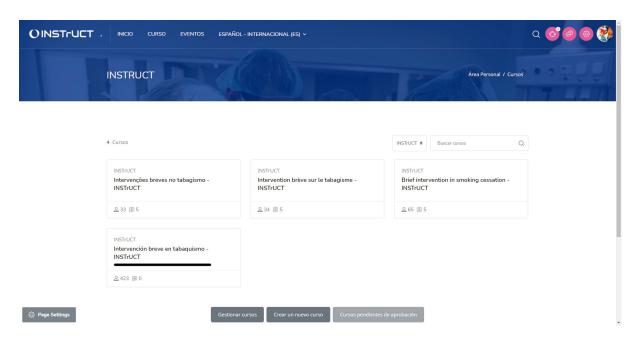
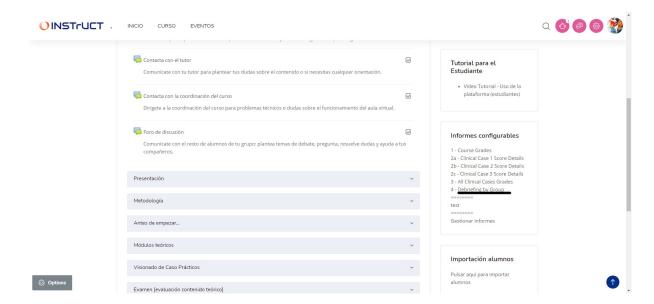


## **How to Export and Read Debriefing Data**

After logging in, select your course:

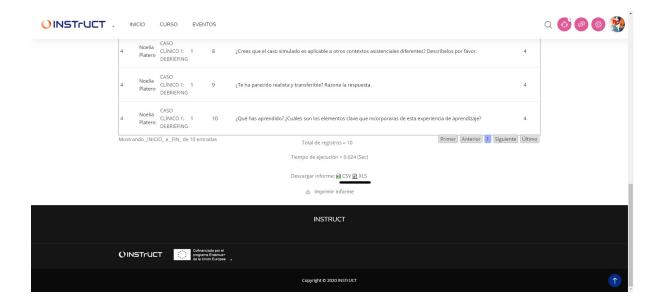


From the right menu, select the **Debriefing by Group** report:



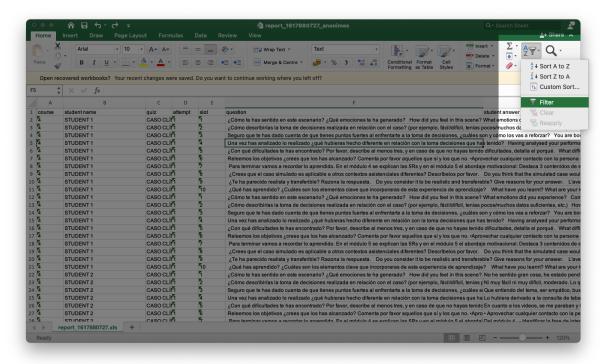


Scroll to the bottom of the table and click on the **XLS** link to download the report data file:



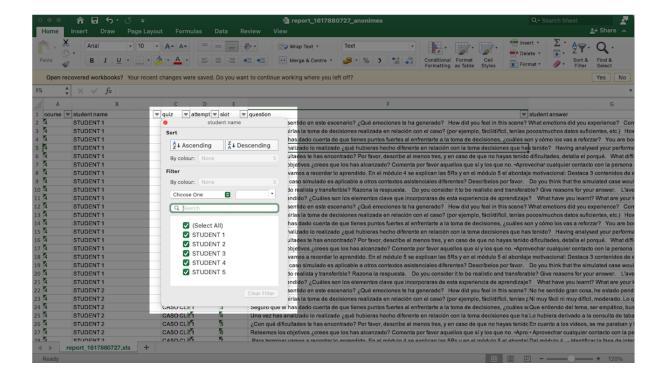
Open the downloaded report using Microsoft Excel software.

To filter the data, click on the "Sort & Filter" icon on the menu:





Once the "Filter" option has been selected, small arrows will appear at the right side of each column:

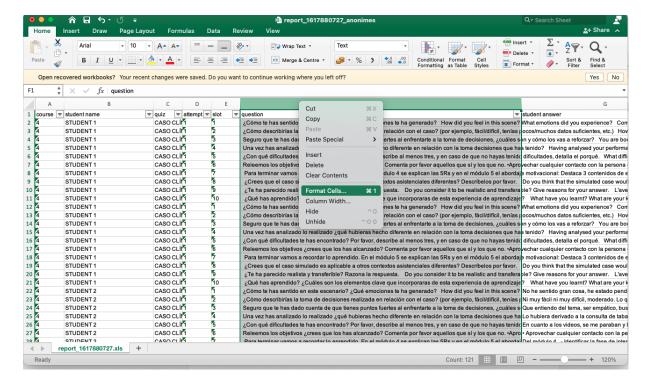


Now you can search for specific text, or select the data that you are interested in only.



To see more clearly the question and answer cells, the question column can be formatted to wrap the text.

Right-click on the F column and select the "Format Cells..." option.



Click the "Alignment" tab and check the "Wrap text" option.

