



CITY COUNCIL ACTION MINUTES

Special Meeting
May 1, 2023

The City Council of the City of Palo Alto met on this date in the Council Chambers and by virtual teleconference at 5:00 P.M.

Present In Person: Burt, Kou, Lauing, Lythcott-Haims, Stone, Tanaka, Veenker

Present Remotely: None

Absent: None

Special Orders of the Day

1. Proclamation of May 2023 as Affordable Housing Month
2. Appointment of Applicants for Board and Commission Openings on the Human Relations Commission and Parks and Recreation Commission

First round of voting for Human Relations Commission two (2) full terms ending 3/31/2026

Katie Causey: Stone, Kou, Lauing, Veenker, Burt, Lythcott-Haims

Miles Goodman: Veenker, Lythcott-Haims

Mary Kate Stimmler: Tanaka

Amy Hsieh: Stone, Tanaka, Kou, Lauing

Daryl Savage: Burt

- **Candidate Katie Causey receiving 6 votes is appointed to a full-term expiring March 31, 2026.**
- **Candidate Amy Hsieh receiving 4 votes is appointed to a full-term expiring March 31, 2026.**

First round of voting for Parks and Recreation Commission four (4) full terms ending 3/31/2026

Amanda Brown: Stone, Tanaka, Kou, Lauing, Burt, Lythcott-Haims, Veenker

Bing Wei: Tanaka, Kou, Burt

Nanci Howe: Lythcott-Haims

Yudy Deng: Stone, Tanaka

Jeff LaMere: Veenker

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Laura Granka: Tanaka, Lauing, Burt

Adriana Flores-Ragade:

Shani Kleinhaus: Stone, Kou, Lauing, Veenker

Sierra Peterson: Lythcott-Haims

Joy Oche: Stone, Kou, Lauing, Veenker, Burt, Lythcott-Haims

- **Candidate Amanda Brown receiving 7 votes is appointed to a full-term expiring March 31, 2026.**
- **Candidate Shani Kleinhaus receiving 4 votes is appointed to a full-term expiring March 31, 2026**
- **Candidate Joy Oche receiving 6 votes is appointed to a full-term expiring March 31, 2026.**

No other Candidate received four votes required to be appointed to the full-term expiring March 31, 2026. A second round of voting was required for the final opening.

Second round of voting for Parks and Recreation Commission one (1) full term ending 3/31/2026

Bing Wei: Kou, Tanaka, Lythcott-Haims

Nanci Howe:

Yudy Deng: Stone, Veenker

Jeff LaMere:

Laura Granka: Burt, Lauing

Adriana Flores-Ragade:

Sierra Peterson:

No other Candidate received a majority of votes required to be appointed to the full-term expiring March 31, 2026. A third round of voting is required for the final opening.

First round of voting for Human Relations Commission two (2) terms ending 3/31/2024 per ordinance 5583

- Miles Goodman: Stone, Veenker, Tanaka, Lythcott-Haims
- **Mary Kate Stimmler: Kou, Burt, Tanaka, Lythcott-Haims, Lauing**
- **Daryl Savage: Kou, Stone, Veenker, Burt, Lauing**

Candidates Daryl Savage and Mary Kate Stimmler receiving 5 votes is appointed to a partial-term expiring March 31, 2024.

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Third round of voting for Parks and Recreation Commission one (1) full term ending 3/31/2026

Bing Wei: Burt, Kou, Tanaka, Lythcott-Haims

Yudy Deng: Stone, Lauing, Veenker

Laura Granka:

Candidate Bing Wei receiving 4 votes is appointed to the Parks and Recreation Commission full-term expiring March 31, 2026.

Closed Session

3. Review and Acceptance of Auditor's Office Cybersecurity Assessment Authority: Govt Code section 54957(a) – Threat to Public Services or Facilities Consultation with: City Auditor Adriane D. McCoy, City Manager Ed Shikada, and Information Technology Director Darren Numoto

MOTION: Mayor Kou moved, seconded by Council Member Burt to go into Closed Session.

MOTION PASSED: 7-0

Council returned from Closed Session at 6:50 P.M.

Mayor Kou announced there were no announcements for the public.

Study Session

4. Fiscal Year 2024 Proposed Budget Study Session

Agenda Changes, Additions and Deletions

None

Public Comment

Consent Calendar

Council Member Tanaka registered a no vote on Agenda Item Numbers 8, 9.

ACTION MINUTES

MOTION: Council Member Kou moved, seconded by Council Member Burt to approve Agenda Item Numbers 5-9

5. Approval of Minutes from April 17, 2023 Meeting
6. SECOND READING: Adoption of a Park Improvement **Ordinance 5487** for Renovations and New Amenities at Rinconada Park (FIRST READING: January 13, 2020 PASSED 7-0)
7. Rental Residential Vacancy Rate Determination for Three Plus Dwelling Units for 2022
8. Approval of Amendment Number 4 to Contract Number C20176363 with Magellan for; 1) Program Management, Network Operations, and Technical Support for Fiber-to-the-Premises to; 2) Increase Compensation by \$2,770,960 for a New Total Not to Exceed Amount of \$5,685,291; 3) Extend the Contract Term by 31 months through December 31, 2025; and 4) Approval of a Budget Amendment in the Fiber Optics Fund
9. Approval of Professional Services Contract Amendment Number 3 with Smart Energy Systems, Inc (\$18165157) to add \$684,023 for a New Total Not-to-Exceed Amount of \$1,030,146; and to Extend the Contract Term for Three Years for the Utilities MyCPAU

MOTION PASSES ITEMS 5-7: 7-0

MOTION PASSES ITEMS 8, 9: 6-1, Tanaka no

City Manager Comments

Action Items

10. Adoption of the Community Development Block Grant (CDBG) FY2023-24 Annual Action Plan and the Adoption of a Resolution Approving Use of CDBG Funds for FY 2023-24

MOTION: Council Member Stone moved, seconded by Council Member Lythcott-Haims to:

1. Adopt the draft Fiscal Year 2023-2024 Annual Action Plan (Attachment A) and the associated resolution (Attachment B) allocating Community Development Block Grant (CDBG) funding for Fiscal Year 2023-24;
2. Authorize the City Manager to execute the Fiscal Year 2023-24 CDBG application to fund the Fiscal Year 2023-24 Annual Action Plan and any other necessary documents

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concerning the application, and to otherwise bind the City with respect to the applications and commitment of funds; and

3. Authorize staff to submit the Fiscal Year 2023-24 Annual Action Plan (Attachment A) to U.S. Department of Housing and Urban Development (HUD) by the May 15, 2023, deadline.

MOTION PASSED: 7-0

11. PUBLIC HEARING / QUASI-JUDICIAL. 2147 Yale Street [22PLN-00374]: Recommendation on Applicant's Request for a Preliminary Parcel Map with Exceptions to Divide an Existing 5,770 Square Foot Parcel Into two Approximately 2,885 Square Foot lots, smaller than the minimum allowed by the Zoning Code. No changes are proposed to the existing residences. Environmental Assessment: Exempt per CEQA 15301. Zoning District: RND (NP) Two Unit Multiple-Family Residential District, Neighborhood Preservation Overlay.

MOTION: Council Member Tanaka moved, seconded by Council Member Lythcott-Haims to approve the item and direct staff to add a condition of approval that any further development or alterations to the property would be prohibited.

SUBSTITUTE MOTION: Vice Mayor Stone moved, seconded by Council Member Lauing to accept the staff and PTC recommendation to deny the project.

MOTION PASSED: 5-1, Tanaka no, Kou Recused

Council Member Questions, Comments and Announcements

Adjournment: The meeting was adjourned at 10:38 P.M.

ATTEST:

DocuSigned by:
Lesley Milton
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City Clerk

APPROVED:

DocuSigned by:
Lydia Kou
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Mayor

ACTION MINUTES

NOTE: Action minutes are prepared in accordance with Palo Alto Municipal Code (PAMC) 2.04.160(a) and (b). Summary minutes (sense) are prepared in accordance with PAMC Section 2.04.160(c). Beginning in January 2018, in accordance with [Ordinance No. 5423](#), the City Council found action minutes and the video/audio recordings of Council proceedings to be the official records of both Council and committee proceedings. These recordings are available on the City's website.

Certificate Of Completion

Envelope Id: QB8908SH9272SJSU0389JSUSHEN8929

Status: Completed

Subject: DocuSign: Action Minutes

Source Envelope:

Document Pages: 9

Signatures: 4

Envelope Originator:

Certificate Pages: 2

Initials: 0

Vinhloc Nguyen

AutoNav: Enabled

250 Hamilton Ave

Envelopeld Stamping: Enabled

Palo Alto , CA 94301

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Vinhloc.Nguyen@CityofPaloAlto.org

IP Address: 199.33.32.254

Record Tracking

Status: Original

Holder: Vinhloc Nguyen

Location: DocuSign

5/2/2023 3:24:41 PM

Vinhloc.Nguyen@CityofPaloAlto.org

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: City of Palo Alto

Location: DocuSign

Signer Events

Lydia Kou

Lydia.kou@cityofpaloalto.org

Council Member

Security Level: Email, Account Authentication
(None)**Signature**

DocuSigned by:


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Signature Adoption: Pre-selected Style

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Timestamp

Sent: 5/2/2023 3:24:41 PM

Viewed: 5/3/2023 9:23:27 AM

Signed: 5/3/2023 9:25:36 AM

Electronic Record and Signature Disclosure:

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Lesley Milton

Lesley.Milton@CityofPaloAlto.org

City Clerk

City of Palo Alto

Security Level: Email, Account Authentication
(None)

DocuSigned by:


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Signature Adoption: Pre-selected Style

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Sent: 5/3/2023 9:25:37 AM

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Signed: 5/4/2023 11:24:12 AM

Electronic Record and Signature Disclosure:

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In Person Signer Events**Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp****Certified Delivery Events****Status****Timestamp****Carbon Copy Events****Status****Timestamp****Witness Events****Signature****Timestamp****Notary Events****Signature****Timestamp****Envelope Summary Events****Status****Timestamps**

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| Envelope Summary Events | Status | Timestamps |
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| Certified Delivered | Security Checked | 5/4/2023 9:27:03 AM |
| Signing Complete | Security Checked | 5/4/2023 9:27:19 AM |
| Completed | Security Checked | 5/4/2023 9:27:19 AM |
| Payment Events | Status | Timestamps |