



Meeting Minutes

Date	Tue 20 Jul 2021 18:30
Type	Board Meeting
Location	Majella School

Attendees

Barns, David	Butler, Chris	Carlize Jankowitz
May, Erica	Samios, Chris	Tanuwbawa, Dyota

Meeting items

Item #1. Actions (raised by Dyota Tanuwibawa)

David Barns

- ☐ Take the mats and store them at Majella short term (~5 weeks)
- ☐ ask Peet what he is looking for on price
- ☐ ask around schools for disused iPads

Erica May and Carlize Jankowitz

- ☐ Proceed with Medals provider

Chris Samios

- ☐ Draft up indemnity stating that there is no personal injury cover. In the event of injury, Indemnify AMG and agents.

Dyota Tanuwibawa

- ☐ Arrange with David to keep Neil Gregory file somewhere accessible
- ☐ Draft up potential sites for holding tournaments, ask coaches for suggestions on where to hold tournaments other than Herb Graham
- ☐ Hold meeting with board to discuss Governance Charter

Item #2. Meeting Opened and Previous Minutes (raised by Erica May)

Previous minutes can be viewed [here](#).

Item #3. Matters for Decision (raised by Erica May)

2.1 Australian Masters Games maximum age

AMG do not set a maximum age . That is up to us. The maximum age for insurance for WAL is 60. We have a person over 60 that wants to compete in wrestling at AMG. Do we let him if signs an indemnity to protect us from any liability or do we simply say no?

For those over 60, insurance covers the organisation, but not personal injury to the athlete e.g. they couldn't sue the organisation.

Chris Samios to draft up indemnity stating that there is no personal injury cover. In the event of injury, indemnify AMG and agents.

2.2 Conduct - Neil Gregory

Neil Gregory's behaviour toward the board warrants discussion and possible action.

Three options considered:

1. Do nothing
2. Acknowledge his allegation but refute them
3. Acknowledge, warn him of breaching the Coaches' Code of Conduct (serious allegations of eyegouging etc.)

Board decides to leave the matter be and not to respond, but maintain good recordkeeping of written correspondence. Keep the file accessible to board.

2.3 Warriors mat purchase

The Warriors club are closing down. They own 50% of their mat. It was purchased for around \$13,000 in 2016/2017.

The storage cost presently is \$120/month at Warwick Leisure Centre.

David to take the mats and store them at Majella School short term (~5 weeks), and ask Peet Palm what he is looking for on price

Item #4. Matters for Discussion (raised by Erica May)

3.1 Erica Carlize update on Admin & Co

Several forms needed to be filled out regarding social media and newsletter - Erica asked Carlize and Colin to help.

Work by Admin & Co. will commence beginning August.

Things to expect:

- set up MailerLite account email
- segment membership population into different communications groups
- newsletter email templates
- create and schedule cohesive feed for Instagram/Facebook

Admin & Co. have set up about [Team App](#) for use by WWA.

It can separate people into different comms channels.

3.2 Finance reports

Normal reports:

- Profit and loss
- Balance sheet
- Budget

Based on volume of transactions, board decides to have finance reports quarterly, starting with a review of the latest bank statement.

The next financial report will be presented in the September meeting.

3.3 UWW Grappling

Question on whether Wrestling Australia will hold workshops on how to approach rollout. Official correspondence states that they are "forming a sub-committee to manage Grappling".

The WWA Board need a sub-committee of its own to manage. Will need to send out information through Admin & Co.

3.4 On-tournament fundraising

Not discussed.

3.5 WWA Board nominations

Require additional board member after the departure of Jessica Lancaster.

Board proposes:

- Amy Teo
- Lexi Hamilton-Smith
- Cristina Millingalle

3.6 Membership trial period

Discussed - the event that sparked discussion on the matter is likely a one-off. This will not be needed long-term.

3.7 Governance Charter

Hold a meeting in 2 weeks' time to discuss the contents of the draft Governance Charter by Rick Smith.

3.8 Medals quote

Currently, medals cost \$6.92 per medal.

Subcommittee Erica and Carlize to make decision on how to proceed with new medals provider.

3.9 High performance trophies

3.10 Venue

Board would like to explore options for venues other than Herb Graham Recreational Centre.

Different venues open their books for reservations at different times of the year.

Dyota to investigate options and ask coaches.

Requirements:

- Grandstand
- 2 basketball courts
- PA system

3.11 Tournament review: WA Cup

Positive changes made to the tournament setup.

David to ask around schools for disused iPads, for recording match footage.

3.12 National AGM

David and Dyota to be delegates for WA.

Item #5. Matters for Noting (raised by Erica May)

4.1 David attended a meeting by the DLGSCI on Covid-19

4.2 Jessica has resigned

She wasn't handling anything for the board outside of on-tournament duties.

4.3 AIS Wellbeing Health Check

Australian Institute of Sport (AIS). For the first time in Australian sport, the AIS Wellbeing Health Check National Sporting Organisations funded by the AIS will complete the Wellbeing Health Check twice every four-year Games cycle. While the program will commence for some sports this month, most will take place after the Tokyo Games.

Item #6. Next meeting (raised by David Barns)

Next meeting will be on the 17th of August at 6.30pm at Majella School.

Item #7. Signature (raised by Dyota Tanuwibawa)

Signed as a true and accurate record of the abovementioned meeting:

David Barns

Meeting Chairperson Name

Meeting Chairperson Signature

Date: