

International Travel Application

Biology Department

Name: Evan Perkowski Position: Faculty Staff Student X

R# 11594766

Travel Dates: August 14, 2022 to August 19, 2022 Departure Time:

Destination: City Montreal State Quebec Country Canada

60– day prior approval required from the Office of International Affairs (OIA) and required information has to be included per OP 79.04:

List **ALL** Destinations:

(All cities? Countries that may be visited on this trip)

Montreal, Quebec, Canada

Destination Contacts:

(Conference planner, travel agent, university faculty, etc)

Jennifer Riem (jennifer@esa.org)

Program website: <https://www.esa.org/montreal2022/>

Destination Affiliations:

(Institute, company, university, etc.)

Ecological Society of America

Business Equipment/Supplies Traveler will take: N/A

Purpose of Travel: Please give a clear business purpose for the trip. Explain why the trip is necessary for the use and benefit of Texas Tech University and/or if in performance of the duties of your position held at the Biology Department. If grant funds are used, the trip description must also include a detailed explanation describing the benefits to the scope of the project. If attending a conference, provide the full name of the organization (**NO ABBREVIATIONS**) and conference dates.

I will be attending this year's Ecological Society of America Annual Meeting to present a talk on one of my dissertation chapters. The talk, titled "Soil nitrogen availability increases the positive effect of aridity on water use efficiency" has been awarded a travel award from the Biogeosciences Section affiliated with the Ecological Society of America. The conference dates are August 14, 2022 to August 22, 2022. This talk is necessary to begin planning for future postdoctoral positions and will give important recognition to the high impact research done at Texas Tech University

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Is vacation or other leave to be taken with this travel? Yes _____ No X

If yes, please specify dates: From N/A to N/A

University Duties will be carried by the following administrative staff:

(Specify class number, time, and instructor)

N/A; travel for graduate level research conference. Technically could fall under BIOL-7000 or BIOL-8000

Expenses Requested from University-- Administered Sources? Yes X No _____

1. Account # TTUAB travel funding Amount: \$550
2. Account # TTU Graduate school funding Amount: \$500
3. Account # TTU DBS Travel funding Amount: \$250 (see support letter from Dr. Lou Densmore)

(If you are receiving funds from another source, please attach their approval email with your application)

Estimated Expenses

Airfare: \$700

Meals: 6 days @ \$60 per day = \$360

Car rental: _____

Lodging: 5 days @ \$179 per day = \$895

Bus, Taxi, Shuttle: _____

Parking: _____

Personal Car Mileage: _____

Registration: \$210

Other: _____

Total Requested Amount: \$1,955

Advance: \$1,050

****The US does not have any mandatory Covid-19 testing requirements for travelers departing the country. Travelers are advised to be tested 1-3 days prior to departure as a precaution. Some countries only allow incoming travelers from US in exceptional cases (diplomats, students, critical workers, etc.) and many have requirements including testing, quarantines, and travel forms that must be met.**

Travelers leaving the US may reference the US Bureau of Consular Affairs page for their destination for specific details about entry requirements and restrictions for arriving travelers.

Chairperson Approval