



CITY COUNCIL ACTION MINUTES

Regular Meeting
March 4, 2024

The City Council of the City of Palo Alto met on this date in the Council Chambers and by virtual teleconference at 5:30 P.M.

Present In Person: Burt, Kou, Lauing, Lythcott-Haims, Stone, Tanaka, Veenker

Present Remotely:

Absent:

Study Session

1. Study Session to provide early feedback about the proposed redevelopment of Buena Vista Mobile Home Park at 3980 El Camino Real.

NO ACTION

Consent Calendar

Council Member Tanaka requested to pull Agenda Item Number 2.

Council Member Tanaka registered a no vote on Agenda Item Number 2.

MOTION: Vice Mayor Lauing moved, seconded by Mayor Stone to approve Agenda Item Numbers 2-5.

MOTION PASSED ITEM 2: 6-1, Tanaka no

MOTION PASSED ITEMS 3-5: 7-0

2. Approval of a Purchase Order with Mobile Modular Management Corporation in the Amount of \$244,850, including \$222,591 for Basic Services and \$22,259 for Contingency, to Provide and Install a Modular Building at 4000 Middlefield Road to Serve as a Temporary Fire Station During Construction of the Fire Station 4 Replacement Capital Project (PE-18004); CEQA Status - Exempt under CEQA Guidelines Section 15303
3. Approval of Office of the City Auditor FY2024 Task 4 Task Orders (CEQA Status - Not a Project)

ACTION MINUTES

4. Acceptance of the Office of the City Auditor's Quarterly Status Report for the Period of October - December 2023
5. Approval of Professional Services Contract Number C24189371 with Kimley Horn and Associates in an Amount Not to Exceed \$178,559 for the Quiet Zone Study Services for railroad crossings at Churchill Avenue, Meadow Drive, and Charleston Road for a term ending December 31, 2025; CEQA – not a project.

Action Items

6. Adopt a Park Dedication Ordinance for the Tower Well site, 0.19 acres of land (8,437 square feet) at 201 Alma Street and approve the proposed name “Tower Well Park” as Recommended by the Parks and Recreation Commission. CEQA status - not a project.

MOTION: Council Member Veenker moved, seconded by Council Member Burt to:

1. Adopt a Park Dedication Ordinance (Attachment A) for the Tower Well site, 0.19 acres of land (8,437 square feet) at 201 Alma Street, and;
2. Approve the proposed name “Tower Well Park”, and;
3. Referral to the Historic Resources Board and Parks and Recreation Commission to consider the naming of it to be Fredrick Eyerly Tower Well and to refer to the Historic Resources Board adding the site to the California and National Historic Registry.

MOTION PASSED: 7-0

7. Public Hearing: Second Reading Planned Community Ordinances for 2901 Middlefield Road and 702 Ellsworth Place. CEQA Status – Categorically Exempt

AMENDMENT: Mayor Stone moved, seconded by Council Member Kou to restore the sight triangle specified in the December 11, 2023 ordinance, to “extend to the southernmost corner of the property along Middlefield Road and shall”.

AMENDMENT PASSED: 5-2, Lythcott-Haims, Tanaka no

AMENDMENT INCORPORATED INTO THE MAIN MOTION

MOTION: Council Member Lythcott-Haims moved, seconded by Council Member Tanaka to adopt the draft ordinances amending the Planned Community Ordinance 2343 to rezone 2901-2905 Middlefield Road and 702 Ellsworth Place as prepared for the February 5, 2024 City Council meeting with the following amendments:

ACTION MINUTES

1. Require maximum 3-foot-tall cable rail fence within the sight visibility triangle area that maintains visibility through the sides of the sight triangle adjacent to Ellsworth Place and Middlefield Road, and;
2. Remove signage that limits the size of delivery trucks on Ellsworth Place, and;
3. Restore the sight triangle specified in the December 11, 2023 ordinance, to “extend to the southernmost corner of the property along Middlefield Road and shall”.

MOTION PASSED: 6-1, Kou no

8. Approval of the 2024 City Council Priority Objectives and Finance Committee and Policy & Services Committee Workplans

NO ACTION - ITEM CONTINUED TO MARCH 11, 2024 CITY COUNCIL MEETING

Adjournment: The meeting was adjourned at 10:27 P.M.

ACTION MINUTES

ATTEST:

DocuSigned by:
Maheshwari Rk Yun
8691CE5898F6400...

City Clerk

APPROVED:

DocuSigned by:
Greer Stone
174753172A9C49D...

Mayor

NOTE: Action minutes are prepared in accordance with Palo Alto Municipal Code (PAMC) 2.04.160(a) and (b). Summary minutes (sense) are prepared in accordance with PAMC Section 2.04.160(c). Beginning in January 2018, in accordance with [Ordinance No. 5423](#), the City Council found action minutes and the video/audio recordings of Council proceedings to be the official records of both Council and committee proceedings. These recordings are available on the City's website.

Certificate Of Completion

Envelope Id: F6CC46C8CBD14068BC6C23497CC81D80	Status: Completed
Subject: DocuSign: Council Minutes - March 4	
Source Envelope:	
Document Pages: 4	Signatures: 2
Certificate Pages: 2	Initials: 0
AutoNav: Enabled	
Envelope Stamping: Enabled	Envelope Originator:
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	Vinhloc Nguyen
	250 Hamilton Ave
	Palo Alto , CA 94301
	Vinhloc.Nguyen@CityofPaloAlto.org
	IP Address: 199.33.32.254

Record Tracking

Status: Original	Holder: Vinhloc Nguyen	Location: DocuSign
3/20/2024 8:58:36 AM	Vinhloc.Nguyen@CityofPaloAlto.org	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: City of Palo Alto	Location: DocuSign

Signer Events

Signer Events	Signature	Timestamp
Greer Stone	DocuSigned by: Greer Stone 174753172A9C49D...	Sent: 3/20/2024 9:00:15 AM
greer.stone@cityofpaloalto.org		Viewed: 3/20/2024 9:08:03 AM
Vice Mayor		Signed: 3/20/2024 9:08:12 AM
Security Level: Email, Account Authentication (None)	Signature Adoption: Pre-selected Style Using IP Address: 208.185.159.236	

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Mahealani Ah Yun	DocuSigned by: Mahealani Ah Yun 8691CE5898F6400...	Sent: 3/20/2024 9:08:13 AM
Mahealani.AhYun@CityofPaloAlto.org		Viewed: 3/23/2024 10:20:34 AM
City Clerk		Signed: 3/23/2024 10:23:25 AM
Security Level: Email, Account Authentication (None)	Signature Adoption: Pre-selected Style Using IP Address: 199.33.32.254	

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	3/20/2024 9:00:15 AM

Envelope Summary Events	Status	Timestamps
Certified Delivered	Security Checked	3/23/2024 10:20:34 AM
Signing Complete	Security Checked	3/23/2024 10:23:25 AM
Completed	Security Checked	3/23/2024 10:23:25 AM
Payment Events	Status	Timestamps