

# Preston Clark

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## Work Experience

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### **Services Advisor**

Office Depot - Cumming, GA  
May 2023 to August 2023

The Services Advisor is responsible for engaging and providing an exceptional customer service experience. The associate must quickly build ongoing customer relationships and become a trusted advisor by utilizing advanced selling skills and knowledge (including cross-selling of products and services) to meet the customer's needs.

The associate in this role demonstrates a passion for the brand, product and services solutions knowledge. He/she will utilize Office Depot's proven sales principles to proactively engage customers. The associate must quickly develop product and solution expertise in key areas such as technology, furniture, with a general understanding of copy and print.

### **Services Advisor**

Office Depot - Suwanee, GA  
November 2021 to August 2022

The Services Advisor is responsible for engaging and providing an exceptional customer service experience. The associate must quickly build ongoing customer relationships and become a trusted advisor by utilizing advanced selling skills and knowledge (including cross-selling of products and services) to meet the customer's needs.

The associate in this role demonstrates a passion for the brand, product and services solutions knowledge. He/she will utilize Office Depot's proven sales principles to proactively engage customers. The associate must quickly develop product and solution expertise in key areas such as technology, furniture, with a general understanding of copy and print.

### **Transit Small Group Leader**

Gwinnett Church - Sugar Hill, GA  
May 2019 to July 2022

Each small group leader is key in shaping the spiritual and social bonds that connect small group students. A high school leader will lead each group of students to build trusted relationships, celebrate spiritual growth, and help students discover and pursue a faith of their own. These friendships extend beyond Sunday mornings! Through events, group outings, and frequent communication, small group leaders and students form an intimate community where trust is central. The small group experience is the cornerstone of middle school ministry!

### **Cashier**

Margaritaville - Buford, GA  
May 2021 to August 2021

Welcome all guests providing customer service while admitting guests into the water park. Responsible for maintaining a clean workspace in each booth. Responsible for being the first associate our guests see and assist these guests with their questions while enforcing all policies in a friendly manner. These associates are responsible for ticket and season pass sales. Friendly and informative are the keys to success here!

## Education

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### **Bachelor of Science in Information Technology**

Kennesaw State University - Kennesaw, GA

August 2022 to Present

## Skills

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- Cashiering
- Cash handling
- Customer Service
- Retail Sales
- SQL
- Python
- Analysis skills
- JavaScript

## Awards

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### **Perfect Attendance**

May 2022

I received the award for perfect attendance for the entirety of high school, as I never missed a single day.