

BVN Validation Portal with One Time Password (OTP)

User Guide

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Login Screen

The screenshot shows the 'BVN Validation Portal' login interface. At the top left is the NIBSS logo, and at the top right is the 'Bank Verification Number' logo. The main content area has a light blue header with the text 'Please login with your Username and Password.' Below this are two input fields: 'Username' with a person icon and 'Password' with a lock icon. A disclaimer states: 'NIBSS accepts no liability for the verification of the intended customer's identity or for the consequences of any actions taken on the basis of the information provided, through the platform.' A green 'Login' button is centered below the disclaimer. At the bottom, it says 'Version 1.0'.

Enter your username and password in the spaces provided. A token code is sent to your phone as shown below

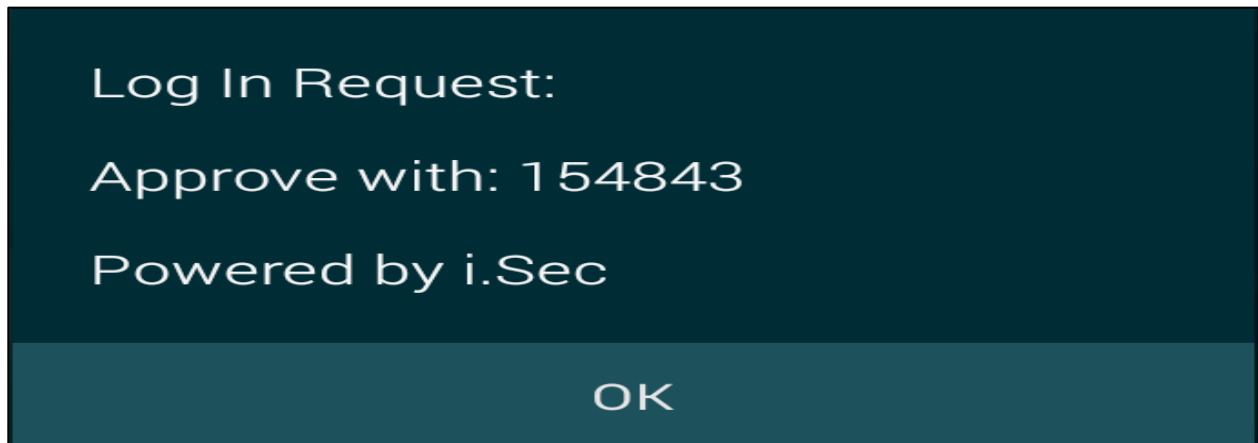
Token Validation

The screenshot shows the 'Token Validation' screen within the 'BVN Validation Portal'. The header is yellow and contains the NIBSS logo on the left and the 'Bank Verification Number' logo on the right, along with the text 'Welcome: jodugbemi@nibss-plc.com.ng'. The main content area has a white background with a yellow-bordered box titled 'Token Validation'. Inside this box, there is a 'Token:' label, a text input field with the placeholder 'Enter Token Code', and a blue 'Continue' button below it.

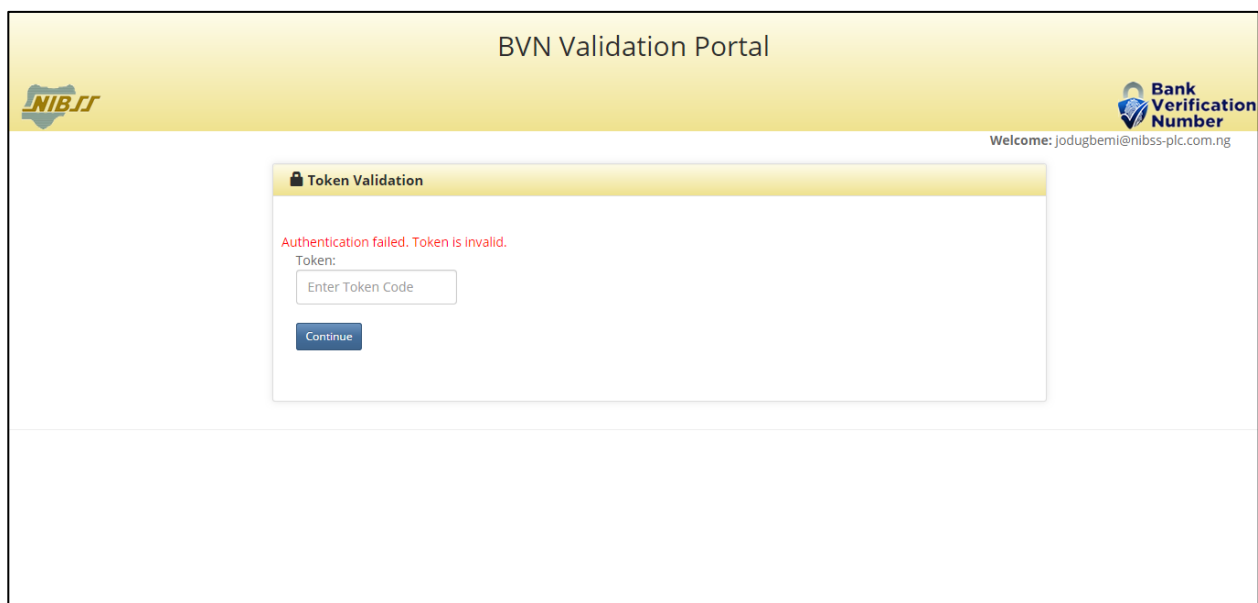
Enter the Token code sent to your phone and select continue to proceed.

Note: The Token code must be entered within 60 seconds, after which it expires.

A sample of the token code is displayed below



Invalid Token Code



An error message is displayed if an invalid token code is entered.

Re-enter code within 60 seconds and select continue to proceed. Once a valid token code is entered, the change password screen is displayed.



Note: The Token code must be entered within 60 seconds, after which it expires.

Upon successful authentication, the change password screen is displayed as shown below.

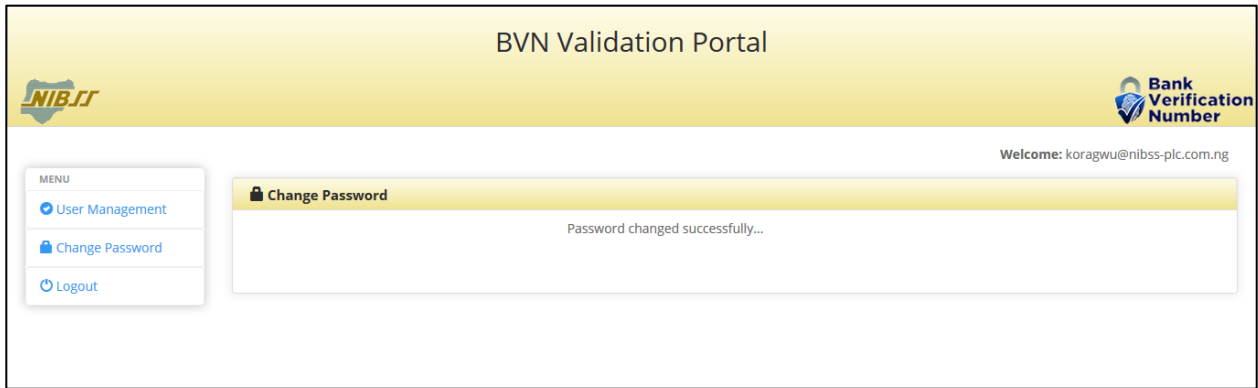
Default Password Change

The screenshot shows the 'BVN Validation Portal' with the 'Change Password' section active. The user is logged in as 'aolowu@nibss-plc.com.ng'. The form requires the user to enter their 'Old Password', 'New Password', and 'Repeat Password'. The 'New Password' field is highlighted with red error messages: '8 Characters Long', 'One Uppercase Letter', 'One Special Character', 'One Lowercase Letter', and 'One Number'. The 'Repeat Password' field is also highlighted with a red error message: 'Passwords Match'. A green 'Change Password' button is at the bottom right of the form.


Change default password at first log in. Once password requirements are satisfied, the red ticks change to green as shown below.

The screenshot shows the 'BVN Validation Portal' with the 'Change Password' section active. The user is logged in as 'koragwu@nibss-plc.com.ng'. The form now shows green checkmarks for all password requirements: '8 Characters Long', 'One Uppercase Letter', 'One Special Character', 'One Lowercase Letter', and 'One Number'. The 'Repeat Password' field is also highlighted with a green checkmark: 'Passwords Match'. A green 'Change Password' button is at the bottom right of the form.


Click on 'Change Password' to complete password change



BVN Validation



BNV Validation Portal



Date: 08-01-2015 7:23:32 PM

[MENU](#)
[Search BVN](#)
[Change Password](#)
[Logout](#)

[Bulk BNV Validation](#)

Search

Enter BNV :

BNV	REGISTRATION DATE	FIRST NAME	MIDDLE NAME	LAST NAME	BIRTH DATE	PHONE	ENROLLMENT BRANCH	ENROLLMENT BANK
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Welcome: jodugbemi@nibss-plc.com.ng

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Reference: NIBSS/YYYY/NNNN



Bulk BVN Validation

The screenshot shows the 'BVN Validation Portal' interface. At the top, there is a header with the NIBSS logo on the left and the 'Bank Verification Number' logo on the right. Below the header, a date and time stamp 'Date: 08-01-2015 7:23:32 PM' is displayed on the left, and a welcome message 'Welcome: jodugbemi@nibss-plc.com.ng' is on the right. A 'MENU' dropdown is visible on the left, containing 'Search BVN', 'Change Password', and 'Logout'. The main content area is titled 'Bulk BVN Validation' and features a search bar with the text 'Enter BVN : Enter BVN' and a green 'Search' button. Below the search bar is a table with the following headers: BVN, REGISTRATION DATE, FIRST NAME, MIDDLE NAME, LAST NAME, BIRTH DATE, PHONE, ENROLLMENT BRANCH, and ENROLLMENT BANK.

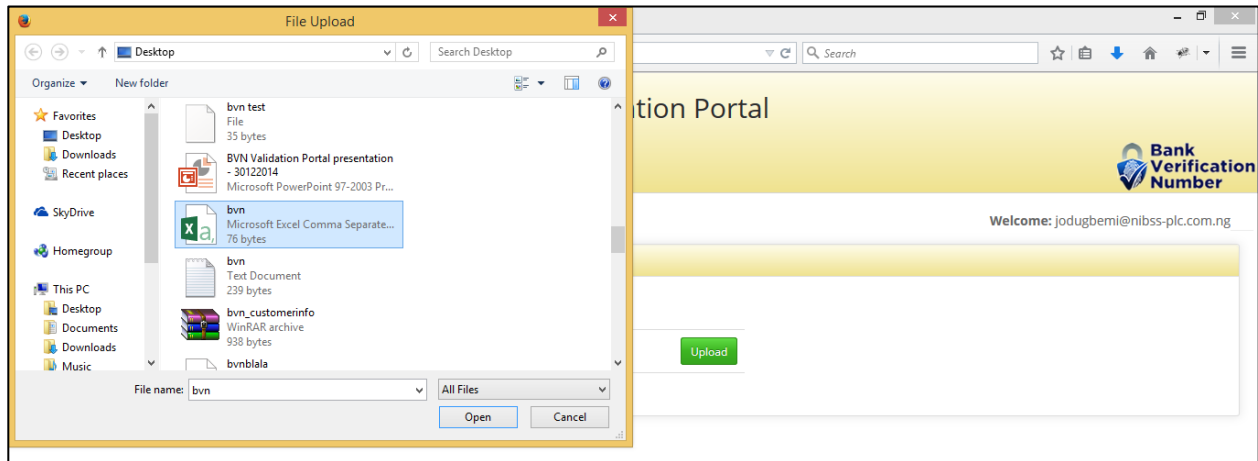
Click **“Bulk BVN Validation”** at the top of the search pane to do a bulk validation. The screen below is displayed

The screenshot shows the 'BVN Validation Portal' interface with the 'Bulk BVN Validation' section active. The header and date/time stamp are the same as in the previous screenshot. The 'MENU' dropdown is also present. The main content area is titled 'Bulk BVN Validation' and contains a link 'Click [here](#) to download template file.' Below this, there is a 'File to upload:' section with a 'Browse...' button, the text 'No file selected.', and a green 'Upload' button.

Click on **“Browse”**. A file upload dialog box is displayed as shown below

The screenshot shows a 'File Upload' dialog box overlaid on the 'BVN Validation Portal' interface. The dialog box has a title bar 'File Upload' and a search bar 'Search Desktop'. It displays a file explorer view with a sidebar showing 'Favorites' (Desktop, Downloads, Recent places) and 'This PC' (Desktop, Documents, Downloads, Music). The main area shows a list of files and folders, including 'SkyDrive', 'Homegroup', 'Joshua O. Odugbemi', 'This PC', and 'Libraries'. At the bottom, there is a 'File name:' field, a file type dropdown set to 'All Files', and 'Open' and 'Cancel' buttons. The background shows the 'BVN Validation Portal' interface with the 'Bulk BVN Validation' section active.

Browse to the location of the CSV BVN file on your system.



Select the BVN file and click **“Open”**.

Note: The BVNs must be separated with a comma. See a sample below

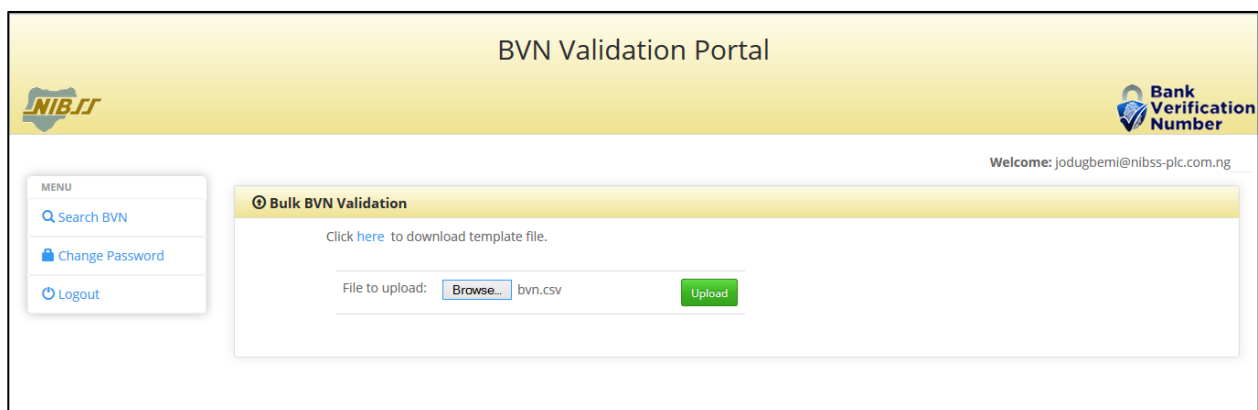
BVN,

12345678901,

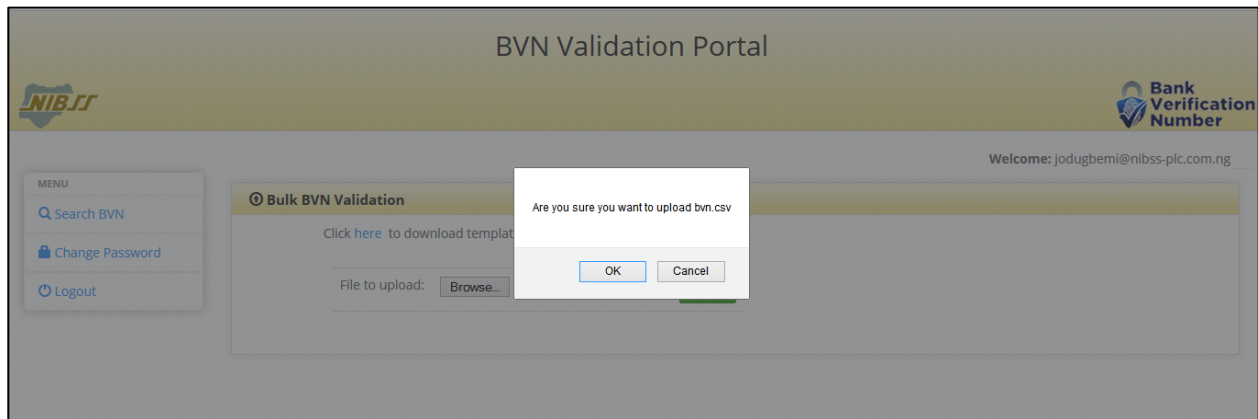
10987654321,

22228908101

Only **200** BVNs can be validated at a time.



Click on **“Upload”**. A dialog box is displayed as shown below



Click **“Ok”** to continue or **“Cancel”** to discontinue

The result of your upload is displayed.

The steps below are optional:

- Click **“Save”**. Three format options would appear CSV, Excel and PDF.
- Click any of the format, A File Save dialog pops up, give your file a name and save in your preferred location.