

# USER DOCUMENTATION

GROUP N: FEMI, DAVID, ERIC, KENNETH, EVAN

## 1. INTRODUCTION

The goal of this project is to replicate a paper document used to apply for Teaching Assistant positions in an electronic format. Using this product, a student can apply for positions (TA if graduate student, PLA if undergraduate) in a specific class of their choosing in the Computer Science Department. The application will be accessible online through a browser, and will, at least partly, automate the process of sorting through applicants for the instructor.

## 2. USERS

### 2.1. All Users.

- Sign into an account
  - Go to <http://applyta-teamnovember.rhcloud.com/>
  - Enter your credentials, and then click sign in
- Sign out of an account
  - On the left side menu on any page, click the Sign Out button at the bottom

### 2.2. Applicants.

- Apply to become a TA/PLA
  - On the left side menu on any page, click the Apply button
  - Fill out each field and page of the form with accurate data
  - When you reach the final page, hit the Submit button at the bottom right of the screen to submit your application
- Override a current submission?
  - 
  -
- View personal submission and status of submission?
  - 
  -

### 2.3. Professors.

- View accepted and relevant applicants
  - Log in, or, on the left side menu on any page, click the Home button.
- View/Download? resumes from applicants?
  - 
  -
- View and Create comments on an applicant
  - While viewing applicants, click the View/Add button for any applicant
  - While viewing the applicant, enter text into the Comments text box and then click the Add Comment button to add a comment

- View taught courses
  - While viewing applicants, click the View Courses button at the top of the page
  - Select the course you wish to view by clicking the View Applicants button
- Add/remove applicants from a shopping cart
  - While viewing applicants, click the + - Button to add a student not in the course's shopping cart, or to remove a student in the course's shopping cart.
  - While viewing a course, click the button to remove the applicant from the course's shopping cart

#### 2.4. Graduate Program Director?

- View all applicants
  - After logging in, applicants who are not yet approved or unapproved show in the top table
  - applicants who are approved show in the table under the first table
  - applicants who are unapproved show in the bottom table
- Accept or deny applicants
  - In the first and last tables, for any student, click the Accept button to accept the application into the system
  - In the first and second table, for any student, click the Not Accepted/Deny button to indicate that the application is not accepted into the system

#### 2.5. Administrators.

- View all unaggnisned and assigned applicants
  - Log in, then scroll below the admin panel
- Assign a TA/PLA to a class
  - For any applicant in the tables, click the dropdown and select a course to assign them to, then click the select button.
- Add a course
  - In the Admin Panel, enter the course name to be entered into the course name field, and then select a professor from the dropdown. Click the add button to add the course
- Remove a course
  - In the Admin Panel, Select a course from the Remove Courses dropdown, and then click the Remove button in order to remove it.
- Set temporal windows
  - In the Admin Panel, enter dates into the forms at the bottom to set the temporal windows as indicated