



CITY OF PALO ALTO CITY COUNCIL ACTION MINUTES

Special Meeting
March 23, 2020

The City Council of the City of Palo Alto met on this date in the Council Chambers at 5:06 P.M.

Present: DuBois, Fine

Participating Remotely: Cormack, Filseth, Kniss, Kou, Tanaka

Absent:

Action Item

- A. Update and Discussion of the COVID-19 Health Emergency and the City's Response – Verbal Report, No Written Staff Report.
- 1. Consideration of Analysis, Public Outreach, and Refined Polling and Further Direction on a Potential Local Business Tax Ballot Measure for 2020 Election and Potential Changes to the Business Registry and Business Improvement District Programs.

MOTION: Council Member Tanaka moved, seconded by Council Member Kniss to:

- A. In response to the current public health emergency, discontinue work on the development of a local business tax measure for the November 2020 election;
- B. Focus Staff work over the coming year on revisions to the city's existing business registry certificate program with the specific goals of:
 - i. Streamlining the process to register;
 - ii. Ensuring all businesses are registered, improving the completeness of the registry and reliability of the data; and
- C. Direct Staff to return with a Railroad Grade Separation workplan that extends the target date for selection of preferred alternatives.

INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER to add to the Motion, "Consider waiving the business registration fee". (New Part B. iii)

ACTION MINUTES

INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER to add to the Motion, "Direct Staff to look at how we can stimulate/support the businesses in Palo Alto". (New Part D)

MOTION AS AMENDED RESTATED: Council Member Tanaka moved, seconded by Council Member Kniss to:

- A. In response to the current public health emergency, discontinue work on the development of a local business tax measure for the November 2020 election;
- B. Focus Staff work over the coming year on revisions to the city's existing business registry certificate program with the specific goals of:
 - i. Streamlining the process to register;
 - ii. Ensuring all businesses are registered, improving the completeness of the registry and reliability of the data;
 - iii. Consider waiving the business registration fee;
- C. Direct Staff to return with a Railroad Grade Separation workplan that extends the target date for selection of preferred alternatives; and
- D. Direct Staff to look at how we can stimulate/support the businesses in Palo Alto.

MOTION AS AMENDED PASSED: 7-0

Consent Calendar

Council Member Tanaka registered a no vote on Agenda Item Numbers 2, 5, and 5A.

MOTION: Vice Mayor DuBois moved, seconded by Mayor Fine to approve Agenda Item Numbers 2-5A.

- 2. Approval of Contract Number C20176367 With Serco, Inc. for Three Years in an Amount Not-to-Exceed \$2,322,285 for Residential Preferential Parking (RPP) Enforcement Services.
- 3. Approval of Contract Number C20178071 With Oracle America, Inc. for Two-year Term for Software Program Technical Support Services in the Amount of \$262,986; and Authorize the City Manager to Authorize and Execute a Contract Amendment for up to a 10 Percent Contingency or in an Amount Not-to-Exceed \$26,298 in the Event

ACTION MINUTES

Additional Services are Required, for a Total Not-to-Exceed Amount of \$289,284.

4. Adoption of a Record of Land Use Action Approving a Change to the Local Historic Resources Inventory Classification for 526 Waverley Street From a Category 3 (Contributing Building) to a Category 2 (Major Building) Historic Resource. The Historic Resources Board Recommends Adoption of the Record of Land Use Action; Approval of This Historic Designation is Exempt From the California Environmental Quality Act (CEQA) in Accordance With Section 15301 of the CEQA Guidelines.
5. Approval of a \$360,000 Net Zero Budget Amendment in the General Fund for the Planning & Development Services Department's Cost Recovery Program for Private Development Studies.
- 5A. Direction to Staff on Preparation of the Fiscal Year 2021 Proposed Operating and Capital Budgets.

MOTION PASSED FOR AGENDA ITEM NUMBERS 2, 5, 5A: 6-1 Tanaka no

MOTION PASSED FOR AGENDA ITEM NUMBERS 3, 4: 7-0

Action Items

6. ~~Review of the 2020 Sustainability and Climate Action Plan (S/CAP) Update Process and Accept the 2020-2021 Sustainability Work Plan (STAFF REQUESTS THIS ITEM BE CONTINUED TO APRIL 13, 2020).~~
7. ~~Acceptance of the GreenWaste of Palo Alto Environmental Report; Authorization to Negotiate and Execute an Amendment to GreenWaste Contract Number C09124501 to Increase Compensation by up to \$950,000 to Process Mixed Paper Within the United States; and Approval of a Budget Amendment in the Refuse Fund (STAFF REQUESTS THIS ITEM BE CONTINUED TO AN UNKNOWN DATE).~~
8. Adoption of a Regular Ordinance and Urgency Ordinance 5492 Entitled, "Ordinance of the Council of the City of Palo Alto Establishing a Temporary Moratorium on Residential Tenant Evictions for Nonpayment of Rent Related to the COVID-19 State of Emergency;" and Discussion and Direction on Extending the Evictions Moratorium to Commercial Tenants.

ACTION MINUTES

Council Member Kniss announced she will not be participating in this Agenda Item due to owning rental property.

MOTION: Council Member Cormack moved, seconded by Vice Mayor DuBois to:

- A. Adopt the Urgency Ordinance of the Council of the City of Palo Alto Relating to a Temporary Moratorium on Residential Evictions for Nonpayment of Rent During the COVID-19 State of Emergency and Declaring the Ordinance to be an Emergency Measure to Take Effect Immediately Upon Adoption.
- B. Adopt the Ordinance Relating to a Temporary Moratorium on Residential Evictions for Nonpayment of Rent During the COVID-19 State of Emergency.
- C. Direct Staff to bring forward a similar moratorium to protect small businesses and nonprofit organizations.

MOTION PASSED: 6-0 Kniss recused

Adjournment: The meeting was adjourned at 7:56 P.M.