

# SEVENTH COUNCIL LEGISLATION 4

PREPARED  
BY  
Ethan Lau

TO BE  
APPROVED BY

SEVENTH COLLEGE  
STUDENT COUNCIL

SEVENTH COLLEGE  
RULES COMMITTEE

MPR  
NOVEMBER 2022

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TO BE PRESENTED : *December 1st, 2022*

FOR : *Seventh College Student Council & the  
Seventh College Rules Committee*

SUBJECT : SEVENTH COUNCIL LEGISLATION 4, S.C.Legislation.4

## **I. ESTABLISHMENT & PURPOSE**

1. Proposing an amendment to the Bylaws of the Seventh College Student Council to:

A. Alphabetise Title II.2,

B. Add positions established under the Constitution that are missing & their associated description,

C. And correct inconsistent naming of elected & appointed positions.

D. For all mentions of “of Fall Quarter” or “of Spring Quarter” strike & insert with “of the Fall Quarter” & “of the Spring Quarter” respectively.

2. The present Amendment shall be presented to the Seventh College Student Council. It shall require review by the Seventh College Rules Committee & the approval by two-thirds vote of the entire Seventh College Student Council membership to pass.

## **II. ADDED POSITION & ALPHABETISATION AMENDMENT**

1. The positions currently established under Title II.2 shall be alphabetized with the addition of the positions University Centers Advisory Board Representative, Student Transportation Representative, & Student Health and Well-Being Representative with descriptions respectively.

2. Currently read under Title II.2 as quoted under Appendix A strike & insert, including language amended by ratified legislation hitherto, with text under Appendix B as an amendment to the aforementioned clause.

## **III. UNIFORMITY OF POSITIONS AMENDMENT**

1. Currently read under Title III.1b.i.2 & Title II.1g.iv as “Commuter at Large” & “Transfer at Large” respectively strike & insert, including all following mentions, with “Commuter Representative” & “Transfer Representative” respectively.

2. As currently read under Title III.1c.i.2 insert “Student Health and Well-Being Representative” following the clause “e. Student Fee Advisory Committee Shadow” with all subsequent clause’s ordinal markations being shifted as necessary.

3. As currently read under Title III.1c.i.2 insert “Student Transportation Representative” before the clause “f. Housing, Dining, and Hospitality (HDH) Representative” with all subsequent clause’s ordinal markations being shifted as necessary.

## Appendix A

~ TITLE II CITATION ~

Item A-1 contains the text regarding Title II.2 of the Bylaws of the Seventh College Student Council, then approved on October 13th, 2022.

- a. Parliamentary
  - i. Shall serve as a member of the Executive Committee.
  - ii. Shall serve as vice-chair of the Rules Committee.
  - iii. Shall assist the President in the operation of 7CSC meetings and serve as an advisor on matters of parliamentary procedure and 7CSC rules and procedures.
  - iv. Shall initiate the impeachment process against a member if it is determined that impeachment is necessary or at the request of the Executive Committee.
  - v. Shall perform the duties of the Secretary in the event of their absence.
  - vi. Shall be appointed by 7CSC by Week 5 of Spring Quarter.
- b. Director of Spirit
  - i. Shall serve as a member of the Executive Committee.
  - ii. Shall serve as the Seventh College representative to the Spirit Week Committee, Triton Tide, and any organizations designated by the Dean as spirit organizations/committees or delegate responsibility to a member of the Spirit Board.
  - iii. Shall chair weekly meetings of the Spirit Board; and serve as a liaison between its membership and 7CSC.
  - iv. Shall train and support Spirit Board members in developing programs that meet the needs of Seventh College students and ensure compliance with all University policies.
  - v. Shall coordinate Seventh College participation in:
    - 1. 7CSC Welcome Week activities
    - 2. Spirit Week
    - 3. A minimum of one Spirit Board program per quarter
  - vi. Shall ensure that Spirit Board programs are being advertised to the Seventh College community.
  - vii. Shall be appointed by 7CSC by Week 8 of Spring Quarter.
- c. Judicial Board Chair
  - i. Shall serve as a member of the Executive Committee.
  - ii. Shall serve as the Seventh College representative for Student Conduct Standards Group (SCSG) as required, or delegate responsibility to a member of the Judicial Board.
  - iii. Shall chair quarterly meetings of the Judicial Board; and serve as a liaison between its membership and 7CSC.
  - iv. Shall train and support Judicial Board members in understanding 7CSC Bylaws, Elections Code, and relevant University policies.
  - v. Shall be appointed by 7CSC by Week 5 of Spring Quarter.
- d. Diversity, Equity and Inclusion Advocate
  - i. Shall serve as a member of the Internal Committee.
  - ii. Shall actively represent constituents to Seventh College and campus-wide; including to Seventh College administration and 7CSC.
  - iii. Shall advocate for historically underrepresented groups, improve cross-cultural relations, and contribute to a campus climate that is safe and welcoming to all.
  - iv. Shall ensure that 7CSC conducts its business in a manner which is respectful and supportive of DEI matters of Seventh College.

- v. Shall serve as a liaison between 7CSC and any organizations designated by the Dean.
  - vi. Shall be responsible for an ongoing project for the duration of their term, or have a project during each full quarter served.
  - vii. Shall be appointed by 7CSC by Week 3 of Fall Quarter.
- e. Environmental Justice Advocate
  - i. Shall serve as a member of the Internal Committee.
  - ii. Shall serve as the Seventh College representative on environmental justice initiatives within the 7CSC, throughout campus, and the surrounding community; serve as a liaison between 7CSC and groups providing updates within one week of meetings.
    - 1. These initiatives may include but are not limited to upholding relationships with environmental justice organizations, serving as liaison with campus resource centers, and representing victims disproportionately affected by natural disasters.
  - iii. Shall actively represent constituents to Seventh College and campus-wide; including to Seventh College administration and 7CSC.
  - iv. Shall be responsible for an ongoing project for the duration of their term, or have a project during each full quarter served.
    - 1. Projects may include but are not limited to environmental racism, climate injustice, and/or addressing the impact of environmentally harmful organizations.
  - v. Shall be appointed by 7CSC by Week 3 of Fall Quarter.
- f. Sustainability Advocate
  - i. Shall serve as a member of the Internal Committee.
  - ii. Shall serve as a member of the Finance Committee.
  - iii. Shall serve as the Seventh College representative on sustainability initiatives within the 7CSC, throughout campus, and the surrounding community; serve as a liaison between 7CSC and groups providing updates within one week of meetings.
  - iv. Shall actively represent constituents to Seventh College and campus-wide; including to Seventh College administration and 7CSC.
  - v. Shall be responsible for an ongoing project for the duration of their term, or have a project during each full quarter served.
    - 1. Projects shall be related to advocacy for the environmental sustainability of the Seventh community.
  - vi. Shall ensure that 7CSC conducts its business in a manner which is respectful and supportive of environmental sustainability.
  - vii. Shall be appointed by 7CSC by Week 3 of Fall Quarter.
- g. International Student Representative
  - i. Shall serve as a member of the Internal Committee.
  - ii. Shall serve as the Seventh College representative to the International Students and Programs Office (ISPO) Student Advisory Committee; serve as a liaison between 7CSC and the committee providing updates within one week of the committee meeting.
  - iii. Shall actively represent constituents to Seventh College and campus-wide; including to Seventh College administration and 7CSC.
  - iv. Shall be responsible for an ongoing project for the duration of their term, or have a project during each full quarter served.
    - 1. Shall work collaboratively with the Outreach Coordinator, Outreach Intern, or International Center on a minimum of one project or initiative.
  - v. Shall be appointed by 7CSC by Week 3 of Fall Quarter.
- h. Out-of-State Representative
  - i. Shall serve as a member of the Internal Committee.

- ii. Shall actively represents constituents to Seventh College and campus-wide; including to Seventh College administration and 7CSC.
- iii. Shall be responsible for an ongoing project for the duration of their term, or have a project during each full quarter served.
  - 1. Shall work collaboratively with the Outreach Coordinator or Outreach Intern on a minimum of one project or initiative.
- iv. Shall be appointed by 7CSC by Week 3 of Fall Quarter.
- i. First Year Representative
  - i. Shall serve as a member of the Internal Committee.
  - ii. Shall serve as the Seventh College representative to the campus wide First Year Council; serve as a liaison between 7CSC and the committee providing updates within one week of the committee meeting.
  - iii. Shall actively represent first year student constituents to Seventh College and campus-wide; including to Seventh College administration and 7CSC.
  - iv. Shall be responsible for an ongoing project for the duration of their term, or have a project during each full quarter served.
  - v. Shall be appointed by 7CSC by Week 3 of Fall Quarter.
- j. Second Year Representative
  - i. Shall serve as a member of the Internal Committee.
  - ii. Shall actively represent second year student constituents to Seventh College and campus-wide; including to Seventh College administration and 7CSC.
  - iii. Shall be responsible for an ongoing project for the duration of their term, or have a project during each full quarter served.
  - iv. Shall be appointed by 7CSC by Week 3 of Fall Quarter.
- k. Third Year Representative
  - i. Shall serve as a member of the Internal Committee.
  - ii. Shall actively represent third year student constituents to Seventh College and campus-wide; including to Seventh College administration and 7CSC.
  - iii. Shall be responsible for an ongoing project for the duration of their term, or have a project during each full quarter served.
  - iv. Shall be appointed by 7CSC by Week 3 of Fall Quarter.
- l. Fourth Year Representative
  - i. Shall serve as a member of the Internal Committee.
  - ii. Shall actively represent fourth year student constituents to Seventh College and campus-wide; including to Seventh College administration and 7CSC.
  - iii. Shall be responsible for an ongoing project for the duration of their term, or have a project during each full quarter served.
  - iv. Shall be appointed by 7CSC by Week 3 of Fall Quarter.
- m. Academic Affairs Representative
  - i. Shall serve as a member of the Internal Committee.
  - ii. Shall serve as the Seventh College representative on the Library Student Advisory Council (LSAC); serve as a liaison between 7CSC and the committee providing updates within one week of the committee meeting.
  - iii. Shall actively represent constituents to Seventh College and campus-wide; including to Seventh College administration and 7CSC.
  - iv. Shall serve as a liaison between 7CSC and Dean of Academic Advising and any organizations/committees designated by the Dean as needed.
  - v. Shall be responsible for an ongoing project for the duration of their term, or have a project during each full quarter served.
  - vi. Shall be appointed by 7CSC by Week 3 of Fall Quarter.
- n. Commuter Representative
  - i. Shall serve as a member of the Internal Committee.

- ii. Shall serve as the Seventh College representative to the All Campus Commuter Board (ACCB) and serve as the second non-voting representative to the Student Transportation Advisory Committee; serve as a liaison between 7CSC and the committee providing updates within one week of the committee meeting.
  - iii. Shall actively represent constituents to Seventh College and campus-wide; including to Seventh College administration and 7CSC.
  - iv. Shall be responsible for an ongoing project for the duration of their term, or have a project during each full quarter served.
  - v. Shall be appointed by 7CSC by Week 3 of Fall Quarter.
- o. Transfer Representative
  - i. Shall serve as a member of the Internal Committee.
  - ii. Shall serve as the Seventh College representative to the All Campus Transfer Association (ACTA); serve as a liaison between 7CSC and the committee providing updates within one week of the committee meeting.
  - iii. Shall actively represent constituents to Seventh College and campus-wide; including to Seventh College administration and 7CSC.
  - iv. Shall be responsible for an ongoing project for the duration of their term, or have a project during each full quarter served.
  - v. Shall be appointed by 7CSC by Week 3 of Fall Quarter.
- p. Resident Assistant Liaison
  - i. Shall serve as a member of the Internal Committee.
  - ii. Shall be a Resident Assistant employed by Seventh College for the duration of their appointment; serve as a liaison between the Seventh College Residential Staff, including RAs, and the 7CSC.
  - iii. Shall actively represent constituents to Seventh College and campus-wide; including to Seventh College administration and 7CSC.
  - iv. Shall share information about new Residential Life policies and Residential Life events
  - v. Nominations for this position shall be made by the Seventh College Residential Life/RA Supervisors no later than week 3 of Fall Quarter.
    - 1. The Seventh College Council must confirm a single nomination.
    - 2. If no representative is nominated by week 3 of Fall Quarter then the power to nominate and appoint will fall under the power of the Seventh College Council.
- q. Student Organization Representative
  - i. Shall serve as a member of the Internal Committee.
  - ii. Shall actively represent constituents to Seventh College and campus-wide; including to Seventh College administration and 7CSC.
  - iii. Shall serve as a liaison between 7CSC and the Student Affairs Office in the recognition process for Seventh College Registered Student Organizations.
  - iv. Shall coordinate and chair Seventh Organization Head meetings monthly and/or no less than 3 times per quarter;
    - 1. Advise organizations on 7CSC resources and procedures
    - 2. Advocate for organization collaboration and responsible use of funds
  - v. Shall be responsible for an ongoing project for the duration of their term, or have a project during each full quarter served.
  - vi. Shall be appointed by 7CSC by Week 3 of Fall Quarter.
- r. Synthesis Program Representative
  - i. Shall serve as a member of the Internal Committee.
  - ii. Shall actively represent constituents to Seventh College and campus-wide; including to Seventh College administration and 7CSC.
  - iii. Shall serve as liaison between 7CSC, Seventh College students, and the Synthesis Program Coordinators.



- iv. Shall meet with Synthesis Program Coordinators a minimum of two times per academic quarter.
- v. Shall be responsible for an ongoing project for the duration of their term, or have a project during each full quarter served.
  - 1. Projects should be focused on student outreach, assessment of Synthesis Program, or highlighting the efforts of students.
- vi. Shall have completed Synthesis 1 prior to the beginning of their term served.
- vii. Shall be appointed by 7CSC by Week 5 of Spring Quarter.
- s. Basic Needs Representative
  - i. Shall serve as a member of the External Committee.
  - ii. Shall serve as the Seventh College representative on the Basic Needs Committee; serve as a liaison between 7CSC and the committee providing updates within one week of the committee meeting.
  - iii. Shall actively represent constituents to Seventh College and campus-wide; including to Seventh College administration and 7CSC.
  - iv. Shall be responsible for an ongoing project for the duration of their term, or have a project during each full quarter served.
  - v. Shall be appointed by 7CSC by Week 3 of Fall Quarter.
- t. Civic Engagement Office Representative
  - i. Shall serve as a member of the External Committee.
  - ii. Shall serve as the Seventh College representative to the Civic Engagement Office; serve as a liaison between 7CSC and the committee providing updates within one week of the meetings.
  - iii. Shall present a biweekly report on engagement opportunities and initiatives during a primary or general elections.
  - iv. Shall actively represent constituents to Seventh College and campus-wide; including to Seventh College administration and 7CSC.
  - v. Shall be responsible for an ongoing project for the duration of their term, or have a project during each full quarter served.
    - 1. Shall host a voting registration workshop during a primary or general election year specifically for Seventh college; working with the DEI Advocate to encourage people from low voting turnout groups to register and vote.
    - 2. Shall create a project during a primary or general election year providing nonpartisan information about initiatives on the state and local ballot, as well as candidates on the state and local ballot.
  - vi. Shall be appointed by 7CSC by Week 3 of Fall Quarter.
- u. Housing, Dining, and Hospitality Representative
  - i. Shall serve as a member of the External Committee.
  - ii. Shall serve as the Seventh College representative to the Housing, Dining, and Hospitality (HDH) Committee; serve as a liaison between 7CSC and the committee providing updates within one week of the committee meeting.
  - iii. Shall actively represent constituents to Seventh College and campus-wide; including to Seventh College administration and 7CSC.
  - iv. Shall be responsible for an ongoing project for the duration of their term, or have a project during each full quarter served.
  - v. Shall be appointed by 7CSC by Week 3 of Fall Quarter.
- v. Student Fee Advisory Committee Representative
  - i. Shall serve as a member of the External Committee.
  - ii. Shall serve as the Seventh College representative to the Student Fee Advisory Committee (SFAC); attend weekly meetings and serve as a liaison between 7CSC and the committee providing updates within one week of the committee meeting.

- iii. Shall actively represent constituents to Seventh College and campus-wide; including to Seventh College administration and 7CSC.
- iv. Advocate for the Seventh College Student Body interests in the allocation of the Student Services Fee.
- v. The Student Fee Advisory Committee Representative shall provide guidance to the shadow.
  - 1. At the end of the term it is recommended that the representative provide in writing three pieces of advice for doing the role successfully.
- vi. Shall be appointed by 7CSC by Week 3 of Fall Quarter.
- w. Student Fee Advisory Committee Shadow
  - i. Shall serve as a member of the External Committee.
  - ii. Shall shadow as the Seventh College representative to the Student Fee Advisory Committee (SFAC); attend weekly meetings and serve as a liaison between 7CSC and the committee providing updates within one week of the committee meeting.
  - iii. Shall represent Seventh College and 7CSC in the absence of the SFAC representative as allowed or requested by the SFAC Committee and 7CSC.
  - iv. Shall actively represent constituents to Seventh College and campus-wide; including to Seventh College administration and 7CSC.
  - v. Advocate for the Seventh College Student Body interests in the allocation of the Student Services Fee.
  - vi. The Student Fee Advisory Committee Representative shall provide guidance to the shadow.
    - 1. At the end of the term it is recommended that the representative provide in writing three pieces of advice for doing the role successfully.
  - vii. Shall be appointed by 7CSC by Week 3 of Fall Quarter.
    - 1. Serve one term as the shadow, in which the Student Fee Advisory Committee Representative shall prepare them to become the SFAC Representative.
- x. External Committee Representatives
  - i. Shall serve as a member of the External Committee.
  - ii. Shall serve as the Seventh College representative to their assigned committee(s); serve as a liaison between 7CSC and the committee providing updates within one week of the committee meeting.
  - iii. Shall actively represent constituents to Seventh College and campus-wide; including to Seventh College administration and 7CSC.
  - iv. Shall be responsible for a project during each full quarter served.
  - v. Shall be appointed by 7CSC by Week 3 of Fall Quarter.

**Item A-1**

## Appendix B

### ~ TITLE II AMENDMENTS ~

Item B-1 contains the proposed amended text regarding Title II.2 of the Bylaws of the Seventh College Student Council. Highlighted text shall be removed upon ratification of the present Legislation.

- a. Academic Affairs Representative
  - i. Shall serve as the Seventh College representative on the Library Student Advisory Council (LSAC); serve as a liaison between 7CSC and the committee providing updates within one week of the committee meeting.
  - ii. Shall actively represent constituents to Seventh College and campus-wide; including to Seventh College administration and 7CSC.
  - iii. Shall serve as a liaison between 7CSC and the Dean of Academic Advising and any organizations/committees designated by the Dean as needed.
  - iv. Shall be responsible for an ongoing project for the duration of their term, or have a project during each full quarter served.
  - v. Shall be appointed by 7CSC by Week 3 of the Fall Quarter.
- b. Basic Needs Representative
  - i. Shall serve as the Seventh College representative on the Basic Needs Committee; serve as a liaison between 7CSC and the committee providing updates within one week of the committee meeting.
  - ii. Shall actively represent constituents to Seventh College and campus-wide; including to Seventh College administration and 7CSC.
  - iii. Shall be responsible for an ongoing project for the duration of their term, or have a project during each full quarter served.
  - iv. Shall be appointed by 7CSC by Week 3 of the Fall Quarter.
- c. Civic Engagement Office Representative
  - i. Shall serve as the Seventh College representative to the Civic Engagement Office; serve as a liaison between 7CSC and the committee providing updates within one week of the meetings.
  - ii. Shall present a biweekly report on engagement opportunities and initiatives during primary or general elections.
  - iii. Shall actively represent constituents to Seventh College and campus-wide; including to Seventh College administration and 7CSC.
  - iv. Shall be responsible for an ongoing project for the duration of their term, or have a project during each full quarter served.
    - 1. Shall host a voting registration workshop during a primary or general election year specifically for Seventh college; working with the DEI Advocate to encourage people from low voting turnout groups to register and vote.
    - 2. Shall create a project during a primary or general election year providing nonpartisan information about initiatives on the state and local ballot, as well as candidates on the state and local ballot.
  - v. Shall be appointed by 7CSC by Week 3 of the Fall Quarter.
- d. Commuter Representative
  - i. Shall serve as the Seventh College representative to the All Campus Commuter Board (ACCB) and serve as the second non-voting representative to the Student Transportation Advisory Committee; serve as a liaison between 7CSC and the committee providing updates within one week of the committee meeting.
  - ii. Shall actively represent constituents to Seventh College and campus-wide; including to Seventh College administration and 7CSC.

- iii. Shall be responsible for an ongoing project for the duration of their term, or have a project during each full quarter served.
- iv. Shall be appointed by 7CSC by Week 3 of the Fall Quarter.
- e. Director of Spirit
  - i. Shall serve as the Seventh College representative to the Spirit Week Committee, Triton Tide, and any organizations designated by the Dean as spirit organizations/committees or delegate responsibility to a member of the Spirit Board.
  - ii. Shall chair weekly meetings of the Spirit Board; and serve as a liaison between its membership and 7CSC.
  - iii. Shall train and support Spirit Board members in developing programs that meet the needs of Seventh College students and ensure compliance with all University policies.
  - iv. Shall coordinate Seventh College participation in:
    - 1. 7CSC Welcome Week activities
    - 2. Spirit Week
    - 3. A minimum of one Spirit Board program per quarter
  - v. Shall ensure that Spirit Board programs are being advertised to the Seventh College community.
  - vi. Shall be appointed by 7CSC by Week 8 of the Spring Quarter.
- f. Diversity, Equity and Inclusion Advocate
  - i. Shall actively represent constituents to Seventh College and campus-wide; including to Seventh College administration and 7CSC.
  - ii. Shall advocate for historically underrepresented groups, improve cross-cultural relations, and contribute to a campus climate that is safe and welcoming to all.
  - iii. Shall ensure that 7CSC conducts its business in a manner which is respectful and supportive of DEI matters of Seventh College.
  - iv. Shall serve as a liaison between 7CSC and any organizations designated by the Dean.
  - v. Shall be responsible for an ongoing project for the duration of their term, or have a project during each full quarter served.
  - vi. Shall be appointed by 7CSC by Week 3 of the Fall Quarter.
- g. Environmental Justice Advocate
  - i. Shall serve as the Seventh College representative on environmental justice initiatives within the 7CSC, throughout campus, and the surrounding community; serve as a liaison between 7CSC and groups providing updates within one week of meetings.
    - 1. These initiatives may include, but are not limited to upholding relationships with environmental justice organizations, serving as liaison with campus resource centers, and representing victims disproportionately affected by natural disasters.
  - ii. Shall actively represent constituents to Seventh College and campus-wide; including to Seventh College administration and 7CSC.
  - iii. Shall be responsible for an ongoing project for the duration of their term, or have a project during each full quarter served.
    - 1. Projects may include, but are not limited to environmental racism, climate injustice, and/or addressing the impact of environmentally harmful organizations.
  - iv. Shall be appointed by 7CSC by Week 3 of the Fall Quarter.
- h. External Committee Representatives
  - i. Shall serve as the Seventh College representative to their assigned committee(s); serve as a liaison between 7CSC and the committee providing updates within one week of the committee meeting.
  - ii. Shall actively represent constituents to Seventh College and campus-wide; including to Seventh College administration and 7CSC.
  - iii. Shall be responsible for a project during each full quarter served.
  - iv. Shall be appointed by 7CSC by Week 3 of the Fall Quarter.

- i. First Year Representative
  - i. Shall serve as the Seventh College representative to the campus wide First Year Council; serve as a liaison between 7CSC and the committee providing updates within one week of the committee meeting.
  - ii. Shall actively represent first year student constituents to Seventh College and campus-wide; including to Seventh College administration and 7CSC.
  - iii. Shall be responsible for an ongoing project for the duration of their term, or have a project during each full quarter served.
  - iv. Shall be appointed by 7CSC by Week 3 of the Fall Quarter.
- j. Fourth Year Representative
  - i. Shall actively represent fourth year student constituents to Seventh College and campus-wide; including to Seventh College administration and 7CSC.
  - ii. Shall be responsible for an ongoing project for the duration of their term, or have a project during each full quarter served.
  - iii. Shall be appointed by 7CSC by Week 3 of the Fall Quarter.
- k. Housing, Dining, and Hospitality Representative
  - i. Shall serve as the Seventh College representative to the Housing, Dining, and Hospitality (HDH) Committee; serve as a liaison between 7CSC and the committee providing updates within one week of the committee meeting.
  - ii. Shall actively represent constituents to Seventh College and campus-wide; including to Seventh College administration and 7CSC.
  - iii. Shall be responsible for an ongoing project for the duration of their term, or have a project during each full quarter served.
  - iv. Shall be appointed by 7CSC by Week 3 of the Fall Quarter.
- l. International Student Representative
  - i. Shall serve as the Seventh College representative to the International Students and Programs Office (ISPO) Student Advisory Committee; serve as a liaison between 7CSC and the committee providing updates within one week of the committee meeting.
  - ii. Shall actively represent constituents to Seventh College and campus-wide; including to Seventh College administration and 7CSC.
  - iii. Shall be responsible for an ongoing project for the duration of their term, or have a project during each full quarter served.
    - 1. Shall work collaboratively with the Outreach Coordinator, Outreach Intern, or International Center on a minimum of one project or initiative.
  - iv. Shall be appointed by 7CSC by Week 3 of the Fall Quarter.
- m. Judicial Board Chair
  - i. Shall serve as the Seventh College representative for the Student Conduct Standards Group (SCSG) as required, or delegate responsibility to a member of the Judicial Board.
  - ii. Shall chair quarterly meetings of the Judicial Board, and serve as a liaison between its membership and 7CSC.
  - iii. Shall train and support Judicial Board members in understanding 7CSC Bylaws, Elections Code, and relevant University policies.
  - iv. Shall be appointed by 7CSC by Week 5 of the Spring Quarter.
- n. Out-of-State Representative
  - i. Shall actively represent constituents to Seventh College and campus-wide; including to Seventh College administration and 7CSC.
  - ii. Shall be responsible for an ongoing project for the duration of their term, or have a project during each full quarter served.
    - 1. Shall work collaboratively with the Outreach Coordinator or Outreach Intern on a minimum of one project or initiative.
  - iii. Shall be appointed by 7CSC by Week 3 of the Fall Quarter.
- o. Parliamentarian
  - i. Shall serve as Vice-Chair of the Rules Committee.

- ii. Shall assist the President in the operation of 7CSC meetings and serve as an advisor on matters of parliamentary procedure and 7CSC rules and procedures.
- iii. Shall initiate the impeachment process against a member if it is determined that impeachment is necessary or at the request of the Executive Committee.
- iv. Shall perform the duties of the Secretary in the event of their absence.
- v. Shall be appointed by 7CSC by Week 5 of the Spring Quarter.
- p. Resident Assistant Liaison
  - i. Shall be a Resident Assistant employed by Seventh College for the duration of their appointment; serve as a liaison between the Seventh College Residential Staff, including RAs, and the 7CSC.
  - ii. Shall actively represent constituents to Seventh College and campus-wide; including to Seventh College administration and 7CSC.
  - iii. Shall share information about new Residential Life policies and Residential Life events
  - iv. Nominations for this position shall be made by the Seventh College Residential Life/RA Supervisors no later than week 3 of the Fall Quarter.
    - 1. The Seventh College Council must confirm a single nomination.
    - 2. If no representative is nominated by week 3 of the Fall Quarter then the power to nominate and appoint will fall under the power of the Seventh College Council.
- q. Second Year Representative
  - i. Shall actively represent second year student constituents to Seventh College and campus-wide; including to Seventh College administration and 7CSC.
  - ii. Shall be responsible for an ongoing project for the duration of their term, or have a project during each full quarter served.
  - iii. Shall be appointed by 7CSC by Week 3 of the Fall Quarter.
- r. Student Fee Advisory Committee Representative
  - i. Shall serve as the Seventh College representative to the Student Fee Advisory Committee (SFAC); attend weekly meetings and serve as a liaison between 7CSC and the committee providing updates within one week of the committee meeting.
  - ii. Shall actively represent constituents to Seventh College and campus-wide; including to Seventh College administration and 7CSC.
  - iii. Advocate for the Seventh College Student Body's interests in the allocation of the Student Services Fee.
  - iv. The Student Fee Advisory Committee Representative shall provide guidance to the shadow.
    - 1. At the end of the term, it is recommended that the representative provides in writing three pieces of advice for doing the role successfully.
  - v. Shall be appointed by 7CSC by Week 3 of the Fall Quarter.
- s. Student Fee Advisory Committee Shadow
  - i. Shall shadow as the Seventh College representative to the Student Fee Advisory Committee (SFAC); attend weekly meetings and serve as a liaison between 7CSC and the committee providing updates within one week of the committee meeting.
  - ii. Shall represent Seventh College and 7CSC in the absence of the SFAC representative as allowed or requested by the SFAC Committee and 7CSC.
  - iii. Shall actively represent constituents to Seventh College and campus-wide; including to Seventh College administration and 7CSC.
  - iv. Advocate for the Seventh College Student Body's interests in the allocation of the Student Services Fee.
  - v. The Student Fee Advisory Committee Representative shall provide guidance to the shadow.
    - 1. At the end of the term, it is recommended that the representative provides in writing three pieces of advice for doing the role successfully.
  - vi. Shall be appointed by 7CSC by Week 3 of the Fall Quarter.

1. Serve one term as the shadow, in which the Student Fee Advisory Committee Representative shall prepare them to become the SFAC Representative.
- t. Student Health and Well-Being Representative
  - i. Shall serve as the Seventh College representative on the Student Health and Well-Being Advisory Board; serve as a liaison between 7CSC and the board providing updates within one week of the board meeting.
  - ii. Shall actively represent constituents to Seventh College and campus-wide; including to Seventh College administration and 7CSC.
  - iii. Shall be responsible for an ongoing project for the duration of their term, or have a project during each full quarter served.
  - iv. Shall be appointed by 7CSC by Week 3 of the Fall Quarter.
- u. Student Organization Representative
  - i. Shall actively represent constituents to Seventh College and campus-wide; including to Seventh College administration and 7CSC.
  - ii. Shall serve as a liaison between 7CSC and the Student Affairs Office in the recognition process for Seventh College Registered Student Organizations.
  - iii. Shall coordinate and chair Seventh Organization Head meetings monthly and/or no less than 3 times per quarter;
    1. Advise organizations on 7CSC resources and procedures
    2. Advocate for organization collaboration and responsible use of funds
  - iv. Shall be responsible for an ongoing project for the duration of their term, or have a project during each full quarter served.
  - v. Shall be appointed by 7CSC by Week 3 of the Fall Quarter.
- v. Student Transportation Representative
  - i. Shall serve as the Seventh College representative on the Student Transportation Advisory Committee; serve as a liaison between 7CSC and the committee providing updates within one week of the committee meeting.
  - ii. Shall actively represent constituents to Seventh College and campus-wide; including to Seventh College administration and 7CSC.
  - iii. Shall be responsible for an ongoing project for the duration of their term, or have a project during each full quarter served.
  - iv. Shall be appointed by 7CSC by Week 3 of the Fall Quarter.
- w. Sustainability Advocate
  - i. Shall serve as the Seventh College representative on sustainability initiatives within the 7CSC, throughout campus, and the surrounding community; serve as a liaison between 7CSC and groups providing updates within one week of meetings.
  - ii. Shall actively represent constituents to Seventh College and campus-wide; including to Seventh College administration and 7CSC.
  - iii. Shall be responsible for an ongoing project for the duration of their term, or have a project during each full quarter served.
    1. Projects shall be related to advocacy for the environmental sustainability of the Seventh community.
  - iv. Shall ensure that 7CSC conducts its business in a manner which is respectful and supportive of environmental sustainability.
  - v. Shall be appointed by 7CSC by Week 3 of the Fall Quarter.
- x. Synthesis Program Representative
  - i. Shall actively represent constituents to Seventh College and campus-wide; including to Seventh College administration and 7CSC.
  - ii. Shall serve as liaison between 7CSC, Seventh College students, and the Synthesis Program Coordinators.
  - iii. Shall meet with Synthesis Program Coordinators a minimum of two times per academic quarter.

- iv. Shall be responsible for an ongoing project for the duration of their term, or have a project during each full quarter served.
  - 1. Projects should be focused on student outreach, assessment of the Synthesis Program, or highlighting the efforts of students.
- v. Shall have completed Synthesis 1 prior to the beginning of their term served.
- vi. Shall be appointed by 7CSC by Week 5 of the Spring Quarter.
- y. Third Year Representative
  - i. Shall actively represent third year student constituents to Seventh College and campus-wide; including to Seventh College administration and 7CSC.
  - ii. Shall be responsible for an ongoing project for the duration of their term, or have a project during each full quarter served.
  - iii. Shall be appointed by 7CSC by Week 3 of the Fall Quarter.
- z. Transfer Representative
  - i. Shall serve as the Seventh College representative to the All Campus Transfer Association (ACTA); serve as a liaison between 7CSC and the committee providing updates within one week of the committee meeting.
  - ii. Shall actively represent constituents to Seventh College and campus-wide; including to Seventh College administration and 7CSC.
  - iii. Shall be responsible for an ongoing project for the duration of their term, or have a project during each full quarter served.
  - iv. Shall be appointed by 7CSC by Week 3 of the Fall Quarter.
- aa. University Centers Advisory Board Representative
  - i. Shall serve as the Seventh College representative on the University Centers Advisory Board; serve as a liaison between 7CSC and the board providing updates within one week of the board meeting.
  - ii. Shall actively represent constituents to Seventh College and campus-wide; including to Seventh College administration and 7CSC.
  - iii. Shall be responsible for an ongoing project for the duration of their term, or have a project during each full quarter served.
  - iv. Shall be appointed by 7CSC by Week 3 of the Fall Quarter.

Item B-1



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