

DATE : 23rd November, 2022

FROM : **The President**, ICT Specialists Teachers in Malawi (ISTM),
C/O Malindi Secondary P.O Box 835 Zomba

TO : **The Secretary for Education**, Private Bag 328, Lilongwe.

THR : **The Director of Secondary School**, Private Bag 328, Lilongwe.

CC : **The Director of ICT**, Ministry of Education, Private Bag 328,
Lilongwe.

All Education Division Managers

The Headteacher's Representative, Mr. Steven J.P. Kungala,
Zingwangwa Secondary School

Dear Sir

**CALL FOR A MEETING FOR ALL ICT SPECIALISTS TEACHERS
(COMPUTER STUDIES TEACHERS) IN MALAWI.**

The interim leadership of ICT Specialists Teachers in Malawi is a grouping of ICT Teachers in Malawi who have organised themselves with the aim of enhancing uptake of ICT skills in Malawi and pioneering the drive in enhancing digital skills, championing the digitalisation drive in schools and the education sector at large.

In September 2022, the groups interim leadership was invited to a Science, Technology and Innovation (STI) Technical Working Group (TWG) Stake holder Engagement meeting in Lilongwe. From this interface, a number of issues were discussed pertaining the role that we can play as ICT Specialists in the Education sector in the drive to achieve Educational Digitisation (as the aspect of STI in the Education Sector).

In order to discuss fully the outcome of the meeting and others issues surrounding the groups vision and objects and to make it fully legal and operational, the interim intends to hold a meeting with all Computer Teachers in Malawi as follows;

Date : 16th to 17th December, 2020 (arrival is 15th and departure in 18th)

Venue : Lilongwe Girls Secondary School

Who is invited: All teachers of Computer Studies in Malawi.

During the meeting, we also expect to have representatives from various players in the Education and ICT sector such representatives from MANEB, MIE, DTED and Ministry of Education among others.

On the agenda, we expect to discuss the following among others;

- i. Introducing the association to Teachers
- ii. Drafting the Mission Statement, Vision and Objectives and Presentation of the Constitution
- iii. Electing leadership of the Association
- iv. Membership registration

- v. Talk from the invited guests on the role of ICT in education and the economy of nation at large.

By copy of this letter, Education Division Managers are requested to communicate the content of this letter to all Computer Studies teachers in their division and request the respective schools to support the teachers so that the teachers attend this important meeting.

For further details contact the following:

- i. Mr Masemo Kinyota Banda on 0 888 700 055/0 996 727 969 or masemo.timothee@yahoo.com (Malindi Secondary School-Zomba)
- ii. Mr Idrisa Ajida on 0 993 453 555 (Waliranji Secondary School-Mchinji)
- iii. Mr Martin Felix Mwale on 0 881 889 456/0 995 090 654 or mwalemartin87@gmail.com (Bandawe Girls Secondary School-Nkhatabay)
- iv. Mary Maganga on 0 998 002 989 (Malindi Secondary School-Zomba)
- v. Mr Steven J.P. Kungala on 0 888 922 000 or stesangala@gmail.com
- vi. Mr Lumbani Soko on 0 994 00 2005/0 888 782 783 or lusoko@gmail.com

Yours sincerely



Masemo Kinyota Banda
President (0 996 727 969)



Lumbani Soko
Vice Secretary (0 888 782 783)