

1.1. Professional Practice 2: Vocational Skills for IT

[Note referred to as Professional Practice 2 in section 4.3.1 Programme Structure]

SMS Code	IN601001	Directed Learning hours	40
Level	6	Workplace or Practical Learning hours	20
Credits	15	Self-Directed Learning hours	90
Prerequisites	IN501001	Total Learning Hours	150
This course partially replaces IT201001 Name of other Programme: Bachelor of Information Technology (version 2)			

Aims

To develop effective workplace skills appropriate to the IT industry environment. This course applies in practice the interpersonal, written and oral presentation skills begun in the course IN501001 by exploring these skills in a team environment.

Learning Outcomes

At the successful completion of this course, a student will be able to:

1. Demonstrate effective job application skills
2. Apply group/team methodology in a workplace-like context
3. Demonstrate communications skills appropriate to the IT industry
4. Produce quality IT-related writing which contributes to group goals
5. Apply the fundamentals of project management to team-based projects
6. Analyse personal performance and take actions to improve that performance

Indicative Content

This course aims to introduce students to the structure of performance measurement in the workforce and develop the skills required to excel in that environment.

- Applied interpersonal/team communications
- Group/team dynamics & management skills
- Applied writing skills
- Peer- and self-motivation
- Reflection and self-assessment

Assessment

Assessment Activity	Weighting	Learning Outcomes
Assignment 1 (written and oral)	10%	1, 3
Individual portfolio	45%	3, 4, 6
Group checkpoints	45%	2, 3, 4, 5

Resources

Recommended:

Blicq, R. & Moretto, L. (2012). *Technically Write!* (8th ed.). Toronto: Prentice-Hall.

Perrin, R. (2015). *Pocket Guide to APA Style*. (5th ed.). Boston, MA: Wadsworth.