



# SENON INSURANCE ADJUSTERS & APPRAISERS

Unit 3G10 Olivarez Condominium, Juanita De Leon St., San Dionisio, Parañaque City

Tel. Nos.: (02)856-3621; 856-0435; 984-2274; Telefax No. 553-3734;

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APPRAISAL- ADJUSTMENT- FORENSIC INVESTIGATION & ROOT CAUSE ANALYSIS -FORENSIC ACCOUNTING  
LAND DEVELOPMENT CONSULTANCY-MARINE SURVEY

Concordia  
Global Network

Our Ref. No.: SENON-21-13581F/REC

Your Claim No.: Please Advise

July 8, 2021

## RUBEN I. COSME AND/OR COSME HOTEL

1725 Espana Boulevard Corner,  
Vicente Cruz, Sampaloc East, Manila

Thru: **BDO INSURANCE BROKERS, INC.**

43rd Floor, BDO Corporate Center

Ortigas 12 ADB Avenue, Ortigas Center,

Mandaluyong City

Attention : **MS. ROSELLE R. FABILLARAN**  
Claims Department- Consumer 2

### 1<sup>st</sup> FOLLOW UP LETTER

Subject : **Insured: RUBEN I. COSME AND/OR COSME HOTEL**  
Damage to Insured property due to Fire occurred  
on May 26, 2021, at 1725 Espana Boulevard  
Corner, Vicente Cruz Sampaloc East, Manila  
**Insurers: THE MERCANTILE INSURANCE CO., INC.**  
**Policy No.: FI-SFP-HO-19-0001238-01**

Gentlemen:

This refers to the above-captioned claim and to our letter dated **May 27, 2021**, requesting you to submit the following necessary documents of your claim. We now reiterate the submission of the same, to wit:

#### I. GENERAL REQUIREMENTS

1. Accomplished Sworn Statement of Loss Claim (form supplied);
2. Accomplished Non-Waiver Agreement (form supplied);

#### II. SPECIFIC REQUIREMENTS

##### A. On the Building

1. Detailed breakdown of claim/repair cost on the damaged portion of the building / Elevator with bill of the materials and labor cost to place the Insured building /elevator in the same state as before the loss.



Member: Association of Philippine Adjustment Companies (APAC); Philippine Association of Realty Appraiser (PARA);

Philippine Institute of Loss Adjusters (PILA); Australasian Institute of Chartered Loss Adjusters (AICLA-Aff)

Cebu City Satellite office: 3<sup>rd</sup> Floor, Room 2314, Bayanihan Flats, Abuno St., Pajac Lapu Lapu City, Cebu

Davao City Satellite Office: Nasol Building, Matibay St., Poblacion 2, Compostela, Davao De Oro

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2. Proof of ownership on the building such as Transfer Certificate of the Title and Declaration of Real Property.

We reserve the right to request additional documents if found necessary during evaluation.

This communication does not mean that Insurer accepted the liability. The requested documents will be used to determine if the policy will respond.

Thank you for your cooperation and we hope to hear from you

soonest. Very truly yours,

**SENON INSURANCE ADJUSTERS & APPRAISERS**

IC License No.2019-31-R-FM



JOSE G. DALANON, JR., REA, PILA, AICLA (Aff)

**CEO/General Manager**

*PTR No.2585408, January 14, 2021, Parañaque City*

*CC: The Mercantile Insurance Co., Inc. -Claims Dept.*



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