



Showing Interest and Appreciation

Business > Intermediate 6



Exercise 1 – Reading

Read the dialogue aloud with your tutor and check your understanding.

Nina: Hey, Peter. What are you working on?

Peter: I'm making some charts for my presentation next week. Do you want to see them?

Nina: Sure!

Peter shows Nina the charts he's created so far.

Nina: Nice! You're really good at this. I think you did a great job with the last presentation. I bet this one will look great, too!

Peter: Oh, thanks! I really appreciate your feedback. So, how's your day going so far?

Nina: Not that great, actually. I am a bit stressed about this report I have to prepare for one of our investors.



Peter: What kind of report are you making? Perhaps I can help you with something?

Nina: Well, come to think of it, maybe you could help me prepare some charts to reflect the stats I gathered. Since you're so good at it.

Peter: Sure thing! Just give me a few minutes to wrap this up.

Nina: Wow, thanks, Peter! I wouldn't be able to do it without you.

Peter: Oh, I'm sure you would manage just fine!



Check your understanding:

1. What is Peter working on?
2. Why is Nina stressed?
3. How can Peter help her?



Exercise 2 – Learning

Showing Interest

- How's your day going so far?
- Has your day been busy so far?
- What are you working on?
- How is it coming along?
- I think you did a nice/great job with/on ...

Expressing Appreciation

- Thanks for all your help.
- I really appreciate your help.
- Thanks a million.
- Many thanks for your help.
- I couldn't have done it without you.



Exercise 3 – Role Play

Take turns with your tutor and act out the scene described below.

Scene: You are talking to your colleague about a project you both worked on last week. Your colleague recently held a presentation about the project and your manager was satisfied with it. Talk about your current tasks and let your colleague know that you appreciate their help on the completed project. Your teacher will act as your colleague.



Exercise 4 – Discussion

Discuss the following questions with your tutor.

1. Do you usually check up on your colleagues to see how they're doing? Why? Why not?
2. Does your job require a lot of collaboration? Why? Why not?
3. Do you feel comfortable asking your colleagues for help? Why? Why not?