



# CITY OF PALO ALTO CITY COUNCIL ACTION MINUTES

Regular Meeting  
April 6, 2020

The City Council of the City of Palo Alto met on this date by virtual teleconference at 6:04 P.M.

Participating Remotely: Cormack, DuBois, Filseth, Fine, Kniss, Kou, Tanaka

Absent:

## Special Action Item

1. Update and Discussion of the COVID-19 Health Emergency and the City's Response.

**MOTION:** Council Member Filseth moved, seconded by Council Member Kniss to agendize the discussion about workforce leave policy for April 13, 2020.

**INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER** to add to the Motion, "Extend the paid administrative leave to cover COVID-related loss of hours (Option A) until the end of June 2020." (New Part A)

**INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER** to add to the Motion, "Include a cost analysis of Option A." (New Part B)

**MOTION AS AMENDED RESTATED:** Council Member Filseth moved, seconded by Council Member Kniss to agendize the discussion about workforce leave policy for the April 13, 2020 Agenda; and:

- A. Extend the paid administrative leave to cover COVID-related loss of hours (Option A) until the end of June 2020; and
- B. Include a cost analysis of Option A.

**MOTION AS AMENDED PASSED:** 7-0

Council took a break at 8:30 P.M. and returned at 8:42 P.M.

# ACTION MINUTES

**MOTION:** Council Member Tanaka moved, seconded by Vice Mayor Dubois to look at Mountain View's program for small businesses and direct Staff to create a proposal that could work for Palo Alto.

**INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER** to add to the motion, "Direct the City Manager to create a roundtable for businesses and non-profits." (New Part B)

**INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER** to add to the Motion, Part A, "and other Santa Clara County cities."

**AMENDMENT:** Council Member Cormack moved, seconded by Mayor Fine to change the Motion, Part A to state, "Direct Staff to create proposals to support small businesses in Palo Alto, which could include utility bill relief, considering Mountain View and other jurisdiction's programs; and"

**AMENDMENT PASSED:** 7-0

**AMENDMENT:** Council Member Tanaka moved, seconded by Council Member XX to explore utility bill relief for residents.

**AMENDMENT WITHDRAWN BY THE MAKER**

**MOTION AS AMENDED RESTATED:** Council Member Tanaka moved, seconded by Vice Mayor DuBois to:

- A. Direct Staff to create proposals to support small businesses in Palo Alto, which could include utility bill relief, considering Mountain View and other jurisdiction's programs; and
- B. Direct the City Manager to create a roundtable for businesses.

**MOTION AS AMENDED PASSED:** 7-0

**MOTION:** Mayor Fine moved, seconded by Vice Mayor DuBois to bring the Fiscal Year 2021 budget to the full Council for development and analysis.

**MOTION PASSED:** 7-0

**MOTION:** Vice Mayor DuBois moved, seconded by Mayor Fine to direct Staff to agendize a discussion on rental assistance for low income housing and return to Council within two months.

**MOTION PASSED:** 7-0

# ACTION MINUTES

## Minutes Approval

2. Approval of Action Minutes for the March 16, 2020 Palo Alto Public Improvement Corporation Meeting and the March 16 and March 23, 2020 Council Meetings.

**MOTION:** Vice Mayor Dubois moved, seconded by Mayor Fine to approve the Action Minutes for the March 16, 2020 Palo Alto Public Improvement Corporation Meeting and the March 16 and March 23, 2020 Council Meetings.

**MOTION PASSED:** 7-0

## Consent Calendar

**MOTION:** Mayor Fine moved, seconded by Council Member Cormack to approve Agenda Item Numbers 3-4.

3. Adoption of a Resolution 9883 Entitled, "Resolution of the Council of the City of Palo Alto for Senate Bill 1, the Road Repair and Accountability Act, for Fiscal Year 2021, Providing the Project List for Capital Improvement Program Project PE-86070, Street Maintenance Projects."
4. SECOND READING: Adoption of two Ordinances, Ordinance 5493 Entitled, "Ordinance of the Council of the City of Palo Alto;" , Ordinance 5494 Entitled, "Ordinance of the Council of the City of Palo Alto Amending Various Sections of Chapter 2.08 (Officers and Departments), Chapter 2.30 (Contracts and Purchasing Procedures); Chapter 10.50 (Residential Preferential Parking Districts), Chapter 10.51 (Crescent Park no Overnight Parking Program); and Title 18 (Zoning) to Reflect Updates to the Organization of Some City Departments and Duties; Clean up the City's Purchasing Procedures; add a new Exemption From Competitive Solicitation for Some Types of Personnel-related Services Contracts; and Update Enforcement and Hearing Procedures in the Zoning Code (FIRST READING: March 16, 2020 PASSED: 7-0)."

**MOTION PASSED:** 7-0

## Action Items

5. SECOND READING: Adoption of an Ordinance 5495 Entitled, "Ordinance of the Council of the City of Palo Alto Establishing a Temporary Moratorium on Residential Tenant Evictions Resulting From the COVID-19 Emergency (FIRST READING: MARCH 23, 2020, PASSED 7-0);" and Discussion and Direction on Extending the Evictions Moratorium to Businesses, Nonprofit Organizations, and Other Commercial Tenants.

# ACTION MINUTES

Council Member Kniss announced she would not be participating in this Agenda Item due to owning rental property.

**MOTION:** Council Member Kou moved, seconded by Mayor Fine to:

- A. Find the proposed Ordinance exempt from the California Environmental Quality Act pursuant to Section 15301 of the CEQA Guidelines and adopt the Ordinance Establishing a Temporary Moratorium on Residential Evictions for Tenants with Substantial Income Loss Due to the COVID-19 State of Emergency; and
- B. Make sure that local businesses are aware of the Santa Clara County Ordinance that protects against commercial evictions.

**MOTION PASSED:** 6-0 Kniss recused

Adjournment: The meeting was adjourned at 11:11 P.M. in deep gratitude of the work of our healthcare and public safety workers.