

Archangel Weekly Report 1

1/10/2019 - 8/10/2019

This week, our group got together and discussed the four projects we have been given to choose from. Together, we tried to clear up anything we had not understood and began thinking about the pros and cons for each option. Furthermore, we agreed on a democratic group structure in which we decide on the task division and desired timeline together. We also appointed one member to be in charge of ensuring that none of these internally set deadlines are overlooked. This responsibility will be rotated amongst the members who volunteer their time but it will not be compulsory for everyone as some of us have much busier course schedules than others.

We have opened a collective email address and drive folder with which we intend to communicate and collaborate more efficiently than would be the case if each of us worked individually. We have also broken down the tasks to be done until the submission of the proposal report, divided up the responsibilities for each task and agreed to meet each Saturday to discuss our progress and brainstorm further ideas. We have decided to each research one of the projects and present our findings orally to the group and base our decision on these presentations.

Project 1 will be researched and presented by Tansu and Seyda; project 2 will be researched and presented by Utku; project 3 by Mirza and project 4 by Ekin. This week, we divided the business statement responsibilities up as follows: Seyda will be summarizing project 1, Utku will be summarizing project 2, Mirza will be summarizing project 3 and Ekin will be summarizing project 4. Tansu will be constructing the title page and writing the introduction, mission, vision, human resources and conclusion parts of the business statement. The logo will be designed by Mirza. This week's weekly report was prepared by Tansu.

So far, we have found that we are able to organize ourselves very efficiently and communicate effectively with one another.