1. At the **Menu** page, click the "**View Unofficial Transcript**" link under the **Academic Records** folder.

*Note: If you are at the **Student Center** page, under the drop-down list of the "**Academics**" section, select the "**Transcript: View Unofficial**" link and the ⊗ button:*

2. Select "**NUS**" and the appropriate **Transcript Type** (see explanations below):
   - CDP Unofficial – For students under the Concurrent Degree Program
   - Duke Unofficial – For students under the Duke-NUS Graduate Medical School
   - Graduate Unofficial – For Graduate Diploma/Masters/PhD students
   - Non-graduating Unofficial – For Exchange/Non-Exchange students
   - Undergrad Dentistry Unofficial – For BDS students
   - Undergrad Medicine Unofficial – For MBBS students
   - Undergraduate Unofficial – For Bachelor's degree students

View Unofficial Transcript

Choose an institution and report type and press View Report

**this process may take a few minutes to complete. please do not press
any other buttons or links while processing is taking place**

Academic Institution NUS ▾

Report Type ▾

| view report | ◄—— Refer to 4

CDP Unofficial
Duke Unofficial
Information For Stude Graduate Unofficial
Non-graduating Unofficial
Undergrad Dentistry Unofficial
Undergrad Medicine Unofficial
Undergraduate Unofficial

VIEW ALL REQUESTED REPORTS ◄——————— Refer to 3

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3. If you wish to view a transcript report generated earlier, click on the VIEW ALL REQUESTED REPORTS button.   You can then click on any of the view report button to select the report to view. A new window/tab will be open to show a pdf copy of the unofficial transcript.

View Unofficial Transcript

Previous Requests

	Request Date	Description	Institution	User ID	Future Release	Requested Print Date
					Find | View All First ◄ 1-3 of 3 ► Last	
view report	08/06/2011	Undergraduate Unofficial	NUS01	A0070001	Immediate Processing	08/06/2011
view report	06/06/2011	Undergraduate Unofficial	NUS01	A0070001	Immediate Processing	06/06/2011
view report	06/06/2011	Undergraduate Unofficial	NUS01	A0070001	Immediate Processing	06/06/2011

CANCEL

Search My Programs

go to ... ▾ ⟫

4. However, if you wish to generate a **new** unofficial transcript report, click the view report button to process the transcript report request (it may take a while).

| Search | My Programs |

View Unofficial Transcript

Choose an institution and report type and press View Report

**this process may take a few minutes to complete. please do not press
any other buttons or links while processing is taking place**

Academic Institution   NUS

Report Type   Undergraduate Unofficial   **view report**

Process Request

Information For Students
Unofficial Transcripts are used primarily for student reference and are available only to
current students. While the Unofficial Transcript is designed to show similar
information as your Official Transcript, please note that they are not considered official
because they do not have the official university seal imprinted on them and will not
typically be accepted for any official transactions such as applications for admission or
as proof of a degree. In addition, the Unofficial Transcript does not show degree
conferment details (i.e., degree conferred, conferment date, Major/Minor/Specialisation
obtained) unlike the Official Transcript.

Please note that the examination results of the current semester can only be printed
on the transcript from the 20th calendar day from the day of results release (i.e. when
the University has finalized all appeals for review of examination results).

If you are reading or have read more than one single degree programs within the
same Academic Career (e.g. a Master's degree and a Ph.D) you will see the academic
record of all the degree programs displayed chronologically in the same Unofficial
Transcript. However, the academic information of each of the single degree program
will be printed separately in the Official Transcript.

VIEW ALL REQUESTED REPORTS

Note: Please note that the examination results of the most current semester can only be printed on the transcript from the 20th calendar day from the day of results release (i.e. when the University has finalized all appeals for review of examination results).

5. Once the request process is completed, a new window/tab will be open to show a pdf copy of the unofficial transcript.
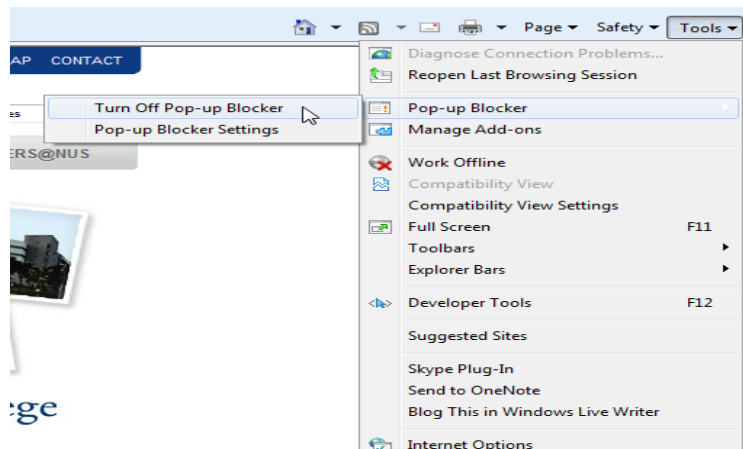
National University of Singapore
Unofficial Transcript

| NAME: | NNNNNNNNN NNNNNNNNN NNNNN | STUDENT NO.: | A007 | DATE OF BIRTH: | 01/01/1905 | DATE ISSUED: | 06/06/2011 |

PROGRAMME: BACHELOR OF ARTS
PROGRAMME STATUS: ACTIVE IN PROGRAMME

MODULE	GRADE	CREDITS

ACADEMIC YEAR 2010/2011 SEMESTER 1

GEK1002	INTRODUCTION TO JAPANESE STUDIES		4.00
GEK1535	OUR ATMOSPHERE: A CHEMICAL PERSPECTIVE		4.00
MS1102E	MALAYS - TRADITION, CONFLICT AND CHANGE		4.00
SSA2219	SOUTH ASIA IN SINGAPORE		4.00
TS1101E	INTRODUCTION TO THEATRE AND DRAMA		4.00

BACHELOR OF ARTS
CUMULATIVE AVERAGE POINT: 3.00

************************END OF TRANSCRIPT***************************
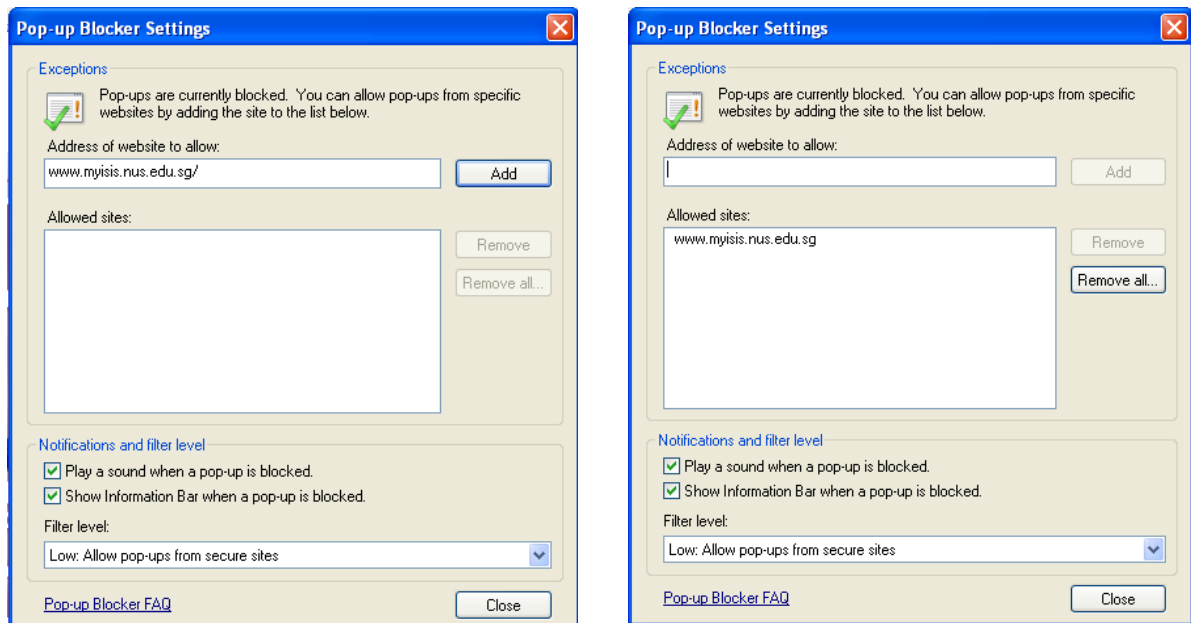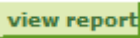
Important Notes:
(a) Please remember to disable your "**Pop-up Blocker**" before processing the request.
  • To allow Pop-up for all websites, go to **Tools > Pop-up Blocker > Turn Off Pop-up Blocker**

Page ▾ Safety ▾ Tools ▾

AP CONTACT
Diagnose Connection Problems...
Reopen Last Browsing Session

Turn Off Pop-up Blocker
Pop-up Blocker Settings

Pop-up Blocker
Manage Add-ons

RS@NUS
Work Offline
Compatibility View
Compatibility View Settings
Full Screen   F11
Toolbars
Explorer Bars

Developer Tools   F12

Suggested Sites

Skype Plug-In
Send to OneNote
Blog This in Windows Live Writer

Internet Options

- To allow Pop-up for specific website(s) only, go to **Tools > Pop-up Blocker > Pop-up Blocker Settings**, copy and paste the "myISIS" url & click "**Add**" (it will appear in the "Allowed sites" section)

Sometimes, due to different server configurations, user may still face problem viewing the transcript report after disabling the "Pop-up Blocker" (you might see a "flash" at the screen but nothing came out). One workaround is to hold down the "**Ctrl**" key while clicking the button.

(b) Other common reasons for not being able to view the transcript report:
- Student being assigned a "**Hold**" which forbids viewing of transcript (e.g. owe tuition fees/hostel fees/library fine).
- Selected the wrong **Transcript Report Type** (graduating Bachelor's degree student selected the "Graduate Unofficial" report type).
- No **Adobe Reader** installed in the computer/laptop being used.
- Some of the working students who tried to access the unofficial transcript were being blocked by the **firewall** configured by their organisation.