# Meeting Minutes

##9-24-15 @4:45:00pm##

### **Discussion Notes:**

#### Action Items brought to the table:

- Nate finished sprint plan
- Dylan finished Quality Plan
- Spencer finished most of Risk plan

## Action Items to work on for next meeting

- Due for tues 29<sup>th</sup>
  - o Set up task in sprint plan
  - o Questions about sprint doc on moodle
  - o Dylan work on estimation
  - o Nate work on Resrouces all the way to Communication
  - Specner work on exit plans
- Jira up and running

#### Other Notes:

N/A

##Meeting ended at 5:30##