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To whom it may concern:

I would like to recommend Eduard Grubman as a candidate for a position with your organization. In his position as Systems/IT Manager, I have the pleasure of closely working with Eduard to develop and implement corporate structure.

Eduard exceeds daily expectations in this position and is an asset to our organization. He has excellent written and verbal communication skills, is very organized, can work independently, and is able to effectively multi-task to ensure that all projects are completed in a timely manner.

Eduard is always willing to offer his assistance and has an excellent rapport with clients, fellow employees, and other professional organizations. He would be an asset to any employer and I recommend him for any endeavor he chooses to pursue.

Yours truly,

Nicole Herold