



**Government Of West Bengal**  
**Office Of The Divisional Fire Officer, Birbhum**  
**West Bengal Fire & Emergency Services**  
**Lalkhuti Para, Suri, Birbhum, Pin:- 731101**

Memo no.:IND/WB/FES/20172018/4361

Date: 31-01-2022

**From:**

**Divisional Fire Officer, Birbhum**  
**West Bengal Fire & Emergency Services**

**To: NAVA NALANDA H.S SCHOOL**  
**PASCHIM PALLY SANTINIKETAN 731235**

**Sub: Renewal of Fire Safety Certificate of existing G + 2 storied Educational building namely NAVA NALANDA H.S SCHOOL at Paschim Pally, Bolpur Sriniketan, Pin-731235**

This is in reference to your application no. 0125191221700001 dated 05-01-2022 regarding the Renewal of Fire Safety Certificate of existing G + 2 storied Educational building namely NAVA NALANDA H.S SCHOOL at Paschim Pally, Bolpur Sriniketan, Pin-731235

The performance of the Fire Fighting System as incorporated in the buildings were tested at random and found satisfactorily working condition. In view of the above this office is releasing the Renewal of Fire Safety Certificate for occupancy of the aforesaid building.

However to up-keep the Fire Safety Measure of the aforesaid building the following safety measures need to be incorporated / maintained.

**Recommendation:**

1. The Fire Safety audit to be conducted at three (03) months interval and to be recorded in the Fire Prevention maintenance register and also a copy of audit report shall have to be submitted at local Fire Station.
2. Fire pump and Detection system always to be kept in auto mode condition.
3. Driveway must be free of any type of obstruction for easy movement of Fire Appliances. No parking will be allowed on the Drive way.
4. The Interior finish decoration of buildings shall be made with low flame spread material confirming to the I.S. Specification.

- 5.To eliminate risk of Fire Hazards, Good House Keeping both for insides and outside of the buildings shall be strictly maintained.
- 6.Existing Electrical wiring of the whole buildings shall have to be carefully checked for any wear and tear in them, particularly lines above false ceiling & ducts.
- 7.A Fire control room including a closed circuit TV system shall have to be maintained which observe all the floors of the building.
- 8.The notice of Fire Fighting and Evacuation from the buildings shall be prepared and displayed at all vulnerable places of the Buildings.
- 9.The employees and security staff shall be conversant with installed fire fighting equipments of the buildings and to operate in the event of fire and testing.
- 10.Mock Fire practice and evacuation drill shall be performed periodically with participants of all the occupants of the buildings.
- 11.Transformer and switch gear shall be protected with automatic CO2 or DCP Fire extinguishers confirming I.S. specifications.
- 12.A trained Fireman shall be maintained round the clock for fire safety of the building.
- 13.First Aid fire fighting system shall be provided as per I.S. specifications.
- 14.Arrangement shall have to be made for regular checking, testing, and maintenance of all the Fire Fighting installation in the Buildings to keep them in perfectly good working condition at all the times.
- 15.If required the old electrical lines shall have to be replaced with new lines. The cables shall always be laid in M.S. conduit pipes continuously bonded to the earth.
- 16.Electrical Ducts shall have to be sealed vertically and horizontally in proper manner immediately.
- 17.Periodical flashing of water in the Hydrants pipe line shall be made to maintain the efficient working performance of above mentioned system.
- 18.This Renewal of Fire Safety Certificate is valid for 03 (Three) years and has to be renewed within stipulated period from the date of issuance of this letter, from the Director General, West Bengal Fire & Emergency Services regarding performance of all the Fire Safety arrangements and installations of the building.

Divisional Fire Officer, Birbhum  
West Bengal Fire & Emergency Services

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Signature valid

Digitally signed by PULACK  
SHARMA  
Date: 2022.01.31 18:07:32 IST

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