



CITY COUNCIL ACTION MINUTES

Special Meeting
Monday, March 27, 2023

CALL TO ORDER

The City Council of the City of Palo Alto met on this date in the Council Chambers and by virtual teleconference at 5:00 P.M.

Present In Person: Burt, Lauing, Lythcott-Haims, Stone, Tanaka, Veenker

Present Remotely: Kou

Absent: None

SPECIAL ORDERS OF THE DAY

1. Proclamation for Cesar Chavez and Dolores Huerta Day 2023

ACTION: None

2. Education and Sharing Day

ACTION: None

STUDY SESSION

3. Review and Provide Feedback on a Term Sheet with Pets in Need for Operation of the Palo Alto Animal Shelter; CEQA status – not a project.

ACTION: None

AGENDA CHANGES, ADDITIONS AND DELETIONS

PUBLIC COMMENT

CONSENT CALENDAR

Council Member Tanaka registered a no vote on Agenda Item Numbers 7-8.

ACTION MINUTES

MOTION: Vice Mayor Stone moved, seconded by Council Member Burt to approve Agenda Item Numbers 4-8.

MOTION PASSED 4, 5, 6: 7-0

MOTION PASSED 7, 8: 6-1, Tanaka no

4. Approval of Minutes from March 13, 2023 Meeting
5. Adopt an Ordinance to Expand the Human Relations Commission (HRC) from Five to Seven Members; CEQA status – not a project
6. Consent of the Macias, Gini & O’Connell’s Single Audit Report for the Fiscal Year Ended June 30, 2022 Consent Questions
7. Approval of Amendment No. 1 with FolgerGraphics, Inc. to increase the Not-to-Exceed Amount by \$235,200 for Professional Printing and Distribution Services of the Enjoy Activity Guide for an Additional Three Years; CEQA Status – not a project. Consent Questions
8. Approval of Contract Amendment Number One (1) with Team Sheep, Inc., Authorizing One-Time Payment not-to-exceed \$85,000 for Salaries Associated with the Rinconada Pool 45-day Closure for Replastering; CEQA status – not a project Consent Questions

CITY MANAGER COMMENTS

ACTION ITEMS

9. Approval of a Purchase Order with Interstate Truck Center in an Amount Not to Exceed \$297,244 for the Purchase of Two 2023 International CV Chipper Body Trucks, utilizing a Cooperative Purchase Agreement, Funded by Capital Improvement Program Project VR-23000

MOTION: Council Member Burt moved, seconded by Council Member Lythcott-Haims to approve and authorize the City Manager or their designee to execute a purchase order with Interstate Truck Center LLC dba Valley Peterbilt in the amount of \$270,244 and an approximate 10% contingency in the amount of \$27,000 for potential price increases, for a total not to exceed amount of \$297,244 for the purchase of two (2) 2023 International CV515 trucks with chipper bodies, utilizing a cooperative purchase agreement via Sourcewell, a cooperative purchasing agency serving government and not-for-profit organizations.

MOTION PASSED: 6-1, Tanaka no

ACTION MINUTES

11. Provide Direction on Permanent Parklet Program Regulations and Proposed Ordinance and Approval of Budget Amendments in the General Fund, CEQA status – categorically exempt (15301 and 15304(e)). (Continued from March 13, 2023)

MOTION SPLIT FOR THE PURPOSE OF VOTING

MOTION: Council Member Burt moved, seconded by Council Member Lauing to

3. Parklets with structures are not allowed to extend beyond the establishment leasing the parklet, non-structures are allowed without a letter of consent. If a tenant wishes to permit the space, after 90 days they are able to obtain the rights to that space.

MOTION PASSED: 4-3, Tanaka, Kou, Veenker no

MOTION: Council Member Burt moved, seconded by Council Member Lauing to

5. The size of the covered parklets be limited to 350 square feet in total, but can have up to two provided they are limited in location to the tenant's street frontage;

MOTION PASSED: 5-2, Kou, Tanaka no

MOTION: Council Member Burt moved, seconded by Council Member Lauing to

8. Amend the Fiscal year 2023 Budget Appropriation for the General Fund
 - a. Increasing the public works expenditure for contract services by \$85K
 - b. Decrease the Budget Stabilization Reserve by \$85

MOTION PASSED: 7-0

MOTION: Council Member Burt moved, seconded by Council Member Lauing to

1. Direct staff to return with incentives that will encourage the use of electric heating.
2. Direct staff to return with proposals on greater safety from vehicles including k rail, concrete barrier or equivalent standard on leading edge corners
4. Direct staff to come back with fee recommendations on the "low end" of fees
6. That there be a system for the responsibility for cleaning by the establishment, and staff devise a notification system for meeting standards
7. Existing parklets in front of adjacent buildings can retain their structures until these new regulations apply

MOTION PASSED: 6-1, Kou no

ACTION MINUTES

10. Approval of and Direction on a Residential Natural Gas Rebate Program Funded by the City's General Fund at a Total Cost of up to \$1,771,586 to Mitigate Extraordinarily High January 2023 Natural Gas Costs, Approval of a Budget Amendment in the General Fund, and an Update on Green v. City of Palo Alto

MOTION: Council Member Lythcott-Haims moved, seconded by Council Member Tanaka to

- A. Approve a residential natural gas rebate program to mitigate extraordinary high January 2023 natural gas bills in a tiered structure proposed by staff known as alternative gas rebate with additional contributions for members in the rate assistance program and customers in arrears not to exceed 20% of the total January gas bill

Jan. 2023 Gas Residential Bill Range	% of Total Residential Gas Customers	# of Residential Gas Customers	Flat Amt	Cost
Greater than \$800	9.8%	2,150	\$ 100.00	\$ 215,000
\$400 to \$800	33.8%	7,414	\$ 85.00	\$ 630,190
Less than \$400	56.4%	12,367	\$ 70.00	\$ 865,690
Subtotal	100.0%	21,931		\$ 1,710,880
Rate Assistance Program		462	\$ 50.00	\$ 23,100
Arrearage > 180 days		747	\$ 50.00	\$ 37,350
Winter Rebate Application		500	\$ 50.00	\$ 25,000
Subtotal		1,709		\$ 85,450
		Total Gas Rebate		\$ 1,796,330

- B. Amend the Fiscal Year 2023 Budget Appropriation
- a. In the General Fund by:
- i. Increasing the Transfer to the Gas Fund by \$1,796,330
 - ii. Decreasing the Budget Stabilization Reserve by \$1,796,330
- b. In the Gas Fund by:
- i. Increasing the Transfer from the General Fund by \$1,796,330
 - ii. Decreasing Residential Gas Retail Revenue by \$1,796,330

MOTION PASSED: 7-0

COUNCIL MEMBER QUESTIONS, COMMENTS, ANNOUNCEMENTS


ADJOURNMENT The meeting was adjourned at 12:05 AM.

ATTEST:

DocuSigned by:

 City Clerk

APPROVED:

DocuSigned by:

 Mayor

ACTION MINUTES

NOTE: Action minutes are prepared in accordance with Palo Alto Municipal Code (PAMC) 2.04.160(a) and (b). Summary minutes (sense) are prepared in accordance with PAMC Section 2.04.160(c). Beginning in January 2018, in accordance with Ordinance No. 5423, the City Council found action minutes and the video/audio recordings of Council proceedings to be the official records of both Council and committee proceedings. These recordings are available on the City's website.



CITY COUNCIL ACTION MINUTES

**Special Meeting
Friday, March 31, 2023**

CALL TO ORDER

The City Council of the City of Palo Alto met on this date in the Council Chambers and by virtual teleconference at 4:00 P.M.

Present In Person: Burt, Kou, Lauing, Lythcott-Haims, Stone arrived 4:39 pm, Veenker

Present Remotely: None

Absent: Tanaka

AGENDA CHANGES, ADDITIONS AND DELETIONS

None.

PUBLIC COMMENT

None.

ACTION ITEMS

1. Interview and Consider Appointment for Openings on the Utilities Advisory Committee, Planning and Transportation Commission and Historic Resources Board

The Council interviewed the following candidates:

Planning & Transportation Commission

George Lu
Scott O'Neil
Allen Akin
Cari Templeton (Incumbent)
Arthur Keller
Alex Comsa

ACTION MINUTES

Forest Olaf Peterson

Historic Resources Board

Samantha Joy Rodman

Christian Pease (Incumbent)

Alisa Eagleston-Cieslewicz (Incumbent)

Utilities Advisory Commission

Jason Titus

Max Rayner

Robert Phillips

Benjamin Piiru

Greg Hood

Chris Tucher

Meagan Mauter

Claude Ezran

Siyi Zhang

Greg Scharff (Incumbent)

Rachel Croft

Natalie Geise

Bob Wenzlau

ADJOURNMENT The meeting was adjourned at 8:15 p.m.

ATTEST:

DocuSigned by:
Lesley Milton
E56491CF3DB34FA...
City Clerk

APPROVED:

DocuSigned by:
Lydia Kou
5BE1B1635F4F4B6...
Mayor

NOTE: Action minutes are prepared in accordance with Palo Alto Municipal Code (PAMC) 2.04.160(a) and (b). Summary minutes (sense) are prepared in accordance with PAMC Section 2.04.160(c). Beginning in January 2018, in accordance with [Ordinance No. 5423](#), the City Council found action minutes and the video/audio recordings of Council proceedings to be the official records of both Council and committee proceedings. These recordings are available on the City's website.



CITY COUNCIL ACTION MINUTES

Special Meeting
Monday, April 03, 2023

CALL TO ORDER

The City Council of the City of Palo Alto met on this date in the Council Chambers and by virtual teleconference at 5:00 P.M.

Present In Person: Burt, Kou, Lauing, Lythcott-Haims, Stone, Tanaka, Veenker
Present Remotely: None
Absent: None

SPECIAL ORDERS OF THE DAY

1. Appointment of Applicants for Board and Commission Openings on the Utilities Advisory Committee, the Planning and Transportation Commission and the Historic Resources Board

MOTION: Council Member Burt moved, seconded by Mayor Kou to proceed as presented to vote first for full term, then a subsequent vote for unexpired terms.

SUBSTITUTE MOTION: Veenker/Lythcott-Haims to vote for all positions in the first round, with the top vote getters getting the full terms, and the candidate with the next number of votes getting the unexpired terms. If there are ties, then a second round of voting will commence.

MOTION FAILED: 3-4, Lauing, Kou, Burt, Stone no

ORIGINAL MOTION: Council Member Burt moved, seconded by Mayor Kou to proceed as presented to vote first for full term, then a subsequent vote for unexpired terms.

MOTION PASSED: 5-2, Lythcott-Haims, Tanaka no

Historic Resources Board

First Round of Voting for Three (3) vacancies on the Historic Resources Board ending March 31, 2026

ACTION MINUTES

Samantha Joy Rodman: Burt, Kou, Lauing, Lythcott-Haims, Stone, Tanaka, Veenker

Christian Pease: Burt, Kou, Lauing, Lythcott-Haims, Stone, Tanaka, Veenker

Alisa Eagleston-Cieslewic: Burt, Kou, Lauing, Lythcott-Haims, Stone, Tanaka, Veenker

Candidate Samantha Joy Rodman receiving 7 votes is appointed to a full-term expiring March 31, 2026.

Candidate Christian Pease receiving 7 votes is appointed to a full-term expiring March 31, 2026.

Candidate Alisa Eagleston-Cieslewic receiving 7 votes is appointed to a full-term expiring March 31, 2026.

Planning and Transportation Commission

First Round of Voting for Two (2) full terms ending March 31, 2027 on the Planning and Transportation Commission

George Lu: Lythcott-Haims

Scott O'Neil: Tanaka

Allen Akin: Kou, Burt, Stone, Lauing

Cari Templeton: Burt, Lythcott-Haims, Stone, Lauing, Veenker

Arthur Keller: Kou

Alex Comsa: Tanaka

Forest Olaf Peterson: Veenker

Candidate Allen Akin receiving 4 votes is appointed to a full-term expiring March 31, 2027.

Candidate Cari Templeton receiving 5 votes is appointed to a full-term expiring March 31, 2027.

Utilities Advisory Commission

First Round of Voting for Three (3) full terms ending March 31, 2026 on the Utilities Advisory Commission

Jason Titus: Burt, Veenker

Max Rayner: Tanaka

Robert Phillips: Burt, Kou, Lauing,

Benjamin Piiru:

Greg Hood:

ACTION MINUTES

Chris Tucher: Tanaka

Meagan Mauter: Burt, Kou, Lauing, Lythcott-Haims, Veenker

Claude Ezran: Kou

Siyi Zhang: Lythcott-Haims, Stone

Greg Scharff: Lauing, Stone, Tanaka

Rachel Croft: Stone

Natalie Geise: Lythcott-Haims, Veenker

Bob Wenzlau:

Candidate Megan Mauter receiving 5 votes is appointed to a full-term expiring March 31, 2026.

No other Candidate received four votes required to be appointed to the full-term expiring March 31, 2026. A second round of voting is required.

Planning and Transportation Commission

First Round of Voting for One (1) unexpired term ending March 31, 2025 on the Planning and Transportation Commission

George Lu: Burt, Lythcott-Haims, Tanaka

Scott O'Neil:

Arthur Keller: Kou, Lauing, Stone

Alex Comsa:

Forest Olaf Peterson: Veenker

No Candidate received four votes required to be appointed to the un-expired term expiring March 31, 2025. A second round of voting is required.

Utilities Advisory Commission

Second Round of Voting for two (2) full terms ending March 31, 2026 on the Utilities Advisory Commission

Jason Titus: Burt, Veenker

Max Rayner: Tanaka

Robert Phillips: Stone, Burt, Kou, Lauing

Benjamin Piiru:

Greg Hood:

Chris Tucher:

Claude Ezran:

Siyi Zhang: Lythcott-Haims, Tanaka

Greg Scharff: Stone, Kou, Lauing

ACTION MINUTES

Rachel Croft:

Natalie Geise: Lythcott-Haims, Veenker

Bob Wenzlau:

Candidate Robert Phillips receiving 4 votes is appointed to a full-term expiring March 31, 2026.

No other Candidate received four votes required to be appointed to the full-term expiring March 31, 2026. A third round of voting is required.

Planning and Transportation Commission

Second Round of Voting for One (1) unexpired term ending March 31, 2025 on the Planning and Transportation Commission

George Lu: Burt, Tanaka, Lythcott-Haims, Veenker

Scott O'Neil:

Arthur Keller: Stone, Lauing, Kou

Alex Comsa:

Forest Olaf Peterson:

Candidate George Lu receiving 4 votes is appointed to an unexpired term ending March 31, 2025.

Utilities Advisory Commission

Third Round of Voting for one final full-term ending March 31, 2026 on the Utilities Advisory Commission

Jason Titus: Burt

Max Rayner:

Robert Phillips:

Benjamin Piiru:

Greg Hood:

Chris Tucher:

Claude Ezran: Kou

Siyi Zhang:

Greg Scharff: Stone, Tanaka, Lauing

Rachel Croft:

Natalie Geise: Lythcott-Haims, Veenker

Bob Wenzlau:

No Candidate received four votes required to be appointed to the full-term expiring March 31, 2026. A fourth round of voting is required.

ACTION MINUTES

The Council directed the elimination of candidates without votes.

Utilities Advisory Commission

Fourth Round of Voting for one final full-term ending March 31, 2026 on the Utilities Advisory Commission

Jason Titus: Burt

Claude Ezran:

Greg Scharff: Kou, Lauing, Stone, Tanaka,

Natalie Geise: Veenker, Lythcott Haims

Candidate Greg Scharff receiving 4 votes is appointed to a full-term expiring March 31, 2026.

Utilities Advisory Commission

First Round of Voting for One (1) unexpired term ending March 31, 2025 on the Utilities Advisory Commission

Jason Titus: Lythcott-Haims, Burt

Max Rayner: Tanaka

Robert Phillips:

Benjamin Piiru:

Greg Hood:

Chris Tucher:

Meagan Mauter:

Claude Ezran: Kou

Siyi Zhang:

Greg Scharff:

Rachel Croft: Lauing, Stone

Natalie Geise: Veenker

Bob Wenzlau:

No Candidate received four votes required to be appointed to the un-expired term expiring March 31, 2025. A second round of voting is required.

Utilities Advisory Commission

Second Round of Voting for One (1) unexpired term ending March 31, 2025 on the Utilities Advisory Commission

Jason Titus:

Max Rayner: Tanaka

Claude Ezran: Kou

Rachel Croft: Veenker, Stone, Lythcott-Haims, Lauing, Burt

ACTION MINUTES

Natalie Geise:

Candidate Rachael Croft receiving 5 votes is appointed to an unexpired term ending March 31, 2025.

2. Introduction of Representatives from the North County TRUST (Trusted Response Urgent Support Team) alternative mental health response program

AGENDA CHANGES, ADDITIONS AND DELETIONS

PUBLIC COMMENT

CONSENT CALENDAR

Council Member Tanaka registered a no vote on Agenda Item Number 10.

MOTION: Mayor Kou moved, seconded by Council Member Burt to approve Consent Agenda Item Numbers 3-10.

MOTION PASSED ITEMS 3-9: 7-0

MOTION PASSED ITEM 10: 6-1, Tanaka no

3. Approval of Minutes from March 20, 2023 Meeting

4. The Utilities Advisory Commission and Staff Recommend Council Adoption of Amended Utilities Rules and Regulations, to Incorporate AMI Changes and Other Updates; CEQA review – exempt (CEQA Guidelines section 15273) **Adopted Resolution 10096**

5. Approval of the Utilities Department's 2023 Legislative Guidelines

6. 2850 West Bayshore [22PLN-00364]: Approval of Final Map for a single-lot subdivision for condominium purposes for 48 attached townhome condominiums. Environmental Assessment: Exempt per CEQA Guidelines Section 15332. Zoning District: ROLM (Research, Office, and Manufacturing).

7. Approval of Fourth Amendment to Santa Clara Valley Urban Runoff Pollution Prevention Program Memorandum of Agreement

ACTION MINUTES

8. Adopt a **Resolution 10097** Expressing Concern for Public Safety and Urging State and Federal Action on Firearms in Sensitive Places.

9. Acceptance of \$2,000,000 from the Consolidated Appropriation Act, 2022, Awarded by the Department of Health and Human Services Substance Abuse and Mental Health Services Administration (SAMHSA) for Assistance Related to North County TRUST (Trusted Response Urgent Support Team), an Alternative Response Pilot Program; Approval of a Contract with Momentum for Health for Assistance Related to North County TRUST with a Total Contract Amount Not to Exceed \$1,931,706; and Approval of the Related Budget Amendment in the General Fund. CEQA status – not a project. Public Comments

10. Approve Amendment of Seven On-call Consulting Contracts to Increase the Not to Exceed to \$3 Million Through June 2024 to Provide Expertise for Long Range Planning Projects, Application Processing, Historic and Environmental Review in the Department of Planning & Development Services, With all Work Subject to Assigned Task Order and Availability of Funds; Environmental Assessment: Exempt in Accordance with CEQA Guidelines Section 15061(b)(3).

CITY MANAGER COMMENTS

ACTION ITEMS

11. Approval of the following: 1) Contract with Flock Safety (S23187316) for Automated License Plate Recognition (ALPR) Implementation for a three-year term in an amount not to exceed \$174,400; 2) ALPR Surveillance Use Policy; and 3) Budget amendment in the Supplemental Law Enforcement Services fund;

MOTION: Council Member Tanaka moved, seconded by Mayor Kou to:

- A. Approve a 3 years contract with flock Safety to implement fixed ALPR technology, in an amount not to exceed \$174,400
- B. Approve the use of Fixed ALPR technology to deter and investigate criminal activity
- C. Approve the fixed ALPR Surveillance use policy
- D. Amend the Fiscal Year 2023 Budget Appropriation for the Supplemental Law Enforcement Services Fund (SLESF) by
 - a. Increasing SLESF Contract Services expense appropriation by \$61,900, and
 - b. Decreasing the ending fund balance by \$61,900.
- E. Staff to return to Council one year after implementation for review and determination for continuation
- F. Refer to Policy and Services discussion if the program should also be reviewed by City Auditor, IPA or other party

ACTION MINUTES

- G. Limit the access to sworn officers, dispatchers and comparable positions

MOTION PASSED: 7-0

12. Parks and Recreation Commission Recommend Adoption of a Park Dedication Ordinance to Dedicate the 10-acre Measure E site as Parkland. CEQA status – not a project. Public Comments

MOTION: Council Member Burt moved, seconded by Council Member Lythcott-Haims to City Council to

- A. Direct staff to return with analysis on scope and timeframe to evaluate other environmental technology and facilities on a portion of the Measure E site and/or other lands.
- B. Direct staff to return to Council with a proposal to evaluate a minimum buffer size to support a wildlife corridor connecting Renzel Marsh to the Baylands Harbor marsh through the Measure E site.

MOTION PASSED 6-1, Kou no

13. Update, Discussion, and Potential Direction regarding State and Federal Legislation

ACTION: None taken

COUNCIL MEMBER QUESTIONS, COMMENTS, ANNOUNCEMENTS

ADJOURNMENT The meeting was adjourned at 11:22 P.M.

ATTEST:

DocuSigned by:
Lesley Milton
E56491CF3DB34FA...
City Clerk

APPROVED:

DocuSigned by:
Lydia Kou
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Mayor

NOTE: Action minutes are prepared in accordance with Palo Alto Municipal Code (PAMC) 2.04.160(a) and (b). Summary minutes (sense) are prepared in accordance with PAMC Section 2.04.160(c). Beginning in January 2018, in accordance with [Ordinance No. 5423](#), the City Council found action minutes and the video/audio recordings of Council proceedings to

ACTION MINUTES

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Signer Events**Signature****Timestamp**

Lydia Kou

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Council Member

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Lesley Milton

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City Clerk

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City of Palo Alto

Security Level: Email, Account Authentication (None)

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Completed	Security Checked	4/18/2023 2:02:07 PM
Payment Events	Status	Timestamps