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Computer Basics Course

Essay 8 – Defining Terms

1. Backup
   * A backup is a copy of important files or data that is stored somewhere other than where the original files or data are stored.
2. Cache
   * Cache is a memory that stores information that is needed to be accessed quickly and regularly.
3. Cloud Computing
   * Cloud Computing refers to storing and accessing data that is stored somewhere other than your home or work computer. You will be able to access your data from any computer that is connected to internet using the cloud.
4. Cookie
   * A cookie is a file that is stored on your computer and on the host server that has specific information about your particular preferences and interests. Cookies create a customized browsing experience for the user.
5. Graphic Design
   * Graphic design is a field that deals with the creation of sleek advertisement, logos, or anything that formatted nicely to catch a user’s eye. Graphic design is usually done with an application such as Photoshop or Paint.net.
6. Plug-in
   * A Plug-in is any added feature that makes an application more useful to the user. For example an ad blocker on Chrome.
7. SharePoint
   * SharePoint is a cloud computing service provided by Microsoft that helps organize businesses files, employee information, accounts and much more. SharePoint helps streamline the way business conduct themselves by keeping everyone up to on the latest version of a document or meeting schedule.
8. Source:
   * A source is the origin of where something like data would come from. The source of user’s pictures on their digital camera would the memory card of the camera.
9. Word Processing
   * Word processing is using a computer application that allows the user to create and structure text documents to their liking. Such as using a numbered list or a larger font.