Sprint Retrospective Meeting Minutes

Attendees: Emre, Juan, David, Carlos, Henry
Start time: 10:06 pm
End time: 10:49 pm

What went wrong?

- Did we do a good job estimating our team's velocity?

Yes, even better than before. We completed nearly everything we committed to, landing close to our expected velocity. The small gap came from the delayed feedback and extra setup time, which we can account for next sprint.

- Did we do a good job estimating the points (time required) for each user story?

Yes, the simpler stories matched their estimates. Integration heavy stories were slightly low because we did not fully include setup, data dependencies, and review time. We will add a small buffer to similar stories and tighten acceptance criteria.

- Did each team member work as scheduled?

Yes overall. There were minor schedule shifts for a few teammates, but the team communicated early, paired where needed, and redistributed a small task to stay on track.

What went right?

The team worked well together, communicating openly and supporting each other throughout the sprint. All stories were completed on time and met quality expectations, and everyone adapted quickly to minor challenges. This sprint helped build confidence in our process while providing valuable learning experiences that will strengthen future sprints.

How to address the issues in the next sprint?

- How to improve the process?

We can improve by communicating more frequently, holding brief daily check-ins to identify blockers early, and documenting lessons learned at the end of each sprint to refine planning and estimation.

- How to improve the product?

We need to increase the amount of feedback and testing before pushing to main repo to catch issues earlier and improve overall quality. Focusing on more thorough testing will help us deliver a more stable and reliable product.