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[Portfolio site](#)



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## TECHNICAL SKILLS

- Adobe Creative Cloud
- Figma
- UI Design & UX Research
- Project Management
- Microsoft Suite
- Fundamental SwiftUI
- Fundamental HTML/CSS
- Fundamental Java
- Fundamental AWS

## PERSONAL ATTRIBUTES

- Collaboration
- Transdisciplinary design thinking
- Adaptable
- Leadership
- Critical thinking
- Time management
- Communication

## EDUCATION

### University of Technology Sydney

Bachelor of Science in Information Technology/Bachelor of Creative Intelligence and Innovation

February 2021 - Present

## ACHIEVEMENTS

### UTS | Apple Foundation Graduate

June 2023

### UTS Prototyping Showcase 2023

2nd place, iOS App: Mood Ring

## USER PROFILE



# ERICA TAN

BACHELOR OF SCIENCE IN IT/  
BACHELOR OF CREATIVE INTELLIGENCE

CONTINUE?



## PROFESSIONAL SUMMARY

An extremely driven and versatile individual, skilled in exploring problem spaces and working collaboratively to come to the most optimal solution. Capable of using design thinking and problem-solving skills to better understand the needs of users and ultimately create a comfortable and enjoyable solution for them, utilising prototyping tools and problem exploration techniques to best address it.

## WORK EXPERIENCE

### University of Technology Sydney | Student Ambassador

February 2022 - Present

- Working across facilities assisting in onboarding students.
- Facilitating workshops and expo stands.
- Advising individuals on potential pathways into UTS.

### UTS KeySoc | Secretary

January 2024 - November 2024

- Facilitated weekly executive meetings
- Organised society materials
- Assisted in the creation of marketing materials.

### The Body Shop | Beauty Advisor

September 2022 - September 2023

- Understanding products and their benefits.
- Establishing and understanding customer needs.
- Providing comfortable and educational consultations.

### The Scale Institute | RYEAP Guide

June 2023 - August 2023

- Facilitate activities encapsulating entrepreneurial thinking
- Build rapport with students
- Collaborate with rural community start-ups

### University of Technology Sydney | IT Support Officer

August 2023 - Present

- Establish a trusting connection with clients.
- Analyse and understand the issue.
- Utilise problem solving to troubleshoot.

### Commonwealth Bank Australia | Engineering Intern

Nov 2023 - February 2024

- Developed Opensearch Dashboard with GenAI team.
- Utilised Python and AWS to create Lambda pipeline.
- Created positive relationships between business units.

### Medibank Private | UTS Innovation Team

February 2024 - June 2024

- Facilitating communication between teams.
- Underwent user research to understand the challenge.
- Collaborated with peers to develop a solution.