

# **Faculty & Exempt-Staff**

## **Semi-Monthly Pay Schedule 2015**

### **Payroll Deposit Date**

January 15  
January 30  
February 13  
February 27  
March 13  
March 27  
April 15  
April 30  
May 15  
May 29  
June 15  
June 30  
July 15  
July 31  
August 14  
August 31  
September 15  
September 30  
October 15  
October 30  
November 13  
November 30  
December 15  
December 31

Please note: Changes to direct deposit banking information must be submitted at least 10 days prior to the effective date. Any other payroll changes must be submitted at least 1 week prior to the pay date.

Exempt-Staff must submit monthly attendance reports to their supervisor at the end of each month.