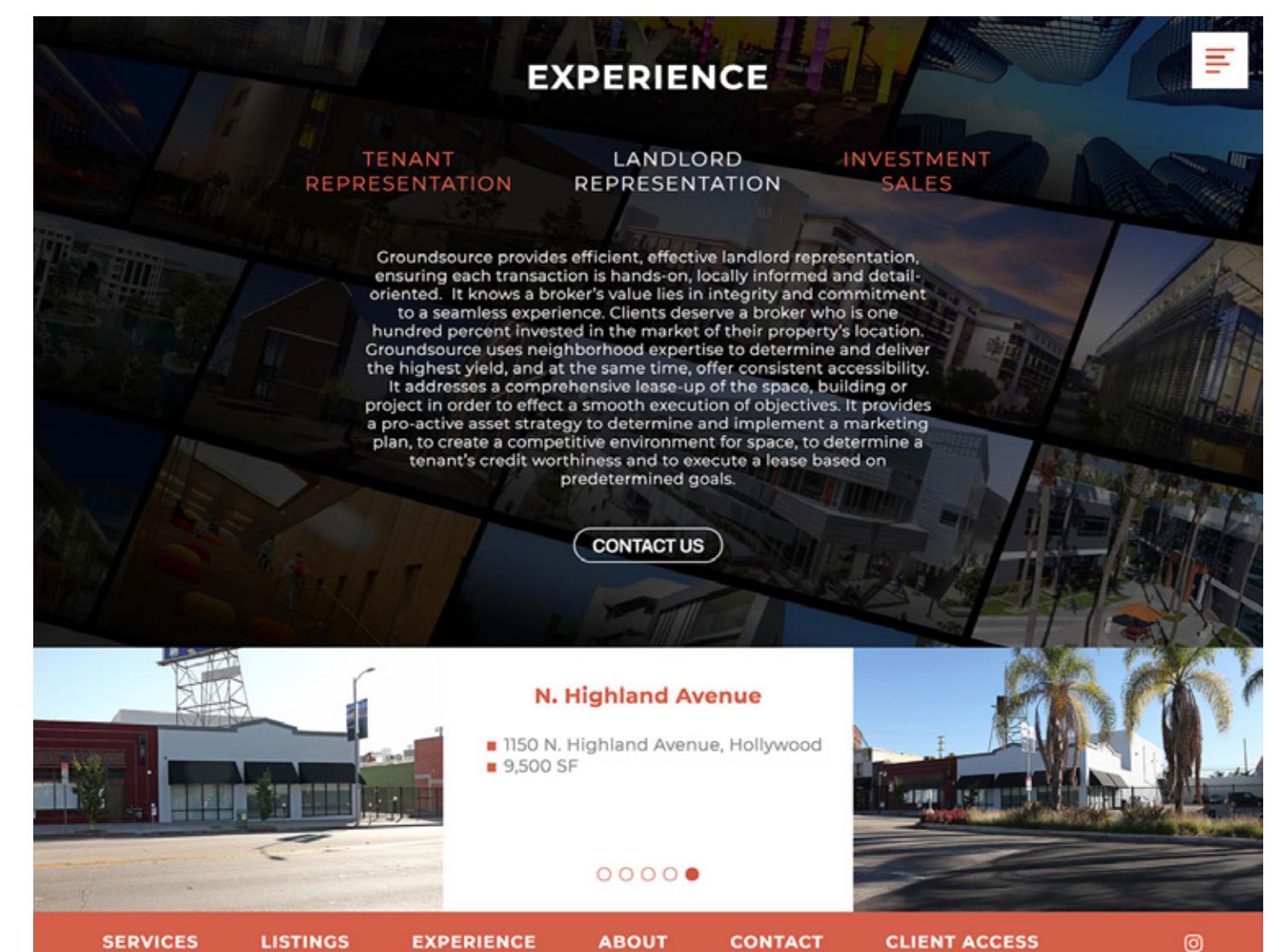
Homepage - Service, Contact Info, Footer



Homepage - Services Modal. Tenant Representation, Landlord Representation



Learn More > Experience Page - Tenant Representation, Landlord Representation Examples - Expanded info and Carousel



Site Sections and Content Cont...

Agents - Agent bio / information

ABOUT GROUNDSOURCE

Groundsource is a Los Angeles based full-service commercial real estate firm that specializes in representing tenants, landlords and investors. Experience in the LA marketplace lets it combine extensive insider knowledge with trusted partnerships to create unparalleled value. A boutique firm, it offers clients prestigious service with an intimate, hands-on approach.

It isn't just about satisfied clients. It's about repeat clients. Therefore, Groundsource spends whatever time it takes to close the deal the right way. Good business is about a connection, not a commission, which is why Groundsource is by the client's side from fact-finding to lease execution to signing of a purchase and sale agreement.

CHRIS KELLER

Chris Keller has represented tenants and landlords in Los Angeles for over 17 years, between Madison Partners and Cushman and Wakefield, an international commercial real estate firm...

Noah Sall

Noah Sall, a Los Angeles native, earned his Real Estate degree from the Wisconsin School of Business. He interned multiple summers at Aviaron Young's downtown Los Angeles office. C...

[VIEW FULL BIO](#)
ckeller@groundsource.net
Land Line: 310.444.6100
Cell: 310.367.4336

[VIEW FULL BIO](#)
nsall@groundsource.net
Land Line: 310.444.6102
Cell: 818.535.3142

Agents - Agent bio / information Modal - Expanded

Good business is about a connection, not a commission, which is why Groundsource is by the client's side from fact-finding to lease execution to signing of a purchase and sale agreement.

CHRIS KELLER

CKELLER@GROUNDSOURCE.NET
Land Line: 310.444.6100
Cell: 310.367.4336

[WORK WITH CHRIS](#)

ABOUT CHRIS

Chris Keller has represented tenants and landlords in Los Angeles for over 17 years, between Madison Partners and Cushman and Wakefield, an international commercial real estate firm...

He has twice been awarded Broker of the Year in Los Angeles. Relocation, renewal/lease/sale negotiations, subleasing and expansion are among his areas of expertise. A native of Los Angeles and fifth-generation Californian, Chris's knowledge of the local market is unparalleled.

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Listings Page - Property Preview Image, Address ,Short Caption, Sq. Footage, Parking.

LISTINGS

Find our listings here...

13400 Ventura Blvd, Sherman Oaks, CA 91423

Free-standing building for lease in Sherman Oaks.

For Lease
3.00 - 3.25 Per RSF / NNN/month
6433 Sq. ft.
32 parking spots

11859 Wilshire Blvd, Los Angeles, CA 90025

Class A office space for lease in Brentwood

For Lease
\$ Negotiable/month
47,698 SF Sq.
3.3 / 1,000 RSF

1875 Century Park East, Los Angeles, CA 90067

Century City office sublease in Los Angeles

For Lease
\$ Negotiable/month
13,149 Sq. ft.
3.0 / 1,000 SF

[SEARCH PROPERTIES](#)

[OPTIONS](#)

Listings Page Search

GROUNDSOURCE

LISTINGS

Find our listings here...

Any Location **Min. Size** **Price**

SEARCH

[CLEAR OPTIONS](#)

[LESS OPTIONS](#)

Property Listing - Info Title, Info Text, Header Image, Gallery Images, Address, Property Highlights and Amenities. Location Map (Latitude / Longitude via google maps), Floorplan

VENTURA BLVD

Free-standing building for lease in Sherman Oaks.

A free-standing, two-story office building. Your employees will appreciate its close proximity to a number of restaurants. This coupled with close proximity to the 101 and 405 freeways, as well as parking make this Sherman Oaks gem an easy choice.

CHECK AVAILABILITY

PRINT BROCHURE

ADDRESS

13400 Ventura Blvd
Sherman Oaks, CA 91423

PROPERTY HIGHLIGHTS

- A Free-Standing, Two-Story Office Building
- Excellent proximity to 101 and 405 freeways
- Restaurants within walking distance

AMENITIES

- Corner Location
- Great signage
- Additional street parking

LOCATION

FLOORPLAN

FLOOR 1

FLOOR 2

Map data ©2018 Google | Terms of Use | Report a map error

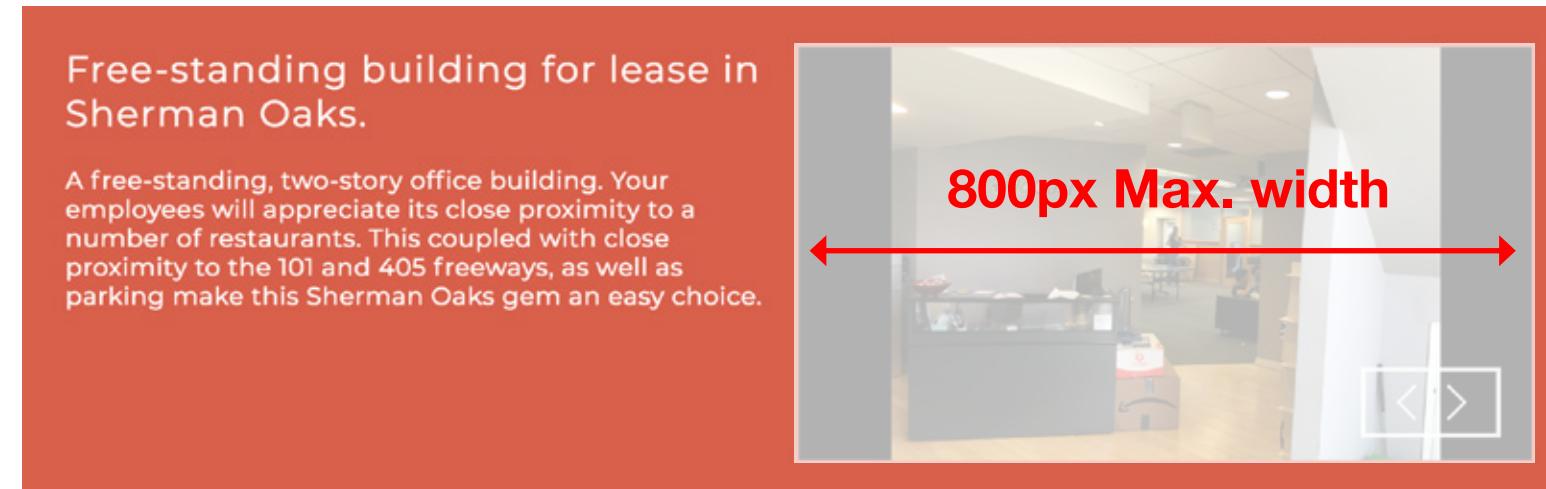
Image Standards, and Formatting

All images should be High Quality images @72dpi resolution, 800kb max file size, and JPEG (.jpg) formats.

Carousel Property Images - These images are on the listing pages carousel gallery and are the listing property's interior and exterior images.

For Carousel Images: Upload High Quality images, 800px Max width @72dpi resolution, and 800kb max file size JPEG (.jpg) format.

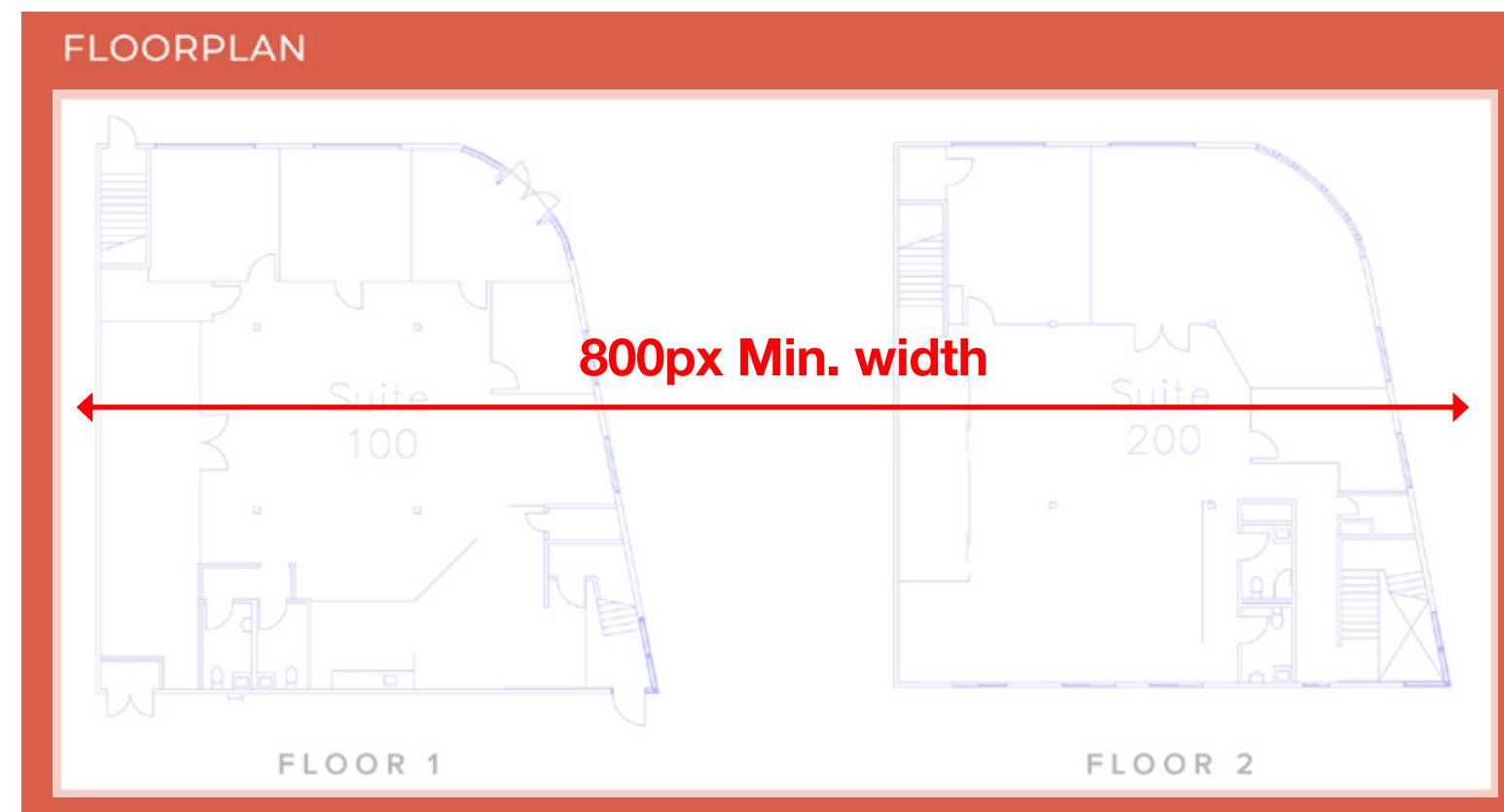
800px Max. width @72dpi, 800kb max file size, JPEG (.jpg)



Floorplan Image - This image is on the listing page Floorplan section.

For Floorplan Image: Upload High Quality image, 800px Min width @72dpi resolution, and 800kb max file size JPEG (.jpg) format.

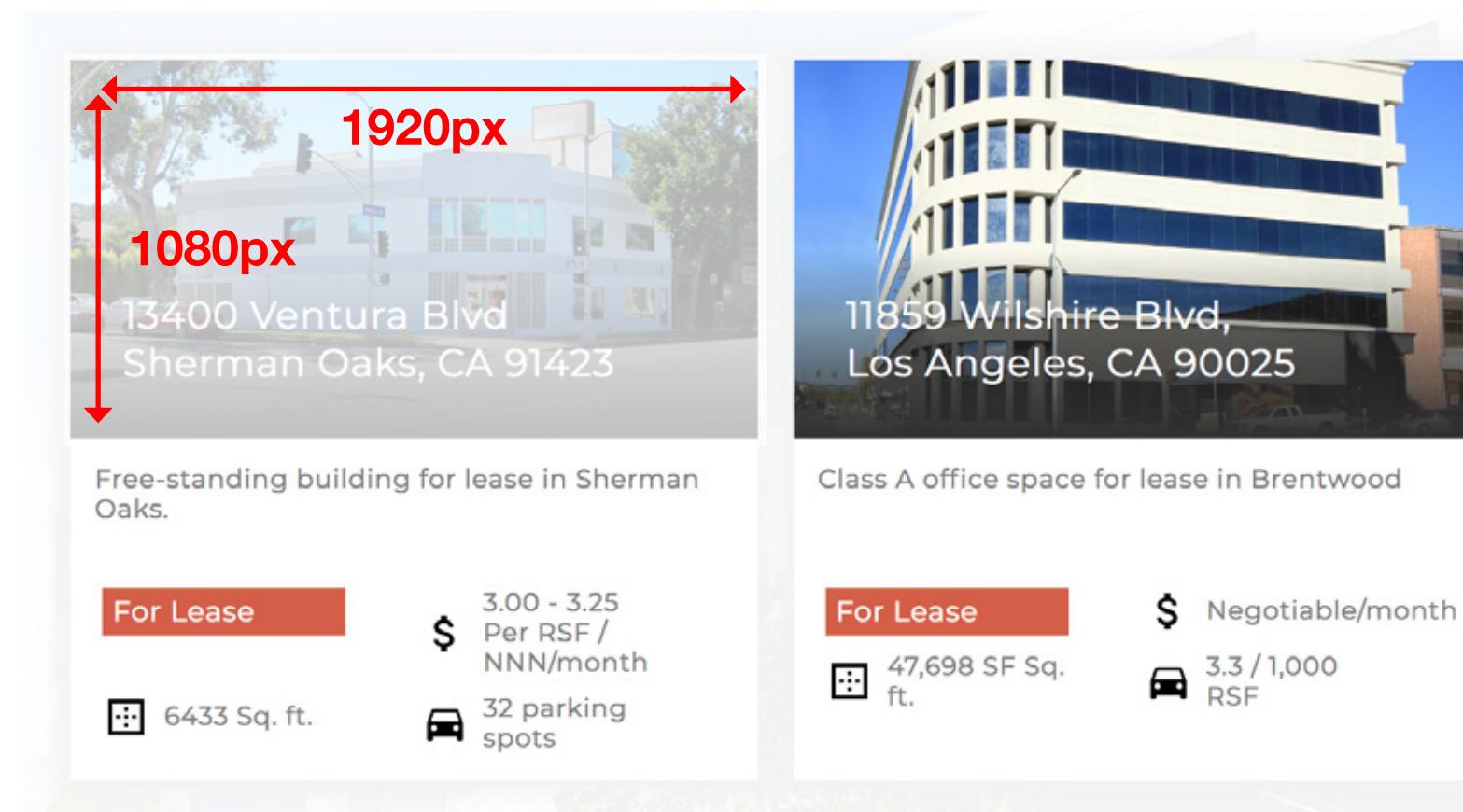
800px Min. width @72dpi, 800kb max file size, JPEG (.jpg)



Property Preview Image - This is the thumbnail image that is shown on the listings page for the listed properties.

For Property Preview Image: Upload High Quality image, sized and cropped to 1920X1080 dimension @72dpi resolution, and 800kb max file size JPEG (.jpg) format.

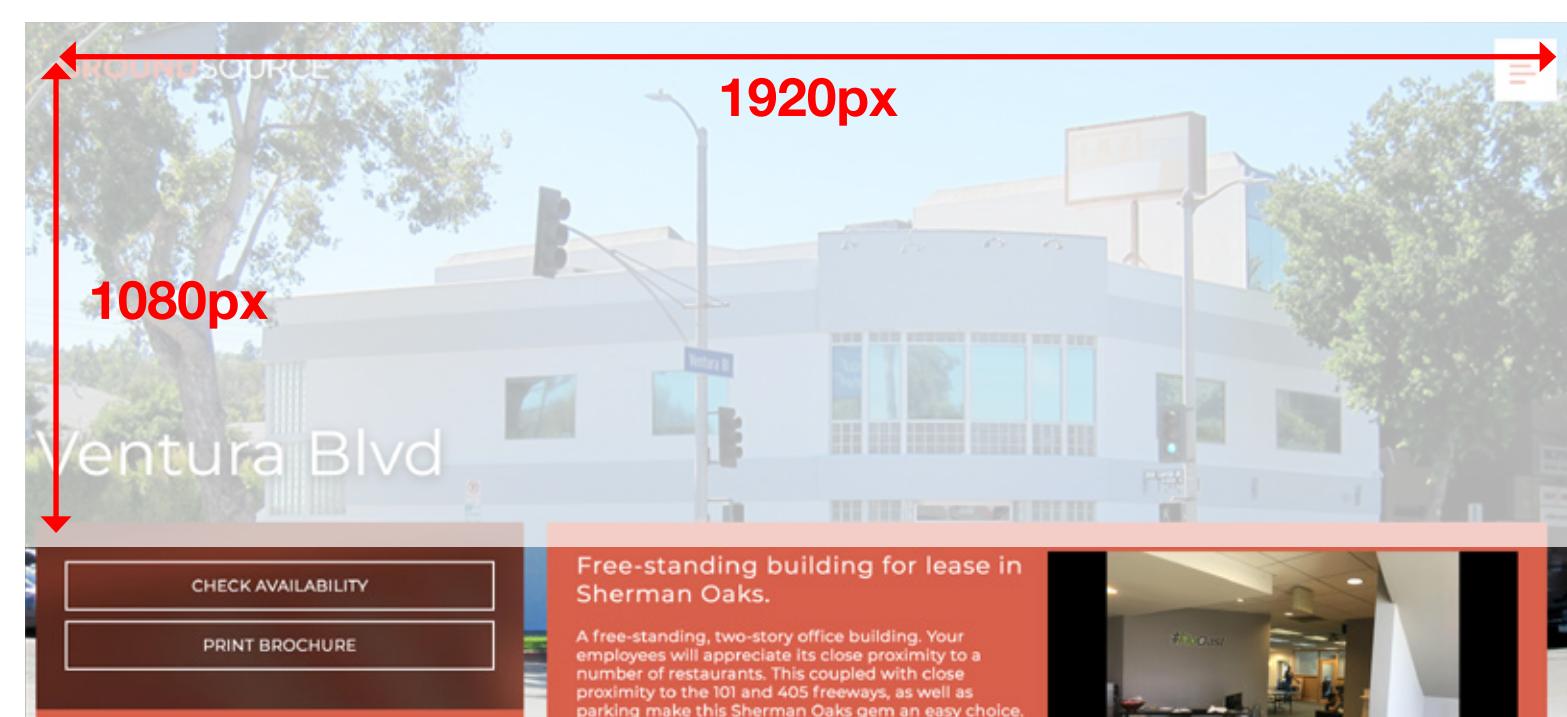
1920x1080 @72dpi, 800kb max file size, JPEG (.jpg)



Property Header - This is the large top banner image that is shown when viewing the property listing.

For Property Header Image: Upload High Quality image, sized and cropped to 1920X1080 dimension @72dpi resolution, and 800kb max file size JPEG (.jpg) format.

1920x1080 @72dp, 800kb max file size, JPEG (.jpg)



Address Format

With new listing or existing page open, Fill all neccessary info fields and upload high quality images to complete and post property listing. Note Specific info field details and type formatting

Name / Location - should be city area of property - **Ex. Ventura Blvd**

Address - For consistency and legibility fomat should be as follows:

13400 Ventura Blvd
Sherman Oaks, CA 91423

SITE	NAME Ventura Blvd
Menus	
Media	
Front matter	
Settings	
LOCATION	TITLE 1
Ventura Blvd	
ADDRESS LINE 1	LOCATION 13400 Ventura Blvd
Sherman Oaks, CA 91423	
ADDRESS LINE 2	

Example of Address format

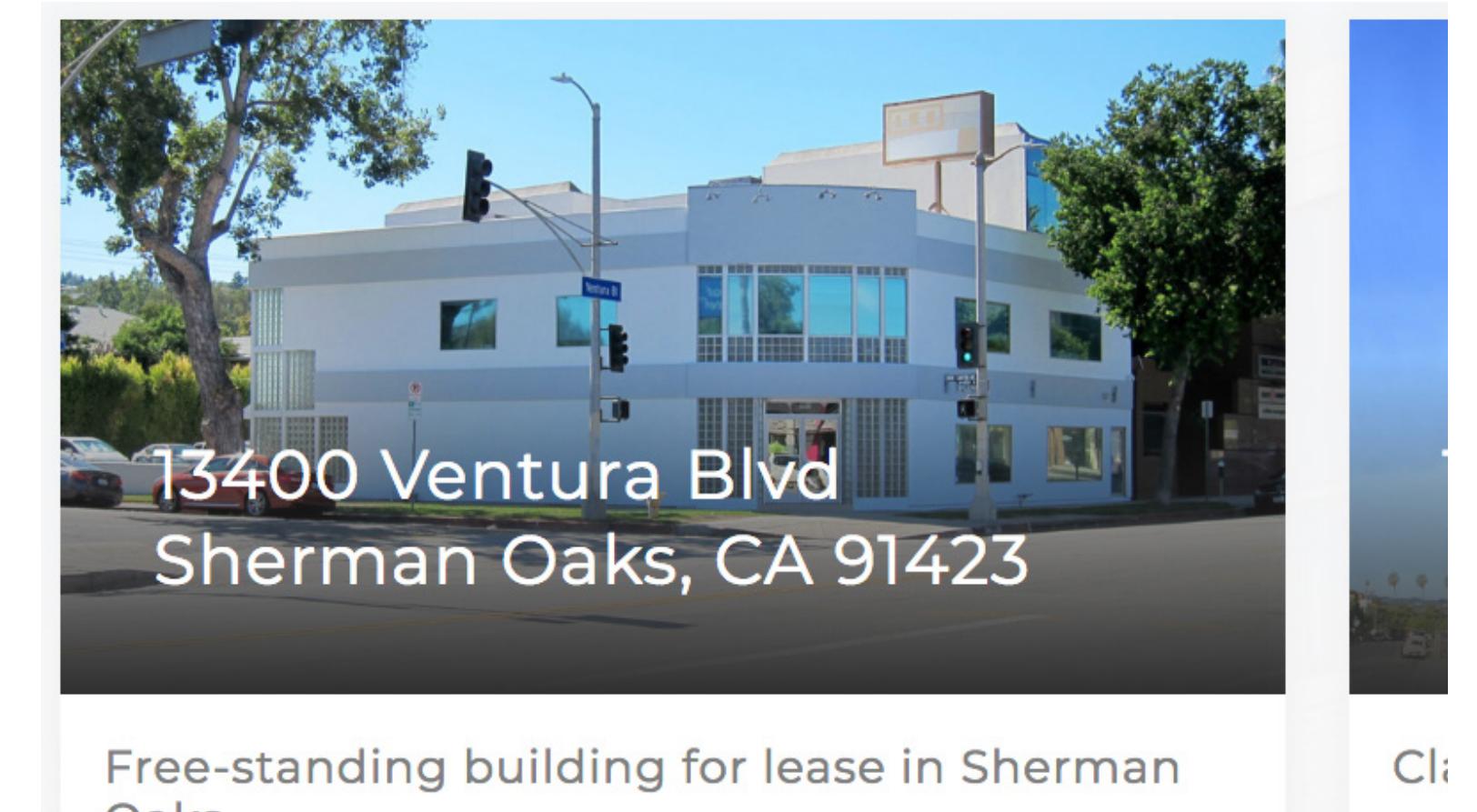


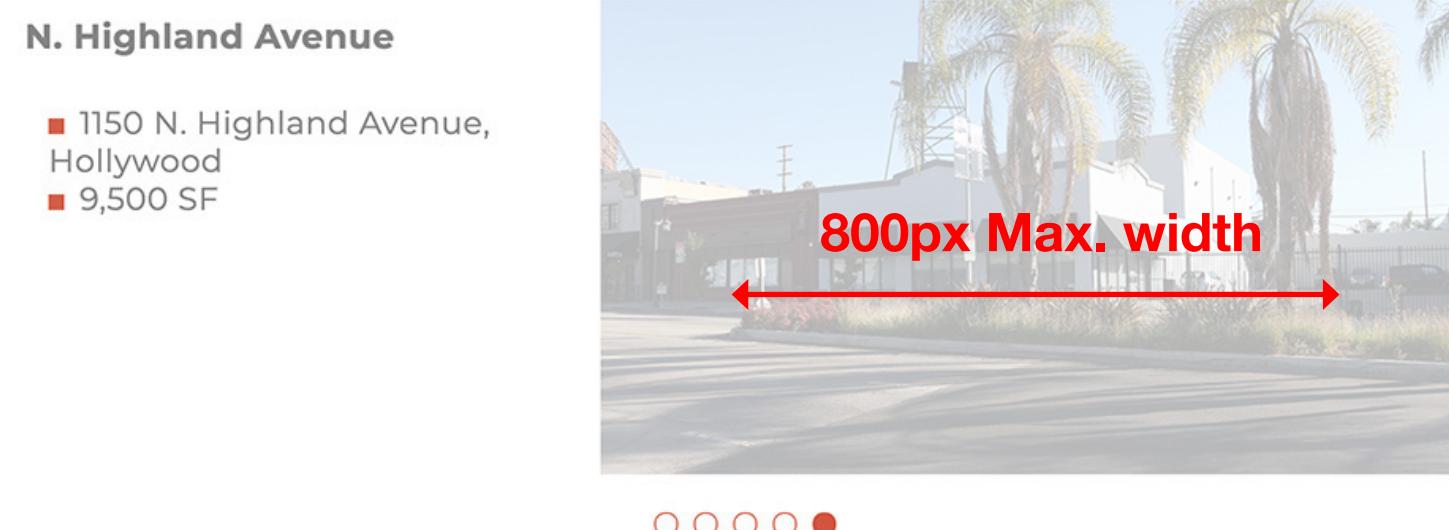
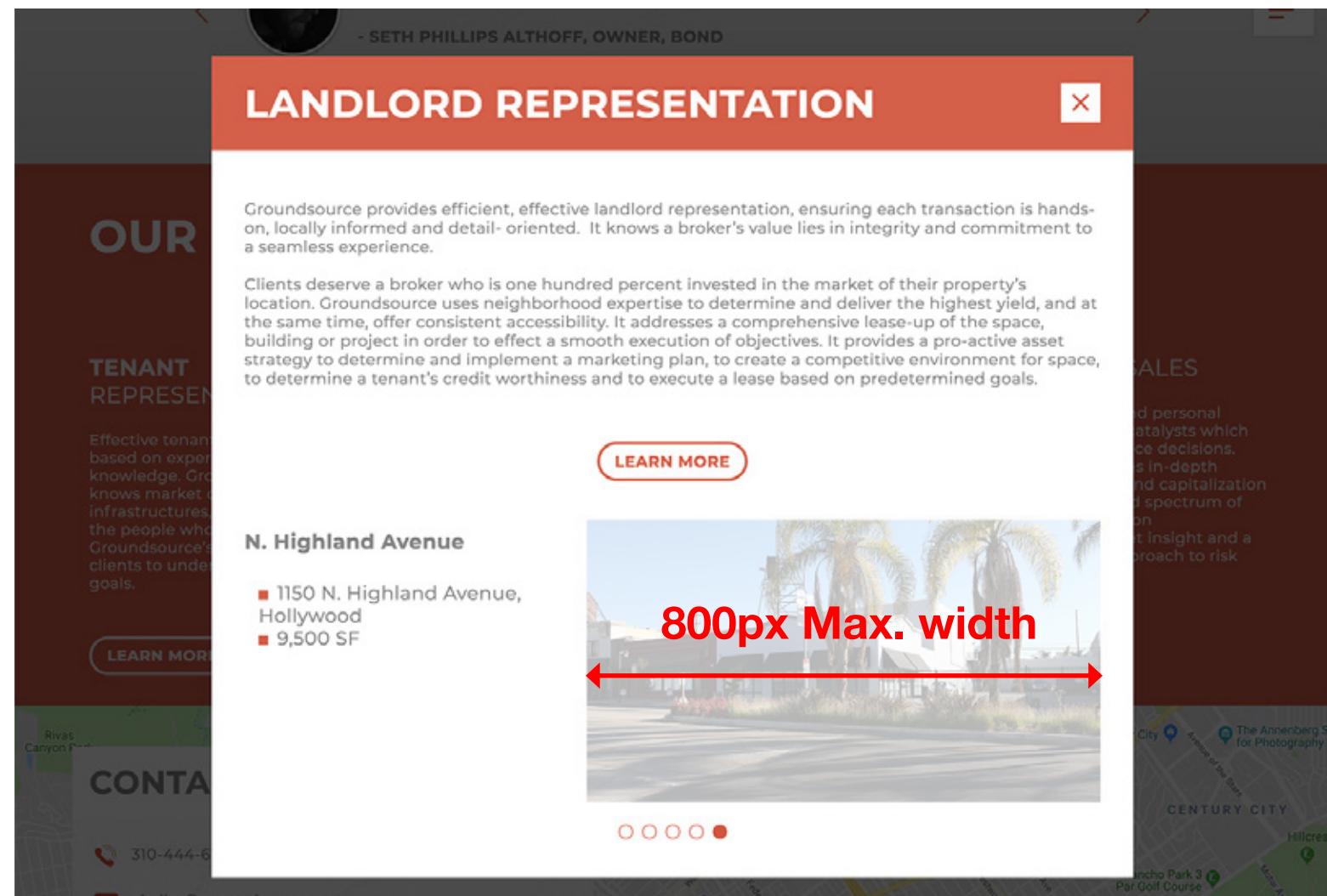
Image Standards, and Formatting Cont...

All images should be High Quality images @72dpi resolution, 800kb max file size, and JPEG (.jpg) formats.

Landlord, Tenant Representation - These images are on the Landlord and Tenant Service Modal and Experience Carousel gallery.

For Services Modal Images: Upload High Quality images, 800px Max width @72dpi resolution, and 800kb max file size JPEG (.jpg) format.

800px Max. width @72dpi, 800kb max file size, JPEG (.jpg)



For Carousel Images: Upload High Quality images, 800px Max width @72dpi resolution, and 800kb max file size JPEG (.jpg) format.

800px Max. width @72dpi, 800kb max file size, JPEG (.jpg)

