



# CITY COUNCIL ACTION MINUTES

Special Meeting  
December 19, 2023

The City Council of the City of Palo Alto met on this date in the Council Chambers and by virtual teleconference at 5:30 P.M.

Present In Person: Burt, Kou, Lauing, Lythcott-Haims (5:52 P.M.), Stone, Tanaka (5:50 P.M.), Veenker

Present Remotely:

Absent:

## CLOSED SESSION

1. Public Employment  
Title: City Clerk  
Authority: Government Code Section 54957 (b).
2. Conference with Labor Negotiators  
Authority: Cal. Gov. Code section 54957.6;  
Agency representative: Maria Hurtado, Peckham & McKenney;  
Unrepresented Employee: City Clerk

**MOTION:** Mayor Kou moved, seconded by Council Member Veenker to go into Closed Session.

**Motion PASSED: 5-0-2 Lythcott-Haims, Tanaka absent**

Council went into Closed Session at 5:33 P.M.

Council returned from Closed Session at 10:42 P.M.

Mayor Kou announced no reportable action.

Adjournment: The meeting was adjourned at 10:43 P.M.

# ACTION MINUTES

ATTEST:

DocuSigned by:  
*Mahealani Ali Yun*  
8691CE5898F6400...

City Clerk

APPROVED:

DocuSigned by:  
*Greer Stone*  
174753172A9C49D...

Mayor

NOTE: Action minutes are prepared in accordance with Palo Alto Municipal Code (PAMC) 2.04.160(a) and (b). Summary minutes (sense) are prepared in accordance with PAMC Section 2.04.160(c). Beginning in January 2018, in accordance with [Ordinance No. 5423](#), the City Council found action minutes and the video/audio recordings of Council proceedings to be the official records of both Council and committee proceedings. These recordings are available on the City's website.

Certificate Of Completion

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Envelope Stamping: Enabled	Envelope Originator:
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	Vinhloc Nguyen
	250 Hamilton Ave
	Palo Alto , CA 94301
	Vinhloc.Nguyen@CityofPaloAlto.org
	IP Address: 199.33.32.254

Record Tracking

Status: Original	Holder: Vinhloc Nguyen	Location: DocuSign
1/19/2024 4:33:08 PM	Vinhloc.Nguyen@CityofPaloAlto.org	
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Signer Events

Signer Events	Signature	Timestamp
Greer Stone	DocuSigned by: Greer Stone 174753172A9C49D...	Sent: 1/19/2024 4:35:30 PM
greer.stone@cityofpaloalto.org		Viewed: 1/20/2024 7:10:39 AM
Vice Mayor		Signed: 1/20/2024 7:11:12 AM
Security Level: Email, Account Authentication (None)	Signature Adoption: Pre-selected Style	
	Using IP Address: 198.167.171.162	

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Mahealani Ah Yun	DocuSigned by: Mahealani Ah Yun 8691CE5898F6400...	Sent: 1/20/2024 7:11:13 AM
Mahealani.AhYun@CityofPaloAlto.org		Viewed: 1/23/2024 11:35:55 AM
Interim City Clerk		Signed: 1/23/2024 11:44:10 AM
Security Level: Email, Account Authentication (None)	Signature Adoption: Pre-selected Style	
	Using IP Address: 199.33.32.254	

Electronic Record and Signature Disclosure:  
Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	1/19/2024 4:35:30 PM

Envelope Summary Events	Status	Timestamps
Certified Delivered	Security Checked	1/23/2024 11:35:55 AM
Signing Complete	Security Checked	1/23/2024 11:44:10 AM
Completed	Security Checked	1/23/2024 11:44:10 AM
Payment Events	Status	Timestamps