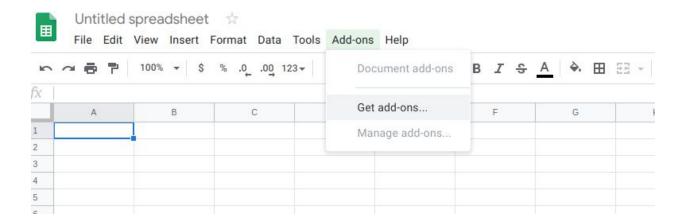
# Easymanage - 1.2.0

### **How It Works?**

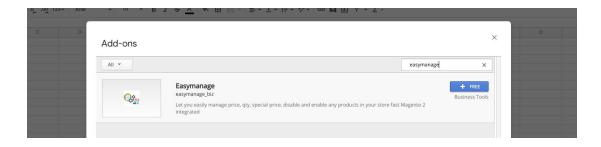
Basically it needs two extensions installed. One is for Google Spreadsheet (App script addon), another for Magento 2. App script addon update spreadsheet functionality and send-fetch data from-to web store, directly through Magento 2 REST API. Magento 2 extension its some kind of optimization for search, update products, create products, get email content etc... System work only! if 2 extensions are installed google addon and magento module.

# **Google Spreadsheet Add-on**

Open Google Spreadsheet -> Menu -> Add-ons -> Get add-ons

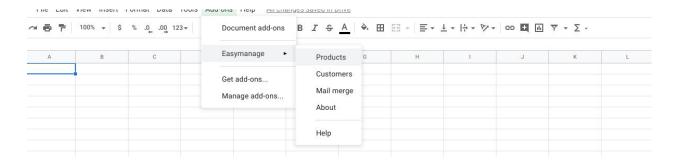


In search field type "Easymanage", find add-on and press "+ Free" button



### **Get Started**

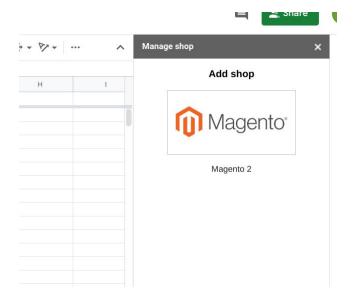
After successfully installed Magento 2 and Google Spreadsheet modules, you should see the new menu item in your spreadsheet "Add-ons" -> "Easymanage". Click "Easymanage" -> then select one of three items "Products", "Customers" or "Mail merge"



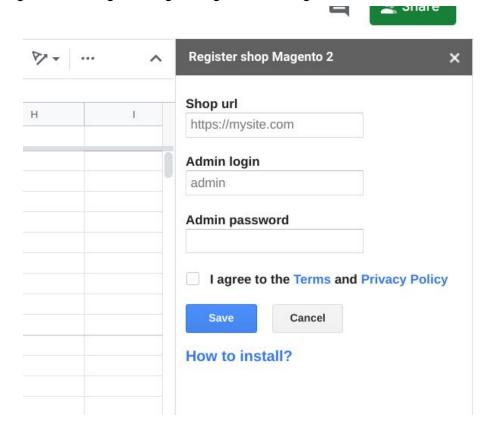
!IMPORTANT – during first run app require access from yours account such as Google
Drive etc... You have to allow all of them, that access let App script modify current
spreadsheet, Gmail API let script access to your drafts emails, which are used in "Mail
merge" NOTE – we do not read, modify, create anything on yours drive, in Gmail acc we
only reading Drafts emails, and send mails from yours account. All emails sent are saved in
"Sent" folder.

If you aware about your personal information, you can easily create fresh account at google in minute and use it with current addon, but our script or module do not accessing any data which is not used by it, and if create some documents or sending email, that done only with your permission or actions.

Registration sidebar opened. Select "Magento 2"



You should see login screen, for authorization. Login and password are required for accessing Magento 2 REST API. We recommend to you create new admin user with ACL access "Magento\_Catalog::catalog", "Magento\_Catalog::store" or all and use it there.

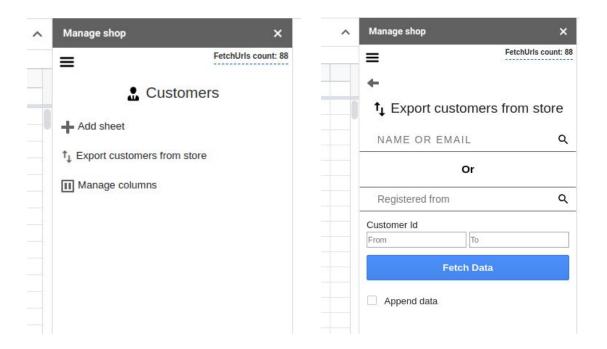


You need to login only once, at any menu item "Products", "Customers" or "Mail merge". Authorization data saved in yours google account at userproperties.

!Important. We and nobody else have no access to yours authorization data, and its not visible anywhere. Data stored in yours google account.

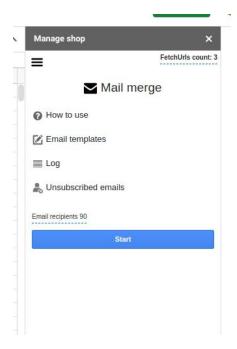
# **Customers**

Customer sections let you export customers from your shop to google spreadsheet. The data can be used with **Mail merge** functionality described below.



You can export all customers, or if need update with new only as an example, can filter them by "Registered from" - date or by Id.

# Mail merge



Mail merge panel content:

"How to use" - popup modal with short help text.

"Email templates" - popup modal for manage yours email templates.

"Log" - status texts about mail sending process, log errors.

"Unsubscribed emails" - manage unsubscribed emails.

"Email recipients" - how many emails can be sent.

"Start" - button open email popup with selection email address column and email template in created above.(read below)

A mail merge is when a template is merged with data from Google spreadsheet. It's useful for sending out personalized emails to multiple people quickly. Email templates are created in "Email templates" section. In email subject or body possible insert data from spreadsheet row using code [\$sheetcolumnname] example [\$Last Name] would be replaced by data from column with Last Name in header.

#### Last Name

A	В	C	D	E
ld	Email	First Name	Last Name	Registration date
	1 easymanage.biz@gmail.com	Easy	Manage	2019-03-26 12:37:12
	2 accounts@develodesign.co.uk	Luke	С	2019-04-16 15:07:15

For improving power of existing Mail merge functionality added updates for email content from dynamic data magento shop. This is done by using shortcodes, and params inserted instead shortcodes.

#### Available shortcodes:

[product product\_id="integer"] - output html of product image, name, price and view button

[product product\_sku="varchar"] - output html of product image, name, price and view button

[category category\_id="integer" limit="integer"] - output category products selected by category id and limited by limit var(default 4)

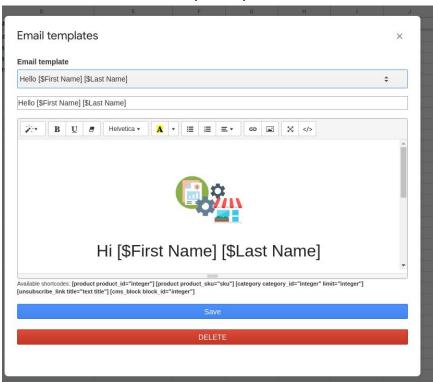
[unsubscribe\_link title="text title"] - output unsubscribe link

[cms\_block block\_id="integer"] - output magento cms static block content

!!!Important. When create shortcodes or insert dynamic vars into template do not copy paste data inside [], type all by hands, as email editor wrap it with html tags and parser not work correctly.

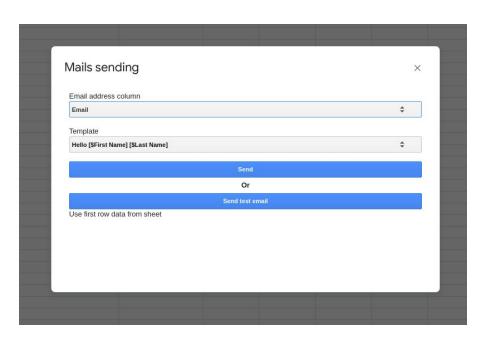
**Create email template** open popup, then create subject and email content using shortcodes and dynamic vars, email recipients will be inserted from spreadsheet row selected during **Start** process.

### Example template:



### Run email send

Click on "**Start**" button into "**Mail merge**" panel - it will open popup modal with dropdowns for select email template and email address columns.



"Email address column" - email recipient address column from spreadsheet.

"Template" - existing email template

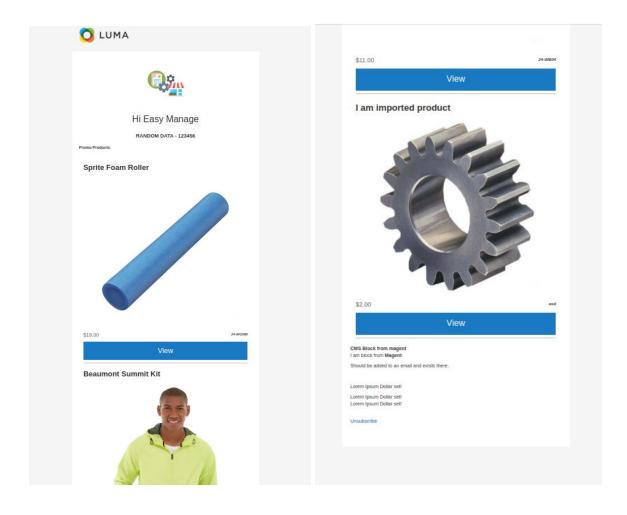
"Send" - run sending emails process, only send emails with limits per day.

"Send test email" - send only one email with data from the first row.

Before start sending process test emails with yours email in first row, to check are email template created and parsed ok. Example spreadsheet:

ld	Email	First Name	Last Name	Registration date	Random
	1 easymanage.biz@gmail.com	Easy	Manage	2019-03-26 12:37:12	123456
	2 accounts@develodesign.co.uk	Luke	С	2019-04-16 15:07:15	90909090

Emails sent data from 1 row, recipient easymanagebiz@gmail.com:



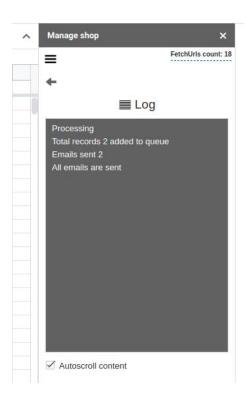
In spreadsheet created 2 columns "Is Sent", and "subscriberId".

"Is Sent" column let you continue sending emails to recipients with values empty or "No"

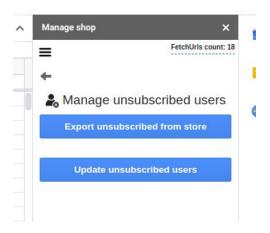
Α	В	С	D	E	F	G	
ld	Email	First Name	Last Name	Registration date	Random	Is sent	subscriberId
3	1 easymanage.biz@gmail.com	Easy	Manage	2019-03-26 12:37:12	123456	Yes	▼ 5cdea20e5ff80
	accounts@develodesign.co.uk	Luke	С	2019-04-16 15:07:15	90909090	Yes	▼ 5d302cac2004d

"subscriberId" - used for generation unsubscribe link

During run email send process, opened log panel with current status of email sending. Do not close the browser window until all emails are sent!



### **Unsubscribed emails**

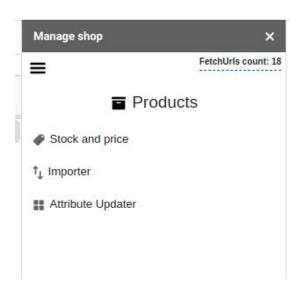


"Export unsubscribed from store" - get all unsubscribed emails from magento store.

"Update unsubscribed users" - updating list of unsubscribed emails.

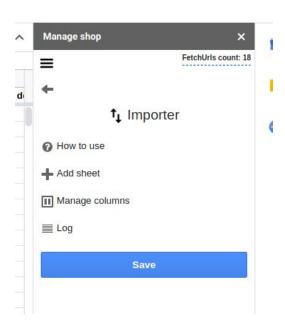
# **Products**

Products section let you manage yours product data easily.



- "Stock and price" let you manage price, qty, tax product class, status and product name.
- "Importer" run magento import from csv in real time from spreadsheet to magento.
- "Attribute updater" fetch existing attribute values from magento, update them from spreadsheet to magento.

### Importer



- "How to use" open new window with tutorial how to use importer.
- "Add sheet" create more sheets with importer columns
- "Manage columns" allow manage columns importer sheet
- "Log" log error or messages status importer.

Importer is use base magento original import from csv, with some optimization like add new option value for attributes with type swatch, dropdown, multiselect. **!Note** its not create attribute sets or attribute, and use only already created.

There are 2 types of validation. Google client validation required fields, dropdowns, and magento backend validation, errors color cells and display error messages.

Use importer require some basic knowledge magento 2 products structure and import from csv.

Importer run in add/update mode, and validation stop on errors.

Right now there are ability only import configurable and simple products.

Check the example import file from Magento, data for columns in the spreadsheet are same as in this csv file.

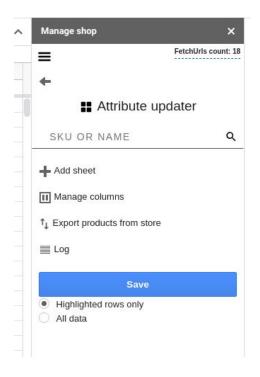
https://github.com/easymanagebiz/magento2base/blob/master/tmp/catalog\_products\_import.csv

As example we do import first the required columns as sku, price, description, qty, status, category, attribute sets etc... create products. Then update it with images, use image columns only. Update with custom options require store\_view\_code column, you can have it empty for all stores. Anyway you could have own strategy for run importer. **!Note** - google scripts can run only 6 min total time, so if import 100 products take 1min, do not import more than 500 at one time, as that will be errored.

#### More

https://easymanage.biz/index.php/magento-2-importer/https://www.youtube.com/channel/UCFYmDRJqQU8J6dFUxIRV1zg

# **Attribute Updater**

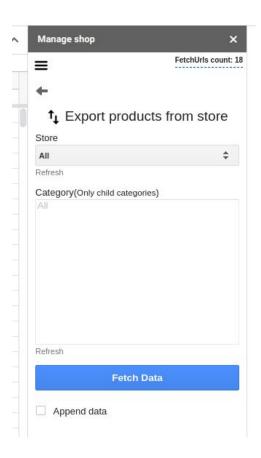


"Sku or Name" - search product by sku or name, and add data to sheet

"Add sheet" - add new sheet type Attribute updater

"Manage columns" - allow manage columns Attribute updater sheet

"Export products from store" - open export products panel, with filters per store or per category, add product to sheet



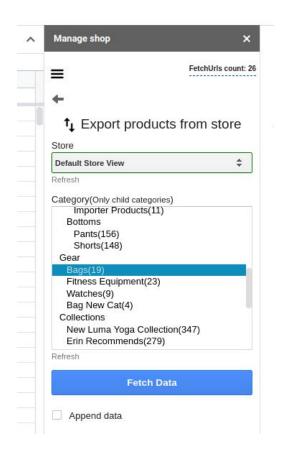
"Log" - log error or messages status importer.

"Attribute updater" - have only 2 columns in sheet "Sku" and "Name". All attributes to update have to be added in next columns as attribute code. Example we need update all product in category bags with meta\_keyword and activity attributes.

### 1 step - add **meta\_keyword** and **activity** attribute to sheet



2 step open "Export products from store" and select store then category, use "Refresh" link below filters they are empty.



"Fetch Data" - button and spreadsheet will be filled with products and data

Sku	Name	meta_keyword	activity
24-MB01	Joust Duffle Bag	Key 1	
24-MB04	Strive Shoulder Pack	Key 2	Gym,Trail,Urban,Hiking
24-MB03	Crown Summit Backpack	Key 3	
24-MB05	Wayfarer Messenger Bag		Gym,Overnight,Travel
24-MB06	Rival Field Messenger		Travel, Urban
24-MB02	Fusion Backpack		Hiking, School, Yoga
24-UB02	Impulse Duffle		Gym,Overnight,Travel
24-WB01	Voyage Yoga Bag		Gym, Yoga
24-WB02	Compete Track Tote		Gym,School,Yoga
24-WB05	Savvy Shoulder Tote		Gym, Yoga
24-WB06	Endeavor Daytrip Backpack		Gym, Hiking, School, Urbar
24-WB03	Driven Backpack	Key 5	
24-WB07	Overnight Duffle		
24-WB04	Push It Messenger Bag		School, Urban, Yoga
acd	Lam imported product		

Edit with data what are you want to have per each product per row.

Then top left back arrow to return from **export products** panel to **attribute updater** panel. And press "**Save**" button, it have 2 options radio below

"Highlighted row only" - when you edit any row it will change color to light green, if this radio checked from spreadsheet will be send only data from rows with that color.

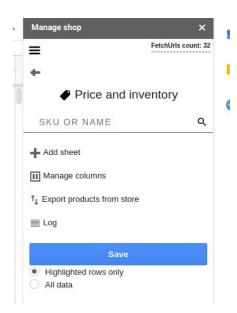
"All data" - send all data from current spreadsheet.

During save process opens "Log" panel with status and error message.



Do not close it until it is done. **!Note** its not create attribute sets or attribute, and use only already created.

### Stock and price

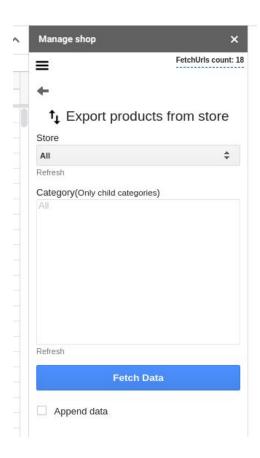


"Sku or Name" - search product by sku or name, and add data to sheet

"Add sheet" - add new sheet type Attribute updater

"Manage columns" - allow manage columns Attribute updater sheet

"Export products from store" - open export products panel, with filters per store or per category, add product to sheet



"Log" - log error or messages status importer.

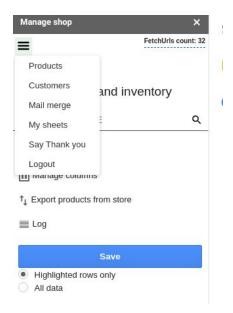
Stock and price have already predefined columns such as - Sku, Name, Price, Special, Price, Qty, In Stock, Status, Tax Class

Update products with spreadsheet data can be done in the same way as attribute updater. **Export products from store** or search by **sku or name.** Then update in spreadsheet and press "Save" - button

"Log" panel shows progress, and have to be opened until all complete.

#### Other UI elements

#### Quick menu



Back arrow - close current panel and go to previous



**FetchUrls count** - its approximate count how many requests were done by app to your shop during last 24 hours. Each google user can do 20000 requests per 24 hours on free account. We don't know when Google refresh this value, so its approximate calculation to let you know how your update process meet quotas.

More about quotas - https://developers.google.com/apps-script/guides/services/quotas

More on youtube channel -

https://www.youtube.com/channel/UCFYmDRJqQU8J6dFUxlRV1zq

**ENJOY IT:-)**