



WEEKLY REPORT

WEEK No. (3)

Date From: 27/10/2024 To: 31/10/2024

STUDENT NAME: First Last ID. NO: 441822345

NAME OF THE COMPANY FOR OJT: Company

The Work Performed This Week:

In this week, I continued to gain hands-on experience in various carpentry tasks. My main focus was on assisting the carpenters at the company with a residential renovation project.

Key Tasks and Activities:

1. Assisted in installing drywall in a renovated room, ensuring proper joint alignment and taping.
2. Helped build a deck for a new home, including cutting and assembling the frame and boards.
3. Participated in a safety meeting, which discussed the importance of proper ladder usage and fall protection.

Skills and Knowledge Gained:

- Improved my understanding of drywall installation techniques and best practices.
- Developed my deck building skills, including measuring, cutting, and assembling deck components.

Challenges and Areas for Improvement:

I struggled with accurately measuring and cutting deck boards, resulting in some wasted material. I will focus on improving my measurement skills to minimize waste

Training Supervisor's Assessment of the Student's Performance This Week:

Excellent

☐

[90-100%]

Very Good

☐

[80-89%]

Good

☐

[70-79%]

Satisfactory

☐

[60-69%]

Not Satisfactory

☐

[Less than 60%]

Any other comments:

Supervisor's Name: Your Supervisor Signature: _____ Date: _____