



HR MINI MASTER REGISTRATION FORM

NOTE: This form is to be used by non-staff individuals including meeting participants and staff administered by other agencies.

Instructions:

1. Please answer each field completely. Note **BOLD** fields are Mandatory. TYPE or PRINT in dark ink.
2. Please attach one of the following official supporting documents: copy of passport, copy of birth certificate, copy of state ID.

Part A – General Data

Title (Mr./Mrs./etc):	Mr.	
First Name (as in Government ID):	Orlando Andrés	
Middle Name (as in Government ID):		
Last Name (as in Government ID):	MENESES OBANDO	
Have you worked with the UN in the past?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
	If yes, please provide Index Number	
Date of Birth (dd/mm/yyyy):	20/09/1984	
Place of Birth (Country):	Colombia (City):	
Gender:	Male <input checked="" type="checkbox"/> Female <input type="checkbox"/>	
Nationality:	Colombiana	
Email Address:	andres.meneseso@hotmail.com	
Telephone Number:	3147430586	
Address:	CALLE 64 NO 1-27	
Bogota	Colombia	
(City)	(Zip Code)	(Country)
ID Number: (Passport or other)	87066275	
ID Date of Issue (mm/dd/yyyy):	09/24/2002	
ID Place of Issue:	Pasto	
ID Country of Issue:	Colombia	

**Part B – Banking Data**

Account Title: Orlando Andrés MENESES OBANDO (Refer #1)
Currency of payment: COP (Refer #2)
Name of Bank: BBVA COLOMBIA
Address of Bank: Bogota
Bogota Colombia
(City) (Zip (Country)
Code)
Bank ID number: 13 (Refer #3)
Account # or IBAN: 0913001834
Currency of Account: COP
Type of Account: Checking ☐ OR Savings ☒ (Refer #4)
Routing Instructions GEROCOBXXX (Refer #5)

Part C – Certification by Non Staff/External Individual

Full Name: Orlando Andrés MENESES OBANDO
By checking this box I certify that the ☒ Date (mm/dd/yyyy): 12/11/2024
above information is accurate:

Part D – To be filled by HR Mini Master Administrator

Personnel Subarea (Duty Station) of CO00Bogotá
engagement/meeting:
Personnel Area (Country) of CO00 Colombia
engagement/meeting:
Effective date (dd/mm/yyyy): 11/12/2024
Name & Signature Ana María Ramírez Milanés
(HR Mini Master Administrator)
Date (mm/dd/yyyy): 12/11/2024