



# CITY OF PALO ALTO CITY COUNCIL ACTION MINUTES

Special Meeting  
May 26, 2020

The City Council of the City of Palo Alto met on this date via virtual teleconference at 1:03 P.M.

Participating Remotely: Cormack, DuBois, Filseth, Fine, Kniss, Kou, Tanaka

Absent:

## Action Items

1. City Manager's Fiscal Year 2021 Proposed Operating and Capital Budget and Municipal Fee Schedule Wrap-up, and Adoption of an Ordinance Amending Section 2.04.360 of the Palo Alto Municipal Code to Allow Council Members a Salary Waiver Option.

Council took a break at 3:57 P.M. and returned at 4:12 P.M.

**MOTION:** Council Member Kniss moved, seconded by Council Member Tanaka to keep the strategy to manage attrition in Police and Fire in short-term parking lot until the June 22, 2020 City Council Meeting.

**MOTION PASSED: 7-0**

**MOTION:** Vice Mayor DuBois moved, seconded by Mayor Fine to reduce the Transportation Management Association (TMA) Fund to \$453,000 and use the savings to assist city-wide COVID-19 business support efforts.

**AMENDMENT:** Council Member Cormack moved, seconded by Council Member XX for \$150,000 to be used to restore shuttle service and for the remainder (\$147,000) to assist with COVID-19 business support efforts.

**AMENDMENT FAILED DUE TO THE LACK OF A SECOND**

**MOTION PASSED: 7-0**

Council took a break at 5:56 P.M. and returned at 6:30 P.M.

# ACTION MINUTES

**MOTION:** Council Member Kniss moved, seconded by Council Member Filseth to fund the City Council minutes transcription (\$35,000).

**MOTION PASSED:** 5-2 Fine, Tanaka no

**MOTION:** Council Member Kniss moved, seconded by Council Member Cormack to fund the cost of printing City Council materials (\$35,000).

**MOTION PASSED:** 6-1 Tanaka no

**MOTION:** Council Member Kou moved, seconded by Council Member Kniss to restore funding for Youth Community Service (YCS) Youth Connectedness Initiative (\$25,000).

**SUBSTITUTE MOTION:** Council Member Cormack moved, seconded by Council Member XX to revisit this later in the year, funding for Youth Community Service (YCS) Youth Connectedness Initiative (\$25,000).

**SUBSTITUTE MOTION WITHDRAWN BY THE MAKER**

**INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER** to add to the Motion, "...for a total of \$50,000."

**MOTION AS AMENDED RESTATED:** Council Member Kou moved, seconded by Council Member Kniss to restore funding for YCS Youth Connectedness Initiative (\$25,000), for a total of \$50,000.

**MOTION AS AMENDED PASSED:** 7-0

**MOTION:** Vice Mayor DuBois moved, seconded by Council Member Kniss to leave funding for KZSU (\$20,000) in the short-term parking lot until June 22, 2020.

**MOTION PASSED:** 7-0

**MOTION:** Council Member Cormack moved, seconded by Council Member Filseth to designate the remaining \$744,000 of the unallocated funds into a "COVID-19 Uncertainty Reserve Fund" to be revisited in September 2020 and again in December 2020, to be used in the following areas: Community Services, ongoing COVID-19 Response, Public Safety Operations, and Shuttle Systems.

# ACTION MINUTES

**INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER** to add to the Motion, "...or others as proposed by Staff."

**MOTION AS AMENDED RESTATED:** Council Member Cormack moved, seconded by Council Member Filseth to designate the remaining \$744,000 of the unallocated funds into a "COVID-19 Uncertainty Reserve" Fund to be revisited in September 2020 and again in December 2020, to be used in the following areas: Community Services, ongoing COVID-19 response, Public Safety operations, and Shuttle Systems, or others as proposed by Staff.

**MOTION AS AMENDED PASSED:** 6-1 Tanaka no

**MOTION:** Mayor Fine moved, seconded by Council Member Cormack to allow the Transportation Management Association (TMA) to expand to California Avenue in the upcoming year.

**MOTION PASSED:** 7-0

Council took a break at 8:18 P.M. and returned at 8:30 P.M.

**MOTION:** Vice Mayor DuBois moved, seconded by Council Member Kou to direct Staff to return with a temporary suspension of 1 percent for Public Art, for two years, and reevaluate at the mid-year budget check-in.

**MOTION PASSED:** 4-3 Cormack, Fine, Kniss no

**MOTION:** Council Member Tanaka moved, seconded by Council Member XX to fund Palo Alto Schools for \$2.5 million.

**MOTION WITHDRAWN BY THE MAKER**

**MOTION:** Council Member Tanaka moved, seconded by Council Member XX to direct Staff to estimate the amount of market rent that would be collected for all the property owned by the City.

**MOTION FAILED DUE TO THE LACK OF A SECOND**

**MOTION:** Council Member Tanaka moved, seconded by Council Member XX to propose that computer equipment cycles are returned to 5-year cycles.

# ACTION MINUTES

## **MOTION FAILED DUE TO THE LACK OF A SECOND**

**MOTION:** Council Member Tanaka moved, seconded by Council Member XX to keep the funding for 1.0 Police Lieutenant in the Police Department versus moving the position to the City Manager's Office.

## **MOTION FAILED DUE TO THE LACK OF A SECOND**

**MOTION:** Council Member Tanaka moved, seconded by Council Member XX to reduce the number of recruiters in the Human Resources Department from 5 to 2.

## **MOTION FAILED DUE TO THE LACK OF A SECOND**

**MOTION:** Council Member Tanaka moved, seconded by Council Member Kniss to direct Staff to explore changing delivery of services from a dominant fire-oriented model to a dominant medical-oriented model.

**INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER** to change the Motion to read, "...to explore changing emergency services delivery..."

**MOTION AS AMENDED RESTATED:** Council Member Tanaka moved, seconded by Council Member Kniss to direct Staff to explore changing emergency services delivery from a dominant fire-oriented model to a dominant medical-oriented model.

## **MOTION AS AMENDED PASSED: 7-0**

**MOTION:** Vice Mayor DuBois moved, seconded by Council Member Filseth to direct the Finance Committee to evaluate the ability to fund the Roth Building renovations through the General Fund (not to exceed \$1 million) or impact fees, with the preference for impact fees.

## **MOTION FAILED: 2-5 Cormack, Filseth, Fine, Kniss, Tanaka no**

**MOTION:** Vice Mayor DuBois moved, seconded by Council Member Kou to direct Staff to return with a report or item on the Junior Museum and Zoo and what it would look like to eliminate the General Fund subsidy through a fully cost recoverable program.

# ACTION MINUTES

**INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER** to add to the Motion, "...six months after it reopens..."

**MOTION AS AMENDED RESTATED:** Vice Mayor DuBois moved, seconded by Council Member Kou to direct Staff to return with a report or item on the Junior Museum and Zoo, six months after it reopens, and what it would look like to eliminate the General Fund subsidy through a fully cost recoverable program.

**MOTION AS AMENDED PASSED:** 5-2 Kniss, Tanaka no

**MOTION:** Council Member Kou moved, seconded by Council Member XX to direct Staff to return with a discussion of price changes and increases for employee permits in all garages and lots in the California Avenue district to be consistent city wide.

## **MOTION WITHDRAWN BY THE MAKER**

**MOTION:** Council Member Cormack moved, seconded by Mayor Fine to adopt the Ordinance Amending Section 2.04.360 of the Palo Alto Municipal Code to Allow Council Members to provide a Salary Waiver Option.

**MOTION PASSED:** 7-0

**MOTION:** Mayor Fine moved, seconded by Vice Mayor DuBois to:

- A. Direct Staff in regard to the City Manager's Fiscal Year 2021 Proposed Operating and Capital Budgets and Fiscal Years 2021 Municipal Fee Schedule including the following amendments detailed below, as amended via City Council motions, for Staff to return on June 22, 2020 with the final Fiscal Year 2021 budgets for City Council adoption:
  - i. Formal adoption of the City Manager's Fiscal Year 2021 Proposed Operating and Capital Budgets as amended by the actions outlined in Attachment A, Exhibit 1 and Exhibit 2 of CMR 11376;
  - ii. Formal adoption of the Fiscal Year 2021 Municipal Fee Schedule;

# ACTION MINUTES

- iii. Formal adoption of the Table of Organization (Pages 339 – 356 in the Fiscal Year 2021 Proposed Operating Budget) as amended by the above actions; and
- iv. Formal approval of the Fiscal Year 2021 – Fiscal Year 2025 Capital Improvement Plan as revised through Attachment A, Exhibit 2 of CMR 11376.

**MOTION PASSED:** 6-1 Tanaka no

**ADJOURNMENT:** The meeting was adjourned at 10:10 P.M. honoring the men and women who gave their lives while serving in the U.S. military.