**Group Project Contract:**

The purpose of this group contract is to help determine how your group will operate so the project can be an enjoyable experience for all of you. This is done by clearly stating group expectations up-front and laying out a conflict resolution plan if need be. You are welcome to include any other additional information you feel is necessary, outside of the questions below, to aid in your group’s success in completing this project.

**Policies set by the instructors:**

* Team members will submit each project checkpoint on time or use a Grace Day from one member and submit within that agreed-upon timeframe.
* Efforts toward the final project report should be fairly distributed across team members.
  + No team member will “take over” the project, removing other team members’ opportunities to participate.
  + No team member will fail to participate in the project, contributing no work toward the final report.
  + Members will assign team roles as done in lab assignments.
* Team members will submit a project deliverable (written report in the form of a rendered Quarto document – same as lab assignments) to Dr. Robinson by ***Wednesday, December 11th at 11:59pm***. *No Grace Days* may be used for the final submission.

**Group Contract Instructions:**

Please read all instructions carefully before making a copy of this document and completing the contract.

* You must complete all items thoroughly as a group.
  + One person may not complete this on behalf of the entire group. All group members must be involved. Each group member is required to type their name at the end of the contract. Typing your name serves as your signature that you have read and accepted the terms of the contract. Students that do not participate in the group contract will not receive credit for the group contract.
  + Please note: Typing another group member’s name for them is a form of academic dishonesty.
* Communication is key
  + You can meet in person, online via Zoom (or other video service), call each other, exchange emails, discord messages, text, etc. Do whatever is easiest and most comfortable for your group.
  + I strongly recommend that you make a copy of this document via Google Doc or shared OneDrive folder and complete it together as a group.
* Only one person in the group needs to submit the group contract in Canvas
* It is imperative that you include as many specific details as possible when you fill out the contract. The more details that you include, the better positioned your group will be to avoid any miscommunication and/or any conflicts

**Group Contract and Code of Conduct (Fill this part out):**

1. Get to know your group members! What is something that you all have in common (try to find something beyond similar majors, or we all have one brother, etc.)?
2. How will you communicate? Email? Text? Discord? Meet in person or via Zoom?
3. How often will you be expected to check for updates from your group members?
4. What group roles and responsibilities are expected of each individual? How will you ensure each check point is turned in on time?
   * Team Captain: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
     + - Responsibilities….
   * Facilitator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
     + Responsibilities
   * Recorder/Reporter: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
     + - Responsibilities….
   * Resource Manager: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
     + Responsibilities
5. Discuss a timeline for completion. Each of you have busy lives, so discuss schedules in order to try and avoid overwhelming someone with work during a period of time, or to plan ahead if someone is going to be gone at some point.
6. How will all group members work collaboratively on this project through the course of the project? I have set up the Posit Cloud workspaces for each group. Will you initially share ideas for the data set using Google Docs? Will you all have the project open at the same time or will one person share their screen while meeting? Etc.
7. What will be your group’s policy, if any, on covering for one another if need be (for example, say someone is sick, or has a family emergency)?
8. What policy will you have in place to resolve any intragroup conflict that may arise (for example, if a group member neglects to carry out their delegated duties to post their results on time, or if a group member is not receiving or responding to group updates as often as expected in item 2 above)?

*Here are a few options for consideration: warning to the offender, reduction of points, zero credit for the repeat offender, etc.*

*You may use the instructor as a higher court of appeals – but you will be first expected to document that you implemented your initial conflict resolution plans per your contract and to update the instructor on the outcomes of your own attempts to resolve the conflict.*

1. For this group project, your group will be selecting a data set with two numerical variables that you are interested in exploring the relationship between from CORGIS (The Collection of Really Great, Interesting, Situated Datasets) at <https://corgis-edu.github.io/corgis/csv/>. List some things that your group would all be interested in working with (can be broad, such as Environment or Sustainability, you don’t have to start looking at the dataset yet, just to help start thinking about it).

All group members must type or sign their names below to indicate that they have participated in this group contract and understand the group’s expectations.

Team Captain #1:

Facilitator #2:

Recorder/Reporter #3:

Resource Manager #4:

Contract taken from: *Lynette M. Hudiburgh & Diana Garbinsky (2020) Data Visualization: Bringing Data to Life in an Introductory Statistics Course, Journal of Statistics Education, 28:3, 262-279, DOI: 10.1080/10691898.2020.1796399*

**Grading (Each group member will get the same grade except for a member who doesn’t participate in the group contract)**:

* 3 pts – Filling out each question in the form with thought put into answering the questions (for example, Question 9 should be answered with more than a word or two)
* 2 pts – Filled out only some of the questions in the form or not much thought put into answers.
* 1 pts – Form blank, just signed names.
* 0 pts – Group member did not participate in group contract; please contact Dr. Robinson if you cannot get hold of a group member.