Itumeleng Sekoma

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Professional Summary

Motivated and adaptable early-career professional with a Diploma in Informatics, passionate about solving problems and delivering business value through technology. Possesses hands-on experience in business analysis, data analytics, data engineering fundamentals, and frontend web development. Skilled in gathering requirements, analyzing data, building dashboards, and contributing to Agile teams as a Scrum Master. Adept at collaborating with stakeholders, writing clean code, and implementing solutions that improve operational efficiency. Eager to join a forward-thinking organization to grow, contribute, and learn.

Technical & Professional Skills

- **Programming & Data**: SQL, Python, Java, HTML, CSS, JavaScript, Data Cleaning & Transformation, Dashboard Design
- **Business Analysi**s: Requirements Gathering, User Stories, Process Modelling, Stakeholder Communication
- **Agile Practices**:, Sprint Planning, Retrospectives, Task Tracking (Trello)
- **Tools & Platforms**: Git, Power BI, Excel, AWS Educate, Cloud Fundamentals
- **Soft Skills**: Problem-Solving, Collaboration, Communication, Critical Thinking

Education

Diploma in Informatics — Tshwane University of Technology, Pretoria

Completed: October 2025
Specialization: Programming Principles, Systems Analysis, Database Management, Computational Mathematics

Professional Experience

Data Analytics Intern | Capaciti, Johannesburg (Mar 2024 – Nov 2024)
• Collected, cleaned, and analyzed data from multiple sources for actionable insights.
• Developed SQL queries and dashboards for performance tracking.
• Applied Python to build predictive models and data visualizations.
• Presented insights to stakeholders to support data-driven decisions.

Business Analyst & Scrum Master Intern | TUT ICEP, Soshanguve (Feb 2023 – Jul 2023)
• Documented business requirements, created user stories, and designed process flows.
• Facilitated Agile ceremonies and supported developers by removing blockers.
• Ensured smooth sprint delivery using Trello for tracking progress.

Projects

Capstone Project: Web-based Technical Services System
• Designed and implemented a centralized reporting system with real-time tracking.
• Added features like photo uploads and automated workflow notifications.
• Improved maintenance operations efficiency and reduced downtime.

Certifications & Training

• AWS Educate: Machine Learning Foundations, Introduction to Generative AI
• Udemy: Prompt Engineering, Generative AI for Beginners, Intro to Programming

References

Available upon request