

















COMPASS OFFICES



# Virtual Office Solutions

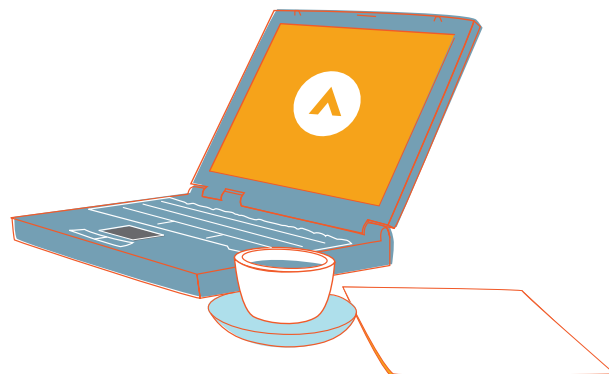
## Virtual Offices

	Business Address	Business Communications	Business Plus	Business Premier
 <b>68 Yee Wo Street</b> Level 13, 68 Yee Wo Street Causeway Bay, Hong Kong	HKD 338	HKD 888	HKD 1,038	HKD 1,488
 <b>Yardley Commercial Building</b> Level 15, 1-6 Connaught Road West Sheung Wan, Hong Kong	HKD 338	HKD 888	HKD 1,038	HKD 1,488
 <b>88 Gloucester Road</b> Level 8 & 14, 88 Gloucester Road Wan Chai, Hong Kong	HKD 358	HKD 888	HKD 1,088	HKD 1,688
 <b>China Minmetals Tower</b> Level 12, 79 Chatham Road South Tsim Sha Tsui, Kowloon	HKD 398	HKD 888	HKD 1,088	HKD 1,688
 <b>Admiralty Centre</b> Level 8 & 11, 18 Harcourt Road Admiralty, Hong Kong	HKD 398	HKD 888	HKD 1,148	HKD 1,788
 <b>AIA Tower</b> Level 43, 183 Electric Road North Point, Hong Kong	HKD 398	HKD 888	HKD 1,148	HKD 1,788
 <b>Infinitus Plaza</b> Level 6, 12 & 20, 199 Des Voeux Road Central Sheung Wan, Hong Kong	HKD 398	HKD 888	HKD 1,148	HKD 1,788
 <b>Silver Fortune Plaza</b> Level 12, 13, 18 & 19, 1 Wellington Street Central, Hong Kong	HKD 398	HKD 888	HKD 1,148	HKD 1,788
 <b>Central Building</b> Level 9 & 10, 1-3 Pedder Street Central, Hong Kong	HKD 498	HKD 888	HKD 1,248	HKD 1,988
 <b>World Wide House</b> Level 27, 19 Des Voeux Road Central Central, Hong Kong	HKD 498	HKD 888	HKD 1,398	HKD 2,388
 <b>Aon China Building</b> Level 16 & 17, 29 Queen's Road Central Central, Hong Kong	HKD 638	HKD 888	HKD 1,398	HKD 2,388
 <b>Man Yee Building</b> Level 16, 60-68 Des Voeux Road Central Central, Hong Kong	HKD 688	HKD 888	HKD 1,438	HKD 2,488
 <b>The Center</b> Level 21 & 46, 99 Queen's Road Central Central, Hong Kong	HKD 688	HKD 888	HKD 1,638	HKD 2,688
 <b>Cheung Kong Center</b> Level 19, 2 Queen's Road Central Central, Hong Kong	HKD 888	HKD 888	HKD 1,688	HKD 2,988



COMPASS OFFICES

# Virtual Office Business Packages



## What do you need?

	Business Address	Business Communications	Business Plus	Business Premier
<strong>My mail signed for and stored</strong>				
Use our centre address as your business address	•		•	•
Incoming mail handling with email notification	•		•	•
Mail forwarding and storage services	•		•	•
<strong>My office phone calls answered professionally</strong>				
Dedicated business line assigned to your company		•	•	•
Answering service with a tailor-made script		•	•	•
Calls forwarded to any designated number		•	•	•
Provision of a local fax number		•	•	•
Messages passed to you by phone, fax or email		•	•	•
Voicemail with 24 hours to retrieval feature		•	•	•
Voicemail can be scribed and passed on in email		•	•	•
<strong>Use of an office and other facility services</strong>				
5 days of private office use per month including phone and internet				•
Access to trilingual secretarial or concierge services when needed	•	•	•	•
Business Lounge and pantry facilities			•	•

### Terms and Conditions:

- There is a three month deposit (refundable) which is to be settled in advance on the above packages before services commence
- All packages are only inclusive of two designated contacts for telephone and mail, additional contacts chargeable
- Subject to the terms and conditions of Compass Offices Virtual Office agreements

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