



# CITY OF PALO ALTO CITY COUNCIL ACTION MINUTES

Special Meeting  
November 30, 2020

The City Council of the City of Palo Alto met on this date in Virtual Teleconference at 6:01 P.M.

Participating Remotely: Cormack, DuBois, Filseth, Fine, Kniss, Kou, Tanaka

Absent:

## Study Session

1. Study Session on Community and Economic Recovery.

Council took a break at 8:15 P.M. and returned at 8:25 P.M.

## **NO ACTION TAKEN**

## Special Orders of the Day

2. Selection of Applicants to Interview for the Historic Resources Board and the Planning and Transportation Commission.

**MOTION:** Council Member Kou moved, seconded by Council Member Filseth to direct Staff to schedule interviews for the Planning and Transportation Commission (PTC) and Historic Resources Board (HRB) for a date in January 2021; and extend the application period for the HRB.

**SUBSTITUTE MOTION:** Mayor Fine moved, seconded by Council Member Kniss to interview all current applicants for the HRB and PTC and extend the recruitment for the Historic Resources Board.

**SUBSTITUTE MOTION PASSED:** 4-3 DuBois, Filseth, Kou no

## Agenda Changes, Additions and Deletions

None.

# ACTION MINUTES

## Minutes Approval

3. Approval of Action Minutes for the November 09, 2020 City Council Meeting.

**MOTION:** Council Member Kniss moved, seconded by Vice Mayor DuBois to approve the Action Minutes for the November 09, 2020 City Council Meeting.

**MOTION PASSED:** 7-0

## Consent Calendar

**MOTION:** Mayor Fine moved, seconded by Vice Mayor DuBois, third by Council Member Kniss to pull Agenda Item 9A "...Letter Expressing Concerns and Objection to the Valley Transportation Authority (VTA)..." to hear it at the end of tonight's meeting, to become Agenda Item Number 11A.

**MOTION:** Council Member Kou moved, seconded by Council Member Kniss, third by Council Member Cormack to pull Agenda Item Number 4, "Approval of a Three-year Contract With Downtown Streets, Inc..." to a date uncertain.

Council Member Kou and Vice Mayor DuBois registered no votes on Agenda Item Number 5.

**MOTION:** Mayor Fine moved, seconded by Council Member Cormack to approve Agenda Item Numbers 5-9.

- ~~4. Approval of a Three-year Contract With Downtown Streets, Inc. for a Total Amount Not to Exceed \$323,244 for Maintenance Services for the City's Five Downtown Parking Garages, Downtown Sidewalks and Alleys; and Provide Outreach Case Management Services to the Downtown Core With the Intent of Linking Homeless Individuals to Community and Housing Services.~~
5. Approval of a Funding Agreement With the Palo Alto Transportation Management Association (TMA) to Provide \$350,000 in Fiscal Year (FY) 2021; and Authorize the City Manager to Execute Amendments to Determine Funding Subject to Council Appropriation in FY 2022 and FY 2023 to Reduce Single-occupancy Vehicle Trips to Palo Alto.
6. Adoption of the Amended Community Development Block Grant (CDBG) Citizen Participation Plan.
7. Adoption of a Pension Funding Policy.

# ACTION MINUTES

8. Resolution 9927 Entitled, "Resolution of the Council of the City of Palo Alto Vacating a Public Utility Easement at 1201 Parkinson Avenue."
9. Approval of the Tri-cities Consortium Records Management System Software Agreement With Sun Ridge Systems Inc. for \$621,248, and a Term Ending Five Years From the Date of Project Implementation to Establish a New Records Management System for the Police Departments of Palo Alto, Mountain View, and Los Altos.
- ~~9A. City Council Endorsement of the Letter Expressing Concerns and Objection to the Valley Transportation Authority (VTA) Measure B Funding Proposal.~~

**MOTION PASSED FOR AGENDA ITEM NUMBER 5:** 5-2 DuBois, Kou no

**MOTION PASSED FOR AGENDA ITEM NUMBERS 6-9:** 7-0

## Action Items

10. Consideration of Follow-up Recommendations by the City Council Ad Hoc Committee on Boards, Commissions and Committees (BCCs), Including Adopting a Handbook and BCC Applications.

**MOTION:** Vice Mayor DuBois moved, seconded by Council Member Cormack to:

- A. Adopt the City of Palo Alto Boards, Commissions, and Committees Handbook;
- B. Use the Architectural Review Board Application as a template for all Boards and Commission Applications;
- C. Direct Staff to take the steps necessary to implement these changes;
- D. Update Human Relations Commission (HRC) description to include HSRAP and Emerging Needs Study; and
- E. Modify term limits to three terms for positions on the Historic Resources Board and Architectural Review Board, and two terms for all other BCCs.

**INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER** to keep the membership of the Human Relations Commission to seven members. (New Part F)

# ACTION MINUTES

**INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER** to apply term limits to currently serving BCC members who would be eligible to re-apply for an additional term. (New Part G)

**AMENDMENT:** Council Member Kniss moved, seconded by Mayor Fine that the removal of a BCC member would require five votes by the City Council.

**AMENDMENT FAILED:** 3-4 Fine, Kniss, Tanaka yes

**AMENDMENT:** Council Member Kou moved, seconded by Council Member Tanaka to require staff reports be provided to the BCCs seven days in advance of each meeting. (New H)

**AMENDMENT PASSED:** 4-3 Cormack, Filseth, Fine no

**MOTION AS AMENDED:** Vice Mayor DuBois moved, seconded by Council Member Cormack to:

- A. Adopt the City of Palo Alto Boards, Commissions, and Committees Handbook; and
- B. Use the Architectural Review Board Application as a template for all Boards and Commission Applications;
- C. Direct Staff to take the steps necessary to implement these changes;
- D. Update Human Relations Commission (HRC) description to include HSRAP and Emerging Needs Study;
- E. Modify term limits to three terms for positions on the Historic Resources Board and Architectural Review Board, and two terms for all other BCCs;
- F. Keep the membership of the Human Relations Commission to seven members;
- G. Apply term limits to currently serving BCC members who would be eligible to re-apply for an additional term;
- H. Require staff reports be provided to the BCCs seven days in advance of each meeting.

**MOTION SPLIT FOR THE PURPOSE OF VOTING**

**MOTION AS AMENDED FOR PARTS A-E, G, AND H PASSED:** 7-0

# ACTION MINUTES

**MOTION AS AMENDED FOR PART F FAILED** 3-4: Kniss, Kou, Tanaka yes

Council took a break at 10:16 P.M. and returned at 10:22 P.M.

11. PUBLIC HEARING: Appeal of a Director's Interpretation Made Pursuant to Palo Alto Municipal Code Section 18.01.025 and Related to Seismic Rehabilitation. The Project is Exempt From the California Environmental Quality Act (CEQA) in Accordance With CEQA Guidelines 15061(b)(3).

Public Hearing opened at 10:33 P.M.

Public Hearing closed at 10:55 P.M.

**MOTION:** Vice Mayor DuBois moved, seconded by Council Member Filseth to allow the current interpretation for up to one year; and direct Staff to return to Council with a text amendment to clarify that the Floor Area Ratio (FAR) bonus is for rehabilitation and, in the case of a Category 1 building, it would include demolition assuming all other requirements to qualify are met.

**SUBSTITUTE MOTION:** Mayor Fine moved, seconded by Council Member Tanaka to deny the appeal upholding the Director's interpretation related to seismic retrofitting.

**SUBSTITUTE MOTION FAILED:** 3-4 Fine, Kniss, Tanaka yes

**MOTION PASSED:** 6-1 Kniss no

Vice Mayor DuBois left the meeting at 11:35 P.M.

- 11A. (Former Agenda Item Number 9A) City Council Endorsement of the Letter Expressing Concerns and Resolution 9928 Entitled "Resolution of the Council of the City of Palo Alto [in] Objection to the Valley Transportation Authority (VTA) Measure B Funding Proposal (Previously Agenda Item Number 9A)."

**MOTION:** Mayor Fine moved, seconded by Council Member Kniss to endorse the letter submitted by Mayor Fine expressing concern and opposition to the Valley Transportation Authority's (VTA's) proposed cash flow limiting the availability of Measure B transportation funds; and to adopt the Resolution opposing the Valley Transportation Authority's 2016 Measure B 10-year outlook base scenario.

**MOTION PASSED:** 6-0 DuBois absent

Adjournment: The meeting was adjourned at 11:49 P.M.