



CITY COUNCIL ACTION MINUTES

Regular Meeting
May 13, 2024

The City Council of the City of Palo Alto met on this date in the Council Chambers and by virtual teleconference at 5:30 P.M.

Present In Person: Burt, Kou, Lauing, Lythcott-Haims, Stone, Tanaka, Veenker

Present Remotely:

Absent:

Special Orders of the Day

1. Proclamation Recognizing Public Employees and City Service Accomplishments and Acknowledging National Public Service Recognition Week: May 5-11, 2024

NO ACTION

2. Proclamation Recognizing National Police Week - May 12-18, 2024 and National Peace Officers' Memorial Day May 15, 2024

NO ACTION

Study Session

3. FY 2025 Proposed Operating and Capital Budget - Finance Committee Update and Council Budget Discussion

NO ACTION

Consent Calendar

Council Member Kou requested to Pull Agenda Item Number 9.

Council Member Kou registered a no vote on Agenda Item Number 9.

Council Member Tanaka registered a no vote on Agenda Item Number 7-8.

ACTION MINUTES

MOTION: Vice Mayor Lauing moved, seconded by Council Member Lythcott-Haims to approve Agenda Item Numbers 4-10.

MOTION PASSED ITEMS 4-6, 10: 7-0

MOTION PASSED ITEMS 7-8: 6-1, Tanaka no

MOTION PASSED ITEM 9: 6-1, Kou no

4. Approval of Minutes from April 29, 2024 Meeting
5. Adoption of a Resolution Vacating an Easement at 1020 East Meadow Circle
6. Adoption of a Resolution Vacating an Easement at 1036 East Meadow Circle
7. Approval of Amended and Restated Rental Agreement C20175026A with JC Decaux San Francisco, LLC, in the Amount Not-to-Exceed \$685,655 for a Five-year Term to Provide the Rental and Servicing of a single Automated Public Toilet with an option to extend for another Five-year term from the Termination date; CEQA Status - Exempt Under CEQA Guidelines Sections 15301 and 15302
8. Approval of a Professional Services Contract Number C24187280 With 3Di in a Not-to Exceed Amount of \$443,256 to Provide Rental Registry Program Software Solutions and Professional Services for a Term of Four-Years; CEQA Status – Not a project.
9. CONSENT/Legislative: Amendments to Palo Alto Municipal Code (PAMC) Chapter 2.27, Historic Resources Board, Section 2.27.010 to Reduce Required Members from Seven to Five, Reduce the Required Number of Professionals from Three to Two, and Expand the Professional Fields Consistent with Certified Local Government (CLG) Requirements for Historic Resources Boards; and to PAMC Section 2.27.030 (a) and (b) to Reduce Regular Meetings to Once per Month and Reduce the Size of a Local Quorum to Three Members
10. Removal of Committee Member from the Storm Water Management Oversight Committee; CEQA Status – Not a Project

Action Items

11. 2501 Embarcadero Way [22PLN-00367]: Request for Council Approval of a Site and Design Application to Allow the Construction of a Local Advanced Water Purification System at the Regional Water Quality Control Plant (RWQCP). A Design Enhancement Exception to Allow for a Taller Screening Wall is Also Requested. Environmental Assessment: Council Previously Adopted an Addendum to the 2015 Environmental Impact Report (EIR) for the City of Palo Alto Recycled Water Project. Zone District: PF (D) (Public Facility with Site and Design Combining District).

ACTION MINUTES

MOTION: Council Member Veenker moved, seconded by Vice Mayor Lauing to:

1. Consider the previously adopted addendum to the City of Palo Alto Recycled Water Project EIR, provided in Attachment H; and,
2. Approve the draft Record of Land Use Action (RLUA) approving the request for Site and Design Review as well as the requested Design Enhancement Exception based on findings and subject to conditions of approval.

MOTION PASSED: 7-0

12. Discussion and Direction Regarding the City Council Procedures and Protocols Handbook - Annual Discussion as Recommended by the Policy & Services Committee

MOTION: Vice Mayor Lauing moved, seconded by Council Member Lythcott-Haims to direct staff to shift Boards and Commissions recruitment process to twice a year at a time to be worked out by the City Clerk and evaluate Boards and Commissions Workplans schedule and present back to the City Council on Consent.

MOTION PASSED: 7-0

MOTION SPLIT FOR THE PURPOSE OF VOTING

MOTION: Vice Mayor Lauing moved, seconded by Mayor Stone to amend the City Council Procedures and Protocols Handbook, effective immediately and to be implemented at the next meeting:

1. Remote participation is not offered during General Public Comment (on items not on the agenda) during City Council meetings.

MOTION PASSED: 5-2, Kou, Tanaka no

MOTION: Vice Mayor Lauing moved, seconded by Mayor Stone to amend the City Council Procedures and Protocols Handbook, effective immediately and to be implemented at the next meeting:

1. General Public Comment (on items not on the agenda) is heard for 30-minutes and to move additional public comments to the end of the agenda.

MOTION PASSED: 7-0

ACTION MINUTES

MOTION: Council Member Burt moved, seconded by Council Member Lythcott-Haims to update the City Council Procedures & Protocols Handbook to:

1. When Council Members vote *no* on Consent Calendar Items, they have up to 3-minutes to speak on any and all of their *no* votes; and,
2. Requests from members of the public speak to Consent Calendar Items have up to the Mayors allotted time, 3-minutes or less, to speak to any and all Consent Calendar Items during the allotted time.

MOTION PASSED: 6-1, Tanaka no

MOTION: Council Member Burt moved, seconded by Council Member Lythcott-Haims to update language to clarify section 1.4b1 to reflect that the formal title addressing colleagues is applicable for Council Meetings and not Committee Meetings and that Committee Meetings may be conducted less formal.

MOTION PASSED: 7-0

Special Orders of the Day

13. Appointment of Candidates for Vacancies on the Stormwater Management Oversight Committee and Utilities Advisory Commission. CEQA Status - Not a project.

Utilities Advisory Commission

First Round of Voting for Two (2) vacancies on the Utilities Advisory Commission with terms ending March 31, 2027

Abraham Bagherjeiran: Tanaka

Ambika Pajjuri: Veenker

Chris Tucher: Lauing, Stone, Veenker

Richard Craig: Kou, Lythcott-Haims

Sean Holman: Burt, Lythcott-Haims, Tanaka

Utsav Gupta: Burt, Kou, Lauing, Stone

Candidate Utsav Gupta receiving 4 votes is appointed to a full-term expiring March 31, 2027.

No other Candidate received four votes required to be appointed to the full-term expiring March 31, 2027. A second round of voting is required.

ACTION MINUTES

Second Round of Voting for One (1) vacancy on the Utilities Advisory Commission with the term ending March 31, 2027

Abraham Bagherjeiran: Kou, Tanaka

Ambika Pajjuri:

Chris Tucher: Burt, Lauing, Lythcott-Haims, Stone, Veenker

Richard Craig:

Candidate Chris Tucher receiving 5 votes is appointed to a full-term expiring March 31, 2027.

Stormwater Management Oversight Committee

First Round of Voting for Three (3) vacancies on the Stormwater Management Oversight Committee with terms ending March 31, 2028

Ambika Pajjuri: Burt, Kou, Lauing, Lythcott-Haims, Stone, Tanaka, Veenker

Gregory Bennett: Burt, Tanaka

Kevin Mayer: Kou, Lauing, Lythcott-Haims, Stone, Tanaka, Veenker

Ronald Owes: Burt, Kou, Lauing, Lythcott-Haims, Stone, Veenker

Candidate Ambika Pajjuri receiving 7 votes is appointed to a full-term expiring March 31, 2028.

Candidate Kevin Mayer receiving 6 votes is appointed to a full-term expiring March 31, 2028.

Candidate Ronald Owes receiving 6 votes is appointed to a full-term expiring March 31, 2028.

First Round of Voting for one (1) vacancy on the Stormwater Management Oversight Committee partial term ending March 31, 2026

Ambika Pajjuri:

Gregory Bennett: Kou, Lauing, Stone, Veenker

Kevin Mayer: Burt

Ronald Owes: Lythcott-Haims

Candidate Gregory Bennett receiving 4 votes is appointed to a partial term expiring March 31, 2026.

Closed Session

14. CONFERENCE WITH CITY ATTORNEY- EXISTING LITIGATION Subject: Packard v. Ravi, City of Palo Alto Superior Court Case No. 21-CV-383384 (One Case, as Defendant) Authority: Government Code Section 54956.9(d)(1)

Lythcott-Haims recused herself from the Closed Session discussion.

ACTION MINUTES

MOTION: Council Member Kou moved, seconded by Council Member Veenker to go into Closed Session.

MOTION PASSED: 7-0

Council went into Closed Session at 10:10 P.M.

Council returned from Closed Session at 10:22 P.M.

Mayor Stone announced no reportable action.


Adjournment: The meeting was adjourned at 10:26 P.M.

ATTEST:

APPROVED:

DocuSigned by:

8691CE5898F6400

DocuSigned by:

174753172A9C49D

City Clerk

Mayor

NOTE: Action minutes are prepared in accordance with Palo Alto Municipal Code (PAMC) 2.04.160(a) and (b). Summary minutes (sense) are prepared in accordance with PAMC Section 2.04.160(c). Beginning in January 2018, in accordance with [Ordinance No. 5423](#), the City Council found action minutes and the video/audio recordings of Council proceedings to be the official records of both Council and committee proceedings. These recordings are available on the City's website.

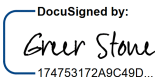
Certificate Of Completion

Envelope Id: D20996E8311744A49C2B51197E5F0737	Status: Completed
Subject: Docusign: Council Minutes - May 13	
Source Envelope:	
Document Pages: 6	Signatures: 2
Certificate Pages: 2	Initials: 0
AutoNav: Enabled	
Envelope Stamping: Enabled	
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	Envelope Originator: Vinhloc Nguyen 250 Hamilton Ave Palo Alto , CA 94301 Vinhloc.Nguyen@CityofPaloAlto.org IP Address: 199.33.32.254


Record Tracking

Status: Original	Holder: Vinhloc Nguyen	Location: DocuSign
7/18/2024 10:00:42 AM	Vinhloc.Nguyen@CityofPaloAlto.org	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: City of Palo Alto	Location: DocuSign

Signer Events	Signature	Timestamp
---------------	-----------	-----------

Greer Stone	<div>DocuSigned by:  174753172A9C49D...</div>	Sent: 7/18/2024 10:01:50 AM
greer.stone@cityofpaloalto.org		Viewed: 7/23/2024 5:08:10 AM
Vice Mayor		Signed: 7/23/2024 5:08:20 AM
Security Level: Email, Account Authentication (None)	Signature Adoption: Pre-selected Style Using IP Address: 84.55.155.224	

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Mahealani Ah Yun	<div>DocuSigned by:  8691CE5898F6400...</div>	Sent: 7/23/2024 5:08:22 AM
Mahealani.AhYun@CityofPaloAlto.org		Viewed: 7/31/2024 8:51:08 AM
City Clerk		Signed: 7/31/2024 8:51:25 AM
Security Level: Email, Account Authentication (None)	Signature Adoption: Pre-selected Style Using IP Address: 199.33.32.254	

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
-------------------------	-----------	-----------

Editor Delivery Events	Status	Timestamp
------------------------	--------	-----------

Agent Delivery Events	Status	Timestamp
-----------------------	--------	-----------

Intermediary Delivery Events	Status	Timestamp
------------------------------	--------	-----------

Certified Delivery Events	Status	Timestamp
---------------------------	--------	-----------

Carbon Copy Events	Status	Timestamp
--------------------	--------	-----------

Christine Prior	<div><div>COPIED</div></div>	Sent: 7/31/2024 8:51:27 AM
christine.prior@cityofpaloalto.org		
Administrative Associate III		
Copa		
Security Level: Email, Account Authentication (None)		
Electronic Record and Signature Disclosure: Not Offered via DocuSign		

Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	7/18/2024 10:01:50 AM
Envelope Updated	Security Checked	7/18/2024 10:03:50 AM
Certified Delivered	Security Checked	7/31/2024 8:51:08 AM
Signing Complete	Security Checked	7/31/2024 8:51:25 AM
Completed	Security Checked	7/31/2024 8:51:27 AM
Payment Events	Status	Timestamps