

PRESTON G. CLARK

Information Technology Student

404-909-1332 | prestongclark31@gmail.com | Sugar Hill, GA

[www.Linkedin.com/in/preston-clark-55b1541b7](https://www.linkedin.com/in/preston-clark-55b1541b7)

TECHNICAL SKILLS

Java	JavaScript
Python	HTML
SQL	Microsoft Office

WORK EXPERIENCE

Metro Distributors, Inc. | Programming Specialist **May 2024 – Aug 2024**

- Programmed and configured consumer electronics for work orders, ensuring efficient deployment.
- Managed and maintained inventory systems to track hardware availability and usage.
- Ensured quality control standards by systematically testing programmed devices.

OfficeMax | Business Services Associate **May 2023 – Aug 2023**

- Provided technical support for customers using self-service printing kiosks and business center devices.
- Processed bulk print orders, ensuring quality control and adherence to customer specifications.
- Utilized POS systems and digital tools to track orders, payments, and customer accounts.

Office Depot | Customer Solutions Advisor **Nov 2021 – Aug 2022**

- Optimized workflow efficiency in the print department, increasing productivity by 75%.
- Assisted customers with troubleshooting file compatibility, formatting issues, and print software errors.
- Operated and maintained high-volume printers, scanners, and finishing equipment.
- Managed digital orders, ensuring accurate processing and timely completion.

Margaritaville at Lanier Islands | Admissions & Ticketing Associate **May 2021 – Aug 2021**

- Operated point-of-sale systems and managed digital transactions for admissions.
- Assisted customers with online ticketing and account troubleshooting, ensuring seamless entry experiences.

VOLUNTEER EXPERIENCE

Gwinnett Church | Middle School Small Group Leader **May 2019 – Jul 2022**

- Mentored group of middle school students.
- Developed bonds through events, group outings, and frequent communications.

EDUCATION

Kennesaw State University | B.S. in Information Technology

Aug 2022 – May 2026

- 3.47 GPA
- Dean's List
- 12th student in school history to complete Scrappy's Bucket List

North Gwinnett High School | High School Diploma

Aug 2018 – May 2022

- 3.0 GPA
- Perfect Attendance

ORGANIZATIONS

Kappa Kappa Psi Fraternity

Feb 2025 – Present

Kennesaw State University Band

Jan 2024 – Present

Kennesaw State University Marching Owls

Aug 2022 – Present

Spanish National Honor Society

Aug 2019 – May 2022