

## Jobcentre Plus help for recruiters

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### Recruitment advice and support

Contact the Employer Services Line for advice about recruiting for your business.

It will connect you to a local Employer Adviser who will work with you to fill your vacancies. Employer advisers can:

- give advice to help you write job descriptions
- help you speed up your recruitment process
- promote your vacancies in local job centres
- allow you to use Jobcentre Plus offices to carry out interviews, where an office is available
- invite you to local recruitment events to promote your vacancies
- help you connect with other businesses in your area
- work with you to plan your future recruitment campaigns

### Contact the Employer Services Line

You can contact the Employer Services Line using the [online enquiry form](#) or by phone.

Employer Services Line  
Telephone: 0800 169 0178  
Textphone: 0800 169 0172  
British Sign Language (BSL) [video relay service](#) if you're on a computer - find out how to [use the service on mobile or tablet](#)  
Monday to Friday, 9am to 5pm  
[Find out about call charges](#)

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## Contact Employer Services

Fill out your details and we will get back to you.

You can also [contact us by phone](#).

### Contact name

### Business name

### Business email address

### Phone number

### Postcode where your business is based

### Where are you recruiting?

Tell us if you are recruiting nationally in a number of locations or a single location. Please give the names of the towns or cities and postcodes if you know them.

### What recruitment advice do you need

- ☐ Current vacancies  
☐ Recruitment events and job fairs  
☐ Work experience  
☐ Other

### If you live in Wales, would you like to speak to someone in Welsh? (Optional)

☐ Yes ☐ No

### Where did you hear about Contact Employer Services? (Optional)

[Send your enquiry](#)



## Request sent to DWP

### What happens next

Thank you for contacting Jobcentre Plus for support with recruitment. A local jobcentre Employer Adviser will aim to get back to you within 2 working days.

The call back will be from a withheld or freephone number.

You can also advertise your jobs through our [Advertise a job service](#).

[What did you think of this service?](#) (takes 30 seconds)



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### Jobcentre Plus Recruitment Advice GOV.UK form - Kate's business

**DD** ☐ DWP - DO NOT REPLY <donotreply.policy-question@dwpdevelopment.net>  
To: Kate Radcliff

Today at 16:54



**Contact name:** Kate

**Business name:** Kate's business

**Business email address:** [kate.radcliff@engineering.digital.dwp.gov.uk](mailto:kate.radcliff@engineering.digital.dwp.gov.uk)

**Phone number:** 01234567890

**Postcode where the business is based:** BS99 7AN

**Area(s) employer is recruiting:** North-West

**Recruitment advice needed:** current vacancies

## Advertise a job

Advertise and manage your vacancies on the 'Find a job' service.

This page is also available in Welsh ([Cymraeg](#)).

This service is only available for England, Scotland and Wales. There is a different service to [advertise vacancies in Northern Ireland](#)

[Start now](#)

on Find a job

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