

Yasindu Ramanayake  
Chennai

20<sup>th</sup> March 2022

**SUBJECT: APPOINTMENT LETTER**

Dear Yasindu,

Antar Technologies Pvt. Ltd. is pleased to offer you the position of a **Full-stack PHP Developer**. Your skills and experience will be an ideal fit for our development team.

As we discussed, your starting date will be 21<sup>st</sup> March 2022. The CTC will be \$400 subject to applicable tax deduction at source.

This offer is valid subject to:

- You forwarding to us a copy of your resignation letter/mail from your current employer within 3 days from the date of offer acceptance (if applicable).
- Successful submission of your personal and professional details, which includes:
  - Copies of educational certificates & mark sheets.
  - This offer letter signed copy.
  - Experience letter/ relieving letter/ resignation mail copy.
  - Copy of pan card (or equivalent in your home country).
  - Copy of Address Proof.
  - Passport size photographs (Name to be written on the back side of the photograph).
  - Cancel cheque of your bank account.
- Carry all documents and submit to us on the day of joining.
- Your ability to provide all supporting documents related to your previous emoluments and employment (If applicable).

Please accept our congratulations on this well-deserved job at Antar Technologies Pvt Ltd.

Kindly acknowledge the acceptance and receipt of this letter, by signing a copy enclosed herewith and please return it to your HR.

Sincerely,



**Neha Fomra**

Head

Human Resources and Communications

## COMPENSATION DETAILS

**Name** : Yasindu Ramanayake  
**Job Title** : Full-stack PHP Developer

Components	Monthly ((\$)	Annual (\$)
Basic	300	3600
House Rent Allowance	25	300
Conveyance Allowance	25	300
Special Allowance	25	300
Medical Allowance	25	300
Employer's Contribution to Provident Fund <sup>[1]</sup>	-	-
<b>Total Fixed Pay</b>	<b>400</b>	<b>4800</b>
Gratuity <sup>[2]</sup>	NA	NA
<b>Total Pay</b>	<b>400</b>	<b>4800</b>

<sup>[1]</sup> As per the provisions of PF Act

<sup>[2]</sup> The amount mentioned here is the Gratuity cost accrued by the Company and shall be payable to the employees as per the provisions of the Payment of Gratuity Act.