



# CITY COUNCIL ACTION MINUTES

Special Meeting  
April 10, 2023

The City Council of the City of Palo Alto met on this date in the Council Chambers and by virtual teleconference at 5:00 P.M.

Present In Person: Burt, Kou, Lauing, Stone, Tanaka, Veenker

Present Remotely: Lythcott-Haims

Absent:

## Special Orders of the Day

1. Proclamation Honoring Public Safety Telecommunicators' Week April 9-15, 2023
2. Palo Alto Day Recognitions

## Study Session

3. Report and Discussion on Community Engagement Activities Planned to Implement the City's Workplans for Calendar Year 2023

## Agenda Changes, Additions and Deletions

## Public Comment

## Consent Calendar

Council Member Tanaka registered a no vote on Agenda Item Number 8.

**MOTION:** Mayor Kou moved, seconded by Council Member Veenker to approve Agenda Item Numbers 4-9.

# ACTION MINUTES

## MOTION SPLIT FOR THE PURPOSE OF VOTING

### AGENDA ITEMS 4-7, 9 PASSED: 7-0

### AGENDA ITEMS 8 PASSED: 6-1, Tanaka no

4. Approval of Minutes from March 27, 2023 Meeting
5. SECOND READING: Adopt an Ordinance to Expand the Human Relations Commission (HRC) from Five to Seven Members; CEQA status – not a project (FIRST READING: March 27, 2023 PASSED 7-0)
6. Approval of Contract Amendment No. 1 to Contract No. S20175534B with HdL Coren & Cone in the Amount of \$8,400 and to Extend Term Six Months Ending September 2023 for Property Tax Information and Reporting Services; CEQA Status – Not a Project
7. Agreement with Stanford University to provide \$744,000 in funding for expanded Palo Alto Link (PAL) on-demand transit services; Contract Amendment No. 1 with Nomad Transit, LLC (Via) to increase total contract amount not to exceed \$3,244,000 for up to two years; and Associated Budget Amendment in the General Fund. CEQA status – not a project.
8. Approval of a Purchase Order with The Public Restroom Company in the Amount of \$596,556 to Provide and Install Modular Restroom Buildings at Rinconada and Ramos Parks for the Rinconada Park Improvements Capital Improvement Program Project (PE-08001) and Park Restroom Installation Capital Improvement Program Project (PG-19000), including \$542,324 for basic services and \$54,232 for additional services and Approval of Budget Amendments in the Parks Development Impact Fee Fund and Capital Improvement Fund; CEQA status – Section 15303 exempt
9. Approval of an Updated Residential Winter Gas and Electric Rebate Program to Mitigate Extraordinarily High January 2023 Customer Bills, Including Repeal and Replacement of the Gas Rebate Program and Budget Appropriation adopted on March 27, 2023 and Approval of Budget Amendments in the General Fund, Electric Fund, and Gas Fund, at a Total Cost of up to \$2,468,385; CEQA: Not a project under CEQA Guidelines sections 15378(b)(4) and (5).

### City Manager Comments

Ed Shikada, City Manager

# ACTION MINUTES

## Action Items

10. Approval of the Electric Utility Construction Services Contract With VIP Powerline Corp. (C23185980) for a Total Not-to-Exceed Amount of \$20,000,000 Over Five Years; CEQA status – exempt (existing facilities, replacement or reconstruction)

**MOTION:** Mayor Kou moved, seconded by Council Member Lauing to approve and authorize the City Manager to execute the construction contract C23185980 (Attachment A) with VIP Powerline Corp. (VIP) in an amount not-to-exceed \$20,000,000 over five (5) years, with an annual not-to exceed amount of \$4,000,000 for Electric Construction Services to provide essential ongoing operational work including construction maintenance and system improvement work on the City's electric distribution system at various locations throughout the City of Palo Alto.

**MOTION PASSED: 6-1, Tanaka no**

11. Consideration of additional 2023 Council Priority Objectives

**MOTION:** Mayor Kou moved, seconded by Council Member Burt to approve additional priority objectives listed in Table #1 and identified to be completed in calendar year 2023:

New objectives #2, 5, 8, 9, 13 in table 1 and do the following:

- Add # 10 as an ad hoc committee
- Amend objective iii as follows: Continue engagement with the San Francisco airport (instead of SFO Roundtable).

**MOTION PASSED: 7-0**

## **MOTION SPLIT FOR THE PURPOSE OF VOTING**

**MOTION:** Mayor Kou moved, seconded by Council Member Burt to approve additional priority objectives listed in Table #1 and identified to be completed in calendar year 2023:

New objectives # 7, 11, 12 in table 1 and do the following:

- Add # 4 and # 6 initiate work by the end of the calendar year

**MOTION PASSED: 6-1, Tanaka no**

12. Discussion and Possible Revision to 2023 Standing Committee Topics (Continued from February 13, 2023)

# ACTION MINUTES

**MOTION:** Council Member Burt moved, seconded by Mayor Kou to accept the 2023 Standing Committee Topics with the following additions:

- A. Refer to Rail Committee and Council Appointed Officer Committee to propose the scope and process for their committees
- B. Refer to the Finance Committee as part of FY 24 budget process to return library services and children's theater back to pre-pandemic service levels, increase police foot and bike patrol in downtown and Cal Ave, increase HSRAP funding, and funding for youth mental health
- C. Refer to the Policy and Services Committee: 1) revisit city wide leaf blower ban and other machinery as soon as feasible in 2024, 2) discussion of ALPR program should be reviewed by City Auditor, Independent Police Auditor, or another department
- D. Refer all housing related items in the Policy and Services Committee workplan to the upcoming City Council Ad Hoc Housing Committee

**MOTION PASSED: 7-0**

## Council Member Questions, Comments and Announcements

Adjournment: The meeting was adjourned at 11:35 P.M.

ATTEST:

DocuSigned by:  
*Lesley Milton*  
E56491CF3DB34FA...

City Clerk

APPROVED:

DocuSigned by:  
*Lydia Kou*  
58E1B1635F4F4B6...

Mayor

NOTE: Action minutes are prepared in accordance with Palo Alto Municipal Code (PAMC) 2.04.160(a) and (b). Summary minutes (sense) are prepared in accordance with PAMC Section 2.04.160(c). Beginning in January 2018, in accordance with [Ordinance No. 5423](#), the City Council found action minutes and the video/audio recordings of Council proceedings to be the official records of both Council and committee proceedings. These recordings are available on the City's website.

**Certificate Of Completion**

Envelope Id: JDN83627382UD2018JD9USJ8293UDJ89

Status: Completed

Subject: DocuSign: Action Minutes

Source Envelope:

Document Pages: 9

Signatures: 4

Envelope Originator:

Certificate Pages: 2

Initials: 0

Vinhloc Nguyen

AutoNav: Enabled

250 Hamilton Ave

Envelopeld Stamping: Enabled

Palo Alto , CA 94301

Time Zone: (UTC-08:00) Pacific Time (US &amp; Canada)

Vinhloc.Nguyen@CityofPaloAlto.org

IP Address: 199.33.32.254

**Record Tracking**

Status: Original

Holder: Vinhloc Nguyen

Location: DocuSign

4/15/2023 5:18:20 PM

Vinhloc.Nguyen@CityofPaloAlto.org

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: City of Palo Alto

Location: DocuSign

**Signer Events****Signature****Timestamp**

Lydia Kou

Lydia.kou@cityofpaloalto.org

Council Member

Security Level: Email, Account Authentication  
(None)

DocuSigned by:

  
5BE1B1635F4F4B6...

Sent: 4/15/2023 5:23:11 PM

Viewed: 4/16/2023 3:38:37 AM

Signed: 4/16/2023 3:39:59 AM

Signature Adoption: Pre-selected Style

Using IP Address: 98.47.210.91

Signed using mobile

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

Lesley Milton

Lesley.Milton@CityofPaloAlto.org

City Clerk

City of Palo Alto

Security Level: Email, Account Authentication  
(None)

DocuSigned by:

  
E56491CF3DB34FA...

Sent: 4/15/2023 3:40:00 AM

Viewed: 4/15/2023 9:27:03 AM

Signed: 4/15/2023 9:27:19 AM

Signature Adoption: Pre-selected Style

Using IP Address: 199.33.32.254

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

**In Person Signer Events****Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp****Certified Delivery Events****Status****Timestamp****Carbon Copy Events****Status****Timestamp****Witness Events****Signature****Timestamp****Notary Events****Signature****Timestamp****Envelope Summary Events****Status****Timestamps**

Envelope Sent

Hashed/Encrypted

4/15/2023 5:23:11 PM

Envelope Summary Events	Status	Timestamps
Certified Delivered	Security Checked	4/15/2023 9:27:03 AM
Signing Complete	Security Checked	4/15/2023 9:27:19 AM
Completed	Security Checked	4/15/2023 9:27:19 AM
Payment Events	Status	Timestamps