



PROPOSED LIST OF SCHEDULE ACTIVITIES

I. INTRODUCTION

The OJT trainee specializing in systems development are tasked in implementing and troubleshooting web applications. It's duties also involve redesigning web pages, updating content, and enhancing the performance of the university's website.

OBJECTIVES:

The ultimate objective of the program is to provide the OJT Trainees with the knowledge and self-assurance necessary for fulfilling employment. As such, the program's ultimate goal is to accomplish the following goals:

- Implement improvements in design, functionality, and performance of the university's website based on the initial assessment and project plan.
- Ensure the website meets quality standards through thorough testing and feedback sessions.
- Complete project turnover by preparing comprehensive documentation and ensuring a smooth handover to the receiving team.

II. PROPOSED ESTIMATED LIST OF SCHEDULE ACTIVITIES

LIST OF SCHEDULE ACTIVITIES

OJT Student Name: Mark Vincent S. Agustin

Major/Specialization: Systems Development

Name Supervisor: Mr. Arnold Ateneo V. Lucas

Director, ICT

Wesleyan University-Philippines



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Department Of Information Technology

Date	Week No.	Schedule Activity	Description	Hours
July 15 to July 19, 2024	1	Orientation and Familiarization with the department	<ul style="list-style-type: none"> • Meet with Wesleyan University web development team members and department heads. • Understand the university's goals and objectives for the website redesign. 	40 hours
July 22 to August 2, 2024	2-3	Initial Assessment and Planning for necessary changes in Wesleyan University Website	<ul style="list-style-type: none"> • Identify areas for improvement in design, functionality, performance • Create a detailed project plan outline in specific sections of the main website targeted for redesign (e.g., research, academics, about). • Familiarize with the Wesleyan University Web Page. 	80 hours
August 5 to August 23, 2024	4-6	Design and Development of university's website (Figma, React)	<ul style="list-style-type: none"> • Develop wireframes and mockups for the redesigned sections of the main website. • Implement the approved designs using html, css, javascript 	120 hours



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August 26 – 30, 2024	7-8	Testing and Feedback	<ul style="list-style-type: none"> • Conduct thorough testing of all website features using various browsers and devices (e.g., Google Chrome, Safari, Microsoft edge) • Identify and fix bugs and issues related to functionality, responsiveness, and user experience • Review and finalize all website content with university stakeholders for accuracy and clarity. 	80 hours
September 2 to September 6, 2024	9-10	Website turnover and Documentation	<ul style="list-style-type: none"> • Implement final changes based on feedback from testing and reviews. • Create detailed project documentation including code structure and functionality, user guides and website administration. • Deliver all project-related assets, including design files, source code, and any third-party licenses, to the WUP team 	80 hours
September 9 to September 16	11-12	Final Evaluation and Project Certification	<ul style="list-style-type: none"> • Receive feedback and certification of internship completion. 	86 hours



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Recommending approval:


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Approved by:

Ms. Evelyn A. Villanueva
OJT Coordinator

Dr. Khavee Agustus W. Botangen
Chair, DIT