

Elizabeth Smith

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EXPERIENCE

Software Content Developer + Scrum Master, Hawkes Learning Systems, Inc.

Charleston, South Carolina — 2013-2015

- Designed, tested, and coordinated semi-annual releases of instructional mathematics software.
- Developed QA strategies and trained team members in test case development, test management, and release testing for weekly deployments of web-based content.
- Guided the team in self-review and facilitated discussion for improving process efficiency.
- Coordinated dependencies and release plans with several development teams and removed impediments.
- Communicated project metrics with the development team, product owners, and stakeholders.

Development Intern + Consultant, Hawkes Learning Systems, Inc.

Charleston, South Carolina — 2009-2010

- Tested instructional mathematics software and proofread mathematics textbooks.
- Created and edited graphics using Adobe Illustrator and Photoshop for use in textbook publications.
- Updated and edited a complete solutions manual for a new edition of an introductory algebra textbook.
- As a consultant in 2010, wrote a complete solutions manual for an intermediate algebra textbook.

Adjunct Instructor, Trident Technical College

Charleston, South Carolina — Fall 2008

- Taught a five credit hour course in elementary algebra covering arithmetic, algebraic expression, solving linear equations, systems of equations, factoring, graphing, and inequalities.
- Course featured a secondary focus on learning and study skills.

Administrative Assistant, Advanced Hood and Duct Services

Raleigh, North Carolina — Spring 2008

- Handled customer calls, job scheduling and accounts receivable.
 - Managed customer data using Sage ACT and assisted with general office administrative duties.
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EDUCATION

The Iron Yard

Charleston, South Carolina — 2015

Ruby on Rails Engineering

North Carolina State University

Raleigh, North Carolina — 2005-2007

Bachelor of Science in Mathematics, Magna Cum Laude

TOOLBOX

Ruby, Rails, PostgreSQL, Git/Github, JavaScript, React.js, HTML 5, CSS 3, Sass, TFS, Visual Studio