

Week 10 Meeting Agenda 5.7

Location: Online via Zoom

Date & Time: 07/05/2024 8pm

Minutes Taker: Zihan

Participants: Zihan, Zhenhao, Yuchen, Renjun

Agenda Items

| Item No. | Description | Speaker |
|-----------------------------|--|---------|
| 1. Iteration 1 Summary | Provide a comprehensive summary of the first iteration of the project. | All |
| 2. Planning for Iteration 2 | Discuss and outline the plan for the second iteration of the project. This involves setting new goals, defining key tasks, and establishing timelines. | All |
| 3. Task Allocation | Assign specific tasks to team members for the second iteration. | All |

Additional Information

Before attending this meeting, please make sure you have read the project requirements and related knowledge from the lecture. Complete the task at the same time.